

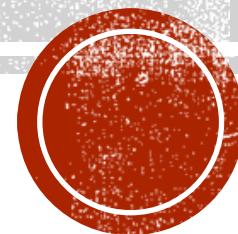


BUILDING PERMITTING E-PERMIT PRESENTATION

Resilient Environment Department

Broward County Building Code Division (BCD)

**Please be advised that Broward County ePermits Online System currently support
Microsoft Edge browser.**



BACKGROUND

- Broward County Building Code Division's Building Permitting office has permitting jurisdiction for properties in Unincorporated Broward County.
- **Currently, ePermits is not available for Owner-Builder permits, Elevator Permits, permits that require Fire Plan Review, water meter permits, and permit applications for Fort Lauderdale Airport. See page 3 for eligible ePermits. ePermits revisions cannot be submitted if the initial permit application was physical documents.**
- Development and Environmental Review approval or exemption is required , for applicable permits, prior to submitting the permit application and plans to our office (BCS Master Permit). Please contact DERPlans@Broward.org for questions.
- **If our ePermits service software is unable to digitally verify drawings that require sign and seal signatures, an electronic signature affidavit is required. The permit application will be REJECTED if the digital signature cannot be verified, or an electronic affidavit is not uploaded for each uploaded drawing (signed and sealed).**
- **Please note that Plan Review may request that the scope of work be submitted as a physical permit package.**
- For job values equal to or greater than \$5,000.00 or \$15,000.00 for air conditioner repair or replacement upon issuance of the permit, a current **certified copy** of a recorded Notice of Commencement must be obtained. One copy must be submitted to our office prior to scheduling the first inspection. Please contact records@broward.org



BLDG: AWNINGS,CANOPIES,TENTS
BLDG: KITCHEN REMODEL
BLDG: WINDOW / DOOR REPLACEMENT
ELECTRICAL: SERVICE CHANGE OVERHEAD
ELECTRICAL: LOW VOLTAGE
ELECTRICAL: ELECTRIC MISCELLANEOUS
ELECTRICAL-SERVICE CHANGE UNDERGROUND
ELECTRICAL-SERVICE REPAIR
ELECTRICAL: NEON SIGNS
BLDG: FENCES, WALLS AND DOCKS
MECHANICAL: A/C REPLACEMENT
MECHANICAL: A/C NEW RESIDENTIAL
PLBG: BACKFLOW PREVENTER
PLBG: REPAIR & REPLACE
PLBG: WATER AND SEWER HOOKUP
PLBG: LAWN SPRINKLERS
PLBG: SEWER HOOK-UP
RRF: BLD-RE-ROOF RESIDENTIAL
BLDG: RE-ROOF COMMERCIAL
BLDG: ROOF REPAIR
BLDG: RE-ROOF RESIDENTIAL
BLDG: SCREEN AND POOL ENCLOSURES
BLDG: SHEDS
BLDG: SHUTTERS,PANELS
BLDG: SLABS, DRIVEWAYS, PARKING AND DECKS

PRESENTATION OVERVIEW

- Create User ID and Password on [ePermits Online](#). *(Please turn off pop-up blockers.)*
- Confirm permitting jurisdiction with [Broward County Property Appraiser's](#) office.
- Fill Out the ePermit application. *The completed "Broward County Uniform Permit Application" and supporting documents must be uploaded.*
- Upload plans (Maximum file upload capacity is 99MB).
- Review and Respond to emails from building@broward.org or staff (@broward.org)
- [Pay online](#). For job values that are equal to or greater than \$10,000.00, the Initial Plan Review fee must be paid prior to the commencement of the Plan Review.
- Print permit card (**Note: 8.5"x 14" size paper needed to print permit card**)
- Revisions/Change of Plans



Select a setting for the Internet zone.

Medium

- Blocks third-party cookies that do not have a compact privacy policy
- Blocks third-party cookies that save information that can be used to contact you without your explicit consent
- Restricts first-party cookies that save information that can be used to contact you without your implicit consent

Sites

Import

Advanced

Default

Location

Never allow websites to request your physical location

Clear Sites

Pop-up Blocker

Turn on Pop-up Blocker

Settings

InPrivate

Disable toolbars and extensions when InPrivate Browsing starts

TECHNICAL DATA BEFORE YOU BEGIN

- Please be advised that Broward County [ePermits Online System](#) currently support IE or Microsoft Edge browser.
- Turn off pop-up blockers
 - Internet Explorer 11 → Pop-up Blocker → Turn off Pop-Up Blocker
- E-Permits is currently not compatible with smartphone browsers (i.e., Safari & Samsung)

Signed and all signatures are valid.

Signature Panel

VERA
SPANISH
PARKLAND - LOT 225

362 QUANTUM BLD.
BOONTON BEACH, FL 33465
561-269-2265



AREA CALCULATIONS (SF, FT²)

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368		

BEFORE YOU GET STARTED

IMPORTANT: Broward County Building Code Division's Building Permitting office has permitting jurisdiction for properties in Unincorporated Broward County. Please confirm permitting jurisdiction with the [Broward County Property Appraiser's Office](#) before starting this ePermit application.

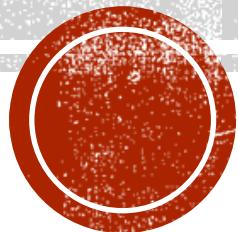
If there is an "Unsubmitted" BCS Master Permit application, please click on the "Unsubmitted" application to proceed with the submittal. Please make applicable changes or complete the application

The current completed "Broward County Uniform Permit Application" must be uploaded with supporting documents.

Planning and Development Management review is required. Approval and/or Exemption certificates must be uploaded with signed and sealed plans.

Please contact DERPlans@broward.org for questions or concerns related to their review.

Please DO NOT upload Password Protected or Secured documents [example: Product Approvals, UL, product schedules, and Notices of Acceptance (NOA)]



Broward County ePermits Electronic Signature Document

This document is signed and sealed to secure the data in this plan review application and any attached files that were electronically submitted as described in the applicable professional regulation(s) for signing and sealing electronically transmitted plans.

Reference Number: 0000084054

Applicant Name: TVANEYK

Project Name: Broward County NRWWTP Temporary Construction Trailer

Signature Report Document Created: 12/19/2018 10:55:31

The following files are attached and sealed:

File Name / Description	Document Types	Authentication Code (SHA-1)	Authentication Date
BC NRWWTP Temporary Construction Trailers - [Civil Drawings	69-6154B3EFD45EDCEBEDBE26A463CA18E2FDC48267A	12/19/2018 10:52:32
BC NRWWTP Temporary Construction Trailers - [Civil Drawings	69-6154B3EFD45EDCEBEDBE26A463CA18E2FDC48267A	12/19/2018 10:55:31

The seal on this document is authorized by:

Professional: Ana Maria Garcia

License Number: 74662

Signature: 

Date: 12/19/18



NOTE: Effective December 10, 2018, the signed and sealed report may be submitted either by hardcopy or scanned and sent electronically. The hardcopy signed and sealed report shall be retained by the licensee in accordance with Rule 61G15-30.009, F.A.C. for Professional Engineers only. All others require the original documents(s) be submitted in original form:

Planning and Development Management
Attn: Development and Environmental Review

If you have any questions, please contact us at:

SIGN AND SEAL OPTION (SHA-1)

- Uploaded plans that the digital signature cannot be verified will not be accepted without corresponding SHA-1.
IMPORTANT: THE SHA-1 CAN ONLY BE GENERATED BY THE ARCHITECT/ENGINEER FOR THE PAGES THAT ARE SIGNED AND SEALED. (see Slide 17.)
- IF THE DIGITAL SIGNATURE CANNOT BE VERIFIED AND THE CORRESPONDING SHA-1 AFFIDAVIT IS NOT PROVIDED, THE PERMIT APPLICATION AND PLANS WILL NOT BE ACCEPTED.**

PLANS MUST BE SIGNED & SEALED: THREE OPTIONS

1. e-Sign software (Global Sign or VeriSign)



2. Upload plans with signature and seal that are clearly visible on all pages of the Architect/Professional Engineer plans. Please upload as one complete file.
3. If the digital signature cannot be verified by our office, the Architect/Professional Engineer must generate a SHA-1 Affidavit. **IMPORTANT: THE SHA-1 AFFIDAVIT CAN ONLY BE GENERATED BY THE ARCHITECT/ENGINEER FOR THE PAGES THAT ARE SIGNED AND SEALED. (See Slide 17.)**

IMPORTANT: If the SHA-1 Affidavit is not provided or cannot be verified, the permit application will not be accepted.



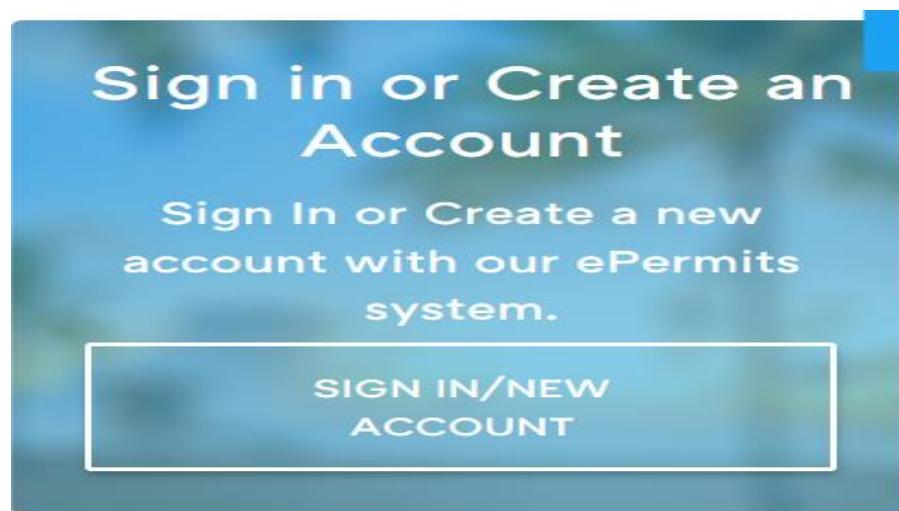
FOLLOW THESE STEPS...

1. Go to <http://www.broward.org/epermits/Pages/Default.aspx>
2. [Create User ID and Password](#) (Please limit email address to 20 characters or less).
3. Log into website. Please turnoff pop-up blockers
4. Fill out ePermits "BCS Master Permit application". When entering the name of the Qualifier, enter the Last Name, first and select the "Tab" key. Select the name of the Qualifier/Contractor that pops up.
5. Upload completed current version of the "Broward County Uniform Permit Application", plans, supplementary documents (i.e., Development and Environment Review approval/exemption certificates, current certified copy of recorded Notice of Commencement, NOAs, etc.) which include applicable completed, signed, and notarized Uniform Building Permit application(s). Please **DO NOT** upload Password Protected or Secured documents [example: Product Approvals, UL, product schedules, and Notices of Acceptance (NOA)]
6. Submit permit application & receive confirmation email. Check your email and contact our office at building@broward.org, if needed.
7. [Paying Fees](#).
8. Respond if necessary or log into your online ePermit account and pay fees (if applicable)
9. Print permit card and approved plans(if applicable)
10. If hard copy revisions, supporting documents are submitted, the ePermit application will be changed to a physical permit application.

FOLLOW THESE STEPS...

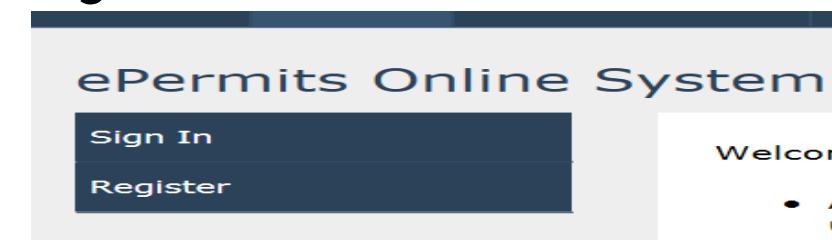
Step 1

- Go to
<https://dpepp.broward.org/EPermitsAPP/>



Step 2

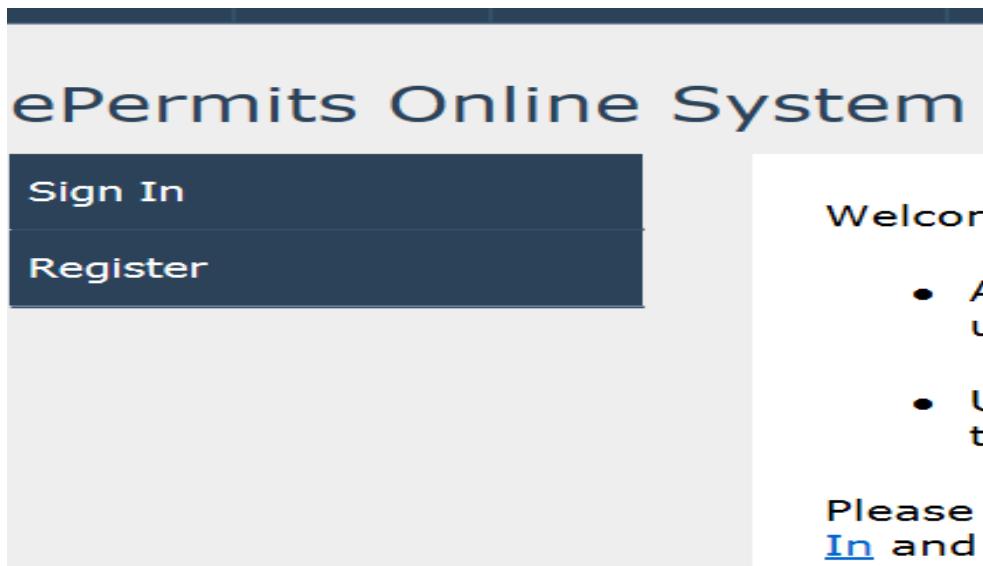
- Create a User Account (Register) or Sign into your ePermit account. This service is available to only licensed Contractors. If the Contractor is not registered with us, contact building@broward.org for a registration form.



FOLLOW THESE STEPS TO CREATE A NEW ACCOUNT

Step 1. Select Register

- <https://dpepp.broward.org/EPermitsAPP/>



Step 2. Create a New Account

- [Create a New Account](#)

(Please use an email address that is less than 20 characters in length)

Create a New Account

Complete the information below to create your account.

When you click Create My Account, you will receive an email with a link to confirm your registration. To ensure this email is not treated as spam and you receive the email, please add no-reply@broward.org to your email account contact list before you register.

Please note that passwords must be a minimum of 8 characters in length, contain at least one number, one uppercase letter, and one lowercase letter.

Email

Password

Reenter Password

[Create My Account](#)

Contact Us | Broward.org | Broward County Government



MA

Martinez, Anna

Your new AccessBROWARD account

To: Ali, Atif

From: <no-reply@broward.org>

Date: Tue, Jan 30, 2018 at 12:14 PM

Subject: Your new AccessBROWARD account

To: <mrsmartinez3416@gmail.com>

DID I CREATE A USERID AND PASSWORD?

- If you successfully created an ePermit user account, you will receive a confirmation email.

Dear Mrsmartinez3416,

email.

Thank you for creating an AccessBROWARD account!

You recently created an AccessBROWARD account using this email address. Confirming your account with this email address ensures that you can securely retrieve your account information if you forget your password. Simply click on the following link to confirm your account.

<https://access.broward.org/validate.aspx?id=31d6c5ca-f17a-42d8-86e1-39ecb4251e81&ReturnUri=https://webapps.broward.org/ePermits/Account/ToGo.aspx?Application=1>

Please keep your email address information up-to-date. If this information changes, you can always update it by signing into your AccessBROWARD account: [Sign In](#).

Not your account request?

If you did not request this Access BROWARD account, please [click this](#) to delete this account.

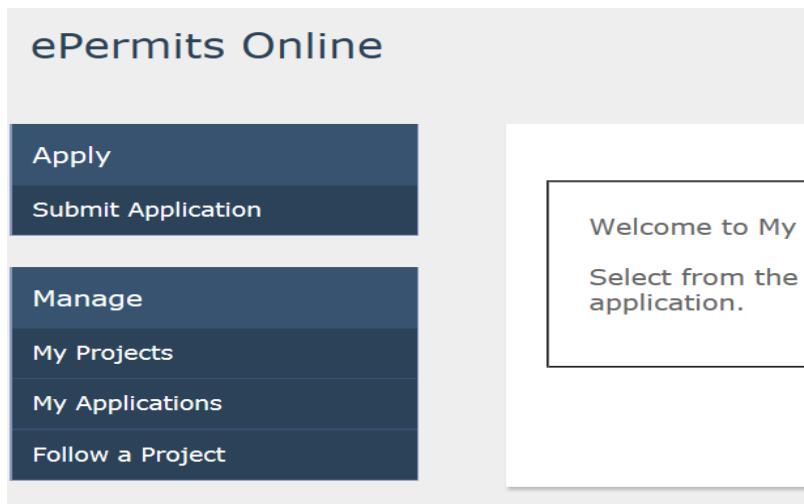
Regards, Access BROWARD Account Services

Do not reply to this message. This email message has been sent from an unmonitored email address and we are unable to respond to any replies sent to this email address. If you have questions or experience problems, please review the [frequently asked questions](#).

CREATING A NEW PERMIT APPLICATION

Steps 3

- Select “Submit Application”



Step 4

- In the “Plan Review or Permit Type” drop-down, select “BCS Master Permit” and read the Terms of Use and select “I Agree”

Select an ePermit or ePlan Review

Please select the Permit or Plan Review you are applying for from drop down below:

Plan Review or Permit Type:

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Terms of Use

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that the work or installation has commenced prior to the issuance of a permit and that all work will be performed in accordance with the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct and that all work will be done in compliance with all applicable laws regulating construction and zoning.

By clicking "I Agree" you agree to the terms of use.



Parcel ID: * (ie. BCPA Property ID# 504215010130) [BCPA website](#)

Master Permit Type: *

Permit Information

Permit Work Type:

Flood Zone:

BFE:

Floor Area:

Job Value: *

Building Use: *

Construction Type:

Occupancy Group:

Present Use: *

Proposed Use: *

Description of Work:

Permit Holder Information

Qualifier's Name: *

(Example: Lastname, Firstname)

STEP 4. FILL OUT THE PERMIT APPLICATION

- Our permitting jurisdiction is limited to Unincorporated Broward County. **IMPORTANT:** If a Parcel ID is not for our jurisdiction, you will not be allowed to submit the permit application.
- NOTE:** Currently, ePermit applications will not be accepted for FLL Airport permits and Elevator Permitting.
- If Fire Plan Review is required, the ePermits application will not be accepted.
- Enter the Qualifier's Last Name, first and select the "Tab" key to select the Qualifier.

Broward.org Government Agencies Services Residents Businesses Visitors

BROWARD.org
Our Best. Nothing Less.

Search  Search County Government

Home Partners ePermits County ePermits FAQs

Project Name: CBRE/Heery

Type:

Folio Number:

View Discipline

View Discipline	File Name	SHA1 Code	Upload Date
Architectural	01_CBRE FTL-PERMIT_ARCH.pdf	C253D606C46C5A643C98F7B5DBA31850D3690231	Dec 19, 2018
Electrical	05_CBRE FTL-PERMIT_ELEC.pdf	1F117C069CC527BE8C3C5F1D906AF605001928AA	Dec 19, 2018
Fire	02_CBRE FTL-PERMIT_FP.pdf	34AEFB0D368210FA829C796DCDB8C5040C5DD54F	Dec 19, 2018
Mechanical	04_CBRE FTL-PERMIT_MECH.pdf	D2DFF20CEC6F2ED714312968CCAD694E768E5D06	Dec 19, 2018
Other	06_CBRE FTL-PERMIT_AV.pdf	06F9099E56FB0881D991F4A8EB9C436327DEEA83	Dec 19, 2018
Plumbing	03_CBRE FTL-PERMIT_PLUMB.pdf	CA0C5D26682CDE92ED97E37391CA2F74AA5C1ADD	Dec 19, 2018

Block Upload

STEP 5. UPLOAD PLANS

- Upload signed and sealed construction plans. IF DIGITAL SIGNATURE CANNOT BE VERIFIED, CORRESPONDING SHA-1 AFFIDAVIT IS REQUIRED (see slide 17).
IMPORTANT: THE SHA-1 CAN ONLY BE GENERATED BY THE ARCHITECT/ENGINEER FOR THE PAGES THAT ARE SIGNED AND SEALED.
- Upload supplementary documents which should include completed, signed, and notarized Uniform Building Permit application(s) for applicable trade(s)
- Please DO NOT upload Password Protected or Secured documents [example: Product Approvals, UL, product schedules, and Notices of Acceptance (NOA)]
- Use Block Upload format

WHAT NOT TO DO

DO NOT UPLOAD DOCUMENTS INDIVIDUALLY FOR EACH TRADE. UPLOAD AS ONE FILE. FOR EXAMPLE:

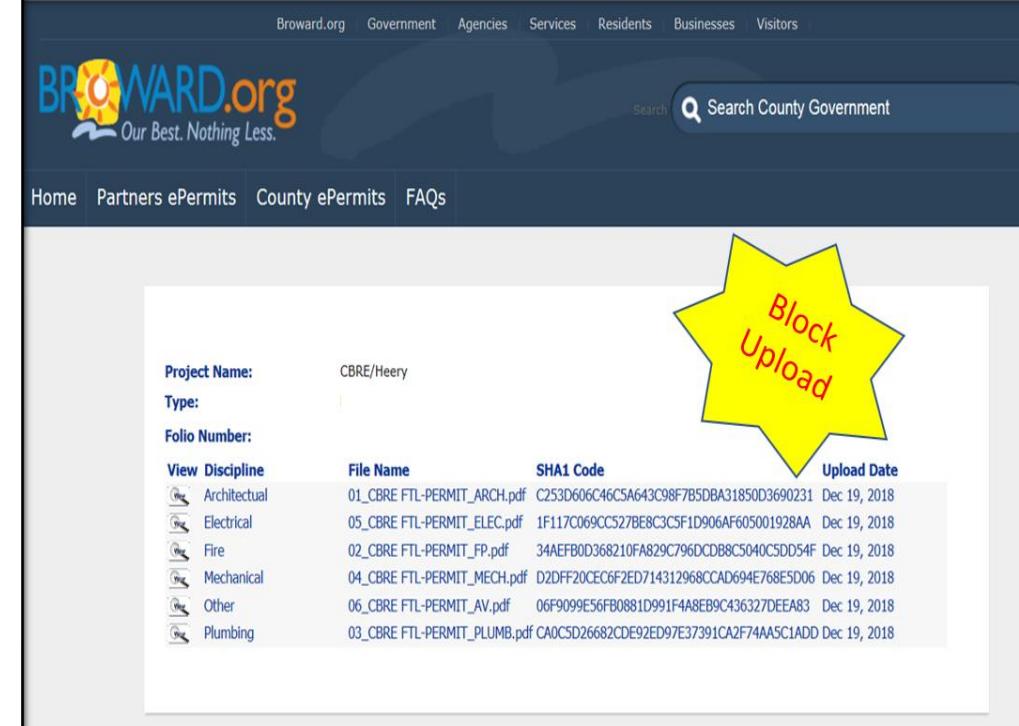
STRUCTURAL PLANS SHOULD BE UPLOADED AS ONE FILE; NOT uploaded AS INDIVIDUAL PAGES. PLEASE LABEL AS STRUCTURAL.
ELECTRICAL PLANS SHOULD BE UPLOADED AS ONE FILE; NOT uploaded AS INDIVIDUAL PAGES. PLEASE LABEL AS ELECTRICAL.
PLUMBING PLANS SHOULD BE UPLOADED AS ONE FILE; NOT uploaded AS INDIVIDUAL PAGES. PLEASE LABEL AS PLUMBING.
MECHANICAL PLANS SHOULD BE UPLOADED AS ONE FILE; NOT uploaded AS INDIVIDUAL PAGES. PLEASE LABEL AS MECHANICAL.

DO NOT DO THIS...



2017 - Sheet - A-000.1 - COVER - VOLUME 1.pdf	SHA1
2017 - Sheet - A-000.2 - COVER - VOLUME 2.pdf	B791
2017 - Sheet - A-001.1 - DRAWING LIST, SUBMITTALS AND REVISIONS.pdf	9BC4
2017 - Sheet - A-002.2 - DRAWING LIST, SUBMITTALS REVISIONS.pdf	A754
2017 - Sheet - A-010 - SITE PLAN.pdf	8703
2017 - Sheet - A-011 - ENLARGED SITE PLANS.pdf	0B53
2017 - Sheet - A-012 - SECURITY CHECK POINT PLANS.pdf	5D3B
2017 - Sheet - A-013 - SITE PLAN DETAILS.pdf	F423
2017 - Sheet - A-020 - PHASING PLAN - PHASE 1.pdf	48B0
2017 - Sheet - A-021 - PHASING PLAN - PHASE 2.pdf	AE37
2017 - Sheet - A-030 - DEMOLITION PLAN - AREAS A AND B.pdf	F131
2017 - Sheet - A-031 - DEMOLITION PLAN - AREAS C AND D.pdf	E61E
2017 - Sheet - A-032 - DEMOLITION ELEVATIONS.pdf	9BE3
2017 - Sheet - A-040 - LIFE SAFETY PLAN - GROUND LEVEL - AREA A & B.pdf	8821
2017 - Sheet - A-041 - LIFE SAFETY PLAN - SECOND LEVEL - AREA A & B.pdf	4D80
2017 - Sheet - A-042 - LIFE SAFETY PLAN - THIRD LEVEL - AREA A & B.pdf	53DC
2017 - Sheet - A-043 - LIFE SAFETY PLAN - FOURTH LEVEL - AREA A & B.pdf	E22D
2017 - Sheet - A-044 - LIFE SAFETY PLAN - FIFTH LEVEL - AREA A & B.pdf	109A
2017 - Sheet - A-045 - LIFE SAFETY PLAN - FIRST & FIFTH LEVEL - AREA C.pdf	9B8F
2017 - Sheet - A-046 - FEC SPACING DIAGRAM.pdf	D703
2017 - Sheet - A-050 - ACCESSIBILITY PLAN - GROUND LEVEL - AREAS A & B.pdf	F2A0
2017 - Sheet - A-051 - ACCESSIBILITY PLAN - SECOND LEVEL - AREAS A & B.pdf	D381
2017 - Sheet - A-052 - ACCESSIBILITY PLAN - THIRD LEVEL - AREAS A & B.pdf	D02F
2017 - Sheet - A-053 - ACCESSIBILITY PLAN - FOURTH LEVEL - AREAS A & B.pdf	16E3
2017 - Sheet - A-054 - ACCESSIBILITY PLAN - FIFTH LEVEL - AREAS A & B.pdf	75DC
2017 - Sheet - A-055 - ACCESSIBILITY PLAN - FIFTH LEVEL - AREA C.pdf	AA56
2017 - Sheet - A-060 - DRAINAGE LEVEL PLAN - GROUND LEVEL - AREAS A & B.pdf	AB42
	1C8D

DO THIS



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Project Name: CBRE/Heery

Type:

Folio Number:

View Discipline	File Name	SHA1 Code	Upload Date
Architectural	01_CBRE FTL-PERMIT_ARCH.pdf	C253D606C46C5A643C98F7B5DBA31850D3690231	Dec 19, 2018
Electrical	05_CBRE FTL-PERMIT_ELEC.pdf	1F117C069CC527BE8C3C5F1D906AF605001928AA	Dec 19, 2018
Fire	02_CBRE FTL-PERMIT_FP.pdf	34AEFB0D368210FAB829C796DCDB8C5040C5DD54F	Dec 19, 2018
Mechanical	04_CBRE FTL-PERMIT_MECH.pdf	D2DF20CEC6F2ED714312968CCAD694E768E5D06	Dec 19, 2018
Other	06_CBRE FTL-PERMIT_AV.pdf	06F9099E56FB0881D991F4A8EB9C436327DEEA83	Dec 19, 2018
Plumbing	03_CBRE FTL-PERMIT_PLUMB.pdf	CA0CSD26682CDE92ED97E37391CA2F74AA5C1ADD	Dec 19, 2018

HOW TO GENERATE A SHA-1 AFFIDAVIT AFTER YOU UPLOADED PLANS

1. Sign into your ePermit account:
<https://dpepp.broward.org/EPermitsAPP>Select> “Proceed to ePermits”

**IMPORTANT: THE SHA-1 CAN ONLY
BE GENERATED BY THE
ARCHITECT/ENGINEER FOR THE
PAGES THAT ARE SIGNED AND
SEALED.**



Update

Sign Application

Sign and Seal Documents

Upload Documents

Add Related Parties

Pay Fees



HOW TO GENERATE A SHA-1 AFFIDAVIT AFTER YOU UPLOADED PLANS

3. Select Sign and Seal Documents under the "Update" menu to the left

HOW TO GENERATE A SHA-1 AFFIDAVIT AFTER YOU HAVE UPLOADED PLANS

4. Enter the BCS Application Number in the “Application Number” field or ePermit ID” number. Select “Search”

Sign and Seal Documents

Enter one of the following fields to search:

Project Name:

ePermit ID:

Application Number:

Use '%' for partial searches. For example, to find all projects with "Development" in the Project Name, search for Project Name: "%Development%".



HOW TO GENERATE A SHA-1 AFFIDAVIT AFTER YOU HAVE UPLOADED PLANS

5. Check off the applicable boxes for the plans that need the SHA-1 Affidavit and then select “Print Report”.

Please select documents for EPermits Electronic Signature Report

Project Name:	BANK	Type:
ePermit ID:	0000085481	Application #:

Electronic Signature Document Report? File Name

<input checked="" type="checkbox"/> ←	Bank_Architectual - 22 pages.pdf
<input type="checkbox"/> ←	Bank_Electrical - 8 pages.pdf
<input type="checkbox"/>	Bank_Fire - 2 pages.pdf
<input type="checkbox"/>	Bank_Mechanical - 14 pages.pdf
<input type="checkbox"/>	Short_ePermit SHA1 Sign an_115845.pdf
<input type="checkbox"/>	Bank_Plumbing - 5 pages.pdf

Print Report ↗



HOW TO GENERATE A SHA-1 AFFIDAVIT AFTER YOU HAVE UPLOADED PLANS

7. The SHA-1 Affidavit will generate. Save the PDF or Print. Have all pages Signed and Sealed by the Licensed Professional. Once completed upload the documents back into your ePermit application by selecting “Upload Document” located under the “Update” tab on the ePermit home screen

IMPORTANT: THE SHA-1 CAN ONLY BE GENERATED BY THE ARCHITECT/ENGINEER FOR THE PAGES THAT ARE SIGNED AND SEALED.



The screenshot shows a web browser window with the URL <https://dpepp.broward.org/EPermitsAPP/Report.aspx?PosseObj>. The page title is "Broward County ePermits Electronic Signature Document". The content includes a message about the document being signed and sealed, reference numbers (0000065481), applicant name (MRS MARTINEZ3416), and project name (BANK). It shows a signature report document created on 01/15/2019 at 16:20:47. A table lists a file named "Bank_Architectural - 22 pages.pdf" as Architectural, with an authentication code C2530606C46C5A643C98F785D8A31850D369023 and a date 1/11/2019 14:50:55. Below the table, fields for professional name and license number are shown, along with signature and seal fields. A note at the bottom states: "NOTE: Effective December 10, 2013, the signed and sealed report may be submitted either by hardcopy or scanned and sent electronically. The hardcopy signed and sealed report shall be retained by the licensee in accordance with Rule 61G15-30.009, F.A.C."

Wed 2/13/2019 8:24 AM

B



BCS Master Permit <Building@broward.org>

Your BCS Master Permit application from ePermits #:0000088065 is currently un

 Hector@cash4houses954.com Building

This is an automatically generated email from your BCS Master Permit application. please

STEP 6: CONFIRMATION EMAIL

- When uploaded plans and permit application are submitted, a confirmation email will be sent.

Pay Fees

Enter one of the following fields to search:

Project Name:

ePermit ID:

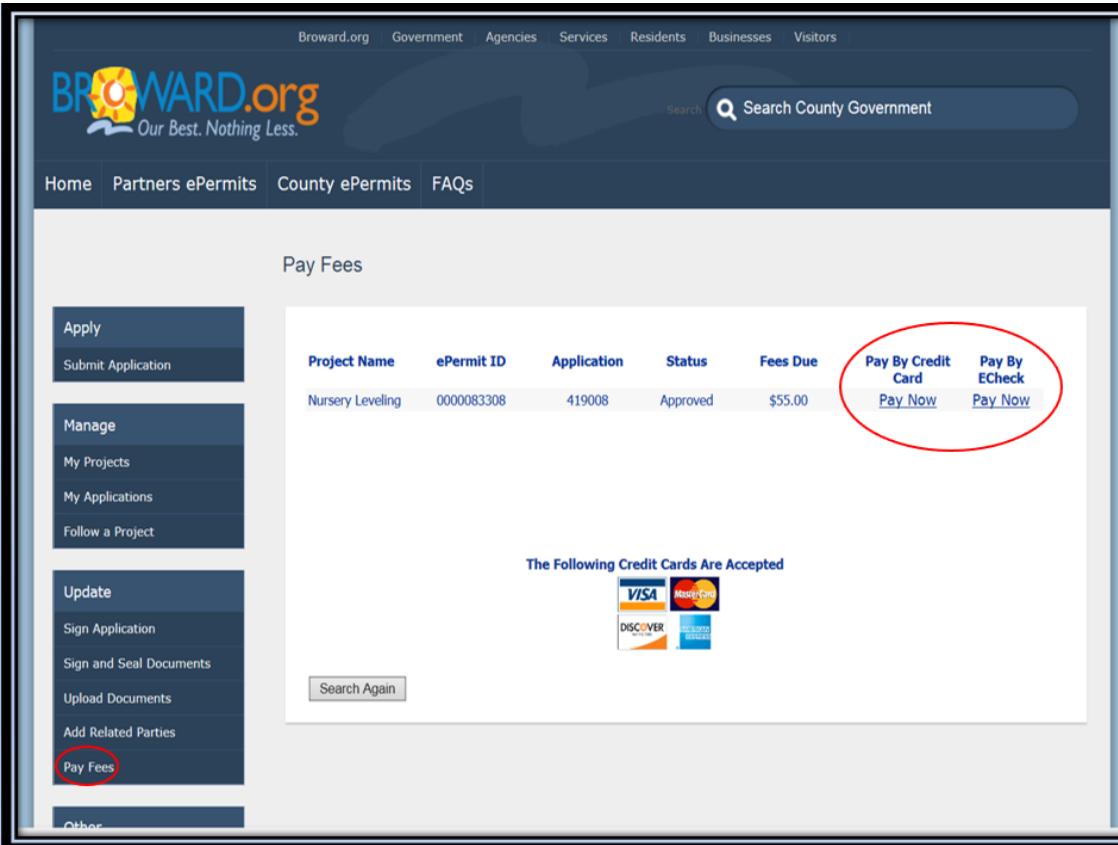
Application Number:

Use '%' for partial searches. For example, to find all projects with "Development" in the Project Name, search for Project Name: "%Development%".

Search

STEP 7: TIME TO PAY

- During the permitting process, assessed fees can be paid on-line via Visa, Mastercard, American Express and Discover
- Enter your ePermit # (Example: 0000088065) and click Search



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Pay Fees

Apply
Submit Application

Manage
My Projects
My Applications
Follow a Project

Update
Sign Application
Sign and Seal Documents
Upload Documents
Add Related Parties
Pay Fees

Project Name ePermit ID Application Status Fees Due

Nursery Leveling	0000083308	419008	Approved	\$55.00
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Pay By Credit Card **Pay By ECheck**

Pay Now **Pay Now**

The Following Credit Cards Are Accepted

Search Again

**AN EMAIL CONFIRMATION
WILL BE SENT WHEN THE
PAYMENT WAS SUCCESSFULLY
PROCESSED.**

STEP 8: RESPOND TO OUR EMAILS

- If additional information is needed, you will receive an email from Building Code Division staff @broward.org or building@broward.org or epermits@broward.org.



STEP 9: PRINT PRIMARY (MASTER) PERMIT CARD

- Upon approval of the plans and current outstanding fees have been paid, the permit card can be printed when in “Issued” status.
 1. Log into the ePermits website
 2. Click on My Applications
 3. Select the permit application
 4. Click View Docs tab. **Note: 8.5”x 14” size paper needed to print permit card**
 5. Print or save the permit card



REVISIONS/CHANGE OF PLANS

Apply

Submit Application

Manage

My Projects

My Applications

Follow a Project

Update

Sign Application

Sign and Seal Documents

Select an ePermit or ePlan Review

Please select the Permit or Plan Review you are applying for from drop down below:

Plan Review or Permit Type: **BCS Master Permit**

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Terms of Use

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that the work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEAT TANKS, and AIR CONDITIONERS, etc.

OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct and that all work will be done in compliance with all applicable laws regulating construction and zoning.

A completed permit application is required for all revisions (Change of Plans) with the uploaded plan(s). To submit a revision through your ePermits account, please follow these steps:

1. Log into your ePermits User Account
2. Select "Submit Application"
3. Select "BCS Master Permit" in the drop-down and select "I Agree"
4. Enter the Parcel ID number and select "GO" and select the Master Permit Type
5. In the Permit Work Type, drop-down, select "Revision" and enter the permit number.

Parcel ID: * (ie. BCPA Property ID# 504215010130) [BCPA web](#)

Tax Folio No: 0113-11-2030
Job Address: 4960 SW 16 ST
UNINCORPORATED FL 0

Jurisdiction: Unincorporated
Legal Description: BROADVIEW PARK 36-33 BLOT 20 BLK 15

** If Parcel info above may be incorrect, please contact us at (954) 765-4400 ext. 9815 **

Master Permit Type: *

Permit Information

Permit Work Type:
Permit Number: *
Flood Zone:
BFE:
Floor Area:
Job Value: *
Building Use: *
Construction Type:
Occupancy Group:
Present Use: *
Proposed Use: *
Description of Work:

Permit Holder Information

Qualifier's Name: *

REVISIONS (CHANGE OF PLANS)

- Enter the required fields ("*"), Permit Number: and select "Next" to complete the online application.
- Please DO NOT upload Password Protected or Secured documents [example: Product Approvals, UL, product schedules, and Notices of Acceptance (NOA)]

Project Information

Location

Related Parties

Docu

Upload Documents

Project Name:

0113-11-2030

- Upload of Environmental Review Approval Certificate:

Plans that require review from Engineering, Development and Environment

 **UPLOAD**

Ty

REVISIONS/CHANGE OF PLANS (CONTINUED)

- Upload the revised plans and select "Upload"
- The upload screen should open. The plans can be dragged to this screen or select "Add Files" to upload the revisions
- Select "Start Upload"



REVISIONS/CHANGE OF PLANS (CONTINUED)

Upload Documents

Project Name: 0113-11-2030 **Type:** BCS Master Permit

- Upload of Environmental Review Approval Certificate:
Plans that require review from Engineering, Development and Environmental Review, Asbestos.

▲ UPLOAD

Signed & Sealed? Select Plan Type Enter Description

File Name Ck# 73261.pdf

Number of Pages Per Copy:

The ePermits electronic signature document (SHA-1 Report) will be generated at the end of the online application process, upon submitting the application.

Back **Next**



WHAT YOU NEED TO KNOW

- For job values, that are equal to or more than \$5,000.00, or \$15,000.00 for air conditioner repair or replacement upon issuance of the permit, a Notice of Commencement (NOC) must be recorded prior to the first inspection. The current **certified copy** of the recorded Notice of Commencement must be submitted to our office prior to scheduling the first inspection. It is recommended that the certified copy of the recorded Notice of Commencement is uploaded with supporting documents and construction plans.
- Prior to submitting the ePermit application to our office (BCS Master Permits), Development and Environment review approval or exemption may be required. Please contact DERPlans@Broward.org.
- If there is an “UNSUBMITTED” ePermit application, another ePermit application cannot be submitted. Please select the “UNSUBMITTED” application to complete.
- DO NOT upload Password Protected or Secured documents [example: Product Approvals, UL, product schedules, and Notices of Acceptance (NOA)]
- Please check your emails for important messages regarding the status of your ePermit application.
- When you are ready to schedule inspections, the physical approved plans and permit card must be on the job site. The approved plans and permit card are uploaded to the ePermit User account.
- For applicable permits, the building permit will not be issued prior to proof of payment for impact fees and copy of the final Development and Environmental Review approval has been submitted to our office.
- During inspections, please inform the Inspector that this was an ePermits submission

Per Florida statute 107.3.5.1:

Plans and/or specifications completely defining the work for each discipline (Electrical, Mechanical, Plumbing, Roofing, and Structural) shall be submitted. Plans shall be electronically or mechanically reproduced prints on substantial paper showing completely all foundation, wall sections, floor plans, roof plans and elevations at a scale no less than 3/16-inch equals one foot, and the main details at a scale not less than 3/4-inch equals one foot or equivalent metric scale. Electrical plans shall be drawn at a minimum scale of one-quarter inch (1/4") equals one foot for all buildings of less than 5,000 square feet or equivalent metric scale, except that an isometric or riser diagram need not be to scale. Designated Electrical Equipment Rooms and Meter Rooms shall be drawn at a minimum scale of one-half inch (1/2") equals one foot or equivalent metric scale

