



Public Works and Environmental Services Department
BUILDING CODE DIVISION | BUILDING PERMITTING

2307 West Broward Boulevard, Suite #300, Fort Lauderdale, Florida 33312 • 954.765.4400 • broward.org/building

CERTIFICATE OF COMPLETION REQUEST

The licensed Qualifier on the referenced permit must pick up the approved Certificate of Occupancy/Certificate

Permit #: _____ Date: _____

Parcel ID/Folio#: _____ Jurisdiction: _____

This Certificate of Completion is requested for:

Change of Occupancy: Yes No

Contractor Name: _____

Property Owner(s) Name: _____

Property Address: _____

Phone #: _____ Cell #: _____ E-mail: _____

Job Value: \$ _____ NOC Recorded: Yes No

Necessary Documents (Check all that apply. <i>This package must be submitted to BCD Building Permitting office prior to scheduling the Final Building inspection</i>)		Finals	Date
☐	Highway Construction & Engineering Division	Building	
☐	Final Survey	Electric	
☐	Soil Treatment (initial/final)	Mechanical	
☐	Insulation Certificate	Plumbing	
☐	Special/Threshold Inspector Certificate	BSO Fire	

NOTES:

CC Issued by: _____ Date Issued: _____

