



Environmental Protection and Growth Management Department

BUILDING CODE SERVICES DIVISION | ELEVATOR SAFETY

2307 West Broward Boulevard, Suite 300 • Fort Lauderdale, Florida 33312 • 954-765-4400 Option #4 • Fax: 954-765-4785 • elevators@broward.org

REQUEST FOR TEMPORARY OPERATING PERMIT (TOP)

Pursuant to Florida Statutes §399.02(10)(a)(b), §399.03(10)(a) & (b), §399.07(5), §399.105(2)

Elevator Permit/BCID Number:

Building Name:

Building Address:

Elevator Company:

Address:

Contact Person:

Phone Number:

Fax Number:

Email Address:

The Elevator Company, as the permit holder, agrees to operate the elevators under the following conditions:

1. The elevators are to be used for construction workers and equipment only.
2. When in use, this elevator shall be operated only by a designated operator.
3. Only persons authorized by the permit holder shall ride the elevator.
4. The elevator shall be locked out of service when the job is not in progress.
5. Notify Broward County Elevator Section prior to the 30-day expiration date of this permit.
6. Pay a fee of \$170 per month, with an inspection prior to issuance of the T.O.P.

Florida Statute 399.102(2) Any person who commences the operation, installation, relocation, or alteration of any elevator for which a permit or certificate is required by this chapter is subject to an administrative fine not greater than \$1,000.00, in addition to any other penalty provided by law. (Failure to comply with the above conditions will result in suspension of the TOP and may result in a fine of up to \$1,000 per violation.)

Signature of Applicant

Date

Name and Title