



Environmental Protection and Growth Management Department

BUILDING CODE SERVICES DIVISION

2307 West Broward Boulevard, Suite 300 • Fort Lauderdale, Florida 33312 • 954-765-4400 • broward.org/building

Fence Permit Procedures

1. Two (2) complete sets of building plans are required. Each set of plans shall include a registered land surveyor's certificate.
2. Wood fences, not exceeding six (6) feet in height, shall be constructed according to the Florida Building Code section 2328. (see attached documentation)
3. Chain link fences, not exceeding twelve (12) feet in height shall be constructed according to the Florida Building Code table 2224. (see attached documentation).
4. All other fences (aluminum, iron, PVC, etc..) shall be designed by a **Florida registered Architect/Engineer** or have a valid **Notice of Acceptance** (Product Approval)
5. Prior to submitting the permit package to our building office, plans must be reviewed by Development and Environmental Review (DERPlans@broward.org) and Highway Construction and Engineering (hcedinfo@broward.org) or call (954) 577-4555. All sets of plans must be approved by the appropriate **Zoning Official**, depending on the jurisdiction of the job prior to submitting plans to Building Code Services. Please contact Planning and Development at (954) 357-6666 or send an email to DERPlans@broward.org.
6. After Zoning approval, two (2) complete sets of plans must be submitted to Building Code Services for plan review. Your submittal shall include:
 - a) All the appropriate **Notice of Acceptance** (Product Approval).
 - b) A **completed permit application** with the construction job value.
 - c) If you are a contractor applying for a permit, you will be required to submit proof of Worker's Compensation insurance.
 - d) If you are a Homeowner applying for a permit, you will be required to complete an **Owner-Builder Affidavit**.
 - e) Must submit the appropriate Zoning approval paperwork.
7. Plan Review can take up to 15 business days. Notification will be sent to either pick up the plans and address the corrections that are required, or you will be informed that your permit is ready. Please contact building@broward.org for an update.
8. If your job value is \$2,500.00 or more, you will be required to file a **Notice of Commencement**. The Notice of Commencement must be filed with **Records, Taxes and Treasury Division (RTT) located at 115 S. Andrews Avenue, Room #114, Fort Lauderdale, FL**. Two certified copies of the Notice of Commencement containing the filing stamp from RTT must be obtained. One copy must be submitted to Building Code Services. The second copy must remain on the property during inspections. For more information, please call (954) 831-4000 or send an email to records@broward.org.