



HUMAN SERVICES DEPARTMENT

**COMMUNITY PARTNERSHIPS DIVISION / Children's Services Administration**

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Broward County Board of County Commissioners  
Children's Services Board Needs Assessment Committee Meeting  
Draft Minutes May 1, 2024

**I. Welcome and Introductions**

The meeting was called to order at 9:02 A.M.

Committee Members in attendance: Maria Juarez Stouffer, Monica King, and Joel Smith in person.

Committee Members absent: Dan Schevis and Evan Goldman

CSB Members: Brenda Fam, Jarvis Brunson, Malena Mendez, and Traci Schweitzer present; Cara Malave and Veda Hudge via TEAMS.

Staff members in attendance: Cassandra Evans, Assistant Director of Community Partnerships Division (CPD), Dr. Tiffany Hill-Howard Children Services Administrator (CSA), Brandon Johnson (CSA).

**II. Approval of minutes**

**Approval of April 3, 2024, Needs Assessment Committee meeting minutes.**

**Motion:** To approve the April 3, 2024, Needs Assessment Committee minutes as presented by staff.

**First:** Monica King

**Second:** Brenda Fam

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

**III. Chair Report**

**Feedback from Presentations**

Maria Juarez Stouffer recapped the need and interest to listen and learn to all the presentations from different areas of all Human Services Department.

**Confirm August Presenter – Special Needs**

Cassandra Evans mentioned that Staff is confirming details of August's presenters.

Broward County Board of County Commissioners

• Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine  
[www.broward.org](http://www.broward.org)

Maria Juarez Stouffer informed that next tentative presentations are:

May CSB's meeting:

- Broward County Public Schools
  - o Exceptional Student Education ESE Department
  - o Proposed school closures.
- DJJ

June's NAC meeting:

- Hope Florida
  - o Hope Navigators program.

#### **IV. Section Administrator's Report**

##### **Sunset Review**

Dr. Tiffany Hill-Howard reminded Members that May3, 2024 is the deadline for the Sunset review. If members have not already done so, to please fill out the link sent, with any modifications/changes that can be made to the structure of the board.

##### **Legislative Session 2024**

Dr. Hill-Howard informed that the electronic copy of the report for the 2024 legislative session could be shared after the meeting. She highlighted two bills that passed and could perhaps affect the work done by CSA:

One for the substance abuse treatment, and for county purposes, the bill prohibits a local ordinance or regulation from regulating the duration or frequency of a resident stay in a certified recovery residence located within a multifamily zoning district after a after June 30th. This provision will expire June 1, 2026.

House bill 1451 – identification of documents, this bill prohibits a county or municipality from accepting as identification any identification card or document issued by a person, entity, or organization that knowingly issues identification cards or documents to individuals who are not lawfully present in the United States. This prohibition does not extend to any documentation that is issued by or on behalf of the federal government.

Members of the Board and Staff discussed about this update.

##### **CSA Contract Reallocation Recommendations**

Dr. Hill-Howard mentioned that the report on the package is not a complete utilization report for the first 2024 quarter. The report also shows the list of providers and service category that based on utilization, will receive a 10+% of funds increase to place the money where is needed. She mentioned that Staff spoke and negotiated directly with the providers who did not meet the quarterly outcomes; therefore, will have a slight decrease in every category.

Cassandra Evans highlighted the process taken into consideration for the adjustments of funds to be increased or decreased, was based on the forecast model that Staff used and the various factors that providers had.

Ms. Juarez Stouffer requested Staff to go through each category and give a brief description of what services are being provided.

Members of the Board and Staff discussed about this update.

**Motion:** To approve the increases by provider and service category presented by Staff.

**First:** Joel Smith

**Second:** Brenda Fam

**Declaration of Conflict:** Monica King, Traci Schweitzer

**Discussion:** None

**Result:** Passed

**V. Public Comments**

Parker Playhouse is holding its annual Miss Arc Broward Pageant on May 19<sup>th</sup> to build friendships, and support girls with special needs, amazing talents, and an opportunity to shine.

**VI. Good of the Order**

Joel Smith invited members and Broward County to the 3<sup>rd</sup> annual back to school block party at Deerfield Beach on July 27<sup>th</sup>.

Kudos to Monica King for her passion, leadership and all the tremendous effort for the maternal healthcare event, which has not been done before in our community and deals with very important issues and services.

Kudos to Jarvis Brunson for the 5<sup>th</sup> anniversary of the Change Me Foundation and for all the impact that he has had in our community.

Malena Mendez shared that next Thursday BBBS will be awarding \$350,000 in scholarships awarded to their 45 graduating seniors at the Pembroke Pines Center.

**VII. Adjournment**

Meeting adjourned at 10:00 am.

The next Needs Assessment Committee meeting is scheduled for Wednesday, June 5, 2024, at 9:00 A.M. at 2300 W Commercial Blvd, Fort Lauderdale, Florida 33309.