

# Broward County Board of Rules and Appeals Meeting Agenda

January 13, 2022

Time: 7:00 P.M.

## Zoom Meeting Information:

<https://broward-org.zoomgov.com/j/1610657809?pwd=RUhITUhDaUQ4K1ISNmJEbUNiQXdadz09>

Meeting ID: 161 065 7809

Passcode: 294824

One tap mobile

+16692545252,,1610657809# US (San Jose)

+16468287666,,1610657809# US (New York)

Dial by your location

+1 669 254 5252 US (San Jose)

+1 646 828 7666 US (New York)

+1 669 216 1590 US (San Jose)

+1 551 285 1373 US

Meeting ID: 161 065 7809

Join by SIP

[1610657809@sip.zoomgov.com](mailto:1610657809@sip.zoomgov.com)

Join by H.323

161.199.138.10 (US West)

161.199.136.10 (US East)

Meeting ID: 161 065 7809

## Call Meeting to Order

## Roll Call

## Approval of Agenda

Approval of Minutes – November 10, 2021

## CONSENT AGENDA

**Certifications** – Staff recommended

### TOWN OF DAVIE

BRAY, JOHN MICHAEL, ELECTRICAL PLANS EXAMINER (PROVISIONAL)

### CITY OF COCONUT CREEK

GRENIER, KRISTIN, FIRE INSPECTOR

### CITY OF DANIA BEACH

DIXON, WILLIAM C., CHIEF MECHANICAL INSPECTOR

### CITY OF HALLANDALE BEACH

AGBENOHEVI, EMMANUEL K., ASSISTANT BUILDING OFFICIAL

### CITY OF HOLLYWOOD

REYES, SHENEIVIA, FIRE PLANS EXAMINER

### TOWN OF LAUDERDALE-BY-THE-SEA

MANSOR, SIMO, BUILDING OFFICIAL

MANSOR, SIMO, CHIEF MECHANICAL INSPECTOR

**CITY OF LAUDERHILL**

MEROWITZ, MICHAEL, CHIEF PLUMBING INSPECTOR

**CITY OF PLANTATION**

ISMAIL, MASHAER, ASSISTANT BUILDING OFFICIAL

**VILLAGE OF SEA RANCH LAKES**

NOBLES, BILLY R., ASSISTANT BUILDING

NOBLES, BILLY R., CHIEF ELECTRICAL INSPECTOR

**CITY OF WEST PARK**

DILLON, BRIAN, CHIEF STRUCTURAL INSPECTOR

**CITY OF WILTON MANORS**

BOSTWICK, ALBERT, JR., BUILDING OFFICIAL

BOSTWICK, ALBERT, JR., CHIEF ELECTRICAL INSPECTOR

DUCAS, MARIO, ELECTRICAL INSPECTOR

EVIA, ADOLFO L., JR., STRUCTURAL PLANS EXAMINER

SAUER, PHILIP A., ASSISTANT BUILDING OFFICIAL

SAUER, PHILIP A., CHIEF STRUCTURAL INSPECTOR

DESO, DAVID STANLEY, JR., CHIEF MECHANICAL INSPECTOR

BUNDY, DAVID E., CHIEF PLUMBING INSPECTOR

**COUNTYWIDE**

DUCAS, MARIO, ELECTRICAL INSPECTOR

EVIA, ADOLFO L., JR., STRUCTURAL PLANS EXAMINER

ISMAIL, MASHAER, STRUCTURAL INSPECTOR

ISMAIL MASHAER, STRUCTURAL PLANS EXAMINER

OLSEN, JAY, STRUCTURAL INSPECTOR

QUESADA, SANDY, ELECTRICAL INSPECTOR

**REGULAR AGENDA**

**1. Request of Mr. Timothy A. Thompson for a 90-day extension to close out open and ongoing permits through April 8, 2022**

- a. Staff Report
- b. Request of Mr. Thompson
- c. Board Questions
- d. Board Action

**2. Request of Mr. Fatai O Azeez Taiwo to overturn an administrative decision to revoke his structural inspector certification – City of Tamarac**

- a. Staff Report
- b. Request of Mr. Taiwo
- c. Board Questions
- d. Board Action

**3. Building Safety Inspection Program Update**

Review of total notices due for inspection sent by building departments for 2019, 2020 and 2021 in comparison to how many inspection reports were returned by design professionals

- a. Staff Report
- b. Board Questions
- c. Board Action

**4. Modification of Board of Rules and Appeals Pay Plan to provide an employee incentive program for staff members to become certified Flood Plain Managers**

- a. Request of Administrative Director
- b. Board Questions
- c. Board Action

**5. Election of Officers**

- a. Board Nominations for Chair and Vice-Chair
- b. Election of Chair and Vice-Chair
- c. Passing of the Gavel

**6. Director's Report**

**7. Attorney's Report**

**8. Committee Reports**

**9. General Board Member Discussion**

**10. Public Comment (3-minute limit per person) and written communications**

**11. Adjournment**

*If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings and, for this reason, such person may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based (FS Sec.286.0105)*

*Members: If you cannot attend the meeting, please contact Mr. DiPietro at 954-931-2393 between 6:00 p.m. and 7:00 p.m.*

November 10, 2021  
Board Minutes

**BROWARD COUNTY BOARD OF RULES & APPEALS**  
**NOVEMBER 10, 2021**  
**MEETING MINUTES**

Call to Order

Chairman Daniel Lavrich called a published virtual meeting of the Broward County Board of Rules and Appeals to order at 7:00 p.m.

Present:

Daniel Lavrich, Chair  
Stephen Bailey  
Gregg D'Attile (arrived at 7:11 p.m.as shown)  
Jeff Falkanger  
John Famularo  
Shalanda Giles-Nelson  
Sergio Pellecer  
David Rice  
Daniel Rourke  
Robert Taylor  
Dennis Ulmer  
Lynn Wolfson  
Abbas Zackria

A quorum was present.

Mr. Bailey made a motion and Mr. Rourke seconded the motion to approve the agenda as posted. The motion carried by unanimous vote of 10-0.

**Approval of Minutes – October 14, 2021**

Ms. Zackria made a motion and Mr. Taylor seconded the motion to approve the minutes as submitted. The motion carried by unanimous vote of 10-0.

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**CONSENT AGENDA**

1. Certifications - Staff Recommended.

**TOWN OF LAUDERDALE-BY-THE-SEA**

MANSOR, SIMO, ASSISTANT BUILDING OFFICIAL

**CITY OF POMPANO BEACH**

KARTTUNEN, VESA P., STRUCTURAL INSPECTOR - PROVISIONAL

**COUNTYWIDE**

GREGORY, KEVIN L., PLUMBING PLANS EXAMINER

MORALES, ALFREDO, ELECTRICAL PLANS EXAMINER

Mr. Taylor made a motion and Mr. Zackria seconded the motion to approve the certifications as recommended. The motion carried by unanimous vote of 10-0.

## **REGULAR AGENDA**

Mr. James DiPietro, Administrative Director, noted that all of the five amendments on this evening's agenda have been approved as to legal form.

2. **Local Amendments for 2nd Reading**  
**Proposed addition of "Appointing Authority" definition to Section 101.2.2 "Definitions" of Broward County Amendments (Chapter 1) Florida Building Code (FBC) 7th Edition (2020).**

- a. Staff Report

Mr. James DiPietro, Administrative Director, advised that there is no definition in Chapter 1 at this time. Miami-Dade County is planning to recommend this same definition language.

- b. Board Questions – none
- c. Public Hearing - none
- d. Board Action

Mr. Zackria made a motion and Ms. Wolfson seconded the motion to approve the amendment on second reading as recommended. The motion carried by unanimous vote of 10-0.

3. **Local Amendments for 2nd Reading**  
**Proposed change to Section 104.1.3 "Certification of the Building Official and the Assistant Building Official" of Broward County Amendments (Chapter 1) Florida Building Code (FBC) 7th Edition (2020) requiring that the application for Certification of the Building Official or Assistant Building Official shall be signed by the jurisdiction's Chief Executive Officer (City Manager, Acting City Manager or Mayor) in accordance with existing BORA Policy 12-01.**

- a. Staff Report

Mr. James DiPietro, Administrative Director, advised that this is an existing Board policy. Staff would like to incorporate the language into Chapter 1. The policy has been in effect since 2011.

- b. Board Questions – none
- c. Public Hearing - none
- d. Board Action

Mr. Ulmer made a motion and Mr. Bailey seconded the motion to approve the amendment on second reading as recommended. The motion carried by unanimous vote of 11-0.

4. **Local Amendments for 2nd Reading**

**Correction of typographic error on the numbering of Section 104.16.3 “Certification of the Structural Inspector,” of Broward County Amendments (Chapter 1) Florida Building Code (FBC) 7th Edition (2020), subsection 104.15.3.5 to read 104.16.3.5.**

- a. Staff Report

Mr. James DiPietro, Administrative Director, advised that there is no change to the code other than correction of this typographical error.

- b. Board Questions - none
- c. Public Hearing - none
  
- d. Board Action

Mr. Zackria made a motion and Mr. Taylor seconded the motion to approve the amendment on second reading as recommended. The motion carried by unanimous vote of 10-0.

- 5. **Local Amendments for 2nd Reading**  
**Proposed change to Section 109.3 “Building permit valuations”, subsection 109.3.1 of Broward County Amendments (Chapter 1) Florida Building Code (FBC) 7th Edition (2020) prohibiting a local government from requiring a contract between a builder and an owner as a condition to apply for or obtain a building permit, in accordance with Florida Statute 553.79.**

- a. Staff Report

Mr. James DiPietro, Administrative Director, indicated that recently the State enacted a law prohibiting building departments from requesting copies of contracts. Therefore, the contracts option is being removed from the code.

- b. Board Questions – none
- c. Public Hearing - none
  
- d. Board Action

Mr. Ulmer made a motion and Mr. Falkanger seconded the motion to approve the amendment on second reading as recommended. The motion carried by unanimous vote of 11-0.

Mr. D’Attile arrived during this agenda item.

- 6. **Local Amendments for 2nd Reading**  
**Proposed change to Section 113 Board of Rules and Appeals, subsection 113.9.2 “Interpret code at request of Building Official, Assistant Building Official, Chief Inspector, Fire Code Official, or the staff of BORA” of Broward County Amendments (Chapter 1) Florida Building Code (FBC) 7th Edition (2020) to clarify code’s intent.**

- a. Staff Report

Mr. James DiPietro, Administrative Director, indicated that the staff had a concern about language in this section, stating “The Board shall pass on all matters...” Substituting language was added for clarification only. There is no deviation from the intent.

- b. Board Questions - none
- c. Public Hearing - none
  
- d. Board Action

Ms. Wolfson made a motion and Mr. Falkanger seconded the motion to approve the amendment on second reading as recommended. The motion carried by unanimous vote of 11-0.

7. **Proposed Board of Rules and Appeals meeting calendar for 2022**

- a. Staff Recommendation

Mr. James DiPietro, Administrative Director, noted that the calendar takes into consideration changes for holidays. It also sets the appeal deadlines for the entire year.

- b. Board Questions

Mr. Burr saw that two cities have not responded. Mr. Jack Morell, Chief Structural Code Compliance Officer, reported that one city did not send out the notice letters and would not provide a time frame as to when this would be done. The other city sent out 50% and anticipated finishing the remaining 50% by the end of this month. Mr. DiPietro advised that an update will be provided at the next meeting or as an alternative ask the cities to come before the Board to explain. He anticipated having answers for the next meeting.

Mr. Bailey referred to the 40-Year Building Safety Inspection Committee report and asked if this is a voluntary program. Chairman Lavrich advised that it is not voluntary in that it is their responsibility to enforce the code. Mr. Bailey felt there seems to be a lacking with a follow-up program. Mr. DiPietro indicated with the initial stage of the audits, there were major deficiencies. He felt there is weakness in communications on the part of all parties. In response the audit program was implemented, and all of the notice letters have been sent out. There needs to be follow-up. As such, next he is proposing at the end of the year staff will carefully monitor how many reports have been submitted.

Mr. Bailey suggested regular status reports at the Board meetings. Chairman Lavrich concurred and indicated he thinks that is what Mr. DiPietro is proposing countywide.

- c. Board Action

Mr. Ulmer made a motion and Mr. Rice seconded the motion to approve the 2022 meeting calendar as recommended. The motion carried by unanimous vote of 11-0.

8. **Director’s Report**

Mr. DiPietro indicated that in addition to items in the agenda backup, the Board received a memorandum from Ken Castronovo, Chief Electrical Code Compliance Officer, with respect



to activities around the state relating to the 40-Year Building Safety Inspection Programs. It is anticipated that Miami-Dade County will be voting in December on changes to this program. Secondly it was brought forward as a result of the Board audits that one medium-sized city had not sent out notification letters for 2021. The letters have now been sent out and, as such, this accounts for all of the cities except one large city, which was half-completed for 2021 about a month ago.

Mr. DiPietro advised the next logical step would be to find out the number of reports received. It is recommended that correspondence be sent to the cities this coming Monday. Cities would be asked to provide the number of reports received for years 2019, 2020 and 2021 through November 30<sup>th</sup> by December 15<sup>th</sup>.

With respect to election of the chairman and vice-chairman, Mr. DiPietro advised that elections are traditionally held in December if a meeting is scheduled which would generally be as a result of an appeal. If there is no meeting in December, a January meeting is scheduled regardless of the number of agenda items. All full Board members are eligible.

In response to Mr. D'Attile, Chairman Lavrich indicated he would be pleased to continue to serve as Chairman if the Board so desired. In view of the Building Safety Inspection Program undertakings, Mr. Rice felt the coming year will be challenging. He emphasized the need for the Board for a strong chairman that is willing to address all of the options and understands the issues. He hoped that Chairman Lavrich would serve another year.

#### 9. **Attorney's Report**

Mr. Charles Kramer, Board Attorney, noted his legal opinion provided that concludes a property owner is authorized to apply for a building permit to construct a swimming pool subject to provisions set forth in the building code and Florida statutes.

In response to Mr. Zackria, Mr. Kramer advised that a property owner may apply for a building permit in just about all disciplines with the exception of roofing. The building official must be comfortable that the property owner understands all of the duties and obligations set forth in the statute. He is required to perform all of the work or supervise all of the work performed by licensed contractors. Mr. Zackria felt it would be helpful to clarify the language to indicate that the property owner has the option to perform the work. Mr. Kramer agreed to revise the opinion. Chairman Lavrich pointed out that a property owner may act as a general contractor in the construction of his/her home and then subcontract specialty items. In response to his question, Mr. Kramer advised that a property owner may secure permits and perform hands-on electrical and plumbing work but would be subject to inspections. If the property owner is going to hire subcontractors to do the work, there are other applicable provisions including FICA, etc. and being onsite supervising. Plans drawn by an architect or engineer would be required.

#### 10. **Committee Report**

##### **Bi-Directional Amplifier (BDA) Committee Guidelines**

Mr. Rice, Chairman of the BDA Committee, noted that the Chief Electrical Code Compliance Officer received an inquiry from Underwriter Laboratories asking if it would be possible for UL, LLC to use some of the information in the Board's BDA guidelines. He felt this demonstrates that the Board is receiving national attention.

11. **General Board Members Discussion**

With respect to the Building Safety Inspection Program and recent related events, Mr. Rice felt the single most important issue for the Board in the coming year would be to address the issues related to the Program as related to the recent building collapse. He emphasized that the Board should continue to be active in this regard and keep the Board's mission statement in mind. He suggested at the beginning of each Board meeting there be a status report on the Program and investigation of the collapse. He would like to establish some contact with NIST (National Institute of Standards and Technology) in order for the Board to be aware. The BORA newsletter should contain a dedicated section for updates. He felt the Board may consider possible guidelines to implement in the short-term in that he did not think code changes would be appropriate until the facts are known.

Chairman Lavrich referred to a news article provided to the Board that contains comments by the engineer who is performing the investigation for the Town of Surfside. He said in the article that there are a lot of possibilities, and it is unknown which one or combination was the cause. Chairman Lavrich commented that this has been his position. He did not think that NIST would be willing to comment on anything until they have all of the facts. He recently was requested by the president of the Galt Ocean Mile Community Association comprised of some thirty condominiums to speak on the subject and he shared the same thoughts to them. The consensus has been not to change anything until more is known. The main focus at this time is making sure the existing building safety inspection program is being implemented as it should. The building safety inspection program is an oversight. It is the responsibility of the building owners to make sure there is proper maintenance. There has been talk of a statewide program. The International Code Council (ICC) has been working on program to market as part of their international building maintenance code. This program would drastically increase the scope and cost of inspections for no particular reason. People who are advocating these measures are the people in the inspection business.

12. **Public Committee (3-minute limit per person) and written communications** - none

13. **Adjournment**

There being no further business, the meeting adjourned at 7:47 p.m.

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Daniel Lavrich, P.E. - Chair

# Certifications

Broward County Board of Rules and Appeals

**TOWN OF DAVIE**

BRAY, JOHN MICHAEL, ELECTRICAL PLANS EXAMINER (PROVISIONAL)

**CITY OF COCONUT CREEK**

GRENIER, KRISTIN, FIRE INSPECTOR

**CITY OF DANIA BEACH**

DIXON, WILLIAM C., JR., CHIEF MECHANICAL INSPECTOR

**CITY OF HALLANDALE BEACH**

AGBENOHEVI, EMMANUEL K., ASSISTANT BUILDING OFFICIAL

**CITY OF HOLLYWOOD**

REYES, SHENEIVIA, FIRE PLANS EXAMINER

**TOWN OF LAUDERDALE-BY-THE-SEA**

MANSOR, SIMO, BUILDING OFFICIAL

MANSOR, SIMO, CHIEF MECHANICAL INSPECTOR

**CITY OF LAUDERHILL**

MEROWITZ, MICHAEL , CHIEF PLUMBING INSPECTOR

**CITY OF PLANTATION**

ISMAIL, MASHAER, ASSISTANT BUILDING OFFICIAL

**VILLAGE OF SEA RANCH LAKES**

NOBLES, BILLY R., ASSISTANT BUILDING OFFICIAL

NOBLES, BILLY R., CHIEF ELECTRICAL INSPECTOR

**CITY OF WEST PARK**

DILLON, BRIAN, CHIEF STRUCTURAL INSPECTOR

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BOSTWICK, ALBERT, JR., BUILDING OFFICIAL

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SAUER, PHILIP A., ASSISTANT BUILDING OFFICIAL

SAUER, PHILIP A., CHIEF STRUCTURAL INSPECTOR

DESO, DAVID STANLEY, JR., CHIEF MECHANICAL INSPECTOR

BUNDY, DAVID E., CHIEF PLUMBING INSPECTOR

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ISMAIL, MASHAER, STRUCTURAL INSPECTOR

ISMAIL MASHAER, STRUCTURAL PLANS EXAMINER

OLSEN, JAY, STRUCTURAL INSPECTOR

QUESADA, SANDY, ELECTRICAL INSPECTOR

# Section 1



**Broward County  
Board of Rules and Appeals**

1 North University Drive, Suite 3500B, Plantation, FL 33324  
Phone 954-765-4500 Fax: 954-765-4504  
<http://www.broward.org/codeappeals>

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**To:** Members of the Board of Rules and Appeals

**From:** Timothy de Carion, Chief Energy Code Compliance Officer

**Date:** January 13, 2022

**Re:** Request of Mr. Timothy Thompson for a 90-day extension to close out open and ongoing permits through April 8, 2022

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**Recommendation:**

The board approve by vote to grant Mr. Timothy Thompson's request of a 90-day time extension to close out two open and ongoing permits by April 14, 2022, caused by unforeseen delays.

**Reasons:**

Mr. Thompson is requesting an extension of 90 days to complete the two outstanding permits which have been delayed due to processing and supply chain issues. He anticipates they will be closed out within the requested 90-day period. He was already closed out 11 of the original 13 previously listed.

**Additional Information:**

See attached letter of request and list of open permits.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Timothy de Carion".

Timothy de Carion

**TIMOTHY THOMPSON**  
**Plumbing Inspector City of Fort Lauderdale**  
**BN8268 PX4630 CFC057005**

**TO: Broward County Board of Rules and Appeals**

Attention: Timothy DeCarion

Date: 12/16/2021

Please accept this letter to formally consider a 90 day extension on my Building Official BORA status.

As of today, I still have 2 permits open.

Permit #21081401, City of West Palm Beach

(This is for a break room sink, just waiting for a top to be made and installed).

WM20-001112, City of Wilton Manors, a change of contractor form has already been submitted to the City of Wilton Manors and they are in the process of switching this permit to another contractor.

Unfortunately, due to delays in the supply chain, I have not been able to close out these permits. I am eager and doing the best I possible can to ensure they are completed.

**Thank you, Tim Thompson**

## De Carion, Timothy

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**From:** Enrique Salvador <ESalvador@fortlauderdale.gov>  
**Sent:** Tuesday, December 14, 2021 9:32 AM  
**To:** De Carion, Timothy; Timothy Thompson; Timothy Thompson (timmyt0699@gmail.com)  
**Cc:** Dipietro, James; Joseph, Jonda; John Travers  
**Subject:** RE: Progress on Open permits

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Good morning Tim.

I would like request to have Mr. Thompson apply for an extension. He still has (2) open permits that may or may not be completed by January 13<sup>th</sup>.

Can you place him on the Agenda for the 13<sup>th</sup>?

Thank You  
Henry

### Enrique (Henry) Salvador | Chief Plumbing Inspector

City of Fort Lauderdale | Department of Sustainable Development  
700 NW 19<sup>th</sup> Avenue | Fort Lauderdale FL 33311  
P: (954) 828-5246 E: [esalvador@fortlauderdale.gov](mailto:esalvador@fortlauderdale.gov)



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**From:** De Carion, Timothy <TDECARION@broward.org>  
**Sent:** Thursday, December 09, 2021 11:23 AM  
**To:** Timothy Thompson <TThompson@fortlauderdale.gov>; Timothy Thompson (timmyt0699@gmail.com) <timmyt0699@gmail.com>  
**Cc:** Dipietro, James <JDIPIETRO@broward.org>; Joseph, Jonda <JONDAJOSEPH@broward.org>; Enrique Salvador <ESalvador@fortlauderdale.gov>  
**Subject:** [-EXTERNAL-] FW: Progress on Open permits

Mr. Thompson:

Thank you for the update. The 120 day deadline is January 24<sup>th</sup>.

#### Important!

A request for an extension of time must be submitted to the board by December 27<sup>th</sup> to place on the agenda for the January 13<sup>th</sup> board meeting.



Sincerely,  
Timothy G. de Carion  
Chief Energy Code Compliance Officer  
Broward Co. Board of Rules and Appeals  
1 N University Dr. Suite 3500B  
Plantation Fl 33324  
Cell 954-599-4205  
Email [tdecarion@broward.org](mailto:tdecarion@broward.org)  
Office 954-765-4500 Ext. 9853  
<http://www.broward.org/CodeAppeals/Pages/Default.aspx>



STRONGER CODES MEAN SAFER BUILDINGS  
~ ESTABLISHED 1971 ~

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**From:** Timothy Thompson <[TThompson@fortlauderdale.gov](mailto:TThompson@fortlauderdale.gov)>  
**Sent:** Wednesday, December 8, 2021 3:12 PM  
**To:** De Carion, Timothy <[TDECARION@broward.org](mailto:TDECARION@broward.org)>  
**Cc:** Enrique Salvador <[ESalvador@fortlauderdale.gov](mailto:ESalvador@fortlauderdale.gov)>  
**Subject:** RE: Progress on Open permits

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Hi Tim,

Just wanted to give you an update regarding the permits that I have open still.

21081401 City of West Palm Beach. I'm waiting for a top to go in so I can install one sink and this one will be complete. Taking forever.

WM20-001112. City of Wilton Manors. This is in for change of contractor.

All other permits/jobs have been completed.

Thanks, Tim Thompson

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**From:** De Carion, Timothy <[TDECARION@broward.org](mailto:TDECARION@broward.org)>  
**Sent:** Monday, November 1, 2021 8:06 AM  
**To:** Timothy Thompson <[TThompson@fortlauderdale.gov](mailto:TThompson@fortlauderdale.gov)>

Cc: Joseph, Jonda <[JONDAJOSEPH@broward.org](mailto:JONDAJOSEPH@broward.org)>; Dipietro, James <[JDIPIETRO@broward.org](mailto:JDIPIETRO@broward.org)>

Subject: [-EXTERNAL-] Re: Progress on Open permits

Thank you Mr. Thompson for this report. Pleas let me know when these three are closed.

Sincerely,

Timothy de Carion

Chief Energy Code Compliance Officer

Cell 954-599-4205

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From: Timothy Thompson <[TThompson@fortlauderdale.gov](mailto:TThompson@fortlauderdale.gov)>

Sent: Sunday, October 31, 2021 4:21 PM

To: De Carion, Timothy

Subject: RE: Progress on Open permits

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Hello Mr DeCarion,

The only permits that I know to be open are:

PLB-COM-20070035 I Hope to get this closed out this week.

WM20-001112 City of Wilton Manors, I'm going get a change of contractor for this one.

21081401 City of West Palm Beach

21081402 City of West Palm Beach

21071452 City of West Palm Beach

All 3 of these City of WPB should be closed out in the next couple of weeks or sooner.

Thanks, Tim Thompson

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From: De Carion, Timothy <[TDECARION@broward.org](mailto:TDECARION@broward.org)>

Sent: Friday, October 29, 2021 9:40 AM

To: Timothy Thompson ([timmyt0699@gmail.com](mailto:timmyt0699@gmail.com)) <[timmyt0699@gmail.com](mailto:timmyt0699@gmail.com)>; Timothy Thompson <[TThompson@fortlauderdale.gov](mailto:TThompson@fortlauderdale.gov)>

Cc: Enrique Salvador <[ESalvador@fortlauderdale.gov](mailto:ESalvador@fortlauderdale.gov)>; Joseph, Jonda <[JONDAJOSEPH@broward.org](mailto:JONDAJOSEPH@broward.org)>; Dipietro, James <[JDIPIETRO@broward.org](mailto:JDIPIETRO@broward.org)>

Subject: [-EXTERNAL-] Progress on Open permits

Good Morning Timothy:

Could you give me an update on your open permits under your license? Please see the attached previous email to Otto Vinas listing a partial list of open permits. Please provide a complete new list. The cutoff date to ask for an extension by the board for the December 9<sup>th</sup> meeting is November 22. Your 180 day deadline is January 24<sup>th</sup>.

Give me a call if you have any questions

Sincerely,  
Timothy G. de Carion  
Chief Energy Code Compliance Officer  
Broward Co. Board of Rules and Appeals  
1 N University Dr. Suite 3500B  
Plantation Fl 33324  
Cell 954-599-4205  
Email [tdecarion@broward.org](mailto:tdecarion@broward.org)  
Office 954-765-4500 Ext. 9853  
<http://www.broward.org/CodeAppeals/Pages/Default.aspx>



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~ ESTABLISHED 1971 ~

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Under Florida law, most e-mail messages to or from Broward County employees or officials are public records, available to any person upon request, absent an exemption. Therefore, any e-mail message to or from the County, inclusive of e-mail addresses contained therein, may be subject to public disclosure.

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Vinas, Otto

---

**From:** Tim Thompson <timmyt0699@gmail.com>  
**Sent:** Wednesday, August 4, 2021 5:37 PM  
**To:** Vinas, Otto  
**Cc:** Enrique Salvador  
**Subject:** Tim Thompson

**External Email Warning:** This email originated from outside the Broward County email system. Do not reply, click links, or open attachments unless you recognize the sender's **email address** (not just the name) as legitimate and know the content is safe. Report any suspicious emails to [ETSSecurity@broward.org](mailto:ETSSecurity@broward.org).

Hello Otto,

This is Tim Thompson reaching out to you with a list of open permits.

21071451 City of West Palm

21071452 City of West Palm

PLB-COM 20070035 City of Ft Lauderdale

WM20-001112 City of Wilton Manors

21-00002445 City of Boynton Beach

20-00010433 City of Boca Raton

21-00000335 City of Boca Raton

21-00000354 City of Boca Raton

21-00000311 City of Boca Raton

21-00000308 City of Boca Raton

21-00000309 City of Boca Raton

BSUB21-07-031458 Town of Palm Beach Gardens

BSUB21-05-030726 Town of Palm Beach Gardens

There may be a couple more in for permit right now that I do not have permit numbers on yet.

Please call with any questions. Thanks, Tim Thompson 954-914-8333

# Section 2

## Dipietro, James

---

**From:** Dipietro, James  
**Sent:** Thursday, December 9, 2021 9:15 AM  
**To:** 'olafataiazeez@gmail.com'; 'George Folles'  
**Cc:** Guerasio, Michael; Chuck Kramer; Morell, John; Soto, Rolando; Castronovo, Kenneth; Parks, Bryan; Joseph, Jonda; De Carion, Timothy  
**Subject:** FW: Send data from MFP12083900 12/09/2021 08:36 - certification issues involving Mr. Taiwo.  
**Attachments:** DOC120921.pdf

Good morning Mr. Taiwo and Mr. Folles. I have review the staff report and additional documentation a copy of which is attached, and as a result of that review we regret to officially inform you that Mr. Taiwo is no longer certified as an inspector as of close of business on July 17, 2021 ( please see the attachments).The law is clear that the inspector needed to obtain his an unlimited G.C. license within one year of initial certification as an inspector. Also , as a result of not being certified , inspections that were performed on July 18, 2017 and more recent in time will needed to be reinspected by a city Board of Rules and Appeals(BORA) certified individual.

Mr. Taiwo, unfortunately I don't see away that you can appeal the obvious facts in this matter. However, you have a right to tell my Board that the BORA staff made an unreasonable or unfair decision when your certification was revoked and you can appeal my administrative ruling by appearing at a BORA board meeting to do so. A written letter of explanation of your request and arguments would be needed to be placed on a Board agenda no later than 17 days before any scheduled meeting ( December 27 deadline for the January 13, 2022 meeting by way of example).

George, if desired, the city attorney is welcome to discuss this matter with the BORA attorney Mr. Charles Kramer who can be reached at phone number 954-323-1023.

Thank you. Jim

James DiPietro  
Administrative Director  
Broward County Board of Rules and Appeals  
1 North University Drive, Suite 3500 B  
Plantation, Florida 33324  
954-765-4500 ext. 9892

## Dipietro, James

---

**From:** Dipietro, James  
**Sent:** Monday, December 27, 2021 5:07 PM  
**To:** Fatai Azeez  
**Subject:** RE: Fatai Azeez Taiwo appeal to the board for the January 13 meeting agenda

Fatai. Receipt of your request is acknowledged. Please note that you will be sworn in to testify at the virtual meeting. Thank you. Jim

James DiPietro  
Administrative Director  
Broward County Board of Rules and Appeals  
1 North University Drive, Suite 3500 B  
Plantation, Florida 33324  
954-765-4500 ext. 9892

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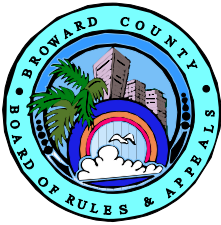
**From:** Fatai Azeez <olafataiazeez@gmail.com>  
**Sent:** Monday, December 27, 2021 2:51 AM  
**To:** Dipietro, James <JDIPIETRO@broward.org>  
**Subject:** Fatai Azeez Taiwo appeal to the board for the January 13 meeting agenda

**External Email Warning:** This email originated from outside the Broward County email system. Do not reply, click links, or open attachments unless you recognize the sender's **email address** (not just the name) as legitimate and know the content is safe. Report any suspicious emails to [ETSSecurity@broward.org](mailto:ETSSecurity@broward.org).

Good morning Director Dipietro,  
I am formally asking the Board for an appeal and to be placed on the January 13 2022 agenda. This appeal is based on the fact that Bora decision was unfair and unreasonable due Covid-19 and reasonable accommodations for medical reasons. I am asking for the Board to reinstate my license. FBC 113.11

  
Appeal Request





BROWARD COUNTY

# Board of Rules & Appeals

1 North University Drive, Suite 3500B, Plantation, Florida 33324

**To:** James DiPietro, Administrative Director  
**From:** Michael Guerasio, Chief Structural Code Compliance Officer  
**Date:** December 7, 2021  
**Re:** Mr. Fatai O Azeez Taiwo, City of Tamarac Structural Inspector Certification

---

## **RECOMMENDATION**

Revoke Mr. Fatai O Azeez Taiwo Board of Rules and Appeals "BORA" certification from the City of Tamarac due to not fulfilling the certification requirements of Broward County Amendment Provisions "BCAP" Section 104.16.3.1.4.

## **REASONS**

On July 17<sup>th</sup>, 2020, staff temporary approved Mr. Fatai O Azeez Taiwo for structural inspector for the City of Tamarac under the provisions of BCAP Section 104.16.3.1.4. Mr. Taiwo was required to obtain his provisional inspectors license within 120 days from the State of Florida which he did on August 17<sup>th</sup>, 2020. He was also required to obtain his general contractor license within one year of his initial BORA certification submittal date which would be July 17<sup>th</sup>, 2021. This requirement date was noted on the bottom of the original Temporary Staff Approval Form\*. During the 2021 recertification process, it came to our attention on December 2<sup>nd</sup>, 2021, that Mr. Taiwo never obtained his general contractors license and was therefor in violation of BCAP Section 104.16.3.1.4. We can't explain why this wasn't discovered sooner but once it came to our attention, Mr. Rolando Soto and I phoned the building official "BO" for Tamarac to notify him that he needed to pull in Mr. Taiwo from the field due to this violation. We also notified the B.O. that he needed to collect Mr. Taiwo BORA certification card and that we would be by the office to collect it until this violation was resolved. I visited the City of Tamarac on the afternoon of December 6<sup>th</sup>, 2021, to collect Mr. Taiwo card and answered question from the BO and Chief Structural Inspector Mr. Gerald Smilen.

\*This Temporary Staff Approval Form was forwarded to the BO at the time, Mr. Claudio Grande and current BO Mr. George Follis, chief structural at the time on July 21st, 2020.

## **ADDITIONAL INFORMATION**

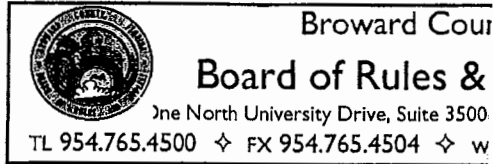
The BO stated that Mr. Taiwo has had the temporary staff approval form mounted on his desk for him to see for some time.

Respectfully submitted,

*Michael Guerasio*

Michael Guerasio, Chief Structural Code Compliance Officer

TEMPORARY STAFF APPROVAL OF BROWARD



Last name: Azeez Taiwo First name: \_\_\_\_\_  
 Jurisdiction: City of Tamarac  
 Position: Structural Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised that Staff has approved the Building Official's request for temporary certification for the time period specified below and limited to the above jurisdiction pursuant to State BCAIB rule 61G19-6.012(3) pending the vote of the Broward County Board of Rules and Appeals. Applicant shall submit his/her provisional or standard certification prior to the expiration date.

Issue Date: <u>July 17, 2020</u>	Expiration Date: <u>November 14, 2020</u>
<u>Michael Guerasio</u> <u>7/17/2020</u>	<u>[Signature]</u> <u>7/17/2020</u>
Chief Code Compliance Officer Date	Chief Code Compliance Officer Date

**Option Two: Provisional Certification** State BCAIB Expiration Date: August 9th, 2022

Please be advised that Staff has temporarily approved your request for provisional certification limited to the above jurisdiction and expiration date specified above pursuant to State BCAIB rule 61G19-6.012(3). Should the Board approve your application, a certification card will be issued following the meeting and mailed to the Building Official. Applicant shall submit his/her Standard Certification prior to the expiration date.

<u>Michael Guerasio</u> <u>8/17/2020</u>	<u>[Signature]</u> <u>8-17-2020</u>
Chief Code Compliance Officer Date	Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that Staff has approved your standard certification. A certification card will be issued and mailed to the Building

_____ Chief Code Compliance Officer	_____ Date	_____ Chief Code Compliance Officer	_____ Date
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**Option Four: Standard Certification**

Please be advised that the Staff has temporarily approved your requested certification application. Should the Board approve your application, a certification card will be issued following the meeting and mailed to the Building Official.

_____ Chief Code Compliance Officer	_____ Date	_____ Chief Code Compliance Officer	_____ Date
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Applicant's License Numbers

Will need to obtain his Unlimited G.C License by 7/17/2021

PBI 12257



Stronger Codes Mean Safer Buildings

(2) years shall have been within the HVHZ or by passing BORA's HVHZ exam.

**104.16.3.1.4** Five (5) years construction experience in the Structural discipline in a supervisory capacity of which at least two (2) years shall have been within the jurisdiction of HVHZ or by passing BORA's HVHZ exam. An individual qualifying through this path shall be required to acquire an Unlimited G.C. license, by exam, from either the Construction Industry Licensing Board (CILB), Broward County Examining Board or the Miami-Dade Construction Trades Qualifying Board, within one (1) year of initial certification as an inspector.

**104.16.3.1.5** Ten (10) years construction experience in the Structural discipline of which at least two (2) years shall have been within the jurisdiction of the HVHZ or by passing BORA's HVHZ exam. An individual qualifying through this path shall be required to acquire an Unlimited G.C. license, by exam, from either the Construction Industry Licensing Board (CILB), Broward County Examining Board or the Miami-Dade Construction Trades Qualifying Board, within one (1) year of initial certification as an inspector.

**104.16.3.2** An applicant for Certification as a Structural Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for two (2) years for Bachelor Degree or one (1) year for an Associate Degree towards the combined experience requirements. This credit is not applicable towards the requirements under Section 104.16.3.1.1.

**104.16.3.3** Limited Building or Residential Inspector certifications may be issued to individuals holding current Building Contractor or Residential Contractor licenses and who otherwise meet the requirements of the appropri-

ate section under which they are qualifying, with duties limited to the scope of work authorized by their license.

**104.16.3.4** An applicant for certification as Structural Inspector under the provisions of this section may only substitute the required two (2) year HVHZ experience with two (2) years of statewide experience by passing the BORA HVHZ exam.

**104.16.3.5** Building Inspectors (structural) certified by BORA on or after July 1<sup>st</sup>, 2020 shall be required to obtain a Reinforced Unit Masonry certification within two years from their initial BORA certification date.

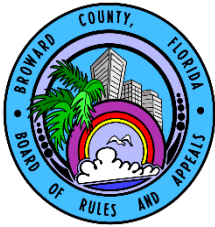
**104.17 Certification of Building Departments and Building Code Inspection Enforcement Personnel.** BORA shall certify each and every Building Department after it has determined to its satisfaction that the Building Code Inspection Enforcement Personnel are qualified by the provisions of this Code. These positions shall include at a minimum the Building Official, Chief Electrical Inspector, Chief Mechanical Inspector, Chief Plumbing Inspector, and Chief Structural Inspector.

**104.17.1** Only such persons that have been examined and certified by BORA may be appointed or have the powers and duties of a Building Official, Assistant Building Official, or Chief Inspector. Each Building Official, Assistant Building Official, and Chief Inspector shall obtain a separate card for each governmental AHJ by which he or she is employed. Plans Examiners and Inspectors shall be issued a single certification card that is valid Countywide upon approval.

**104.17.2** The certification of Building Department Inspection Personnel may be revoked, for cause, by BORA. BORA may deny, refuse to renew, suspend, or revoke BORA certificate of a Building Official, Assistant Building Official, Chief Inspector, Plans Examiner, or Inspector if it finds that any of the following grounds exist:

- A. Any cause for which issuance of a certificate could have been refused had it then existed and been known to BORA.
- B. Violation of FBC.
- C. Falsification of records relating to the certificate.

# Section 3



# BROWARD COUNTY BOARD OF RULES AND APPEALS

ONE NORTH UNIVERSITY DRIVE  
SUITE 3500-B  
PLANTATION, FLORIDA 33324

PHONE: 954-765-4500  
FAX: 954-765-4504

[www.broward.org/codeappeals](http://www.broward.org/codeappeals)

## 2021 Voting Members

### **Chair**

Mr. Daniel Lavrich,  
P.E., S.I., SECB, F.ASCE, F.SEI  
Structural Engineer

### **Vice-Chair**

Mr. Stephen E. Bailey, P.E.  
Electrical Engineer

Mr. Sergio Pellecer  
Fire Service Professional  
Mr. Gregg D'Attile,  
Air Conditioning Contractor  
Mr. John Famularo,  
Roofing Contractor  
Mrs. Shalanda Giles Nelson,  
General Contractor  
Mr. Daniel Rourke,  
Master Plumber  
Ms. Lynn E. Wolfson,  
Representative Disabled Community  
Mr. Dennis A. Ulmer,  
Consumer Advocate  
Mr. John Sims,  
Master Electrician  
Mr. Ron Burr  
Swimming Pool Contractor  
Mr. Abbas H. Zackria, CSI  
Architect  
Mr. Robert A. Kamm, P.E.  
Mechanical Engineer

## 2021 Alternate Board Members

Mr. Steven Feller, P.E.,  
Mechanical Engineer  
Mr. Alberto Fernandez,  
General Contractor  
Mr. William Flett,  
Roofing Contractor  
**Vacant,**  
Structural Engineer  
Mr. Robert Taylor,  
Fire Service  
Mr. David Rice, P.E.,  
Electrical Engineer  
Mr. James Terry,  
Master Plumber  
Mr. David Tringo,  
Master Electrician  
Mr. Jeff Falkanger,  
Architect

### **Board Attorney**

Charles M. Kramer, Esq.

### **Board Administrative Director**

James DiPietro

—ESTABLISHED 1971—

**Date:** December 27, 2021

**To:** Broward County Board of Rules and Appeals

**From:** Kenneth Castronovo, Chief Electrical Code Compliance Officer

**Subj:** Building Safety Inspection Program Survey 2019, 2020 and 2021

The tragic building collapse accident at Champlain Towers in Surfside Florida has raised awareness of how important it is for each city in Broward County to carry out the Building Safety Inspection Program.

The Broward County Building Safety Inspection Program Policy #05-05 and amendments, provides guideline's in implementing our Building Safety Program in Broward County. Each year the Broward County Board of Rules and Appeals obtains a mailing list of properties from the Broward County Property Appraiser that are due for their safety inspection. The Board of Rules and Appeals distributes property lists to each City in Broward County that are required to be inspected. The Cities then mail out an inspection request to the selected owners that notifies each of the property owners of the requirement to comply with the safety program. The date that the final inspection report is due to all cities by the owners is November 30<sup>th</sup> for each year. To oversee the cities in Broward County, and to keep the program current, staff sent out the following questioner to each of our cities asking them for their progress of the program. The following document is for your use and is a snapshot of the current progress of each City. The survey does start from 2019 to date, the reason for this is to make it easier for the cities to compile their information. Updates are to follow.

Respectfully,

A handwritten signature in blue ink that reads "Kenneth Castronovo".

Kenneth Castronovo

Chief Electrical Code Compliance Officer



# BROWARD COUNTY BOARD OF RULES AND APPEALS

ONE NORTH UNIVERSITY DRIVE  
SUITE 3500-B  
PLANTATION, FLORIDA 33324

PHONE: 954-765-4500  
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Mechanical Engineer

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Roofing Contractor  
**Vacant,**  
Structural Engineer  
Mr. Robert Taylor,  
Fire Service  
Mr. David Rice, P.E.,  
Electrical Engineer  
Mr. James Terry,  
Master Plumber  
Mr. David Tringo,  
Master Electrician  
Mr. Jeff Falkanger,  
Architect

### **Board Attorney**

Charles M. Kramer, Esq.

### **Board Administrative Director**

James DiPietro

—ESTABLISHED 1971—

**To:** Broward County Building Officials  
**From:** Broward County Board of Rules and Appeals  
**Date:** November 10<sup>th</sup>, 2021  
**Subject:** 40 Year Inspection Status Update

Dear Building Officials.

To be proactive, the Broward County Board of Rules and Appeals Staff and Director, would like to be provided by you the number of 40-year inspection report notification letters that have been sent out and the number of reports you have received. This information will come from the years 2019, 2020 and 2021. Please send us your report no later than December 15<sup>th</sup>, 2021, reflecting the number of reports received as of November 30<sup>th</sup>, 2021.

Sincerely,

Kenneth Castronovo, Chief Electrical Code Compliance Officer

A handwritten signature in black ink, appearing to read "Kenneth Castronovo".

Jack Morell, Chief Structural Officer

A handwritten signature in black ink, appearing to read "Jack Morell".

**Building Safety Inspection Program:  
Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021**

MUNICIPALITY	Total notices sent by your department for 2019, 2020 and 2021?	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	SUBMITTED BY	NOTES
Broward County	47	July 2019 - August 2021	24	Ronald Puentes	
Coral Springs	318	June - August	238	Alex Hernandez	
Davie	118	7/26/2019 - 7/12/2021	85	Nicholas Todaro	
Deerfield Beach	249	6/20//18 - 6/11/2020	182	Sheila Oliver	67 Sent to Magistrate
Fort Lauderdale	7,635	8/20/2019 - 10/31/2021	4,539	Tasha Williams	
Hillsboro Beach	6	Summer	5	Steve Mitchell	1 complete; 4 repairs/reports in progress.
Hollywood	2,027	June 2019 - December 2021	143	Russell Long	
Lauderdale Lakes	110	8/26/2019 - 6/28/2021	50	Roman Sanchez	
Lauderhill	108	July - August 2021	71	Randy Youse	
Margate	96	9/11/2019 - 8/19/2021	52	Linda McNamara	
Oakland Park	390	8/29/2019 - 7/14/2021	251	Thomas Schubert	
Pembroke Park	27	07/10/2019 - 06/15/2021	20	Miguel Núñez	
Plantation	989	8/12/2019 - 11/19/2021	759	Melissa Hurt	
Tamarac	81	May 2020 - November 2021	50	Rosemary Fisher	
Wilton Manors	79	07/14/2021 – 08/26/2021	22	Roberta Moore	

<b>TOTAL</b>	<b>12,280</b>
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<b>6,491</b>
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## Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total notices sent by your department for 2019, 2020 and 2021?	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	SUBMITTED BY	NOTES
Broward County	47	July 2019 - August 2021	24	Ronald Puentes	
Coconut Creek	68	June 2019 - June 2021	68	Jack Boone	
Cooper City	14	12/04/2020 - 11/29/2021	13	Victor Blanco	
Coral Springs	318	June - August	238	Alex Hernandez	
Dania Beach					No data provided.
Davie	118	07/26/2019 - 07/12/2021	85	Nicholas Todaro	
Deerfield Beach	249	06/20/19 - 06/11/2021	182	Sheila Oliver	67 Sent to Magistrate
Hallandale Beach	126	06/30/2021 - 07/22/2021	80	Shellie Ransom-Jackson	
Fort Lauderdale	7,635	08/20/2019 - 10/31/2021	4,539	Tasha Williams	
Hillsboro Beach	6	Summer	5	Steve Mitchell	1 complete; 4 repairs/reports in progress.
Hollywood	2,027	June 2019 - December 2021	1,226	Russell Long	
Lauderdale-by-the-Sea	61	07/02/2021 - 08/16/2021	22	Simo Mansor	
Lauderdale Lakes	110	08/26/2019 - 06/28/2021	50	Roman Sanchez	
Lauderhill	108	July - August 2021	71	Randy Youse	
Lazy Lake	NO INSPECTIONS REQUIRED				
Lighthouse Point	32	07/16/2019 - 08/13/2021	25	Peter A. Beaudoin	
Margate	96	09/11/2019 - 08/19/2021	52	Linda McNamara	
Miramar	67	08/05/2019 - 07/13/2021	55	Julio Briceno	
North Lauderdale	87	September 2019 - August 2021	70	Judith M. Kull	
Oakland Park	390	08/29/2019 - 07/14/2021	251	Thomas Schubert	
Parkland	NO INSPECTIONS REQUIRED				
Pembroke Pines	89	June 2019 - June 2022	33	Steve Pizzillo, CBO	
Pembroke Park	27	07/10/2019 - 06/15/2021	20	Miguel Núñez	
Plantation	989	08/12/2019 - 11/19/2021	759	Melissa Hurt	
Pompano Beach	195	04/20/2021 - 08/10-2021	76	Christopher Feltgen	
Sea Ranch Lakes	NO INSPECTIONS REQUIRED				
Southwest Ranches	NO INSPECTIONS REQUIRED				
Sunrise	159	August 2019 - September 2021	141	Aaron Silverman	
Tamarac	81	May 2020 - November 2021	50	Rosemary Fisher	
West Park	50	June 2021	25	Maritza Prebal	
Weston	165	02/06/2020 - 06/28/2021	88	Reginald Cox	
Wilton Manors	79	07/14/2021 - 08/26/2021	22	Roberta Moore	

<b>TOTAL</b>	<b>13,393</b>
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<b>8,270</b>
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# Section 4



**BROWARD COUNTY**

# **Board of Rules and Appeals**

1 North University Drive, Suite 3500B, Plantation, Florida 33324

---

**To:** Board of Rules and Appeals

**From:** James DiPietro, Administrative Director

**Date:** January 13, 2022

**Re:** Modification of Board of Rules and Appeals Pay Plan to provide an employee incentive program for staff members to become Certified Floodplain Managers

---

## **RECOMMENDATION**

It is recommended that three Board approve, by motion, the attached updated pay plan to provide an employee incentive program for employees to obtain a Certified Floodplain Manager (CFM) certification.

## **REASONS**

The Florida Building Code requires plans to be reviewed for compliance with flood plain regulations. Although in past years we had up to two code compliance officers certified in this area of expertise, currently there are none.

Providing incentives for existing employees to obtain and maintain the CFM designation is cost effective and more appropriate, in my opinion, than creating a new full-time position.

Your authority is needed to provide the incentive.

## **ADDITIONAL INFORMATION**

The pay plan change will provide a \$4,196.75 base salary increase, which is paid prorated over a 12-month period.

Respectfully Submitted,

James DiPietro

# Broward County Board of Rules and Appeals

1 North University Drive, Suite 3500B, Plantation, FL 33324  
Phone (954) 765-4500 Fax: (954) 765-4504  
[broward.org/codeappeals](http://broward.org/codeappeals)

Updated January 13, 2022  
for Certified Floodplain  
Manager (CFM) Certification

---

**TO:** Mary Cuervo, Compensation Services and Records Manager  
**FROM:** James DiPietro, Administrative Director  
**DATE:** October 5, 2021  
**SUBJECT:** Board of Rules and Appeals Pay Plan Effective October 3, 2021, for Fiscal Year 2022

---

Please be advised of the Board of Rules and Appeals pay grades effective October 3, 2021. Thank you.

TITLE	OCTOBER 4, 2020	OCTOBER 3, 2021	% INCREASE
Director	105,718.29 – 168,726.06	108,889.87 – 173,787.74	3.0
Chief Code Compliance Officer or Structural Engineer	85,099.25 – 135,817.14	87,651.20 – 139,891.65	3.0
Administrative Coordinator	47,715.10 – 76,153.17	49,146.66 – 78,437.84	3.0
Administrative Specialist	44,385.33 – 71,038.59	45,716.94 – 72,965.57	2.7

For employees hired on or after January 2, 2010, employees who have a permanent overnight vehicle assignment are charged \$1,560 per year to help defray costs, by way of paycheck deductions, per Board of Rules and Appeals vote on July 14, 2012.

Code Compliance Officers must have obtained a Building Code Administrator's license issued by the State of Florida Building Code Administration and Inspector's Board in order to reach 97% or higher on the Code Compliance Officer pay range, per Board of Rules and Appeals vote adopted March 10, 2016.

Employees hired after March 1, 2016, may reach the top of their pay range, on a merit basis, between 13 and 14 years of service, per Board of Rules and Appeals vote on March 10, 2016.

A Structural Engineer is eligible to receive 103% of pay range per Board of Rules and Appeals action on May 9, 2019.

Hiring rate for a new employee may not exceed, fifty percent (50%) above the minimum rate, per Board of Rules and Appeals vote on March 10, 2016.

An existing employee who obtains a Certified Floodplain Manager (CFM) certification will be eligible to receive an increase of 3% in pay calculated on the top of the pay range figure, but he/she must remain within the pay range after the adjustment. Payments in such case will be disbursed on an annualized basis with equal and proportionate payments made on every pay period. If this increase causes the employee to exceed the top of their pay range after the adjustment, the balance of the 3% will be issued as a one-time cash bonus. The individual must maintain and use his/her CFM certification and failure to do so will result in the loss of annualized equal payments or any annual cash bonus starting at the point in time of forfeiture or loss of certification. The policy was authorized by Board of Rules and Appeals vote on January 13, 2022.

Thank you for your time and consideration of this matter. Please let me know if additional information is desired.

Sincerely,



James DiPietro

Board of Rules and Appeals Pay Plan Effective October 3, 2021

# Section 5



**Broward County  
Board of Rules and Appeals**

1 North University Drive, Suite 3500B, Plantation, FL 33324  
Phone 954-765-4500 Fax: 954-765-4504  
<http://www.broward.org/codeappeals>

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**To:** Members of the Board of Rules and Appeals

**From:** James DiPietro, Administrative Director

**Date:** January 13, 2022

**Re:** 2022 Board Nominations and Election of Officers

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As a tradition, the Board of Rules and Appeals elects its officers for the new year in December, if an appeal is pending, or in January. This year the Board will elect a Chair and a Vice-Chair at the January 13, 2022, meeting. As a reminder, both positions must come from the voting members. The current voting members are as follows:

- **Mr. Daniel Lavrich, P.E. – Current Chair**
- **Mr. Stephen E. Bailey, P.E. – Vice Chair**
- **Mr. Ron Burr**
- **Mr. Gregg D’Attile**
- **Mr. John Famularo**
- **Mrs. Shalanda Giles Nelson**
- **Mr. Robert A. Kamm, P.E.**
- **Mr. Sergio Pellecer**
- **Mr. Daniel Rourke**
- **Mr. John Sims,**
- **Mr. Dennis A. Ulmer**
- **Ms. Lynn E. Wolfson**
- **Mr. Abbas H. Zackria, CSI**

An alternate member of the Board who is seated for the meeting may vote but may not be a candidate for these positions. The effective date and time of the newly elected Chair and Vice Chair to assume office will be at the close of the session. Attached you will find a record of meeting attendance, a practice requested by a former Board chair. If you have any questions regarding this matter, please contact me.

Thank You,

A handwritten signature in black ink, appearing to read "James DiPietro".

James DiPietro

## BORA MEETING ATTENDANCE

B O R A		Name	2017 7 meetings							2018 8 meetings							2019 9 meetings							2020 6 meetings						2021 8 meetings						88 Total of meetings													
Percentage of total of meetings since start date **	Attended Meet. Attended	Last Member since **	1/12	3/9	5/11	6/8	8/10	10/12	11/9	1/11	2/8	3/8	4/12	5/10	6/14	9/13	10-22-10-23	1/10	2/14	3/14	4/11	5/9	6/13	9/12	10/10	11/14	1/9	2/13	3/12	7/9	9/10	10/8	1/14	2/11	3/11	5/13	8/12	9/9	10/14	11/10									
93.98	78	Burr Jan-09	1	1	1	1	1	1	1		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1					
73.86	65	D'Attile Oct-07		1	1	1		1		1	1		1	1		1	1	1	1	1	1		1		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1			
62.50	55	Famularo Sep-07	1		1				1		1		1			1	1	1	1		1			1				1	1	1		1	1		1	1	1	1	1	1	1	1	1	1	1	1			
70.45	62	Giles Nelson May-03	1		1	1	1		1	1		1	1				1		1	1		1					1	1	1	1	1		1	1		1	1	1	1	1	1	1	1	1	1	1			
90.48	38	Lavrich Mar-16		1	1	1	1		1	1		1	1	1		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
61.90	26	Kamm Apr-16		1			1	1		1	1	1		1	1		1		1	1	1		1	1	1		1			1	1		1	1		1	1		1	1	1	1	1	1	1	1			
90.24	37	Rourke Mar-16	1	1	1	1	1	1	1	1	1	1	1	1	1	1		1	1		1		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
38.64	34	Sims Nov-06		1				1		1	1		1	1																																			
72.22	26	Bailey PE Feb-17			1	1		1	1	1	1		1			1	1	1		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
94.29	33	Ulmer Jun-17				1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
63.29	50	Zackria Jul-09	1			1		1	1	1	1					1		1		1	1		1		1	1	1	1	1																		1	1	
54.55	6	Pellecer May-20																																														1	1
100.00	3	Wolfson Sept.21																																												1	1	1	

\* Grey indicates the member was not appointed at the time

\* 88 is the total number of meetings that happened since Jan. 2008

Blank one is a missed meeting

\*\* Please note that percentages of member attendance is defined using the member since column as a regular Board Memembr and does not include service time as an alternate .