

Broward County Board of Rules and Appeals Meeting Agenda

June 13, 2024

Time: 7:00 PM

Zoom Meeting Information:

<https://broward-org.zoomgov.com/j/1619716988>

Meeting ID: 161 971 6988

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES – May 9, 2024, Board Meeting

V. PUBLIC COMMENT (Except public hearing items on this agenda)

Public comments are limited to 3 minutes.

VI. CONSENT AGENDA

1. Certifications – Staff Recommended

CITY OF COCONUT CREEK

Almas, Marcelo D., Chief Structural Inspector

TOWN OF DAVIE

Brower, James, Electrical Plans Examiner (Provisional)

CITY OF DEERFIELD BEACH

Kalil, Jefferson D., Structural Inspector (120-Day Temporary)

Leathead, Jean-Pierre, Structural Inspector (120-Day Temporary)

CITY OF FORT LAUDERDALE

Gebbia, Andrew, Structural Inspector (Provisional)

CITY OF HOLLYWOOD

Gutierrez, Christian, Fire Inspector

CITY OF MIRAMAR

Hilton, Adam P., Assistant Building Official

Montpellier, Matthew, Fire Inspector

CITY OF PARKLAND

Sarmiento, Fabio, Structural Inspector (120-Day Temporary)

CITY OF POMPANO BEACH

Caristo, Joseph C., Jr., Structural Inspector (120-Day Temporary)

COUNTYWIDE

Alexander, Diko, Plumbing Plans Examiner

Da Silva, Vitorino, Structural Plans Examiner

De Armas, Arttie, Structural Plans Examiner

Margulies, Jaime A., Structural Inspector

Margulies, Jaime A., Structural Plans Examiner

Mark, Preston G., Structural Plans Examiner

VII. REGULAR AGENDA

- 1. Update to Board Policy 05-01, Committee Guidelines**
 - a. Staff Report
 - b. Board Questions
 - c. Board Action
- 2. Director's Report**
- 3. Attorney's Report**
- 4. Committee Reports**
- 5. General Board Member Discussion**
- 6. Adjournment**

If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings and, for this reason, such person may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based (FS Sec.286.0105).

Members: If you cannot attend the meeting, please get in touch with Dr. Barbosa at 954-931-2393 between 6:00 PM and 7:00 PM.

May 9, 2024
Board Meeting Minutes

Broward County Board of Rules and Appeals Meeting Agenda

May 9, 2024
Time: 7:00 PM

Zoom Meeting Information:
<https://broward-org.zoomgov.com/j/1605358384>
Meeting ID: 160 535 8384

I. CALL MEETING TO ORDER

Chairman D'Attile called a published virtual meeting of the Broward County Board of Rules and Appeals to order at 7:00 PM.

II. ROLL CALL

Gregg D'Attile, Chairman
Ron Burr, Vice Chairman
Stephen Bailey
Jeffrey Falkanger
Steven Feller
Shalanda Giles-Nelson
R. Art Kamm
Daniel Lavrich
Sergio Pellecer
Daniel Rourke
Robert Taylor
Dennis Ulmer
Lynn Wolfson

III. APPROVAL OF AGENDA

Mr. Lavrich made a motion, and Mr. Feller seconded the motion to approve the agenda as posted. The motion was carried out through a unanimous vote of 13-0.

IV. APPROVAL OF MINUTES – April 11, 2024, Board Meeting

Mr. Lavrich made a motion, and Mr. Feller seconded the motion to approve the April 11, 2024, minutes as submitted. The motion was carried out through a unanimous vote of 13-0.

V. PUBLIC COMMENT (Except public hearing items on this agenda) - none

Public comments are limited to 3 minutes.

VI. CONSENT AGENDA

1. Certifications – Staff-Recommended

CITY OF FORT LAUDERDALE

Pelaez, Ricardo III, Electrical Inspector (Temporary 120-Day)

TOWN OF HILLSBORO BEACH

Folles, George, Building Official

CITY OF PLANTATION

Sulaman, Mohamed M., Chief Plumbing Inspector

COUNTYWIDE

Prieto, Rosendo, Structural Inspector

Mr. Lavrich made a motion, and Mr. Feller seconded the motion to approve the certifications as recommended. The motion was carried out through a unanimous vote of 13-0.

VII. REGULAR AGENDA

1. Update to Board Policies 95-02, Function of the Board and 05-01, Committee Guidelines

a. Staff Report

Dr. Ana Barbosa, Administrative Director, explained that Policy 95-02 contained several policies that have now been moved to other areas as appropriate or deleted because they were already addressed in Chapter One. Also, some terms were updated. The proposed update is specific to the Board. She went on to advise that the Board Attorney has indicated that Board members may serve on committees and still vote on those items as Board members.

Mr. Lavrich felt it is essential to clarify what the Board would be voting on because both policies are listed under this one agenda item. Dr. Barbosa offered to provide an overview of Policy 05-01 before the Board votes. She went on to list the committees recommended for removal or have as an Ad hoc. The Energy Conservation Committee would be added. The Mechanical/Smoke Control Committee would be renamed to the Mechanical Committee. Ad hoc committees could be formed to address an issue. The Roofing Committee would be combined with the Structural Committee. The standing committees would meet as needed.

Mr. Burr wanted Policy 05-01 to come back to the Board with more clarity on membership. Mr. Lavrich pointed out that the committees' proposal is different than what has been in place for quite some time. He did not object to removing some committees that are not needed, but he felt the makeup of the committees should stay the same. He felt there should be more Board members on the committees. He pointed out that this policy was revised based on the thought that Board members could not vote if they served on committees; however, that has been changed based on the Board Attorney's opinion. Dr. Barbosa acknowledged that the agenda item for Policy 05-01 was not updated to take into account the Board Attorney's opinion that Board members could serve on committees and vote on matters coming forward from them. She is only requesting that the committees she listed be removed and that committees only meet on an as needed basis. The committee makeup would not change.

b. Board Questions

c. Board Action

Mr. Lavrich made a motion, and Mr. Feller seconded the motion to accept the updated Policy 95-02. The motion was carried out through a unanimous vote of 13-0.

Mr. Pellecer made a motion, and Ms. Wolfson seconded the motion to table consideration of Policy 05-01 and move to the next Board meeting. The motion was carried out through a unanimous vote of 13-0.

Mr. Feller requested at the next meeting that this item be revised to list each committee and its members so that the Board can efficiently decide upon each one.

2. Director's Report

Dr. Barbosa commented that the conversion project from paper to electronic is going well. In response to Chairman D'Attilie's question, Ms. Natasha Strong, Operations Manager, advised that completion should be within the next four to six months, by the end of the fiscal year. It will be a searchable database.

3. Attorney's Report

Mr. Charles Kramer commented that there are two types of committees that report to the Board; one is fact-finding, and the other is advisory. He initially thought that a Board member serving on an advisory committee could not then vote on the final decision. Upon further research, he advised that a Board member having served on an advisory committee can vote on the final decision. The Board of Rules and Appeals is not a formal judicial body, nor strictly governed by the Administrative Procedures Act (Florida Statutes Chapter 120). He elaborated upon the research findings. He issued an advisory opinion on this matter. He did not feel that the Board needed to take any action on this matter as it has been correct historically.

Mr. Kramer noted that the Board is being sued in circuit court by an individual named Mr. Butler. However, BORA still needs to be properly served. Mr. Butler alleges he has a right to submit plans to Broward County for approval even though he is not a licensed engineer or architect.

4. Committee Reports - None

5. General Board Member Discussion

Mr. Burr asked about the status of House Bill 735. Mr. Kramer offered to follow up.

Ms. Wolfson announced that she collects medical supplies from the deceased and anyone who no longer needs them. She then redistributes them to the uninsured, destitute, homeless, and emergencies at no cost. She noted the website Ostomyandfeedingsupplybank.org.

Mr. Ulmer noted the Open Discussion this Wednesday, May 15th. As Chairman D'Attilio will be out of town, Vice Chairman Burr will take his place.

6. Adjournment

The meeting adjourned at 7:48 PM.

If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings and, for this reason, such person may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based (FS Sec.286.0105).

Members: If you cannot attend the meeting, please get in touch with Dr. Barbosa at 954-931-2393 between 6:00 PM and 7:00 PM.

Consent Agenda

Consent Agenda: Item 1

CITY OF COCONUT CREEK

Almas, Marcelo D., Chief Structural Inspector

TOWN OF DAVIE

Brower, James, Electrical Plans Examiner (Provisional)

CITY OF DEERFIELD BEACH

Kalil, Jefferson D., Structural Inspector (120-Day Temporary)

Leathead, Jean-Pierre, Structural Inspector (120-Day Temporary)

CITY OF FORT LAUDERDALE

Gebbia, Andrew, Structural Inspector (Provisional)

CITY OF HOLLYWOOD

Gutierrez, Christian, Fire Inspector

CITY OF MIRAMAR

Hilton, Adam P., Assistant Building Official

Montpellier, Matthew, Fire Inspector

CITY OF PARKLAND

Sarmiento, Fabio, Structural Inspector (120-Day Temporary)

CITY OF POMPANO BEACH

Caristo, Joseph C., Jr., Structural Inspector (120-Day Temporary)

COUNTYWIDE

Alexander, Diko, Plumbing Plans Examiner

Da Silva, Vitorino, Structural Plans Examiner

De Armas, Artie, Structural Plans Examiner

Margulies, Jaime A., Structural Inspector

Margulies, Jaime A., Structural Plans Examiner

Mark, Preston G., Structural Plans Examiner

Regular Agenda

Regular Agenda: Item 1



Broward County Board of Rules and Appeals

1 N. University Drive Suite, 3500B, Plantation, FL 33324

broward.org/CodeAppeals | 954-765-4500 | rulesboard@broward.org

TO: Members of the Broward County Board of Rules and Appeals

FROM: Administrative Director

DATE: June 13, 2024

RE: Update to Board Policy 05-01, Committee Guidelines

Recommendation

It is recommended that the Board of Rules and Appeals adopt, by vote, revisions to Board Policy 05-01, Representation on the Board of Rules and Appeals Standing Committees and Appointment Guidelines.

Reasons

During the May 2024 Board meeting, the members requested that they be provided with a copy of Policy 05-01 to review thoroughly to determine the appropriateness of the standing committees and the number of committee members.

The following are proposed changes to be made to Board Policy 05-01, Representation on the Board of Rules and Appeals Standing Committees and Appointment Guidelines:

1. Update the heading for uniformity with the other policies.
2. Eliminate the following committees:
 - a. Certification Standards Review Committee
 - b. General Contractors/Architects Committee
 - c. Committee to Address Uniform Procedures for Installation of Bi-Directional Amplifiers
 - d. Protocol for Resolution of Structural Design Issues
3. Modify the name of the Mechanical/Smoke Control Committee to the Mechanical Committee.
4. Combine the Roofing and Structural Committees.

Additional Information

The ratification of the above policy is recommended due to the need for specific professional disciplines. Board members would be appointed to committees based on their discipline, and if the board member cannot participate in a committee, another non-board member with the required discipline may be appointed.

Throughout the committee listing, the "Government Inspector" position has been revised to "Certified Inspector." This change represents both government and private providers who work in municipalities.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "A. Barbosa".

Dr. Ana C. Barbosa

CURRENT POLICY

Effective 01/14/05
Amended 01/11/07
Amended 04/19/07
Amended 02/09/12
Amended 06/13/13
Amended 07/09/15
Amended 09/13/18
Amended 01/10/19
Amended 02/14/19
Amended 01/14/21

Subject: Representation on the Board of Rules and Appeals Standing Committees and Appointment Guidelines

CERTIFICATION STANDARDS REVIEW COMMITTEE

- Four Board Members or Alternates
 - One Board of Rules and Appeals Code Compliance Officers
 - Four Building Officials
 - Three Private Contractors serving as governmental inspectors
 - One representative designed by the Builders Association of South Florida
 - One representative of the Florida Structural Engineers Association, Florida licensed P.E.
 - One representative of the American Institute of Architects, Broward Chapter, Florida licensed Architect
 - Two representatives of the Broward City County Management Association
- 17 TOTAL**

COMMITTEE TO ADDRESS UNIFORM PROCEDURES FOR INSTALLATION OF BI-DIRECTIONAL AMPLIFIERS

- Three Board Members
 - Five Fire Service Professionals
 - Two FCC License Holders
 - Two BDA Providers
 - One Fire Alarm Contractors
 - One Fire Protection Engineer
 - Two Electrical Government Inspectors
- 16 TOTAL**

ELECTRICAL COMMITTEE

- Four Board Members or alternates
 - One Fire Service Professional
 - One Electrical Utility Representative
 - Three Government Inspectors
 - One Alarm Industry Representative
 - One Electrical Contractors
 - One Electrical Contractor or Master Electricians
- 12 TOTAL**

ENERGY CONSERVATION COMMITTEE

- Four Board Members
 - One Air Conditioning Contractor
 - One Broward County Sustainability Representative
 - One Electrical Plans Examiner/Inspector
 - One LEED AP (Accredited Professional)
 - One Mechanical Plans Examiner/Inspector
 - One Plumbing Plans Examiner/Inspector
 - One Structural Plans Examiner/Inspector
 - One Test and Balance Contractor
- 12 TOTAL**

FIRE CODE COMMITTEE

- One Mechanical Engineer Florida P.E
 - One Architect, Florida Registered
 - One Fire Sprinkler Contractor
 - One Representative of the Disabled Community
 - One Master Electrician
 - Four Fire Service (Florida Certified Fire Inspectors)
 - One Fire Service Member of the Board of Rules and Appeals
 - One Contractor, Certified to Install Fire Alarms
 - One General Contractor
 - One Electrical Engineer, Florida P.E
 - One Mechanical Contractor
 - Consumer Advocate
 - One Structural Engineer
 - One Chief Plumbing Inspector
- 17 TOTAL**

GENERAL CONTRACTORS /ARCHITECTS COMMITTEE

- Four Board Members or alternates
 - Three General Contractors
 - One Building Official
 - One Architect
 - One Representative of the Disabled Community
 - One Consumer Advocate
 - One Industry Representative
- 12 TOTAL**

MECHANICAL/SMOKE CONTROL COMMITTEE

- Four Board Members or alternates
 - Four Contractors or Class A Air Conditioning Contractors
 - One Test and Balance Contractor
 - Three Government Inspectors
 - One Professional Engineer
 - One Fire Service Professional
- 12 TOTAL**

PLUMBING COMMITTEE

- Three Board Members or alternates
 - Five Government Inspectors
 - Two Plumbing Contractors
 - One Plumbing Contractor or Master Plumbers
 - One Fire Service Professional
 - One Representative of the Disabled Community
- 13 TOTAL**

PROBABLE CAUSE COMMITTEE

- Five Board Members or Alternates
- 5 TOTAL**

ROOFING COMMITTEE

- Four Board members or alternates
 - Two Industry Representatives
 - One Fire Service Professional
 - One Professional Engineer
 - Two Roofing Contractor
 - One Government Inspector
- 11 TOTAL**

STRUCTURAL COMMITTEE

Three Board members or alternates

Four Government Inspectors

Five Professional Engineers

12 TOTAL

SWIMMING POOL COMMITTEE

Four Board Members or alternates

Three Swimming Pool Contractors

One Building Official

One Government Inspector

One Professional Engineer

One Electrical Contractor

11 TOTAL

Appointment Guidelines

- A.** Committee Members may not have had any personal or business dealings with any BORA certified inspector or BORA staff employee for a period of 12 months prior to their appointment, nor anticipate any future interests of a similar nature, where the purpose of either is to derive direct or indirect benefit to the Committee Member. Committee Members will promptly advise the Administrative Director of any possible conflicts of interest for further determination as necessary. The Administrative Director will notify the Committee Appointees of this Board Policy when the letters of appointment are sent.
- B.** Board Members and Alternates will only fill board members' seats, except for the Fire Code Committee, the Board's Consumer Advocate, and the representative of the Disabled Community.
- C.** None of the above Committees will include two or more individuals from the same private or government entity, except members of the Board of Rules and Appeals.
- D.** As members of a committee operating under the State of Florida Sunshine Law, committee members shall not discuss any potential committee topic among themselves except at a legally advertised meeting.
- E.** The above guidelines are also intended to apply to any Ad Hoc Committees or sub-committees that may be created.
- F.** Standing committees are required to meet at least once each year.

Recommend Deleting the
First Line of the Policy Title

**Representation on the Board of Rules and Appeals
Standing Committees and Appointment Guidelines**

CERTIFICATION STANDARDS REVIEW COMMITTEE

- ~~Four Board Members or Alternates~~
 - ~~One Board of Rules and Appeals Code Compliance Officers~~
 - ~~Four Building Officials~~
 - ~~Three Private Contractors serving as governmental inspectors~~
 - ~~One representative designed by the Builders Association of South Florida~~
 - ~~One representative of the Florida Structural Engineers Association, Florida licensed P.E.~~
 - ~~One representative of the American Institute of Architects, Broward Chapter, Florida licensed Architect~~
 - ~~Two representatives of the Broward City County Management Association~~
- 17 TOTAL**

Recommend Deleting this Committee

COMMITTEE TO ADDRESS UNIFORM PROCEDURES FOR INSTALLATION OF BI-DIRECTIONAL AMPLIFIERS

- ~~Three Board Members~~
 - ~~Five Fire Service Professionals~~
 - ~~Two FCC License Holders~~
 - ~~Two BDA Providers~~
 - ~~One Fire Alarm Contractors~~
 - ~~One Fire Protection Engineer~~
 - ~~Two Electrical Government Inspectors~~
- 16 TOTAL**

Recommend Deleting this Committee

ELECTRICAL COMMITTEE

- ~~Four Board Members or alternates~~
 - ~~One Fire Service Professional~~
 - ~~One Electrical Utility Representative~~
 - ~~Three Government Inspectors~~
 - ~~One Alarm Industry Representative~~
 - ~~One Electrical Contractors~~
 - ~~One Electrical Contractor or Master Electricians~~
- 12 TOTAL**
- One Alarm or Low Voltage Representative
 - One Consumer Advocate
 - One Electrical Florida Licensed Professional Engineer
 - One Fire Service Professional
 - Two Master Electricians or Electrical Contractors
 - Three BORA Certified Electrical Plans Examiner/Inspectors
- 9 TOTAL**

Update to Discipline-Specific Profession

ENERGY CONSERVATION COMMITTEE MEMBERS

- ~~Four Board Members~~
 - ~~One A/C Contractor~~
 - ~~One Broward County Sustainability Representative~~
 - ~~One Electrical Plans Examiner/Inspector~~
 - ~~One LEED AP (Accredited Professional)~~
 - ~~One Mechanical Plans Examiner/Inspector~~
 - ~~One Plumbing Plans Examiner/Inspector~~
 - ~~One Structural Plans Examiner/Inspector~~
 - ~~One Test and Balance Contractor~~
- 12 TOTAL**

Update to Discipline-Specific Profession

One A/C Contractor
One BORA Certified Electrical Plans Examiner/Inspector
One BORA Certified Mechanical Plans Examiner/Inspector
One BORA Certified Plumbing Plans Examiner/Inspector
One BORA Certified Structural Plans Examiner/Inspector
One Broward County Sustainability Representative
One Consumer Advocate
One Electrical Florida Licensed Professional Engineer
One Florida Registered Architect
One LEED Accredited Professional
One Mechanical Florida Licensed Professional Engineer
One Test and Balance Contractor
12 TOTAL

FIRE CODE COMMITTEE

No Recommended Changes

One BORA Certified Chief Plumbing Inspector
One Consumer Advocate
One Contractor, Certified to Install Fire Alarms
One Electrical Florida Licensed Professional Engineer
One Fire Service Member of the Board of Rules and Appeals
One Fire Sprinkler Contractor
One Florida Registered Architect
One General Contractor
One Master Electrician
One Mechanical Contractor
One Mechanical Florida Licensed Professional Engineer
One Representative of the Disabled Community
One Structural Florida Licensed Professional Engineer
Four Florida Certified Fire Inspectors
17 TOTAL

~~**GENERAL CONTRACTORS /ARCHITECTS COMMITTEE**~~

Recommend Deleting this Committee

~~Four Board Members or alternates~~
~~Three General Contractors~~
~~One Building Official~~
~~One Architect~~
~~One Representative of the Disabled Community~~
~~One Consumer Advocate~~
~~One Industry Representative~~
~~**12 TOTAL**~~

~~**MECHANICAL/SMOKE CONTROL COMMITTEE**~~

Recommend deleting "Smoke Control" from the title and renaming the Committee to Mechanical Committee

~~Four Board Members or alternates~~
~~Four Contractors or Class A Air Conditioning Contractors~~
~~One Test and Balance Contractor~~
~~Three Government Inspectors~~
~~One Professional Engineer~~
~~One Fire Service Professional~~
~~**14 TOTAL**~~

Update to Discipline-Specific Profession

One Test and Balance Contractor
Two Fire Service Professional
Three BORA Certified Mechanical Plans Examiner/Inspectors
Three Florida Licensed Professional Engineers
Six Mechanical or Class A Air Conditioning Contractors
15 TOTAL

PLUMBING COMMITTEE

Three Board Members or alternates
Five Government Inspectors
Two Plumbing Contractors
One Plumbing Contractor or Master Plumbers
One Fire Service Professional
One Representative of the Disabled Community

13 TOTAL

Update to Discipline-Specific Profession

One Fire Service Professional
One Mechanical Florida Licensed Professional Engineer
One Representative of the Disabled Community
Five BORA Certified Plumbing Plans Examiner/Inspectors
Six Plumbing Contractors or Master Plumbers

14 TOTAL

PROBABLE CAUSE COMMITTEE

Five Board Members or Alternates

5 TOTAL

No Recommended Changes

PROTOCOL FOR RESOLUTION OF STRUCTURAL DESIGN ISSUES

~~Two Members nominated (FSEA) President and approved by Board Chairman~~
~~One Member appointed by the Board Chairman~~

3 TOTAL

Recommend Deleting this Committee

ROOFING COMMITTEE

~~Four Board members or alternates~~
~~Two Industry Representatives~~
~~One Fire Service Professional~~
~~One Professional Engineer~~
~~Two Roofing Contractor~~
~~One Government Inspector~~

11 TOTAL

Recommend combining the Roofing Committee with the Structural Committee

STRUCTURAL COMMITTEE

~~Three Board members or alternates~~
~~Four Government Inspectors~~
~~Five Professional Engineers~~

12 TOTAL

Update to Discipline-Specific Profession

One BORA Certified Chief Structural Inspector
One Roofing Contractor
One BORA Certified Structural Plans Examiner/Inspector
One Consumer Advocate
One Fire Service Professional
One Florida Registered Architect
One Representative of the Disabled Community
One Roofing Industry Representative
Two BORA Certified Building Officials
Two General Contractors
Two Structural Florida Licensed Professional Engineers

14 TOTAL

SWIMMING POOL COMMITTEE

Four Board Members or alternates

Three Swimming Pool Contractors

One Building Official

One Government Inspector

One Professional Engineer

One Electrical Contractor

11 TOTAL

Update to Discipline-Specific Profession

One BORA Certified Electrical Plans Examiner/Inspector

One BORA Certified Plumbing Plans Examiner/Inspector

One Electrical Contractor

One Florida Licensed Professional Engineer

One Representative of the Disabled Community

Two BORA Certified Structural Plans Examiners/Inspectors

Two Swimming Pool Contractors

9 TOTAL

APPOINTMENT GUIDELINES

- A. Committee Members may not have had any personal or business dealings with any BORA certified inspector or BORA staff employee for a period of 12 months before their appointment, nor anticipate any future interests of a similar nature, where the purpose of either is to derive direct or indirect benefit to the committee member. Committee members will promptly advise the Administrative Director of any possible conflicts of interest for further determination as necessary. The Administrative Director will notify the Committee Appointees of this Board Policy in their appointment letter.
- B. Board Members and Alternates shall only fill ~~their appointed discipline board seats~~ committee seats based on their appointed discipline within the Board, except for the Fire Code Committee, the Consumer Advocate, and the Representative of the Disabled Community.
- C. Standing committees shall not include two or more individuals from the same private or government entity, except members of the Board of Rules and Appeals.
- D. Members of a committee operating under the State of Florida Sunshine Law shall only discuss potential committee topics at a legally advertised meeting.
- E. The above guidelines are also intended to apply to any Ad Hoc Committees or sub-committees that may be created.
- F. Standing committees are required to meet at least once each year.

Standing Committees and Appointment Guidelines

ELECTRICAL COMMITTEE

- One Alarm or Low Voltage Representative
 - One Consumer Advocate
 - One Electrical Florida Licensed Professional Engineer
 - One Fire Service Professional
 - Two Master Electricians or Electrical Contractors
 - Three BORA Certified Electrical Plans Examiner/Inspectors
- 9 TOTAL**

ENERGY CONSERVATION COMMITTEE MEMBERS

- One A/C Contractor
 - One BORA Certified Electrical Plans Examiner/Inspector
 - One BORA Certified Mechanical Plans Examiner/Inspector
 - One BORA Certified Plumbing Plans Examiner/Inspector
 - One BORA Certified Structural Plans Examiner/Inspector
 - One Broward County Sustainability Representative
 - One Consumer Advocate
 - One Electrical Florida Licensed Professional Engineer
 - One Florida Registered Architect
 - One LEED Accredited Professional
 - One Mechanical Florida Licensed Professional Engineer
 - One Test and Balance Contractor
- 12 TOTAL**

FIRE CODE COMMITTEE

- One BORA Certified Chief Plumbing Inspector
 - One Consumer Advocate
 - One Contractor, Certified to Install Fire Alarms
 - One Electrical Florida Licensed Professional Engineer
 - One Fire Service Member of the Board of Rules and Appeals
 - One Fire Sprinkler Contractor
 - One Florida Registered Architect
 - One General Contractor
 - One Master Electrician
 - One Mechanical Contractor
 - One Mechanical Florida Licensed Professional Engineer
 - One Representative of the Disabled Community
 - One Structural Florida Licensed Professional Engineer
 - Four Florida Certified Fire Inspectors
- 17 TOTAL**

MECHANICAL COMMITTEE

- One Test and Balance Contractor
 - Two Fire Service Professional
 - Three BORA Certified Mechanical Plans Examiner/Inspectors
 - Three Florida Licensed Professional Engineers
 - Six Mechanical or Class A Air Conditioning Contractors
- 15 TOTAL**

PLUMBING COMMITTEE

One Fire Service Professional
One Mechanical Florida Licensed Professional Engineer
One Representative of the Disabled Community
Five BORA Certified Plumbing Plans Examiner/Inspectors
Six Plumbing Contractors or Master Plumbers
14 TOTAL

PROBABLE CAUSE COMMITTEE

Five Board Members or Alternates
5 TOTAL

STRUCTURAL COMMITTEE

One BORA Certified Chief Structural Inspector
One Roofing Contractor
One BORA Certified Structural Plans Examiner/Inspector
One Consumer Advocate
One Fire Service Professional
One Florida Registered Architect
One Representative of the Disabled Community
One Roofing Industry Representative
Two BORA Certified Building Officials
Two General Contractors
Two Structural Florida Licensed Professional Engineers
14 TOTAL

SWIMMING POOL COMMITTEE

One BORA Certified Electrical Plans Examiner/Inspector
One BORA Certified Plumbing Plans Examiner/Inspector
One Electrical Contractor
One Florida Licensed Professional Engineer
One Representative of the Disabled Community
Two BORA Certified Structural Plans Examiners/Inspectors
Two Swimming Pool Contractors
9 TOTAL

APPOINTMENT GUIDELINES

- A.** Committee Members may not have had any personal or business dealings with any BORA certified inspector or BORA staff employee for a period of 12 months before their appointment, nor anticipate any future interests of a similar nature, where the purpose of either is to derive direct or indirect benefit to the committee member. Committee members will promptly advise the Administrative Director of any possible conflicts of interest for further determination as necessary. The Administrative Director will notify the Committee Appointees of this Board Policy in their appointment letter.
- B.** Board Members and Alternates shall only fill committee seats based on their appointed discipline within the Board, except for the Fire Code Committee, the Consumer Advocate, and the Representative of the Disabled Community.
- C.** Standing committees shall not include two or more individuals from the same private or government entity, except members of the Board of Rules and Appeals.
- D.** Members of a committee operating under the State of Florida Sunshine Law shall only discuss potential committee topics at a legally advertised meeting.
- E.** The above guidelines are also intended to apply to any Ad Hoc Committees or sub-committees that may be created.
- F.** Standing committees are required to meet at least once each year.

ADDITIONAL INFORMATION

CURRENT COMMITTEE MEMBERS LIST

BI-DIRECTIONAL AMPLIFIERS (BDAs) COMMITTEE

Three Board Members
Five Fire Service Professionals
Two FCC License Holders
Two BDA Providers
Two Government Inspectors
One Fire Alarm Contractors
One Fire Protection Engineer
16 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Rice, P.E., Chair *	David	Board Member
Bryan	Jon-Paul	Fire Service Professional
Clinton	Chris	Fire Service Professional
de Zayas	Jose M.	FCC License Holder
Dinello	Robert "Bob"	Electrical Inspector
Franklin	Jonathan	BDA Provider
Grams	Kevin	FCC License Holder
Hastings	Lori	Fire Service Professional
Hernandez, P.E.	Alieni	Life Safety Consultant
Higdon	Brad	Fire Alarm Contractor
Melamed	Howard	BDA Provider
Preston	John	Fire Service Professional
Sullivan	Larry	Electrical Inspector
Taylor, FM *	Robert	Board Member
VACANT	VACANT	Fire Service Professional
Zackria, AIA *	Abbas	Board Member

CERTIFICATION STANDARDS REVIEW COMMITTEE

- Four Board Members or Alternates
- One Board of Rules and Appeals Code Compliance Officers
- Four Building Officials
- Three Private Contractors serving as Governmental Inspectors
- One representative designated by the Builders Association of South Florida
- One representative of the Florida Structural Engineers Association, Florida Licensed P.E.
- One representative of the American Institute of Architects, Broward Chapter, Florida licensed Architect
- Two representatives of the Broward City County Management Association
- 17 Total Committee Members**

LAST NAME	FIRST NAME	COMMITTEE POSITION
D'Attile, Chair *	Gregg	Board Member or Alternate
Bailey, P.E. *	Stephen E.	Board Member or Alternate
Bendavid	Andre	Private Contractor/Government Inspector
Causley	Michael T.	Private Contractor/Government Inspector
VACANT	VACANT	AIA Broward Chapter, Florida Licensed Architect
Famularo *	John	Board Member or Alternate
Fisher	Jack	Private Contractor/Government Inspector
Guerasio	Michael	Board Chief Code Compliance Officer
Lubelski	Mark	Broward City County Management Association
McLellan, P.E.	Greg	Florida Structural Engineers Association, Florida Licensed P.E.
Muniz	Russell	Broward City County Management Association
VACANT	VACANT	Building Official
Pizzillo	Stephen J.	Building Official
Schubert	Thomas	Building Official
Synalovski	Lisa	Builders Association of South Florida
Tracy	William	Building Official
Tringo *	David	Board Member or Alternate

ELECTRICAL COMMITTEE

Four Board Members or Alternates
 One Fire Service Professional
 One Electrical Utility Representative
 Three Government Inspectors
 One Alarm Industry Representative
 One Electrical Contractor
 One Electrical Contractor or Master Electrician

12 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Bailey, P.E., Chair *	Stephen E.	Engineer (Board Member or Alternate)
Bowers	Bruce	Fire Service Professional
Egezino	Michael	Government Inspector
Fisher	Jack	Government Inspector
Kamm, P.E. *	R. Art	Board Member or Alternate
VACANT	VACANT	Government Inspector
Messing	Bob	Electrical Contractor
Miller	Shawn	Electrical Utility Representative
Rice, P.E. *	David	Board Member or Alternate
Sikorski, CFPS	Robert J.	Alarm Industry Representative
Simmons	John	Electrical Contractor or Master Electrician
Tringo *	David	Board Member or Alternate

ENERGY CONSERVATION COMMITTEE

Four Board Members
 One A/C Contractor
 One Broward County Sustainability Representative
 One Electrical Plans Examiner/Inspector
 One LEED AP (Accredited Professional)
 One Mechanical Plans Examiner/Inspector
 One Plumbing Plans Examiner/Inspector
 One Structural Plans Examiner/Inspector
 One Test and Balance Contractor
12 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Rice, Chair, P.E. *	David	Professional Electrical Engineer
Charnin	Mike	Mechanical Plans Examiner/Inspector
Donnelly	Brock	Natural Resources Spec Sr
Fallon	Tim	Plumbing Plans Examiner/Inspector
VACANT	VACANT	Structural Plans Examiner/Inspector
Jenison	Eric	Test and Balance Contractor
Kamm, P.E. *	Art	Professional Mechanical Engineer
Lomel, P.E.	Brian	LEED AP (Accredited Professional)
Travers	John	Electrical Plans Examiner/Inspector
Ulmer *	Dennis	Consumer Advocate
Volin	Bob	A/C Contractor
Zackria, AIA *	Abbas	Registered Architect

FIRE CODE COMMITTEE

One Mechanical Engineer, Florida P.E.
 One Architect, Florida Registered
 One Fire Sprinkler Contractor
 One Representative of the Disabled Community
 One Master Electrician
 Four Fire Service (Florida Certified Fire Inspectors)
 One Fire Service Member of the Board of Rules and Appeals
 One Contractor, Certified to Install Fire Alarms
 One General Contractor
 One Electrical Engineer, Florida P.E
 One Mechanical Contractor
 One Consumer Advocate
 One Structural Engineer
 One Chief Plumbing Inspector
17 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Pellecer, Chair *	Sergio	Fire Service Member of the Board of Rules and Appeals
Bailey, P.E., Vice Chair*	Stephen E.	Electrical Engineer
Bowers	Bruce	Florida Certified Fire Inspector
Demopoulos, FM	Tommy	Florida Certified Fire Inspector
Echezabal	Guillermo A.	General Contractor
Godfrey	James	Contractor Certified to Install Fire Alarms
Granitto	Garret	Fire Sprinkler Contractor
Kuritzky	Harlan L.	Florida Registered Architect
LeBlanc, P.E.	Mark	Structural Engineer
London	Phil	Mechanical Contractor
McGinnis	Pete	Florida Certified Fire Inspector
Morales, P.E.	Patricia	Mechanical Engineer Florida P.E.
Perdue	Don	Consumer Advocate
Potkay	Daniel R.	Master Electrician
Preston	John	Florida Certified Fire Inspector
Reger	Timothy	Chief Plumbing Inspector
Wolfson *	Lynn E.	Representative of the Disabled Community

GENERAL CONTRACTORS/ARCHITECTS COMMITTEE

Four Board Members or alternates
 Three General Contractors
 One Building Official
 One Architect
 One Representative of the Disabled Community
 One Consumer Advocate
 One Industry Representative

12 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Giles-Nelson, Chair *	Shalanda	Board Member or Alternate
Falkanger, AIA *	Jeff	Board Member or Alternate
Fernandez *	Alberto	Board Member or Alternate
Harala	Scott	General Contractor
Hawk, AIA	Jack	Architect
Hernandez	Alex	Building Official
Osterman	Peter	Industry Representative
Synalovski	Lisa H.	General Contractor
Ulmer *	Dennis A.	Consumer Advocate
VACANT	VACANT	General Contractor
Wolfson *	Lynn E.	Representative of the Disabled Community
Zackria, AIA *	Abbas H.	Board Member or Alternate

MECHANICAL/SMOKE CONTROL COMMITTEE

Four Board Members or Alternates
 Four Contractors or Class A Air Conditioning Contractors
 One Test and Balance Contractor
 Three Government Inspectors
 One Professional Engineer
 One Fire Service Professional
14 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Feller, P.E., Chair *	Steven M.	Board Member or Alternate
Briceno	Julio	Government Inspector
Charnin	Michael	Government Inspector
D'Attile *	Gregg	Board Member or Alternate
Figueras	Christopher	Contractor or Class A Air Conditioning Contractor
Jenison	Eric	Test and Balance Contractor
Kamm, P.E. *	Robert A.	Board Member or Alternate
Kerney	Stephen	Contractor or Class A Air Conditioning Contractor
London	Phil	Contractor or Class A Air Conditioning Contractor
McGinnis	Peter	Fire Service Professional
Mitchell, P.E.	Jack	Professional Engineer
Neely	Wesley E.	Contractor or Class A Air Conditioning Contractor
Sanchez	Roman	Government Inspector
Taylor *	Robert	Board Member or Alternate
Walsh	Jack	Contractor or Class A Air Conditioning Contractor

PLUMBING COMMITTEE

Three Board Members or Alternates
Five Government Inspectors
Two Plumbing Contractors
One Plumbing Contractor or Master Plumber
One Fire Service Professional
One Representative of the Disabled Community
13 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Terry, Chair *	James	Board Member or Alternate
Rourke, Vice Chair *	Daniel	Board Member or Alternate
Bauer	Cary	Government Inspector
Bong	Richard	Plumbing Contractor or Master Plumber
Corriveau	Alan	Government Inspector
D'Attile *	Gregg	Board Member or Alternate
Fallon	Tim	Government Inspector
Korelishn	Albert	Plumbing Contractor
Kozan	Gary	Plumbing Contractor
Miller	Jason	Fire Service Professional
VACANT	VACANT	Government Inspector
Reger	Timothy A.	Government Inspector
Wolfson *	Lynn E.	Representative of the Disabled Community

PROBABLE CAUSE COMMITTEE

5 Board Members or Alternates

5 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Burr, Chair *	Ron	Board Member or Alternate
Lavrich, P.E. *	Daniel	Board Member or Alternate
Falkanger, AIA *	Jeff	Board Member or Alternate
Rice, P.E. *	Dave	Board Member or Alternate
Zackria, AIA *	Abbas	Board Member or Alternate

PROTOCOL FOR RESOLUTION OF STRUCTURAL DESIGN ISSUES

Two Members nominated (FSEA) President and approved by the Board Chair

One Member appointed by the Board Chair

3 Panel Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Pepper, P.E.	John	Structural Engineer (FSEA)
VACANT	VACANT	Structural Engineer (FSEA)
LeBlanc, P.E.	Mark	Structural Engineer Position (BOARD)

ROOFING COMMITTEE

Four Board Members or Alternates
Two Industry Representatives
One Fire Service Professional
One Professional Engineer
Two Roofing Contractors
One Government Inspector
11 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Famularo, Chair *	John	Board Member or Alternate
Lavrich, P.E., Vice Chair*	Daniel	Board Member or Alternate
Blanco	Victor	Government Inspector
Echezabal	Guillermo A.	Industry Representative
Falkanger *	Jeffrey	Board Member or Alternate
Festa	Steve	Roofing Contractor
Fontan	Ernest	Fire Service Professional
Graboski	Tim	Roofing Contractor
LeBlanc, P.E.	Adam	Professional Engineer
Reed	Mary Beth	Industry Representative
Zackria, AIA *	Abbas H.	Board Member or Alternate

STRUCTURAL COMMITTEE

Three Board Members or Alternates

Four Government Inspectors

Five Professional Engineers

12 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Lavrich, P.E., Chair *	Daniel	Board Member or Alternate
Falkanger, AIA *	Jeff	Board Member or Alternate
VACANT	VACANT	Government Inspector
Heller	John C.	Government Inspector
Johnson, P.E.	Mark	Professional Engineer
McLellan, P.E.	Greg	Professional Engineer
VACANT	VACANT	Government Inspector
Thompson Jr., P.E.	John P.	Professional Engineer
Travers	John	Government Inspector
Unterweger	Marcus	Professional Engineer
VACANT	VACANT	Professional Engineer
Zackria, AIA *	Abbas	Board Member or Alternate

SWIMMING POOL COMMITTEE

Four Board Members or Alternates
 Three Swimming Pool Contractors
 One Building Official
 One Government Inspector
 One Engineer
 One Electrical Contractor
11 Total Committee Members

LAST NAME	FIRST NAME	COMMITTEE POSITION
Burr, Chair *	Ron	Board Member or Alternate
Lavrich, P.E., Vice Chair*	Daniel	Board Member or Alternate
Cesarone	Don	Swimming Pool Contractor
Falkanger, AIA *	Jeff	Board Member or Alternate
Fallon	Timothy	Government Inspector
Kavasoglu, P.E.	Yekta	Professional Engineer
Messing	Bob	Electrical Contractor
Travers	John	Building Official
Tringo *	David	Board Member or Alternate
VACANT	VACANT	Swimming Pool Contractor
VACANT	VACANT	Swimming Pool Contractor

Note: *Broward BORA Board Members **