Meeting Minutes
Date and Time: Wednesday, January 20, 2021 3:05pm

SBDAB Members Attendance
Darren Badore Present (in person)
Dahlia Baker Present (in person)
Chelsa Arscott Present (in person)
Dena Lowell Blauschild Present (virtual)
Robert Brannen Present (in person)
Victor Green Present (virtual)
Jean McIntyre Absent
Shaheewa Jarrett Absent
Charles Michelson Present (in person)
Dana Pollitt Present (virtual)
Martin “Marty” Sherwood Absent

County Staff:
Maribel Feliciano, Assistant Director, OESBD
Susan Smith, Small Business Development Specialist, OESBD
Steven Tinsley, Economic Development Manager, OESBD
Sandy Steed, Assistant County Attorney

Members from the Public:
Jahlisa Harvey, Guest

I. Call to Order/Roll Call/Introduction
The meeting was called to order by Chair, Darren Badore at 3:05 p.m. with a quorum present. The chair advised attendees they must socially distance, wear masks and adhere to CDC recommendations, at all times, during the meeting.
II. Approval of Minutes
Motion: Member Green moved to approve the minutes from December 9, 2020. Member Brannen second. The motion passed unanimously.

III. Adoption of Agenda
Motion: Member Green moved to approve the agenda for January 20, 2021. Member Baker second. The motion passed unanimously.

IV. Comments: Members from the Public
None

V. Staff Updates
A. Cares Act Small Business and Non-Profit Grant Update
OESBD Assistant Director, Maribel Feliciano, stated that approximately 90% of staff has been assigned to expeditiously process CARES Act Small Business grant agreements and W-9’s to assist the County’s accounting department with approving and timely issuing payments.

B. Upcoming OESBD Events
OESBD continues to conduct virtual project “Meet and Greet” events and Covid-19 related workshops and the list of upcoming events was shared with Board members.

C. Surtax Update
OESBD will be partnering with some of the municipalities and asking them to share surtax related information with their local CBEs and use this forum as a platform to encourage more small business participation. The average attainment for projects and assigned recommended goals is at 33%.

VI. New Business
A. Kaufman New Venture Program – Steve Tinsley
Steve Tinsley, Economic Development Manager, stated that OESBD became an affiliate of Kaufman New Venture Program to conduct half day virtual workshops and a 10-week course for aspiring entrepreneurs.

B. Municipal Revolving Loan Program – Steve Tinsley
Mr. Tinsley stated that the Broward County Board of Commissioners has provided funding for a BMSD revolving loan program available to small businesses in the unincorporated areas of Broward County to help with mobilization and address issues that inhibit the success of their businesses.

C. 2021 List of Priorities
Motion: Member Baker moved that members focus on discussing two (2) items from the 2021 List of Priorities at each Advisory Board meeting, and members who have any additions to the list may forward them to Susan Smith for distribution. Member Michelson seconded. The motion passed unanimously.

Motion: Member Arscott moved that, at the March 17, 2021 meeting, the Advisory Board should focus on a discussion of Item 2, Penny Surtax-Expanding
Opportunities for Small Businesses and Item 3, Capacity Building from the 2021 List of Priorities. Member Baker second. The motion passed unanimously.

VII. Old Business

VIII. Future Agenda Items

IX. Next Meeting – March 17, 2021

Disclosure: The above captioned minutes are transcribed in a summary format. To obtain a complete audio recording of the meeting, approved summary minutes, or any presentation or handout materials, please submit a public records request to Susan V. Smith, Small Business Development Specialist, who can be reached at svs smith@broward.org or 954-367-6400.