



Broward County Small Business Development Advisory Board (SBDAB)

Meeting Agenda

Location: Government Center East, 115 S. Andrews Ave., Room A 680 Conference Room

Virtual: [Click here to join the meeting](#)

Meeting Date: Wednesday, November 20, 2024

Time: 4:00 p.m.

| SBDAB Members | Term Start | SBDAB Members | Term Start |
|-------------------------|------------|-------------------|------------|
| Shaheewa Jarrett, Chair | 02/25/2020 | Darren Badore | 11/14/2017 |
| Richard Bonchick, V.C. | 05/24/2022 | Charles Michelson | 03/10/2020 |
| Jean M. McIntyre | 05/21/2019 | Freddy Castillo | 10/08/2024 |
| Patrick Ceres | 11/14/2023 | | |
| Martin D. Sherwood | 01/28/2020 | | |
| David Welch | 05/07/2024 | | |

- I. **Call to Order/Roll Call**
- II. **New Board Member Introduction – Mr. Freddy Castillo**
- III. **Approval of September 18, 2024 Minutes**
- IV. **Adoption of November 20, 2024 Agenda**
- V. **Staff Updates**
 - 1. **Marty Cassini – Legislative Updates**
 - 2. **Micro Grants Program Update**
- VI. **New Business**
 - 1. **Between Meeting Workshops**
 - 2. **2025 Priorities**
- VII. **Elections for 2025 (Chair and Vice Chair)**
- VIII. **Future Agenda Items**
- IX. **Next Meeting – January 15, 2025**

Adjournment

**Small Business Development Advisory Board
2024 List of Priorities**

1. Track ARPA Spending... Final Report
2. Disparity Study (Report to Commission Template to be Completed)
3. Capacity Building (Education for the Small Business Community)
 - Bonding
 - Access to Capital
 - Mobilization Loan Funding
 - Resources/Grants/Small Business Funding
 - Prosperity Broward Collaboration
4. Small Business Procurement Recommendations/Small Business Obstacles/Operations (Analysis of Process and Procedures)
5. Mentor/Protégé
6. Mid-Level Certification/Preferences

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Small Business Development Advisory Board Mission

The Broward County Board of County Commissioners established the Small Business Development Advisory Board in August 2001. The purpose of the Small Business Development Advisory Board is as follows:

- Identify and evaluate issues distinctive to Broward County businesses.
- Provide recommendations to the Board of County Commissioners and other government officials concerning enhancements to the County’s procurement activities and practices.
- Enhance communication with, increase opportunities for, improve the economic viability of, and enrich the overall business climate for Small and Disadvantaged Business Enterprises within Broward County.
- Promote, to the greatest extent possible, the participation and use of Broward County businesses in the procurement activities of Broward County government with respect to the purchase of a variety of government services including construction, architectural/engineering services, commodities, professional services, and business services.