



**Broward County Small Business Development Advisory Board
(SBDAB)**

Location: Office of Economic and Small Business Development (OESBD) Conference Room (virtual via Teams)
115 South Andrews Avenue, Room A680
Fort Lauderdale, FL 33301

Meeting Minutes

Date and Time: Wednesday, November 20, 2024 @ 4:00PM

SBDAB Members	Attendance
Darren Badore	Present
Patrick Ceres	Present
Victor Green	Absent
Jean McIntyre	Present
Shaheewa Jarrett	Present
Charles Michelson	Present
Martin "Marty" Sherwood	Present
Richard Bonchick	Present
David Welch	Present
Freddy Castillo	Present

County Staff:

Maribel Feliciano, Assistant Director, OESBD
Donna-Ann Knapp, Small Business Development Manager, OESBD
Cheryl Roberts, Small Business Development Supervisor
Marty Cassini, Intergovernmental Affairs

Members from the Public:

Rafael and Luis from The Tools Man, Inc dba The Tools Man Industrial Supply

- I. **Call to Order/Roll Call** – see attendance above
- II. **Approval of Meeting Minutes** (September 18, 2024). A motion was made by Member Badore to approve the minutes. Member Welch seconded, unanimously passed.
- III. New member Freddy Castillo introduced himself.

IV. Approval of agenda - Chair Jarrett asked for a motion to adopt the November 19, 2024, agenda. A motion was made by Member McIntyre and seconded by Member Badore, unanimously passed.

V. Comments from the Public

Rafael and Luis of The Tools Man, Inc dba The Tools Man Industrial Supply spoke about their master agreement with Broward County is underutilized since the county has a contract with NASPO (Grainger). Maribel Feliciano provided the inquiry and back up documents to Purchasing and they are working on a response.

VI. Staff Updates

Marty Cassini spoke about: a) New leadership as a result of the election, and the possible government shutdown by December 20, 2024; b) Hurricane and disaster response; c) Insurance crisis; d) Grants and Small Businesses; e) taking the federal program to the 119th congress in January 2025; f) Licenses and reestablishment of the framework for apprenticeships.

Maribel Feliciano provided an update on the Broward County Small Business Micro-grant Pilot Program. She advised on the number of applications received to date and approved. A debriefing will be held by OESBD to ascertain what worked well and what changes (if any) could be made to make a smoother run for next year's Micro-grant Program, as funding has been approved for next year.

Discussion on the proposed amendments to the Broward County Business Opportunity Act. The SBDAB requested that the 5-day notices, submitted by OESBD to the Broward County Board of County Commissioners, in relation to determinations of "no CBE goals" and "goals less than 25%", are posted online.

Discussion ensued regarding the SBDAB Workshops and topics for the next workshop.

The SBDAB requested a running list of motions approved by this board. OESBD staff agreed, starting in 2025, it will be provided to the board for each meeting.

VII. New Business

Election of new Chair: Richard Bonchick nominated himself and was seconded by Darren Badore. A vote was taken, and Richard Bonchick was elected Chair.

Election of new Vice Chair: David Welch nominated himself and was seconded by Richard Bonchick. Shaheewa Jarrett nominated Patrick Ceres, which was seconded by Gene McIntyre. A vote was taken, and Patrick Ceres was elected Vice Chair.

VIII. Next Meeting – January 15, 2025

IX. Adjournment

Chair Jarrett requested a motion to adjourn the meeting. Member McIntyre made a motion to adjourn, which was seconded by Member Ceres. The motion passed unanimously. The meeting was adjourned.

Disclosure: The above captioned minutes are transcribed in a summary format. To obtain a complete audio recording of the meeting, approved summary minutes, or any presentation or handout material, please submit a public records request to Donna-Ann Knapp, Small Business Development Manager, who can be reached at dknapp@broward.org or 954-357-6400.