



Broward County Small Business Development Advisory Board (SBDAB)

Meeting Agenda

Location: Government Center East, 115 S. Andrews Ave., Room A 680 Conference Room

Virtual: [Click here to join the meeting](#)

Meeting Date: Wednesday, September 18, 2024

Time: 4:00 p.m.

SBDAB Members	Term Start	SBDAB Members	Term Start
Shaheewa Jarrett, Chair	02/25/2020	Darren Badore	11/14/2017
Richard Bonchick, V.C.	05/24/2022	Charles Michelson	03/10/2020
Jean M. McIntyre	05/21/2019		
Patrick Ceres	11/14/2023		
Martin D. Sherwood	01/28/2020		
David Welch	05/07/2024		

I. Call to Order/Roll Call/Introductions

II. Approval of July 17, 2024 Minutes

III. Adoption of September 18, 2024 Agenda

IV. Requests for information:

1. Proposed revisions for Business Opportunity Act Ordinance (with strikethroughs and underlines) – to be provided prior to the meeting
2. Inquire to the County Attorney’s Office what options a small business may have to request and receive payment for completed work if the prime contractor is under litigation with the County
3. Report of money spent with small businesses on affordable housing projects - Ralph Stone
4. SBDAB Attendance Summary (emailed on 9/6/24)

V. Public Comments

VI. Staff Updates

- A. Discussion: Payment Verification Process

VII. New Business

1. Proposed Business Opportunity Act Amendments
2. Between Meeting Workshops

VIII. Future Agenda Items

IX. Next Meeting – November 20, 2024

Adjournment

**Small Business Development Advisory Board
2024 List of Priorities**

1. Track ARPA Spending... Final Report
2. Disparity Study (Report to Commission Template to be Completed)
3. Capacity Building (Education for the Small Business Community)
 - Bonding
 - Access to Capital
 - Mobilization Loan Funding
 - Resources/Grants/Small Business Funding
 - Prosperity Broward Collaboration
4. Small Business Procurement Recommendations/Small Business Obstacles/Operations (Analysis of Process and Procedures)
5. Mentor/Protégé
6. Mid-Level Certification/Preferences

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Small Business Development Advisory Board Mission

The Broward County Board of County Commissioners established the Small Business Development Advisory Board in August 2001. The purpose of the Small Business Development Advisory Board is as follows:

- Identify and evaluate issues distinctive to Broward County businesses.
- Provide recommendations to the Board of County Commissioners and other government officials concerning enhancements to the County’s procurement activities and practices.
- Enhance communication with, increase opportunities for, improve the economic viability of, and enrich the overall business climate for Small and Disadvantaged Business Enterprises within Broward County.
- Promote, to the greatest extent possible, the participation and use of Broward County businesses in the procurement activities of Broward County government with respect to the purchase of a variety of government services including construction, architectural/engineering services, commodities, professional services, and business services.