



Broward County Small Business Development Advisory Board (SBDAB)

Meeting Minutes

Address: Governmental Center, 115 S. Andrews Avenue, Room A680, Fort Lauderdale, FL 33301

Meeting Date: Wednesday, July 6, 2016

Time: 3:00 p.m.

SDDAB Members	Attendance
Bob Behar	Present
Brian Johnson	Present
Sarah Chappell	Not Present
Shaun Davis	Present
Sheryl Dickey	Present
Rafael Gonzalez	Present
Victor Green	Present
Gerald Heller	Present
A Dodie Keith-Lazowick	Present
Stavros Moforis	Not Present
Dana Pollitt	Present (via telephone)

Staff:

Sandy-Michael McDonald
Bertha Henry
Carl Kitchner
Christopher Atkinson
Freddy Castillo
Dawn Marshall

I. Housekeeping

- A. Introduction of Meeting
- B. Roll Call
- C. Approval of June 1, 2016 Meeting Minutes
- D. Adoption of July 6, 2016 Agenda (As Amended)



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- II. Comments: Members of the Public
- III. OESBD Staff Updates
- IV. Purchasing Staff Updates (Quarterly):
 - A. N/A
- V. New Business:
 - A. Bertha Henry, County Administrator
 - B. Daphnee Sainvil, Intergovernmental Affairs & Professional Standards
 - C. Tricia Brissett, County Attorney
- VI. Old Business:
 - A. N/A

Discussion Points: Chair, Brian Johnson called the meeting to order at 3:03 p.m. with a quorum present.

Comments from the Public: None.

Staff Updates: Sandy-Michael McDonald reported that he has spoken with Purchasing about working with a local university regarding a disparity study assessment consultant. Additionally, in relation to collecting data for a future disparity study, BidSync will have the capability for vendors to self-identify as a DBE, WBE, MWBE, CBE, and SBE.

Purchasing Updates: N/A

New Business: Mrs. Bertha Henry responded to the following concerns from the board:

1. Disparity Study – Mrs. Henry is in support of obtaining a consultant to assess the readiness of Broward County for a new disparity study, and she suggested that SBDAB could do so as soon as possible, as there are funds set aside in the budget for consultancy. Once we receive the assessment, then we can decide on the disparity study.
2. Ordinance Changes - Mrs. Henry has agreed to speak to the County Attorney about releasing SBDAB's list of recommendations that have been sitting in that office for a few months.
3. Comments on County's Vision for Small Business – Mrs. Henry reported that the County is currently trying to put together a campaign for the Transit surtax and infrastructure surtax. Mrs. Henry asked SBDAB if they were aware if their local municipalities have programs similar to those of Broward County. Some board members responded that some of the local municipalities do have small business programs, and some municipalities give preference to firms that are already certified with Broward County. Mrs. Henry stated that there are opportunities for both the County and local municipalities for the infrastructure surtax.
4. New Software purchase and implementation – Mr. McDonald responded that bids have already been out and in open procurement.



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NOTE: Carl Kitchner, County Attorney, stressed to the Board that, in reference to obtaining an assessment consultant, the board's role is solely to make a recommendation to the BOCC.

Greater Fort Lauderdale Alliance Update: N/A

Old Business: NA

Key Decisions:

A motion was approved by the SBDAD with a vote 9 - 0, to approve the June 1, 2016 meeting minutes.

A motion was approved by the SBDAB, with a vote 9 – 0, to approve the July 6, 2016 agenda (as amended).

SBDAB agreed to reschedule the August 3rd meeting to allow Daphnee Sainvil, Intergovernmental Affairs & Professional Standards, to make her presentation to SBDAB on the Sunset Review recommendations. These recommendations are scheduled to be presented to the BOCC in September. Ms. Sainvil is not available to meet on August 3rd as she will be out of town.

SBDAB has agreed to take a break in September and, therefore, this advisory board will not meet on September 7th as previously scheduled.

The meeting was adjourned at 4:45 p.m.

Note: The next SBDAB meeting is scheduled for Wednesday, August 10th, 2016 at 3 p.m.