



---

*Broward County Small Business Development Advisory Board (SBDAB)*

---

### *Meeting Minutes*

**Address:** Governmental Center, 115 S. Andrews Avenue, Room A680, Fort Lauderdale, FL 33301

**Meeting Date:** Wednesday, June 1, 2016

**Time:** 3:00 p.m.

<b>SDDAB Members</b>	<b>Attendance</b>
Bob Behar	Present
Brian Johnson	Present
Sarah Chappell	Present
Shaun Davis	Present
Sheryl Dickey	Not Present
Rafael Gonzalez	Not Present
Victor Green	Present
Gerald Heller	Present
A Dodie Keith-Lazowick	Present
Stavros Moforis	Present
Dana Pollitt	Present

**Guest:**

Darren Bedore, Thompson & Associates  
Leslie Hernandez, Miller Legg

**Staff:**

Sandy-Michael McDonald  
Brenda Billingsley  
Evan Lukic  
Carl Kitchner  
Christopher Atkinson  
Laura Rogers  
Freddy Castillo  
Dawn Marshall



- I. **Housekeeping**
  - A. Introduction of Meeting
  - B. Roll Call
  - C. Approval of May 4, 2016 Meeting Minutes
  - D. Adoption of June 1, 2016 Agenda
  
- II. Comments: Members of the Public
- III. OESBD Staff Updates
- IV. Purchasing Staff Updates (Quarterly)
  - A. Brenda Billingsley, Data Collection Update
- V. New Business:
  - A. Evan Lukic, County Auditor
- VI. Old Business:
  - A. Retrospective Audits/Multipliers

**Discussion Points:** Chair, Brian Johnson called the meeting to order at 3:02 p.m. with a quorum present.

**Comments from the Public:** None.

**Staff Updates:** None

**Purchasing Updates:** Freddy Castillo gave an overview of some of the data collected by the County as part of determining if there are enough data for a disparity study. Based on his presentation, SBDAB's consensus is that it does not appear that the County has enough data to conduct a disparity study. However, the board stayed with last month's decision to request that the County hires a consultant to review the data already collected and report on whether that data is sufficient for a disparity study. SBDAB believes that in a year's time, the board can advocate for funding to conduct a new disparity study. Mrs. Billingsley agreed that hiring a pre-assessment consultant is a good idea in order to see where we are in terms of data readiness for another disparity study.

**New Business:** In reference to audits and claw-backs, Mr. Lukic clarified that his office continues to work on audit cases that had previously begun, but there are no new audits pending claw-backs on waivers moving forward.

**Greater Fort Lauderdale Alliance Update:** N/A

**Old Business:** Board member Dana Pollitt gave an update of the County Infrastructure surtax. There are now two proposals on the ballot: one by the local cities, and one by the County.

**Key Decisions:**



A motion was approved by the SBDAD with a vote 7 - 0, to approve the May 3, 2016 meeting minutes.

**Note:** Shaun Davis and Sarah Chappell entered the meeting after the vote.

A motion was approved by the SBDAB, with a vote 7 – 0, to approve the June 1, 2016 agenda. **Note:** Same as above.

The meeting was adjourned at 4:40 p.m.

**Note:** The next SBDAB meeting is scheduled for Wednesday, July 6, 2016 at 3 p.m.