BROWARD COUNTY
ENVIRONMENTAL RESOURCE LICENSE APPLICATION FORM

SEND APPLICATIONS TO:
Environmental Licensing & Building Permitting Division
Aquatic & Wetland Resources Program
1 North University Dr, Suite 201, Plantation, Florida 33324

SECTION I: Application Checklist
The following information is required for works in the surface waters or wetlands of Broward County. Initial application packages that do not include the applicable information below may not be accepted. Upon review of the application, additional information may be required. If you have questions regarding the application form or required information, please call (954) 519-1483 for assistance.

Basic information necessary to be included with all applications

☐ A completed notarized application form with all the requested applicable information
☐ The correct application processing fee (see attached fee schedule revised 12/03)
☐ Proof of ownership or sufficient interest in the project property; and,
☐ A location / street map with the project site identified;
☐ A sketch and legal description of the subject property, preferably sealed, clearly depicting the existing site conditions
☐ Four sets of legible plan view and cross-sectional signed and sealed drawings clearly depicting the existing and proposed conditions;
☐ Accurate dimensions of length and width for all structures over water measured from the wet face of the seawall panel (seawall cap, docks, boardwalks, boatlifts, floating docks, etc.);
☐ Mean High Water Level (MHW), Mean Low Water Level (MLW), and the elevation of the substrate, (referenced to NGVD or Mean Sea Level);
☐ the height of the proposed dock above MHW;
☐ width of water body; and
☐ rip-rap (if applicable) at a 2H:1V slope; and
☐ Benthic resources (seagrasses, oysters, etc) surveys for all projects east of US 1
☐ Appropriate application fee according to the Aquatic & Wetland Resources Fee Schedule

SECTION II- Project Information

Project location

Street address: ______________________________________________________________
City: ___________________________ Zip Code: _____________________________

Folio number: ___________________________ Township/Range/Section: _________________
Project name: ___________________________ Total site acreage: ___________________________

Provide details of the proposed activities in, on, over surface waters or wetlands: _____________________________

________________________________________________

________________________________________________
List any previous ACOE, Environmental Resource Permits, and/or Environmental Resource Licenses for the site:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

List times, dates and attendees for any pre-application meetings with regulatory staff:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

SECTION III- Contact Information

Owner of Land

Name: ____________________________________________
Title and Company: _________________________________________________________
Street address: __________________________________ City, State, Zip: ____________
Telephone: __________________________ Fax: _________________________________
E-mail Address: __________________________________________________________________

Applicant (To be completed if an entity or individual other than the owner is proposing the project)

Name: ____________________________________________
Title and Company: _________________________________________________________
Street address: __________________________________ City, State, Zip: ____________
Telephone: __________________________ Fax: _________________________________
E-mail Address: __________________________________________________________________

Note: Approval from the owner of land is required

Contractor to do work (Note: If not yet known, this information must be provided prior to commencement)

Name: ____________________________________________
Title and Company: _________________________________________________________
Street address: __________________________________ City, State, Zip: ____________
Telephone: __________________________ Fax: _________________________________
E-mail Address: __________________________________________________________________

Agent to secure license (if different from contractor)

Name: ____________________________________________
Title and Company: _________________________________________________________
Street address: __________________________________ City, State, Zip: ____________
Telephone: __________________________ Fax: _________________________________
E-mail Address: __________________________________________________________________
SECTION IV: Project Specific Information

Part 1: Docks

A- Provide the following information for the any existing docks at the site:
Length: ________ Width: __________ Total Area: ______________ sq. ft.
Width of structure as measured from the wet face of the seawall panel: ________________ feet
Total Area of existing structures over waters and/or wetlands: ______________ sq. ft.
Number, Length and Width of finger piers (if applicable):

# of existing wet slips: ___________  # of existing dry slips: ___________
# of vessels at the site: _____________  # of boat trailer parking spaces ___________
Draft of vessels at the site: ______________

B- Provide the following information for any proposed docks at the site:
Length: ________ Width: __________ Total Area: ______________ sq. ft.
Width of structure as measured from the wet face of the seawall panel: ________________ feet
Total Area of proposed dock on or over surface waters and/or wetlands: ______________ sq. ft.
Number, Length and Width of finger piers (if applicable):

# of proposed wet slips: ___________  # of proposed dry slips: ___________
Drafts of proposed vessels: ____________  # of proposed boat trailer parking spaces ___________

Note: Any over-water structure with a width of 8 feet and a length greater than 100 feet requires riprap under the portion of the structure which exceeds 100’. Any over-water structure with a width greater than 8 feet requires riprap under the entire structure.

Additional information necessary for multifamily docking facilities, marinas and dry stacks

☐ Documentation of the existing and proposed number of slips at the facility
☐ Clearly label and number the existing and proposed number of slips on the plan view drawings
☐ If sewage pump-out facilities, fueling facilities, and/or liveaboards are proposed provide detailed containment, maintenance, and management plans for each proposed amenity and include the locations of each on the drawings
☐ Total linear feet of shoreline owned by the applicant
☐ Proposed upland site plan if upland work is proposed
☐ A benthic resources (seagrasses, oysters, etc) surveys performed between April 1 and August 31

Part 2: Seawalls

Type of construction (check all applicable):
[ ] Footer        [ ] Removal and replacement in front of existing
[ ] Batter piles  [ ] Replacement in same footprint as existing
[ ] New construction  [ ] New wall where no wall previously existed
[ ] New wall

If removal and replacement, the distance of the new wall panel from existing wet face: ______________ ft.
Length: ______ ft  Width of cap over water: ______________ ft  Wall Type: ____________
Additional information necessary for seawall projects

☐ The location of and distance from the existing seawall face in relation to the adjacent seawalls or permanent structures
☐ Natural limerock riprap with 1-2 foot diameter at a 2 horizontal: 1 vertical slope ratio beginning at one foot above mean high water is required for projects in tidal waters where no wall previously existed.

Part 3: Dredging and/or filling of Existing Surface Waters or Excavation of New Surface Waters

Not applicable: __________

Fill: ______________ acres Fill volume: __________ cu yards
Dredging/Excavation: __________ acres Dredge/Excavation volume: __________ cu yards
Maximum depth of dredging: _______ NGVD
Seasonal HWL (for fresh water projects): _______ NGVD
Reason for dredging and/or filling: ____________________________________________________________________________________

Additional information necessary for dredge and fill projects

☐ A detailed description of the methodology and sequencing of dredging activities, turbidity control and monitoring and disposal of spoil material (including locations, volumes, retention plans and locations/dimensions of disposal cells).
☐ The required lake slopes of 4 horizontal : 1 vertical to a minimum of 4 feet below the ordinary high water shown on the drawings
☐ Detailed and specific description of the baseline bathymetry for the project and adjacent waters

Part 4: Mangrove Trimming

Not applicable: __________

Note: If ONLY mangrove trimming or alteration is proposed, please use the application provided at: http://www.dep.state.fl.us/water/wetlands/forms/mangrove/trimapp.doc

Number per species of mangroves to be trimmed: [ ] Red [ ] Black [ ] White
Number per species of mangroves to be removed: [ ] Red [ ] Black [ ] White
Present height: _____ ft _____ inches Diameter (dbh): _______ aerial coverage: _______ acres
Proposed height: _____ ft _____ inches Diameter (dbh): _______ aerial coverage: _______ acres
Reason for alteration: ____________________________________________________________________________________

Reason for alteration: ____________________________________________________________________________________
Part 5: Wetlands

Please indicate the boundaries of the jurisdictional wetlands on the drawings and attach a preliminary Unified Wetland Mitigation Assessment Methodology (UMAM) assessment.

Amount of wetlands on site: ________ sq ft ________ acres (please depict wetlands on drawings)

How this was determined: ____________________________

Has THE COUNTY conducted a wetland jurisdictional determination on the property? [ ] no [ ] yes (if yes, attach a copy of the determination)

Wetland Fill: __________ acres Fill volume: __________ cu yards
Wetlands Excavation: __________ acres Excavation volume: __________ cu yards
Max. Depth of Excavation: ________NGVD Seasonal HWL: __________ NGVD

Additional information necessary for wetland mitigation projects

☐ A mitigation plan which, at a minimum, includes details of the mitigation area, proposed grading contours at 1-foot intervals, and monitoring, maintenance and planting plans,
☐ Any encumbrances within the Conservation Easement area identified on the plans
☐ Preliminary UMAM calculations

Part 6: Voluntarily Created Wetlands

Current site conditions: ____________________________

Excavation: __________ sq ft ________ acres
Excavation volume: __________ cu yards Max. depth of excavation: ________ NGVD
Final disposal location of excavated material: ____________________________

Is a connection to existing surface waters proposed? Yes ________ No ________

SECTION V- Certifications and Signatures

Part 1: Owner/ Applicant Certification

By signing below I ______________________________ certify the following:

Printed Name or Owner or Applicant

a) I understand this is an application and not a license, and that work prior to approval is a violation
b) I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate.
c) I further certify that I possess the authority to undertake the proposed activities.
d) I understand that I may have to provide additional information/data that may be necessary to show that the proposed project will comply with Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.
e) Should the information I provide not be adequate for review, I understand that the Department is not obligated to issue a comprehensive Completeness Summary.
f) In addition, I agree to provide entry to the project site, for inspectors with proper identification, for the purpose of reviewing the site as covered by the scope of Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.

g) Further, I hereby acknowledge the obligation and responsibility for obtaining all of the required federal, state and local permits before commencement of construction activities.

h) If a license is issued, I agree, or I agree on behalf of the applicant, to construct and maintain the project in compliance with the license conditions, unless the Department authorizes transfer of the license to another entity.

i) **I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.**

j) Should a County Environmental Resource License be granted, I hereby certify that I will comply with all general and specific conditions of that license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord. 90-49, as amended).

___________________________________________   ____________________________
Signature of Applicant/Owner     Date

___________________________________________   _____________________________
Typed / Printed Name of Applicant     Corporate Title (if applicable)

Notarization:

STATE OF ___________________________
COUNTY OF ___________________________

The foregoing instrument was acknowledged before me this ___________ day of ________________________, _________ by _____________________________________, who is personally known to me, or who has produced ________________ as identification.

My commission expires:               _______________________________________
Name
Notary Public, State of Florida
Commission Number: ______________________

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**Part 2: Agent/Contractor Authority** - The applicant/owner should only sign this section if he/she is authorizing the contractor or consultant to act on his/her behalf.

**By signing below I hereby designate**

Individual Name (printed):____________________________________________________

Company Name:_________________________________________________________________

as the agent in the processing of this application to furnish supplemental information and support of the application. In addition, I authorized the agent to bind me, or my Corporation, to perform any requirements which may be necessary to procure to license for authorization indicated above.

___________________________________________                                           __________________
Signature of Applicant/Owner       Date
Part 3: Authorized Agent Certification — If Part 2 above is completed by the applicant this section should be certified by the agent/contractor authorized in Part 2 above

By signing below I ___________________________ certify the following:

Printed Name of Agent

a) I understand this is an application and not a license, and that work prior to approval is a violation

b) I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate.

d) I understand that I may have to provide additional information/data that may be necessary to show that the proposed project will comply with Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.

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j) Should a County Environmental Resource License be granted, I hereby certify that I will comply with all general and specific conditions of that license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord. 90-49, as amended.)

Signature of Agent Date

Name of Corporation/Business Corporate Title (if applicable)

Part 4: Contractor Certification — If different from the authorized agent above

By signing below I ___________________________ certify the following:

Printed Name of Contractor

a) I understand this is an application and not a license, and that work prior to approval is a violation

b) I hereby acknowledge the obligation and responsibility for obtaining all of the required federal, state and local licenses before commencement of construction activities.

c) If a license is issued, I agree on behalf of the applicant, to construct and maintain the project in compliance with the license conditions, unless the Department authorizes transfer of the license to another entity.

d) **I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.**

e) Should a County Environmental Resource License be granted, I hereby certify that I will comply with all general and specific conditions of that license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord. 90-49, as amended.)

Signature of Contractor Date

Name of Corporation/Business Corporate Title (if applicable)