



HOUSING FINANCE DIVISION

110 Northeast 3rd Street, Suite 300 • Fort Lauderdale, Florida 33301 • 954-357-4900 • FAX 954-357-8221

BROWARD COUNTY HOME CONSORTIUM

MEETING MINUTES

Housing Finance Division (HFD)

In person

March 21, 2024 | 2:30 PM

Recorded by Amalee Badreddine

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine
www.broward.org

I. CALL TO ORDER – 2:41 PM

A regular meeting of the Broward County HOME Consortium was called to order by Ms. Lopez, Housing and Community Redevelopment Manager, a quorum was present.

**II. ATTENDANCE
CONSORTIUM MEMBERS PRESENT**

Municipalities Represented / Name		Municipalities not represented
City of Coral Springs	Nathalene Carter	City of Coconut Creek
Town of Davie	Glenda Martinez	City of Margate
City of Deerfield Beach	Tameka Dorsett- Black	City of Pembroke Pines
City of Lauderhill	Adelle Alfred	City of Sunrise
City of Miramar	Eva Petitfrere	
City of Plantation	Edlyn Griffith	
City of Tamarac	Carolyn Francis-Royer	

Community Revitalization Affiliates, Inc. (Non-Members)

Present	
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Community Redevelopment Affiliates, Inc. (Non-Members)

Present	
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BROWARD COUNTY STAFF

Name	Position
Yvette Lopez	Housing Finance and Community Development Manager
Suzanne Weiss	Home Ownership & Repair Section Manager
Andy Chandra	Housing Community Development Specialist
Linda Archer	Accountant, Fiscal and Compliance Section
Michael Grabow	Housing Community Development Specialist
Amalee Badreddine	Administrative Assistant
Tina Kosakowski	Administrative Assistant

III. APPROVAL OF PREVIOUS MEETING MINUTES

Approval of the January 18, 2024, meeting minutes was motioned by Tameka Dorsett Black and seconded by Carolyn Francis- Royer. The approval February 15, 2024, meeting minutes was motion by Edlyn Griffith and seconded by Ms. Francis-Royer.

IV. HOME TOPICS

Yvette Lopez stated that within the next couple of meetings she will have a final draft of the property standards. Ms. Lopez continued to explain she sent out a new billing checklist to Adele Alfred and will send it to the other members as well as the tally sheet.

Ms. Lopez commented that the new changes in HUD have been positive, and the new director of HUD has been very proactive and involved, so hopefully HOME will be easier to process.

Discussion (General) HUD Action Plan

Ms. Lopez reminded the consortium that the action plan has been open for three weeks now and requested that everything be completed by July 30th the latest.

Terms and conditions

Ms. Lopez asked the members to look at the terms and conditions example from last year, which was passed out to them, and to let her know if there were any changes by May.

Ms. Dorsett-Black asked if Deerfield Beach has a current Purchase Assistance file open and their agreement needs to be reinstated, would that be possible, and Ms. Lopez replied they can reinstate it if they are close, it with whatever terms were available during that agreement.

Policies and Procedures

Ms. Dorsett-Black asked if there's a way to have a conversation about the commitment before and the addendum to the homeowner agreement contracts and explained that for right now when they sign their RIC, they are signing their commitment at that time. Ms. Lopez agreed and that commitments include whatever is committed to that project, and the addendum includes the final numbers.

V. NEXT MEETING DATE – April 18, 2024

VI. ADJOURNMENT – 3:22 PM

Disclosure: The above captioned Minutes are transcribed in a summary format. To hear the full meeting, a compact disk of the meeting can be provided after 24-hour notice to the HFD Administration Section at 954-357-4900.