



Human Services Department
COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership
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**BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
HOMELESS INITIATIVE PARTNERSHIP (“HIP”)
Homeless Continuum of Care Advisory (“HCoC”) Board Meeting
January 27, 2021
FINAL APPROVED MEETING MINUTES**

Time Called to Order: 10:02 A.M.
Location: Skype Meeting

Time Adjourned: 10:57 A.M.
Minutes by Elizabeth Ortega

Members Via Skype: **Senator Nan Rich**, HCoC Chair; County Commissioner District 1; **Tom Campbell**, Ex-Officio, Broward Partnership for Homeless, Inc., HCoC Rep; **Keith Cavanaugh**, Ex Officio, Broward Outreach Center, HCoC Rep.; **Sandra Einhorn**, Advocate for the Homeless, HCoC Rep.; **Caryl Hattan**, Councilmember, Broward County Housing Council, HCoC Rep.; **Reniese McNeal**, Formally Homeless Representative, HCoC Rep.; **Silvia Quintana**, Broward Behavioral Health Coalition, (“BBHC”), HCoC Rep; **Steve Werthman**, Housing and Urban Development Community Development Block Grant (“CDBG”) funds recipient, City of Hollywood designee, HCoC Rep.; **Melida Akiti**; Memorial Hospital District, HCoC Rep.; **Captain Scott Russell**, Broward Sheriff’s Office, HCoC Rep.; **Commissioner Benjamin Sorensen**, City of Fort Lauderdale, HCoC Rep.; **Cathy Stutin**, Fort Lauderdale Chamber, HCoC Rep.; **Michael Barron**, Women in Distress, HCoC Rep; **Maria Hernandez**, United Way, HCoC Rep; **Howard Bakalar** Vice-Chair; Advocate for the Homeless, HCoC Rep. **Tiffany Garcia** , Broward County Housing Authority (“BCHA”), HCoC Rep; **Robin Martin**, Advocate for the Homeless, HCoC Rep. **Yvette Lopez**, Housing and Community Development Emergency Solutions Grant (“ESG”) Recipient, HCoC Rep; **William Green**; Broward Health, HCoC Rep.; Lorraine Wilby, HPSC HCoC Rep.; **Lorraine Wilby**, HPSC Chair HCoC Rep.

Members Absent: **Jamie Costas**, Fort Lauderdale Police Department (“FLDP”) HCoC Rep.; **Dwayne Chung**, City of Hollywood Police Department, HCoC Rep; **Carole Mitchell**, School Board of Broward County, HCoC Rep; **Danny Osley**, Formerly Homeless Representative, HCoC Rep.



Staff Present/Skype: **Rebecca McGuire**, Ph.D., Homeless Initiative Partnership (HIP); **Elizabeth Ortega**, (HIP); **Kavaja Sarduy** (HIP); **Ricardo Moore** (HMIS); **Andre Webster** (HIP); **Angela Rodriguez**, County Attorney's Office ("CAO"), **Charlesy Nance**, (HIP); **Brittany Odom**, (HIP); **Dr. Kenisha Bryant**, (HIP)

Call to Order: Senator Nan Rich called the meeting to order at 10:02 a.m.

Roll Call: Completed by HIP Administrator, Rebecca McGuire, Ph.D. A quorum was confirmed.

Approval of Minutes: Senator Rich asked for an approval of the October 2020 and December 2020 Workshop meeting minutes.

MOTION: Sandra Einhorn motion to approve the October 2020 and December 2020 Workshop minutes.

Second: Caryl Hattan

Declaration of Conflict: None

Discussion: None

Result: October 2020 and December 2020 Workshop minutes were approved.

Chair Report:

Senator Rich stated that the state is still facing a deficit of about \$3.3 billion this year. Because of this, the legislative session is going to be difficult in terms of budget decisions. The County is receiving a state appropriation of funds (approximately \$2,865,000 maximum budget) for Phase II of the COVID ESG funding.

Dr. McGuire noted that the County has already published the Request for Proposals (RFP) for a portion of these funds. The County is waiting on the amendment to the Department of Children and Families agreement JP003 so that an agenda can be crafted for the Broward County Board of County Commissioner. Some of the funds will be put out again in the RFP scheduled for March 2021.

Senator Rich stated she wanted to make sure that everybody had the latest information about COVID activities. The County's website (Broward.org) provides resources, testing schedules, and information on vaccines. HIP staff will send this link out to the HCoC Board members.

Vaccination appointments can be scheduled by calling 866-201-6313. If the first dose has been administered no appointment will be needed for the booster (second shot).

Dr. McGuire, reported that 20 individuals at the Central Homeless Assistance Center were vaccinated. One challenge discovered was how incredibly scared and misinformed they are about this vaccination. A robust public awareness campaign has begun in the shelters.

Point in Time (PIT) Survey: Rebecca McGuire, Ph.D.

Dr. McGuire provided the update on the PIT. The HIP and HMIS teams had a call with William Snow, the Federal Officer at HUD. The survey will be shortened to decrease the amount of time a surveyor interacts with individuals. The County was given an exception by HUD to change the PIT Survey from the last week in January to March 20, 2021 through March 30, 2021. Instead of volunteers this year, we will be hiring temporary staff to conduct the unsheltered survey.

Although the HCoC Board voted in October on the local questions, an updated presentation was provided and the HCoC will need to vote on the new questions and process. Local questions will be removed from the survey; however, the HIP staff will be working with TaskForce to administer local questions throughout the year.

HIP staff have divided the County into 10 areas. Teams will be assigned to the areas for the entire 10 days to ensure complete saturation of the survey in that specific area.

Law enforcement and staff in the 10 municipalities will be assisting in those areas.

Approval of PIT Survey Questions:

MOTION: Commissioner Sorensen: Approval of the PIT Survey as presented.

Second: Steve Werthman

Discussion: None

Result: Approved

Written Standards: Dr. Kenisha Bryant

Dr. Bryant, Program Project Coordinator, gave a brief overview of the Written Standards composed by HIP staff in conjunction with the providers, specifically, the Coordinated Entry Work Group.

The Written Standards incorporated HUD's regulations noted CBP17-01, which establish additional requirements for HCoC Coordinated Assessment and Entry System. The document contains terms and definitions, system overview, purpose of the HCoC, population of focus, the definition of homelessness, and the placement process as it pertains to shelter and housing for individuals and families.

The Written Standards were approved by the Coordinated Entry Work group and presented to the PONG committee, which were approved to be submitted to the HCoC advisory board for final approval.

Approval of Written Standards:

MOTION: Steve Werthman: Approval of the Written Standards as presented.

Second: Caryl Hattan

Discussion: None

Result: Approved

Discussion of the employment addendum of the “A Way Home Plan”: Rebecca McGuire, Ph.D.

Dr. McGuire presented the addendum to the “A Way Home Plan”. The addendum addressed the employment plan for the HCoC provider network. This document was created in 2019 by the Corporation for Supported Housing. The pandemic has delayed the implementation of the recommendations.

The vote today is to accept the recommendations and then an Ad Hoc committee will be crafted to explore how to implement the recommendations.

Approval of addendum of the “A Way Home Plan”:

MOTION: Silvia Quintana: To approve the A Way Home Plan Addendum as presented.

Second: Lorraine Wilby

Discussion: None

Result: Approved

Review of the Request for Proposal Results:

Dr. McGuire gave a brief review of the Request for Proposal results. The chart provided outlines the service categories, the amounts as well as the number of proposals received.

For Rapid Rehousing, the County received one proposal. The organization was awarded \$500,000. For Essential Services, the County advertised \$250,000. Two proposals were received and \$423,561 was awarded in total to the organizations that submitted a proposal.

The Domestic Violence Family Street Outreach was advertised for \$700,000. One proposal was received; however, there was a fatal flaw, and no award was made. Mobile Sanitation was advertised for \$400,000. Two proposals were received, and the County awarded \$400,000 to one organization. The second proposal had a fatal flaw regarding deadline submission.

Question: Steve Werthman posed a question as to why this agenda item did not show a vote on it and why?

Dr. McGuire explained that this RFP had a very short turnaround and that everyone who submitted a proposal that made it through the process was funded.

Mr. Werthman wanted to continue a vote on the matter. This was discussed further, and the board decided to bring the item to a vote; however, the awards have already been made. The question of who was awarded was posed. The following information was provided:

Rapid Re-housing - Care Resource =\$500,000.

Essential Services - Broward Partnership for the Homeless and Women in Distress = \$423,561

Mobile Sanitation - Hope South Florida = \$400,000

Motion: Robin Martin – approve the funding recommendations.

Second: Silvia Quintana.

Discussion: Discussion was around the process not the results.

Conflicts: Steve Werthman, Michael Barron, and Tom Campbell

Outcome: Approved

Good of the Order: None

Adjournment

**Next HCoC Meeting
March 24, 2021 @10:00 a.m.**