



Human Services Department

**COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership**

115 S Andrews Avenue, Room A370 • Fort Lauderdale, Florida 33301 • 954-357-6167 • FAX 954-357-8204

**BROWARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
HOMELESS INITIATIVE PARTNERSHIP (HIP)  
Housing Action Committee  
February 10, 2021  
DRAFT MINUTES  
Tom Campbell, Chair**

**Time Called to Order:** 3:05pm  
**Location:** Virtual Skype Meeting

**Time Adjourned:** 3:45pm  
**Minutes by** Elizabeth Ortega,  
Homeless Partnership Initiative  
(HIP)

**Members Present:** **Tom Campbell**, Broward Partnership for the Homeless, Inc.; **Keith Cavanaugh**, Miami Rescue Mission; **Dan Lindblade**, Greater Fort Lauderdale Chamber of Commerce; **Michael Ranglin**, Hope South Florida; **Esta Tudela**, FSAD. **William King**, BOC; **Lilly Gallardo**, TSA.

**Staff Present:** **Kavaja Sarduy**, (HIP); **Elizabeth Ortega**, (HIP); **Brittany Odom**, (HIP); **Kenisha Bryant**, (HIP), **Charlesy Nance** (HIP).

**Welcome &**

**Introductions:** Tom Campbell, Chair, called the meeting to order at 3:05 p.m. and all-in attendance introduced themselves.

**Approval of Minutes:** Tom Campbell asked for an approval of the October 2020 and December 2020 Workshop meeting minutes.

**MOTION:** Vince Gardner motion to approve the October 2020 and December 2020 meeting minutes.

**Second:** Dan Lindblade

**Declaration of Conflict:** None

**Discussion:** None

**Result:** October 2020 and December 2020 minutes were approved.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Dale V.C. Holness • Nan H. Rich • Tim Ryan • Barbara Sharief • Michael Udine  
Broward.org

## **Committee Action Items:**

### **Update on HMIS Coordinated Entry Entry/Exit Workflow**

The Coordinated Entry team is working with a representative from WellSky to develop and implement an updated coordinated entry workflow. This new workflow will streamline the coordinated entry process, making it easier to prioritize clients and manage the by-name lists. It will also correct some of the visibility issues that create challenges in the current workflow and allow for us to meet HUD data quality standards. The Coordinated Entry team will be trained in the new workflow and will subsequently provide end user training to all providers by the end of April 2021.

### **Housing Provider Meeting Update: Kavaja Sarduy, Human Service Manager**

Kavaja Sarduy reported that Rebecca McGuire, Ph. D had a meeting with all the Housing providers where she updated them on the following Point-in-Time Count for FY 2021, COVID projects currently with the NCST this project will be extended to June 30th, a small vaccination plan that Rebecca McGuire PH. D is currently working on for our homeless population and will be presenting this to the County Administrator, Mobile sanitation projects with Hope South Florida, Also the Landlord Recruitment efforts that we have been working on during the entire pandemic, update was given on Phase 1 and 2 ESG funding along with information regarding the upcoming RFP, and lastly the final Coordinated Entry Written Standards document was emailed to each Housing Provider CEO. The Housing providers agreed to meet quarterly as this was a successful meeting.

### **Mainstream Voucher Program HCoC Update: Kavaja Sarduy, Human Service Manager**

Kavaja Sarduy report that they have an executed MOU working with the City of Fort Lauderdale Housing Authority. Originally, we were provided with 10 housing vouchers and last week we were given 9 vouchers. So right now, we have 8 available vouchers for the City of Fort Lauderdale.

This is for the mainstream voucher program for non-elderly persons 18-61 must have disabling condition and meet HUD criteria for homelessness under category 1 & 4. The program is geared towards our HCoC clients who are in our PSH, RRH and TH programs. Provider Case Managers have been sending referrals and some were placed on hold while waiting on other vouchers to be received.

Kavaja also reported she has been sending applications over and she acknowledge all the providers for their efforts and cooperation. Some of our clients transitioned to section 8 vouchers.

Dr. Kenisha Bryant is currently working with the Housing Authority of Dania Beach and she has secured 10 vouchers. There is a partially executed MOU waiting to be signed by the Human Services Director. Once signed we will be able to release the 10 vouchers to the

providers. The goal is to connect, collaborate, and work with as many Housing Authorities as possible for the mainstream vouchers. Clients that are doing well and do not require case management and supportive Service. We did extend this to the clients that are in RRH and TH and PSH. We are working to bring more to our HCoC.

Esta asked how to refer a client from the New Hart and Hart & Home programs. Kavaja answered that an application was sent to Sarah Curtis. Esta asked for application to be sent to her Kavaja responded she will email application immediately following the meeting. Keith Cavanaugh also requested an application be sent to him. Dr. Bryant mentioned that the clients must already be housed. Tom Campbell reported that each Housing Authority has specific requirements and finding the clients for the right program can be challenging sometimes. William stated that BBHC has secured 50 vouchers from Dania Beach & 50 vouchers from Deerfield. If Clients are in one of the PSH programs how will they be eligible? Dr. Bryant reported that only HCoC clients will be permanently housed with these vouchers.

### **PSH/ RRH Capacity Updates for HCoC Update: Dr. Kenisha Bryant**

Dr. Kenisha Bryant reported the Broward County CoC Permanent Supportive Housing (PSH) Capacity is at 121.2%. As a continuum we have 566 housing slots dedicated to (PSH) as reported in our NOFA, we currently have 686 housing slots filled with 11 more pending.

Broward County CoC Rapid Rehousing Capacity is at 88.0%. As a continuum we have 225 housing slots dedicated to RRH as reported in our NOFA, we currently have 198 slots filled with 40 more pending. Barriers: COVID-19 is making it difficult to house more rapidly and new contracts are underway in RRH.

All providers are communicating the progress of housing clients during this pandemic. Tom Campbell & William King both acknowledge the Coordinator Entry Team for their quick response and turnaround.

### **Landlord Recruitment Marketing/Briefing: Dan Lindblade, Greater Fort Lauderdale Chamber of Commerce**

Dan Lindblade acknowledges the Committee for all the work and efforts during the pandemic. Dan Lindblade also gave a brief report regarding the Landlord Recruitment Marketing. Mr. Lindblade advised that both Rebecca McGuire and he had met, and a document was created to be presented to administration for approval. If approved this would allow us to use funding that has been set aside for our programming to be used to market directly to landlord and give The program lifts so we can have registration and sign up for our MLS.

Brittany Odom also reported in addition to recruiting the landlord part of our efforts is to also educate them on the process, what to expect and what are their responsibilities.

**Public Comment:** None

**Good of the Order:** None

**Adjournment**

**The next meeting will be March 10, 2021**