

**BROWARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
HOMELESS INITIATIVE PARTNERSHIP (HIP)  
PERFORMANCE, OUTCOMES, NEEDS, AND GAPS (PONG) COMMITTEE  
September 6, 2018  
MINUTES**

**Time Called to Order:** 10:07am

**Location:** Governmental Center East, GC-320

**Time Adjourned:** 11:19am

**Minutes by:** Luis DeJesus, HIP

**Members Present:** **Keith Costello**, Vice Chair, Chamber of Commerce Rep.; **Scott DiMarzo**, North District Hospital Continuum of Care Board Rep.; **Robin Martin**, Chair, Advocate for the Homeless; **Silvia Quintana**, Broward Behavioral Health Continuum of Care Board Rep.; **Scott Russell**, Broward Sheriff's Office Continuum of Care Board Rep.

**Members Absent:** **Luc Del (Luke) Harrigan**, Faith Based Rep.; **Maria Hernandez**, United Way Continuum of Care Board Rep.

**Guests Present:** **Tom Campbell**, Broward Partnership for the Homeless; **Marc Esko**, Consumer Advocacy Council; **Lilly Gallardo**, The Salvation Army; **Andrea Hanner**, Broward Housing Solutions; **Debbie Perry**, Henderson Behavioral Health; **Betsy Syrien**, Covenant House; **Renee Trincanello**, Covenant House

**Staff Present:** **Rebecca McGuire**, HIP; **Andrea Webster**, HIP; **Luis DeJesus**, HIP; **Odilanda Brito**, HIP; **Kenisha Anthony**, HIP

**Welcome &**

**Introductions:** K. Costello, Vice-Chair, called the meeting to order on behalf of Chair, and attendees introduced themselves; quorum was confirmed.

**Approval of**

**Minutes:**

**MOTION:** To approve August 9, 2018 Minutes.

**First:** S. Russell

**Second:** K. Costello

**Declaration of Conflict:** None.

**Discussion:** None.

**Result:** Passed.

**New Business:** *Hot Weather Shelter Activation by R. Martin, Chair:*

D. Perry spoke on Hot Weather Shelter Activation initiative by Homeless Stakeholders' Providers Council and requested for HIP to have item discussed. She shared information on what other CoC's and locations are doing to help extreme weather conditions that affect persons experiencing homelessness. The police, outreach teams, and public service announcements are utilized to transmit activation information. Such activations can help to avoid medical emergencies which may occur as a result from extreme weather conditions. Additionally, those who are currently implementing hot weather shelter activations distribute a number of items; such as: water, bug spray, sunscreen lotion. Shelters extend their hours and allow for access to showers.

Committee discussed different variables that are to be considered in creating plan to change from Cold Weather Shelter Activation or creating a new Hot Weather Shelter Activation to Extreme Weather Shelter Activation which encompasses both. A recommendation was made to create Ad Hoc workgroup where providers, CoC Board members, HIP staff, and community members are welcomed to address this.

**MOTION:** To form workgroup that evaluates extreme weather shelter activation policies and procedures which includes, but is not limited to, cold/hot weather.

**First:** S. Russell

**Second:** S. Quintana

**Declaration of Conflict:** None.

**Discussion:** People to be included in workgroup: Elissa Plancher, Tom Campbell, Andrea Webster, Mark Esko, and others who may be invited.

**Result:** Passed.

*CoC Governance Charter by R. McGuire, HIP:*

R. McGuire reviewed changes/updates to CoC Governance Charter. The document includes update changes of CoC Board members as of August 2018. There are discussions on whether the Homeless Management Information System (HMIS) section is directly under HIP or not. The Business Council will eventually be a part of this Governance. Some areas of Governance have been moved around or reworded. The By-Laws are to be merged into Governance after Ad Hoc reconvenes and makes recommendations. Clarity on whether Governance Charter needs Board of Broward County Commission (BOCC) approval is requested. Transitional, Rapid, and Permanent Housing is to be included under Permanent Supportive Housing. The homeless helpline will be included within Family Success and will focus on diversion.

Committee discussed discrepancies of CoC Board, CoC Advisory Board, the Continuum of Care, the Homeless Initiative Partnership, lead agency, and who represents what. There has not been a semi-annual planning gathering of the CoC. Additionally, R. Martin shared history of different entities.

For the purposes of the Notice of Funding Availability (NoFA), the CoC Governance Charter is to be updated. However, based on committee feedback and recommendations, last year's draft will be submitted instead.

**MOTION:** To recommend use of last year's CoC Governance Charter for the purposes of 2018 NoFA application; additionally, revisions of current CoC Governance Charter are to be completed by Staff and unassigned workgroup prior to PONG approval of changes.

**First:** S. Quintana

**Second:** K. Costello

**Declaration of Conflict:** None.

**Discussion:** None.

**Result:** Passed.

*HIP Staff Update by R. McGuire, HIP:*

K. Anthony, HIP Intern and O. Brito, HIP Quality Assurance Specialist introduced herself and shared work experience. K. Anthony will be working on special projects such as the *A Way Home Plan*.

R. McGuire explained *A Way Home Plan* update process.

**Old Business:**

*Collaborative Initiative Update by R. McGuire, HIP:*

R. McGuire explained how the Broward Business Council on Homelessness, the CoC Board members, and the CoC Sub-committees are working together on ending homelessness to ensure cohesiveness and unduplicated efforts. Representatives from each Tiger Team (the Broward Business Council on Homelessness) will be attending

corresponding Sub-committee in order to execute Landlord Recruitment, Fundraising, Data, and Employment.

Committee discussed funding opportunities, match, fundraising, and Challenge/Emergency Solutions/Temporary Assistance for Needy Families grants.

There are talks on how business can help with employment, training programs, commitment to hiring, stipends with job training, and much more. Committee expressed concerns in monies being diverted into fundraising which are already “accounted” for by providers. For example, monies already extended to a provider will no longer be provided but instead be extended via fundraising avenue; the objective is to obtain new monies altogether.

The communications team is to disseminate collaborative initiative public communication.

*Volunteers of America Funding Update by R. McGuire, HIP:*

Volunteers of America was previously considered for funding. However, they were not awarded monies. Monies were then identified outside the Request for Proposals to start a pilot project on supportive services.

**Adjournment &  
Next Meeting:**

Meeting was adjourned at 11:19am; next meeting will be held on October 11, 2018 at 2:30pm in Room A-337.