



HUMAN SERVICES DEPARTMENT

COMMUNITY PARTNERSHIPS DIVISION

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**BROWARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
HOMELESS INITIATIVE PARTNERSHIP (HIP)  
Homeless Continuum of Care Advisory (CoC) Board Meeting  
September 17, 2019  
APPROVED MINUTES**

**Time Called to Order:** 10:02 a.m.

**Time Adjourned:** 11:32 a.m.

**Location:** Governmental Center East, GC-430

**Minutes by** Jose Melendez, Homeless Initiative Partnership (HIP)

**Members Present:** **Senator Nan Rich**, CoC Chair; Commissioner District 1; **Melida Akiti**, South Hospital District, CoC Rep.; **J. David Armstrong**, Greater Fort Lauderdale Alliance, CoC Rep.; **Howard Bakalar**, CoC Vice-Chair, Advocate for the Homeless; **Jennifer Bullock**, Women in Distress, CoC Rep.; **Tom Campbell**, Ex-Officio, Broward Partnership for the Homeless, Inc. (BPHI), CoC Rep.; **Dwayne Chung**, City of Hollywood Police, CoC Rep.; **Sandra Einhorn**, Advocate for the Homeless, CoC Rep.; **Tiffany Garcia**, Broward County Housing Authority (BCHA), CoC Rep.; **Lee Ghezzi** Broward Health, CoC Rep.; **Luke Harrigan**; Faith Based Representative, CoC Rep.; **Maria Hernandez**, United Way, CoC Rep.; **Steve Hudson**, Broward Workshop, CoC Rep.; **Mason Jackson**, CareerSource Broward, CoC Rep.; **Mark Korman**, City of Pompano Beach CoC Rep.; **Yvette Lopez**, Housing and Community Development Emergency Solutions Grant (ESG) recipient CoC Rep.; **Robin Martin**, Advocate for the Homeless, CoC Rep.; **Carole Mitchell**, School Board of Broward County, CoC Rep.; **Danny Osley** Formerly Homeless Representative, CoC Rep.; **Silvia Quintana**, Broward Behavioral Health Coalition (BBHC), CoC Rep.; **Commissioner Benjamin Sorensen**, Vice Mayor, City of Fort Lauderdale, CoC Rep.; **Steve Werthman**, Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds recipient Hollywood designee, CoC Rep.

**Member via Phone:** None

**Members Absent:** **Jo-Ann Anstett**, Homeless Providers Stakeholders Council (HPSC), CoC Rep.; **Jamie Costas**, Fort Lauderdale Police Department (FLDP), CoC Rep.; **Vice-Mayor Caryl Hattan**, Broward County Housing Council, CoC Rep.; **Captain Scott Russell**, Broward Sheriff's Office (BSO), CoC Rep.; **Cathy Stutin**, Fort Lauderdale Chamber, CoC Rep

**Guests Present:** **Keisha Dunn-Pettis**, Early Learning Coalition (ELC); **Keith Cavanaugh**, Broward Outreach Center; **Jessica Abou**, Broward Regional Health Planning Council (RHPC); **Lilly Gallardo**, The Salvation Army; **Dr. Ted Greer Jr.**, Hope South Florida; **Anthony Truntz**, Hollywood Police Department; **Matt Anthony**, Broward Regional Health Planning Council (RHPC); **Jaid Jones**, Hope South Florida; **Renee Trincanello**, Covenant House Florida; **Gisselle Williams**, Hope South Florida; **Lorraine Wilby**, Taskforce; **Marc Esko**, Consumer Advisory Council; **Lisa Vecchi**, Broward Housing Solutions.

**Staff Present:** **Maya Moore**, Broward County Attorney's Office; **Ricardo Moore**, Homeless Management Information System (HMIS); **Jose Melendez**, Homeless Initiative Partnership (HIP); **Lina Silva**, Homeless Initiative Partnership (HIP); **Lorraine Gary**, Homeless Initiative Partnership (HIP); **Andrea Webster**, Homeless Initiative Partnership (HIP); **Rebecca McGuire**, Homeless Initiative Partnership (HIP).

**Call to Order:** Senator Nan Rich called the meeting to order at 10:02 a.m.

**Roll Call:** Jose Melendez (HIP) completed the roll call and confirmed a quorum.

#### **Approval of Minutes:**

**MOTION:** Approval of August 28, 2019 Draft Minutes

**First:** Sandra Einhorn

**Second:** Mark Hudson

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

#### **CoC Board Chair Report:**

#### **Legislative Update**

- Senator Lauren Book is working on The Challenge Homeless Grant item at the State Senate level. The County supports continued and increased funding for this program which is currently in the Statewide Appropriations request. The funding request, if approved, could be for \$5 million dollars, which is an increase from previous years.
- Last year Broward County did not receive an appropriate amount of "Sadowski" money. The County is looking for ways to increase the amount received.
- The Delegation has filed a local bill to authorize the County Commission to levy a Discretionary Surtax for affordable housing, similar to the one in Miami-Dade.
- A bill to create a Senior Services Council, similar to the Children's Services Council, has been filed by the Broward Delegation. This will create an independent taxing district for senior services. Given the high percentage of Seniors in Broward County, these support services are critical.

#### **Budget**

Broward County still has not voted on the General fund budget, but the following items have been proposed and supported by all the County Commissioners:

- Construction Management Funding for the renovation and modification of the North Homeless Assistance Center (NHAC) for \$1.8 million;
- Homeless housing both permanent supportive and rapid rehousing is proposed to receive \$19 million. The work done on the encampment outside the Fort Lauderdale library prompted the County to look closely at the Pompano area. The proposed budget will go towards abating the encampment in Pompano ;
- \$1.043 million is being proposed for supportive services for the Family Services Administration;
- This is total amount of \$4.77 million of additional funds that is being requested this year from the General Fund.

Senator Nan Rich asked Dr. Rebecca McGuire to speak additionally about the total of the budget for the Homeless Initiative Partnership.

- The 2019 HUD NOFA is due September 30, 2019 and the total amount requested is \$11,848,624 million.
- The Florida Department of Children and Families, Challenge Grant funding decreased to 3.2 million Statewide a couple of years ago. Senator Lauren Book and her advocacy have been able to get the funding back to 3.5 million. This increase in funding will aid the entire State (each CoC) to receive increased funding. The funding goal is \$5 million annually, which will support the CoC in Broward to receive their \$300,000-dollar maximum allotment amount by the grant. Currently, these funds aid Broward Partnership (BPHI) with housing navigation to find units that meet HUD's threshold requirements.

## **Action items**

### **Approval of Continuum of Care Charter**

Dr. Rebecca McGuire gave a brief history of the introduction of HUD Reg CFR 578.7 and the language that speaks to how a CoC should operate. The introduction of this regulation prompted action from the County via Sunset reviews in 2015-2016. During this review, there were changes made to the Administrative Code to ensure it aligned with the HUD Reg CFR 578.7. The Administrative Code better defined the entity that would be made up of CoC providers, faith-based community, and businesses. This CoC board was designated to represent the CoC membership and provide advice and recommendations to the Commission.

The CoC Charter has gone through many changes in recent months. These changes were prompted by a low score in the Governance Section of the 2018 NOFA application. A lower score could mean less funding and jeopardize those projects that end up in Tier 2. Consultant, Mr. Michael Cochran, was hired to help craft the new CoC Governance Charter. With the assistance of the consultant, the County Attorney's Office, and members of the Ad Hoc Committee, the Charter is now in line with HUD requirements.

**MOTION:** Approval of the Continuum of Care Governance Charter with the caveat to bring it back for review as needed.

**First:** Steve Werthman

**Second:** Howard Bakalar

**Declaration of Conflict:**

**Discussion:** Steve Werthman stated that he read through both the 2018 iteration of the Governance Charter along with the updated version. His view is that there is confusion between the Continuum of Care membership and the Continuum of Care Board and the relationship between the two entities. He also stated that with the addition of the Homeless Provider and Stakeholders' Council (HPSC) language, a role assigned to the HPSC that was not originally intended from inception. Mr. Werthman pointed out language regarding the responsibilities for funding recommendations, which was not in the original resolution that created the board, seems to further limit HPSC's role. Mr. Werthman suggested that the document be approved today with a caveat to bring the document back in a month with additional reviews.

**Result:** Passed

### **Approval of Review and Approval of Rating of Renewals for the 2019 HUD**

Dr. Rebecca McGuire asked the CoC Board members to look at the "Policy and Procedures" handout. The handout lists HUD's priorities when ranking bonus projects and when ranking Broward County's scoring and ranking tool. Once the 2019 HUD NOFA is submitted, a review of the policy should be done to see if the document still reflects the priorities for our community.

Dr. McGuire commended, Ms. Andrea Webster and Ms. Chyna McKinney for their hard work on this process. The spreadsheet is very transparent. The raw data, the backup and policy and procedures are available for all to view. Once all projects are scored, the local priorities policy and procedures are then used to rank the projects accordingly. Local priorities are Permanent Support Housing, followed by supportive services, then transitional housing.

Ms. Webster presented the 2019 Renewal ranking scores to the CoC Board. Ms. Webster shared that as a part of our collaborative application, we are required to rank projects. All project applications have to be included on a priority listing in the database. All projects must be reviewed, accepted, and ranked by the Continuum of Care Board.

The Board was reminded that the Scoring and Ranking tool was updated this year. The tool was approved by the CoC board on April 11, 2019. The Homeless Management Information System (HMIS) Annual Performance Reports were used to review data quality and performance. The tool also rated the projects' CoC participation and commitment to local priorities (such as Housing First models), participation in the Housing Inventory Count (HIC) count, and Point-In-time (PIT) count. Financial data such as cost effectiveness and utilization of funds were also taken into consideration.

Renewal and new projects are scored in three distinct categories:

1. Standard Renewals: Projects operating longer than 6 months;
2. First-time Renewals: Projects that were funded in the previous NOFA and have less than 6 months of data available;
3. New Projects: Projects applying for the first time. There are 2 New Projects listed for this year.

HUD requires collaborative applicants to break all the projects into two (2) tiers:

1. Tier 1: The funding for projects is more likely protected;
2. Tier 2: The projects compete nationally for funding and are at risk for defunding.

The HMIS project is ranked first. The CoC Planning Grant is not ranked. All permanent housing projects are ranked above any transitional housing projects or supportive services only projects. Renewal projects will be ranked above all new projects or bonus projects.

The Tier 1 budget cutoff is \$10,375,950. The County is eligible to apply \$548,000 dollars in bonus money. We did not apply for Domestic Violence Bonus project this year. The CoC Planning Grant is 3% of the annual renewal demand amount as indicated by HUD.

The "Amount Requested" column is the amount requested in the application. The "Amount Ranked" is the amount approved based on the ranking order. The "Running Total" lets you know where the budget stands in the order of the projects that were ranked and the total amount. This shows those projects that are split between Tier 1 and Tier 2. A handout of the ranking of the projects was provided to both the board and the general public.

If two or more projects have the same score, the Utilization (Unexpended Funds) column was used as the tiebreaker. A greater percentage equates to a lower placement in the ranking score.

Mr. Mark Korman asked for further explanation on why the Domestic Violence funding was not pursued this year and what happens with that funding. Dr. Rebecca McGuire explained that the County is encouraging Women in Distress, a certified domestic violence partner, to consider this critical need in the future. HUD funding for a rapid re-housing domestic violence project is a completely distinct set of money that is set aside.

Mr. Mason Jackson had questions about the tiebreaker and the need for it. Dr. McGuire explained that the tiebreaker was in the chart for transparency. Being consistent with the tiebreaker is critically important the closer projects are to Tier 2 ranking.

Mr. Danny Osley inquired about last year budget and how many units by comparison. Dr. McGuire explained that last year all of Tier 1 and Tier 2 were funded, except for the Bonus Project. The CoC was notified in October 2018 that the 2017 Bonus Projects

were awarded. Those two projects are now part of 2019 NOFA. There is a significant increase in dollars. Dr. McGuire expressed the importance of having high scores so that in the future the County can apply to be a High Performing CoC. High scores help us increase the amount of money the County can receive. The New Bonus (2019) projects increase can generate 21 additional units.

The total amount of funding for Homeless Services that can be awarded from the proposed general funds (if approved), the 2019 NOFA projects, and grants provided by the Department of Children and Families could be around 30 million.

Dr. McGuire will email the Board members a spreadsheet that will tell the members what each project houses.

The late approval of both 2017 Bonus Projects, Shield and Broward Partnership IV for chronic individuals, will increase the capacity of units from currently 3 to 50 units for the CoC.

Senator Rich talked about the importance of advocacy and educating people that the conversation of affordable housing money has to include homeless and not just seniors, special needs, and workforce. For homeless there is added difficulty with the “Not in my back yard” factor.

Broward County Housing Authority reached out and expanded their letter of agreement to do more supportive services. A lot of our Broward County housing providers have their own built-in supportive services. Supportive services coordinated with housing will need to be reexamined as a need in the upcoming year.

Mr. Robin Martin, Chair of the PONG Committee, talked about how the review and ranking of the 2019 HUD was discussed during the Performance, Outcomes, Needs, and Gaps (PONG) Committee meeting. Items like:

1. Including the dedicated HMIS expansion as a number one priority, because that potentially loses units and can that funding come from another source;
2. The implementation of Permanent Housing above Transitional Housing for the first time;
3. Ranking programs serving youths higher, possibly in the future;
4. Having all unspent, unexpended utilizations rates be more public;
5. Using a process of reallocating funds for people who are historically leaving percentages on the table.

Mr. Martin stated that the ranking was transparent, and the vote being presented today is in the hopes that all the grant funds are awarded, plus the bonus projects. There has been cuts in previous years, but if it does happen this year it will not affect the CoC until 2021

Mr. Martin asked the Chair to motion for the approval of the rankings.

**MOTION:** Approval of the HUD 2019 prioritization rankings as presented as whole.

**First:** Robin Martin

**Second:** Silvia Quintana

**Discussion:** Mr. Luke Harrigan had a recent experience where he had difficulty as board member navigating through the system to find help for a young man from South America. Based on that recent experience, he does not have an issue authorizing institutions to receive additional funding at their request but has a clear concern about that very agency requesting additional funding underutilizing their funds they currently receive.

Ms. Silvia Quintana added that the intense discussion during the PONG Committee on the approval of the rankings was to make sure that the scores were high as possible. She also pointed out that Dr. McGuire presented the idea that improving our score in the NOFA by following the Governance Charter and Policies would secure and protect whatever projects would go into Tier 2. Ms. Quintana addressed Mr. Harrigan's concerns with his experience. She explained that funding sources have strict and specific regulations as to where and with whom you can spend the funds. Cities and the County have a more flexible capacity to assist and we should look in our planning and see which funds can be made more flexible for certain cases.

Ms. Melida Akiti stated that there is a need for transitional housing but understands that permanent housing funding has to be secured for the clients already receiving that benefit. Ms. Akiti expressed disappointment when you have a community need and you have providers that have a lapse in funds. Providers that have a lapse in funds need to be held accountable.

Senator Nan Rich spoke about the City of Pompano and the City of Fort Lauderdale who are members of the CoC Board. She is looking for ways to get all 31 municipalities in Broward County more involved. She suggested that with the assistance of the Broward Business Council on Homelessness we can get a kinder response. Senator Nan Rich will put a workgroup together and invites anyone to work with her on this. Senator Nin Rich addressed Mr. Harrigan's situation and asked that he get together with Dr. McGuire and help with any concerns.

Mr. Mason Jackson asked, "Do we have a plan for the monitoring, the frequency of the monitoring, feedback, corrective action plans and actually moving money within the program year if it's not being used?" Dr. McGuire explained that yes there is a plan, it is available for viewing, and that each funding stream (General Funds, DCF, and HUD) has a different approach.

Commissioner Ben Sorensen inquired about municipal funding and reaching out to the City Mayors to get them to participate. His only concern

was on Sunshine perspective. Senator Nan Rich explained that he could go out with another member of the Business Council or anyone that is not an active member of the CoC Board. Robin Martin reminded the Board that both the goal and the amount of money that is being asked has been established already.

Mr. Martin refocused the conversation back to the motion. Dr. McGuire explained that two motions are needed. One specific to approve Bonus Projects and a second to approve the ranking.

Mr. Martin rescinded his motion for the approval of the HUD 2019 prioritization rankings as presented as whole.

**Result:** Withdrawn

Mr. Martin asked to move for the approval of the two bonus projects that were applied for number 26 and number 27 in ranking order.

**MOTION:** Approval of two Bonus Projects for the 2019 HUD ranked 26 and 27.

**First:** Robin Martin

**Second:** Maria Hernandez

**Declaration of Conflict:** **Sandra Einhorn**, Member of Nonprofit Executive Alliance of Broward; **Commissioner Ben Sorensen**, Member of the Salvation Army Board.

**Discussion:** None

**Result:** Passed

Mr. Martin asked to move for the approval of the HUD 2019 prioritization rankings as presented.

**Motion:** Approval of the HUD 2019 prioritization rankings as presented.

**First:** Robin Martin

**Second:** Mason Jackson

**Declaration of Conflict:** **Steve Werthman**, employed by Hope South Florida who is a Renewal project applicant; **Danny Osley**, employed by BPHI; **Sandra Einhorn**, Member of Nonprofit Executive Alliance; **Tom Campbell**, employed by BPHI; **Tiffany Garcia**, employed by Broward County Housing Authority.

**Discussion:** None

**Result:** Passed

### **Approval of HMIS Manual**

It was requested by the PONG Committee that the HMIS manual go back to the Homeless Providers and Stakeholders Council for review. There was only one substantive change that would impact providers.

The policy states that providers have three business days to enter data into HMIS. The policy was updated to say that providers have three calendar days to enter data into

HMIS. The providers input the information as it is happening, and everyone believes this is something that they could accomplish. The providers were fine with this change. The update needs to be approved by the CoC Board so it can make the HUD NOFA application on September 30, 2019.

Robin Martin made a motion to approve the HMIS manual.

**Motion:** Approval of the HMIS manual.

**First:** Robin Martin

**Second:** Howard Bakalar

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

### **Point-In-time Local Questions**

The goal for this year's Point-In-Time (PIT) Count is to use the Survey 123 Ap as the primary instrument to collect the data and paper surveys would be the backup. In order to do accomplish this the GIS team needs to have the local questions ahead of time for ample testing. Taskforce stepped up and volunteered to test the app for a month to ensure the application does not have any glitches. We need the Continuum of Care Board to vote on the local questions.

Mr. Robin Martin feels that the Point-In-Time questions do not reflect the recommendations that the PONG Committee voted on last year (2019). His understanding was that question 4 and question 9 referencing being attacked and blows to the head were removed. Even though it is helpful to have this data and the questions has been asked for long time in previous PIT counts, it really does not help the client at that moment. Mr. Martin stated that the PONG Committee voted to add question 12 and 13.

Mr. Martin made a motion to approve the Point-In-Time questions with the removal of question four and question nine and keep the rest of the questions.

**MOTION:** To approve the Point-In-Time Local questions with the removal of questions four and question nine.

**First:** Robin Martin

**Second:** Commissioner Ben Sorensen

**Declaration of Conflict:** None

**Discussion:**

Steve Werthman has received input of advocates stating that question four and nine are still needed.

Mr. Martin went to explain that question four and nine data can be obtained from the outreach teams or the Homeless Assistance Centers where they can make a difference with that data.

**Request to Speak:** Lorraine Wilby, Taskforce.

Ms. Wilby shared the following:

As Mr. Werthman alluded to, there are advocates working on the data from those questions. Ms. Wilby's understanding to remove the questions from the PIT count to then add them to the HMIS assessment basic client profile to be able to get the data is a large undertaking. Advocates are working with Dr. Hardigan based on the last 5 years of data. Ms. Wilby asked that we keep the questions one more year in the PIT count.

Mr. Robin Martin rescinded his motion seeing that there is a live process that is using this data.

**Result:** Withdrawn

Steve Werthman asked about question number six "In what city did you sleep last night?" what information is captured from the question.

The clients goes to be counted at the Homeless Assistance Centers (HACS), along with meal sharing points. The effort now is to go to where the people are in the community. The County's recommendation is to go away from using the HACS and use more diverse locations out in the community and increase our volunteers. It is critical that we get really good data and we go out into the community beyond the normal places.

Sandra Einhorn explained with her previous experience with the PIT count, going out on the street and asking the questions is a very different experience. Municipality lines are very confusing, so if there is a way to ask, "In what city did you sleep last night?" in a manner where we understand where they slept perhaps as opposed to what city they slept in. Ms. Einhorn added that in the question, "Have you ever lived in an encampment?" we need to ensure to facilitate training that defines what an encampment is and be able to define that to a homeless person who may or may not know what an encampment is.

Dr. McGuire explained that for some of these questions in the application will be a drop-down pick list. This will facilitate the volunteers talking them through the questions. Some of the data that they are trying to capture is how often they are using meal sharing. The technology will help us define issues within the communities.

The Chair recognized Sandra Einhorn leaving the CoC Board meeting at 11:22 a.m.

Robin Martin made motion for approval of the Point-In-Time Local Questions.

**Motion:** Approval of the Point-In-Time Local Questions as presented 1 through 13.

**First:** Robin Martin

**Second:** Melida Akiti

**Declaration of Conflict:** None

**Discussion:**

The Chair called on Keith Cavanaugh to speak about the PIT count.

**Request to Speak:** Keith Cavanaugh, Broward Outreach Center.

Mr. Cavanaugh shared the following:

Mr. Cavanaugh shared that historically whenever counts were made at the North HAC, they would only do a census on the clients that were sleeping there that period of time. The North Homeless Assistance Center is used as a general meeting location for volunteers. From that location the volunteers go out and meet individuals experiencing homelessness on the streets. For the volunteers the North HAC is a benefit because it offers parking, security and it is open 24 hours.

Mr. Steve Hudson had a concern and a correction for question number 6 on the unsheltered survey that asks, "Have you ever served on active duty in the US Armed Forces (Including National Guard or Reservists)?" If the intent of the question is to ascertain whether the person is a veteran, an individual that was in active duty does not mean they are a veteran. Dr. McGuire explained that if someone answers yes to that question, it begins a checks and balances process that ensures that person could potentially qualify for VA or other veterans' services. Mr. Hudson wanted the word "Including National Guard or Reservists" to be changed to the more appropriate language "National Guard or Reserves."

**Result:** Passed

**Good of the Order:**

**Request to Speak:** Matt Anthony, Broward Regional Health Planning Council.

Mr. Anthony shared the following:

The BRHPC has coordinated the PIT count every year. The HUD survey that was voted on usually goes through us and Dr. Hardigan for input prior to vote. This year we were

not notified of any meetings or made aware that the survey was up for a vote. So, we have not had the opportunity to provide input for the survey. A notification of the HUD survey being voted for and the opportunity to have our statistician to review the questions would be appreciated. The second item is the CoC board survey sent out on July 22, 2019. BRHPC has not received any responses and this is part of our deliverables.

Dr. Rebecca McGuire responded at the request of the Chair:

Dr. McGuire believes that notification was sent, but she will follow up. The CoC Board wanted to ensure that the Geographical Information System (GIS) application was functioning properly. The GIS team needed enough time to upload the questions and allow Taskforce to test the application ensuring no major problems. It was decided not to bring the HUD questions to the entity because these questions are mandated by HUD. On the second item, Dr. McGuire asked for the link to be sent to her and she will re-distribute the survey and send a reminder.

Steve Werthman went over the CoC competition debriefing for the 2018 NOFA. Under CoC structure and governance it shows the score of 38.75 out of 52 with no detailed explanation. Mr. Werthman wanted to see if HUD gave any explanation of why we lost 14 points on CoC structure and governance. Dr. McGuire that she reached out to Washington DC for additional information and their response was no. Dr. McGuire requested additional technical assistance, and since the NOFA period started, we are not able to get answers from Washington DC until September 30, 2019. According to the consultant, the governance charter was the main reason for the low score.

Can the CoC Board approach federally elected officials with support of HUD funding request? Senator Rich can but recommended finding out who the appropriate representative may be on the Federal Committee. Senator Rich will check on this item and make this part of the discussion for the next CoC Board meeting.

Senator Nan Rich called Lorraine Wilby to talk about CoC Governance.

**Request to Speak:** Lorraine Wilby, Task Force Fore Ending Homelessness.

Ms. Wilby shared the following:

Ms. Wilby agreed with Mr. Werthman that there is a lot of confusion in the CoC Governance charter between CoC and CoC board. She is also concerned with details on the Homeless Provider and Stakeholders' Council (HPSC) items. She requested to be part of the Governance Committee and assist going over this document.

Senator Rich welcomed the idea of Ms. Wilby being a part of the Committee.

Commissioner Ben Sorenson requested the chair if it was possible to order the name placecards of all the members to include not only names but what organization they are affiliated with. He also asked if it was possible for the Business Council to provide a regular report to the Board. Senator Rich agreed with both requests from the Commissioner.

Senator Rich announced that Mr. Steve Hudson will be leaving his post on the CoC Board. Mr. Hudson took a position on the Fish and Wildlife Commission at the request of the Florida Governor. He will stay involved in Broward Business Council and Homelessness, but another member of the workshop will be appointed to his seat on the CoC Board. Senator Rich took time to thank Mr. Hudson for his efforts and how he made learning about the CoC a priority in order to be most helpful to Dr. McGuire and the whole community. Mr. Hudson thanked the CoC board and expressed his appreciation during his period here.

**Adjournment & Next Meeting:**

**MOTION:** Senator Nan Rich motioned to adjourn the meeting at 11:32 a.m.

**First:** Steve Werthman

**Second:** Ivette Lopez

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

**Next meeting will be on October 23, 2019 at 10:00 a.m.  
Governmental Center Room 302**