



Housing Finance Division

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BROWARD COUNTY HOME CONSORTIUM

May 22, 2025 @ 2:30 p.m.

MEETING MINUTES

I. Call to Order

A meeting of the Broward County HOME Consortium was **called to order** by Ms. Yvette Lopez, Housing & Community Development Manager, @ **2:52 p.m.** A quorum was present.

II. Attendance

Municipalities Represented

City of Coconut Creek

City of Coral Springs

Town of Davie

City of Deerfield Beach

City of Lauderhill

City of Margate

City of Miramar

City of Pembroke Pines

City of Plantation

City of Sunrise

City of Tamarac

Community Redevelopment Associates of Florida, Inc. *(Non-Members)*

Denise Creary

Consortium Members

Broward County Represented

Tracey- Ann Anthony

Not Represented

**Jonathan Salas
Arlene Walcott**

**Adelle Alfred
Kenyatta Huntley
Eveline Dsouza**

Broward County Represented

Eva Petitfrere

**Joseph "Joe" Yaciuk
Diana Acevedo**

Edlyn Griffith

Stephanie Hahn

Not Represented

Community Revitalization Affiliates, Inc. (*Non-Members*)
Not represented

Broward County Staff

Angela Bauldree
Andy Chandra
Linda Archer
Patrick Haggerty
Michael Grabow
Yvette Lopez
Tina Kosakowski

III. **Meeting Minutes:**

Approved by: Edlyn Griffith from the City of Plantation

Seconded by: Jonathan Salas by City of Deerfield Beach and passed unanimously.

IV. **Discussing Agenda Topics**

Ms. Lopez announced the FY24/25 annual action is open, and if the cities have new amendments to let them know. Ms. Lopez continued to share that the changes to the caps the members requested have already been completed, and they can now move forward with either the older or newer money. Ms. Lopez stated that, regarding the agreements for 25-26, they will be sent out after the action plan is submitted. The terms and conditions were emailed by Patrick, and she reminded the members to review them and notify her of any changes and respond to her by next Friday.

Ms. Lopez reminded the members that flood insurance is required for client files if the home is in a FEMA flood zone, further explaining that when monitoring, they will be looking for that. Ms. Lopez added that after the roof is done, the client can go back and get the insurance, but the cities need to properly monitor it to ensure the insurance is there.

Ms. Lopez advised Stephanie Hahn that they do not assist clients with reverse mortgages, and HUD recommends that grantees do not process clients with reverse mortgages as well. Ms. Lopez then addressed Ms. Alfred, saying she had completed the substantial change needed so they could now move forward with the TBRA

Ms. Lopez suggested to the members that if they include federal funds in their LHAP, they should have one policy to have it in sections and separate by grant. The County does not accept the LHAP as policy because of differing federal requirements from the State's SHIP program.

Ms. Bauldree and Ms. Lopez explained to the members to prioritize older money first, so it's not held on for too long, so they can close earlier fiscal year funding. Ms. Bauldree advised them that the County is aware of what money is used from the invoices they are given. Ms. Bauldree continued saying they will support change orders, but if there was an

error at the city's end regarding typos or other errors, the city's funds need to pay for those changes when recording.

Ms. Lopez announced the County is continuing to work on property standards and will provide updates. Ms. Lopez and Ms. Bauldree are looking into getting an advisor for the property standards. In the meantime, Cities that will be administering a housing rehabilitation activity/project need to have at the very least a Housing rehabilitation process/procedure and property standards/scope of work.

V. **Next Meeting Date:** Thursday, September 4th, 2025 (In-Person)

VI. **Adjournment**

Ms. Lopez requested a **Motion to Adjourn at 3:58 p.m.**

Made by: *Edlyn Griffith, City of Plantation*

Seconded by: *Jonathan Salas, City of Deerfield Beach*

Voted and passed.

Disclosure: The above-captioned minutes are transcribed in a summary format.

To hear the full meeting, a compact disk of the meeting can be provided, after a 24-hour notice, by contacting the
HFD Administration Section @ (954) 357-4900