

EMERGENCY Checklists

- 10-Step Family Plan
- Shelter Kit
- Special Needs Shelter Kit
- Pet Survival Kit
- Emergency Kit



10-Step Family Plan

STEP 1 — Hold a family meeting.

Discuss what can happen in an emergency. Encourage children to talk about their fears and explain some of the things you'll be doing to keep everyone safe. Start a written list of things you'll need to take care in advance and encourage everyone in the family to contribute their ideas.

STEP 2 — Discuss whether you'll need to evacuate.

Determine whether you live in an evacuation zone and, if so, where you will go if an evacuation order is given. Going to a family or friend's house or hotel outside the evacuation area is your best choice. If a hurricane is approaching and you choose to go out of town, do so well in advance of the storm. Since shelters provide for only basic needs, this should be your choice of last resort.

STEP 3 — Ensure your assets are protected.

Inventory your home possessions and videotape, record or photograph items of value. Review your insurance policies to ensure you have adequate coverage. Know that once a hurricane watch has been issued, insurers will not issue new or additional coverage.

STEP 4 — Assess your home for vulnerable areas.

Do a walk-through of your home and property to evaluate your roof, windows, garage door, landscaping, etc. and determine what actions you will take.

STEP 5 — Make a plan to protect your vehicles.

Decide where you will store or park your vehicle, boat or RV. Check your vehicle insurance policy and keep it in the same safe place as your homeowner's policy.

STEP 6 — Secure your home.

Decide what actions you will need to take to protect your home and your property (shutters, generator, tree-trimming), and to keep as comfortable as possible during recovery.

STEP 7 — Determine if anyone in your home has special needs, or is vulnerable in an emergency.

If anyone in your home has special needs in an emergency because of a medical condition, or because they are elderly or disabled, make arrangements in advance to accommodate those needs.

STEP 8 — Make a plan for your pets.

Determine how you will address your pet's needs and make a plan in case you have to evacuate. Be sure to plan for large outdoor animals as well, such as horses, pigs and cows.

STEP 9 — Gather your supplies.

Use the checklist provided to determine your family's food, water and medical needs and assemble your emergency kit according to those needs.

STEP 10 — Notify others of your plan.

Let family or friends know what your emergency plan is so they can check on you in the aftermath of the event. Establish an out-of-town contact.





Shelter Kit

While a shelter is intended to help keep you safe during a storm or other emergency, it isn't a hotel. Bring these essential items along to make your stay as comfortable as possible.

- Bedding such as pillows, blankets, air mattress
- Books, games
- Non-perishable snacks
- Extra change of clothing
- Sanitary wipes or other hygiene products
- Flashlight
- Medications, if any
- Driver's license, other identification
- Cash, traveler's checks
- Cell phone and mobile device with charger
- Personal items such as extra eyeglasses, hearing aid, etc.
- Battery-operated radio
- Extra batteries for radio and flashlight
- Baby supplies: ample amounts of baby food, formula, juice, diapers and wipes, and a stroller, portable crib or play pen
- Important documents such as birth or marriage certificates, social security cards, passports, immunization records, check-book and bank account files, wills, vehicle titles, insurance policies, stocks, bonds, deeds, important electronic files.

Special Needs Shelter Kit

(Bring these items in addition to those on the Shelter Kit Checklist)

- Communication Aids (paper, pencils, pens or mobile device)
- Batteries or charger for communication aids
- Emergency health information card & emergency contacts
- Mobility equipment (walker, wheelchair)
- Dressing devices for clothing
- Sanitary supplies
- Hearing devices and batteries
- Health monitors
- Dentures or retainers
- Heavy gloves to use maneuvering wheelchair
- Special dietary foods, if required (meals are provided at shelter)
- Bedding (medical cot provided)
- Folding Lawn/lounge chair
- Service animal supplies

* A medical cot will be provided

Pet Survival Kit

- A crate or carrier large enough for the animal to stand and turn around
- Two-week supply of food, water and any required medications
- Bowls (food and water)
- Cat litter and litter box
- Toys and/or blanket
- Treats
- Photo of your pet with you (to prove you are the owner)
- Rabies certificate and current license
- Veterinarian name and emergency contact information
- Cleaning supplies (newspaper, plastic bags with ties, paper towels, disinfectant), litter scooper

Emergency Kit

- Drinking Water: At least one gallon per person per day for three to five days. Extra water is needed for food preparation, pets and personal hygiene.
- Food: Enough for three to five days, including non-perishable packaged or canned food, canned or shelf milk, cereal, snack foods
- A three to five day supply of special items for babies and/or the elderly: formula, food, wipes, diapers; special foods, toiletries
- Manual can opener/bottle opener
- Paper goods (toilet paper, plates, bowls, napkins, paper towels and plastic eating utensils)
- Unscented household bleach and medicine dropper
- Extra bedding such as blankets, pillows, sleeping bag, etc. in case you must evacuate
- Clothing, including rain gear and sturdy shoes
- First aid kit
- Medicines/prescription drugs: a two-week supply
- Hand sanitizer and sanitary wipes
- Flashlight and extra batteries
- Battery-operated or hand-crank radio
- Disposable batteries, car charger or solar charger for your cell phone
- Hardline telephone with jack (not cordless)
- Books, games and toys
- Pet food, cat litter and other pet care items
- Tool kit including cord, rope, hammer, wood nails, saw, hatchet or axe, crowbar, chain saw blades, tarp, duct tape and heavy work glove, outdoor extension cords
- Plastic trash bags and ties
- Extra re-sealable plastic storage bags, heavy-duty aluminum foil, disposable aluminum pans
- Extra charcoal or propane gas for outdoor cooking. Sterno can also be used. Never cook with any of these items inside your house. The smoke and fumes are deadly.
- Fire extinguisher (ABC type)
- Matches in a waterproof container
- Mosquito repellent with DEET, and sunscreen
- Home Damage Assessment photos and instructions. Visit Broward.org/Hurricane
- Any other special equipment or items you may need



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