

**AGENDA
FOR
FINAL EVALUATION COMMITTEE MEETING**

**RFP No. BLD2121632P1
Janitorial Services-County Facilities**

**Date: January 4 & 5, 2022
Time: 9:00 AM**

Virtual and In Person Meeting (Microsoft Teams and Room 430)

Audio/Phone Conference Information:

Microsoft Teams meeting (Open Portion)

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 754-900-8519,,8294922](#)

Phone Conference ID: 829 492 2#

1. CALL TO ORDER AND ANNOUNCEMENTS

- a. Day, date, time, and place of meeting
- b. Introduction – Purchasing Division
- c. Quorum of voting members
- d. State the responsibility of the Evaluation Committee
- e. State the purpose of meeting
- f. Circulation of Sign-In sheet
- g. Cone of Silence
- h. Conflict of Interest Statement

2. APPROVE MINUTES OF THE INITIAL EVALUATION COMMITTEE MEETING

3. PURCHASING DIVISION REPORT – TERMS & CONDITIONS EXCEPTIONS

4. CLOSED PRESENTATIONS

**5. GATHERING ALL VENDORS AND GENERAL PUBLIC AFTER PRESENTATIONS –
COMMITTEE DISCUSSION**

6. SCORING OF FIRMS

7. MOTIONS TO ACCEPT THE SCORING AND RANKING OF THE FIRMS

8. ESTIMATED TIME PERIOD TO CONCLUSION OF AGREEMENT NEGOTIATIONS

9. OTHER BUSINESS

10. ADJOURN MEETING

Link to Supporting Documents:

[https://www.broward.org/Purchasing/RepositoryDocuments/BLD2121632P1 Janitorial Services-County Facilities.html](https://www.broward.org/Purchasing/RepositoryDocuments/BLD2121632P1%20Janitorial%20Services-County%20Facilities.html)