

**AGENDA FOR  
COMBINATION INITIAL AND FINAL EVALUATION COMMITTEE MEETING**

**RFP No. BLD2123540P1  
Building Automation Systems Services – County Facilities  
Date: June 9, 2022  
Time: 10:00 A.M.**

**Virtual and In Person Meeting (Microsoft Teams and Room 430)  
Governmental Center Building, 115 S. Andrews Avenue, Room GC430  
Fort Lauderdale, FL 33301**

**Audio/Phone Conference Information:**

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 754-900-8519,,228274646#](#) United States, Fort Lauderdale

Phone Conference ID: 228 274 646#

[Find a local number](#) | [Reset PIN](#)

Please "Mute" to limit background noise.

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1. **CALL TO ORDER AND ANNOUNCEMENTS**
  - a. Day, date, time, and place of meeting
  - b. Attendance
  - c. Closed Presentations
  - d. Introduction – Purchasing Division
  - e. Quorum of voting members
  - f. Responsibility of the Evaluation Committee
  - g. State the purpose of meeting
  - h. Cone of Silence
  - i. Conflict of Interest Statement
2. **PURCHASING DIVISION REPORT**
3. **DETERMINATION OF RESPONDENTS RESPONSIVENESS**
4. **DETERMINATION OF RESPONDENTS RESPONSIBILITY**
5. **DETERMINATION OF FIRMS TO PROCEED TO FINAL EVALUATION**
6. **PURCHASING DIVISION REPORT – TERMS & CONDITIONS EXCEPTIONS**
7. **ANNOUNCE PRESENTATION ORDER AND GUIDELINES**
8. **PRESENTATIONS**
9. **GATHERING ALL VENDORS AND GENERAL PUBLIC AFTER PRESENTATION**
10. **SCORING OF THE FIRMS**
11. **MOTION TO ACCEPT THE SCORING AND RANKING OF THE FIRMS**
12. **POSTING OF THE RECOMMENDATION OF RANKING**
13. **ESTIMATED TIME PERIOD TO CONCLUSION OF AGREEMENT NEGOTIATIONS**
14. **OTHER BUSINESS**
15. **ADJOURN MEETING**

**Link to Supporting Documents:**

[G:\PU\\_BLD\RFP\\_RFQ\\_RLI\BLD2123540P1 Building Automation Systems Services-County Facilities\REPOSITORY\BLD2123540P1 Building Automation Systems Services-County Facilities.html](G:\PU_BLD\RFP_RFQ_RLI\BLD2123540P1_Building_Automation_Systems_Services-County_Facilities\REPOSITORY\BLD2123540P1_Building_Automation_Systems_Services-County_Facilities.html)