

# BLD2129654P1 - Security Guard Services for FLL and North Perry Airports

## Project Overview

Project Details	
Reference ID	BLD2129654P1
Project Name	Security Guard Services for FLL and North Perry Airports
Project Owner	Karlene Grant
Project Type	RFP
Department	FASD - Purchasing
Budget	\$0.00 - \$0.00
PeopleSoft Requisition ID	AVA0003044
Contract Duration	Open-End; Two-Year Initial
Contract Renewal	Five One-Year Renewals
Estimated Amount (Initial Term or Fixed; Not Shown to Vendors)	47066666
Bid Validity	Not Applicable
Bonding Required	Yes

<b>Total Amount of Pass-Thru Allowance (Initial Term or Fixed)</b>	0
<b>OESBD Designation Goal Participation Type (Non-Multi)</b>	CBE Goal
<b>OESBD Designation Goal Participation Type (Multi)</b>	CBE Goal
<b>Goal Assigned Percentage (0 if No Goal)</b>	25
<b>Public Works/Construction</b>	No
<b>Workforce Investment Program (WIP) Applicable</b>	Yes
<b>Construction Apprenticeship Program (CAP) Applicable</b>	No
<b>Living Wage Applicable</b>	Yes
<b>Mobility Advancement Program (MAP)/Surtax Funded</b>	No
<b>Go Green Applicable</b>	No
<b>Grant Funded</b>	No; Not Applicable

<b>Federal Requirements included for FEMA reimbursement</b>	No; Not Applicable for FEMA reimbursement
<b>Special Purchase</b>	Not Applicable
<b>Standardized</b>	No; Not Applicable
<b>User ID Contract Administrator (i.e., TFISHER)</b>	NBRYANT
<b>User ID Project Manager (i.e., JTHOMPSON)</b>	NBRYANT
<b>Best and Final Offer</b>	No
<b>Project Description</b>	<p>Broward County Aviation Department (BCAD) is seeking a qualified firm to provide professional contract security services (CSS) at Fort Lauderdale-Hollywood International Airport and North Perry Airport. Scope includes airport employee screening checkpoints and preventing unauthorized persons, as well as authorized persons but with unauthorized items, from entering secured areas of FLL airport, as well as North Perry (HWO) airport. Solicitation Provisions/Requirements: (Vendor is cautioned that this is a summary only and the full solicitation must be reviewed). • County/State License Requirements • Living Wage • Bid Bond • Workforce Investment Office of Economic and Small Business Development Requirements refer to: • Office of Economic and Small Business Development Requirements County Business Enterprise Goal Participation Questions and Answers: The County provides a specified time for Vendors to ask questions and seek clarification regarding the solicitation requirements. All questions or clarification inquiries must be submitted through BPRO by the Questions due date. The County will respond to questions in BPRO (Messages section). Submittals: Vendor MUST submit its solicitation response electronically through BPRO and receive a Submission Receipt. It is solely the Vendor's responsibility to ensure its response is submitted and received through BPRO by the closing date and time. The County will not consider solicitation responses received by other means. Vendors are encouraged to submit in advance of the closing</p>

	date and time. Refer to the Purchasing Division website or contact BPRO for submittal instructions. In the event that the Vendor is having difficulty submitting a document, immediately notify the Purchasing Agent and then contact BPRO for technical assistance.
<b>Open Date</b>	Sep 03, 2025 4:00 PM EDT
<b>Close Date</b>	Nov 07, 2025 2:00 PM EST

Highest Scoring Supplier	Score
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## Seal status

Requested Information	Unsealed on	Unsealed by
Certificate of Insurance/Letter from Insurance Carrier or Requirements	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Broward County Local Business Tax Receipt	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Litigation History	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Subcontractors Subconsultants Suppliers Requirement	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
RFP RFQ RLI Agreement Exception	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
RFP RFQ RLI Domestic Partnership Act Certification	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
RFP RFQ RLI Location Certification	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe

RFP RFQ RLI Vendor Reference Verification	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
RFP RFQ RLI Volume of Previous Payments Attestation	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Vendor Proposal	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Lobbyist Registration Requirement Certification	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Prime Consultant/Contractor License	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
OESBD Letter of Intent and/or Application of Good Faith Efforts or Procurement Preference	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Living Wage Ordinance Written Declaration	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
OESBD Affiliated Entities of the Principals Certification	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
RFP RFQ RLI Vendor Questionnaire and Standard Certifications	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Proposal Bond or Alternate Bid Security	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Bid Table - BLD2129654P1 revised (BT-49AU)	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Workforce Investment Requirement	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Criminal History Screening Form	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe

Financial Statements	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe
Surety/Bonding Company Letter for Payment & Performance Bond	Nov 07, 2025 2:00 PM EST	Shelome Sterling-Boothe

# Vendor Discussions

No messages

## Public Q&A

### #1 - Question Clarification RFP BLD2129654P1 Security Guard Services

*Vendor, Sep 05, 2025 4:47 AM EDT, Public - Pending*

- Question 1: Is a Florida state security and business license mandatory at the time of bid submission, or can it be provided after award?
- Question 2: Is there a current contractor providing these services? If so, could you please share their profile name with their prices?
- Question 3: Could you kindly provide the budget for the current contract, and the projected budget for the new term under this RFP?
- Question 4: What are the current or previous bill rates associated with this contract?
- Question 5: Are there any subcontractors being used for the current contract?
- Question 6: Is local office mandatory to bid & is it required to be a physical or virtual office?
- Question 7: Is submission of the bid bond required at the time of bidding or only prior to contract award?

*Karlene Grant, Sep 30, 2025 4:20 PM EDT, Public - Answered*

1. Yes, the Vendor must possess the required Security Service Agency license at the time solicitation ends. However, if not provided with submittal, the Vendor must submit such proof within three business days after County's request. Refer to Instruction To Vendors B.6. License, Prequalification, or Certification Requirement.

2. Any request for documentation/information regarding the current contract and/or incumbent(s) must be submitted through a Public Records Request sent via email to [PurchasingRecords@broward.org](mailto:PurchasingRecords@broward.org)

3. The estimated initial two-year term this project is approximately \$47M.

4. Refer to the Answer for Question 2 regarding information on the current contract and/or incumbents.

6. No, a local office is not mandatory to bid.

Refer to RFP-RFQ-RLI Location Certification document.

7. "Yes, a five percent bid bond is required with vendor's response. Refer to Bid Bonds, Performance and Payment Bonds, and Surety Qualification Requirements.

*Karlene Grant, Oct 10, 2025 2:47 PM EDT, Public - Answered*

5. Any request for documentation/information regarding the current contract must be submitted through a Public Records Request sent via email to [PurchasingRecords@broward.org](mailto:PurchasingRecords@broward.org).

## #2 - Security Hours

*Vendor, Sep 05, 2025 3:16 PM EDT, Public - Pending*

Is this RFP a Back Fill job or are you seeking to replace the entire Security efforts of the Airports?

*Karlene Grant, Sep 30, 2025 4:20 PM EDT, Public - Answered*

This is a replacement of the current existing contract.

## #3 - CBE Participation Goal

*Vendor, Sep 05, 2025 4:12 PM EDT, Public - Pending*

1. The solicitation establishes a 25% CBE participation goal. Based on the anticipated staffing requirement of approximately 350 full-time equivalent security personnel, this would necessitate subcontracting ~90+ CBE Florida-licensed security officers. Given Broward County's \$5M annual gross revenue cap for CBE firms, meeting the 25% goal would necessitate using multiple subcontractors. This is counter to security industry best practices of having a clear and unified chain of command and will result in a significantly increased risk to the security operation. Would BCAD consider removing the 25% CBE participation goal, or reducing it to a more

manageable percentage such as 5% to better align with the size, complexity, and critical scope of this contract?

*Karlene Grant, Sep 30, 2025 4:23 PM EDT, Public - Answered*

"In accordance with the Broward County Code of Ordinances, (the "Act"), a County Business Enterprise (CBE) goal is applicable to this contract. The scope of work reflects available subcontracting opportunities that suggest 25% is reasonable and achievable. There aren't any current concerns with risks to security operations.

No, the Office of Economic and Small Business Development will not consider removing or reducing the 25% CBE participation goal. If vendor is unable to attain the CBE participation goal, Vendor should include in its submittal an Application for Evaluation of Good Faith Efforts.

For additional information regarding CBE Goal Participation refer to Office of Economic and Small Business Development Requirements document.

#### **#4 - CBE Participation Commitment - Liquidated Damages**

*Vendor, Sep 05, 2025 4:17 PM EDT, Public - Pending*

Page 2, paragraph 3 of the Office of Economic and Small Business Development Requirements – County Business Enterprise (CBE) Goal Participation document states that liquidated damages may be assessed if the CBE commitment is not met. This contract is regulated by the TSA, and all Posts must be staffed at all times without exception. In practice, CBE subcontractors often face challenges in recruiting and retaining qualified, Florida-licensed guards, as well staffing their assigned Posts due to employee call-offs. When this occurs, the prime Vendor must backfill positions to meet the overall contract staffing requirements and ensure TSA compliance, which may result in the CBE goal not being achieved. This could impose a significant and unintended financial burden on the Vendor. Would BCAD consider removing paragraph 3 of the referenced document, or providing flexibility to account for circumstances beyond the Vendor's control?

*Karlene Grant, Oct 10, 2025 2:48 PM EDT, Public - Answered*

No, paragraph 3 will not be removed. The application of Liquidated Damages are in accordance with Section 1-81-7(a)(2) of Broward County Business Opportunity Act.

**#5 - Bid table**

<i>Vendor, Sep 05, 2025 6:46 PM EDT, Public - Pending</i>
For cell I17 what should be inserted for labor percentage for the vehicles?
<i>Karlene Grant, Sep 30, 2025 4:24 PM EDT, Public - Answered</i>
Line items include an offer field for "Percentage of Price Attributed to Labor Portion of Service". If not applicable, Vendor should enter zero percent.

**#6 - Incumbent information**

<i>Vendor, Sep 08, 2025 5:49 PM EDT, Public - Pending</i>
Who is the current incumbent?
<i>Karlene Grant, Sep 30, 2025 4:26 PM EDT, Public - Answered</i>
Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.
<i>Karlene Grant, Oct 01, 2025 2:19 PM EDT, Public - Answered</i>
Any request for documentation/information regarding the current contract and/or incumbent(s) must be submitted through a Public Records Request sent via email to <a href="mailto:PurchasingRecords@broward.org">PurchasingRecords@broward.org</a>

**#7 - Incumbent initial contract**

<i>Vendor, Sep 08, 2025 5:50 PM EDT, Public - Pending</i>
When was the current incumbent awarded the contract?
<i>Karlene Grant, Sep 30, 2025 4:28 PM EDT, Public - Answered</i>

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:56 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#8 - Current Contract copy**

*Vendor, Sep 08, 2025 5:50 PM EDT, Public - Pending*

Is it possible to obtain a copy of the current contract?

*Karlene Grant, Sep 30, 2025 4:28 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:56 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#9 - Incumbent subcontractors**

*Vendor, Sep 08, 2025 5:51 PM EDT, Public - Pending*

Are there any subcontractors being used for the current contract?

*Karlene Grant, Sep 30, 2025 4:29 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:57 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#10 - Initial contract term**

*Vendor, Sep 08, 2025 5:51 PM EDT, Public - Pending*

What was the initial term length of the current contract (for example, 1 year plus 4 year options, etc.)

*Karlene Grant, Sep 30, 2025 4:29 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:57 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#11 - Annual spending**

*Vendor, Sep 08, 2025 5:52 PM EDT, Public - Pending*

What was the amount spent in the last 12 months?

*Karlene Grant, Sep 30, 2025 4:29 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:57 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#12 - Monthly spending**

*Vendor, Sep 08, 2025 5:52 PM EDT, Public - Pending*

What was the total spent in the last billed month?

*Karlene Grant, Sep 30, 2025 4:30 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:57 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#13 - Contract modifications**

*Vendor, Sep 08, 2025 5:52 PM EDT, Public - Pending*

Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

*Karlene Grant, Oct 14, 2025 9:49 PM EDT, Public - Answered*

The significant modification to this contract is use of Level 1 (Unarmed) Security Guards only and the increase of hours. For additional information on the requirements for this contract, refer to the Addendum No. 1 and Specifications and Requirements as revised.

**#14 - Attachment 15**

<i>Vendor, Sep 08, 2025 5:53 PM EDT, Public - Pending</i>
Attachment 15-Living Wage Ordinance Requirements asks that we provide “all covered employees’ names for the above referenced solicitation/contract”. To confirm, it is acceptable to provide this list after award?
<i>Karlene Grant, Sep 30, 2025 4:30 PM EDT, Public - Answered</i>
Yes, Vendors, by checking the appropriate box ""Covered employee list may be provided within three business days of Recommendation for Award/ Ranking or as otherwise approved by Contract Administrator (upload in the Electronic Bidding System)"". Refer to Living Wage Ordinance Written Declaration Form, Section 3.

**#15 - Incumbent rates**

<i>Vendor, Sep 08, 2025 5:53 PM EDT, Public - Pending</i>
What are the incumbent's current billing rates?
<i>Karlene Grant, Sep 30, 2025 4:31 PM EDT, Public - Answered</i>
Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.
<i>Karlene Grant, Oct 01, 2025 2:57 PM EDT, Public - Answered</i>
Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#16 - Financial Statements clarification**

<i>Vendor, Sep 09, 2025 11:36 AM EDT, Public - Pending</i>
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The RFP-RFQ-RLI Instructions mentions bidders should submit "Balance sheets, income statements and annual reports" with their response. To clarify is a Duns and Bradstreet an acceptable annual report?

*Karlene Grant, Sep 30, 2025 4:32 PM EDT, Public - Answered*

No, Duns and Bradstreet is not an acceptable annual report in lieu of required documents. Refer to the Instructions To Vendors, B.3. Financial Information/Financial Ability.

**#17 - Estimated Total Contract Hours**

*Vendor, Sep 09, 2025 2:03 PM EDT, Public - Pending*

This RFP appears to be a successor contract consolidating the three separate contracts previously awarded to Allied Universal and Global Security Consulting Group under RFP #GEN2120413P1 (2023). When comparing the consolidated hours from those prior contracts to the current solicitation, the total projected annual hours in this RFP are nearly double. Could the County clarify what changes to the scope of work or service requirements account for this significant increase in projected hours?

*Karlene Grant, Oct 14, 2025 9:50 PM EDT, Public - Answered*

Refer to the Answer for Question No. 13.

**#18 - Incumbent Staffing**

*Vendor, Sep 09, 2025 2:05 PM EDT, Public - Pending*

Are the incumbents for this scope of work currently staffed up to meet the hours projected under this new RFP BLD2129654P1?

*Karlene Grant, Sep 30, 2025 4:33 PM EDT, Public - Answered*

Some posts and/or locations listed in the solicitation are not yet active.

Refer to the Answer for Question 2 regarding information on the current contract and/or incumbents.

**#19 - Incumbent Billed Hours**

*Vendor, Sep 09, 2025 2:05 PM EDT, Public - Pending*

Approximately how many hours per week are being billed by Global Security for their current scope of work for these similar services at FLL? Is this meeting contractual expectations?

*Karlene Grant, Sep 30, 2025 4:33 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:58 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#20 - Incumbent Current Headcount**

*Vendor, Sep 09, 2025 2:06 PM EDT, Public - Pending*

Approximately how many badged personnel does Global Security and their subcontractor currently provide to provide services under the current scope of work for these services at FLL?

*Karlene Grant, Sep 30, 2025 4:34 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:58 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#21 - Incumbent Billed Hours**

*Vendor, Sep 09, 2025 2:07 PM EDT, Public - Pending*

Approximately how many hours per week are being billed by Allied Universal for their current scope of work for these similar services at FLL and HWO? Is this meeting contractual expectations?

*Karlene Grant, Sep 30, 2025 4:34 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:59 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#22 - Incumbent Current Headcount**

*Vendor, Sep 09, 2025 2:07 PM EDT, Public - Pending*

Approximately how many badged personnel does Allied Universal and their subcontractor(s) currently provide to provide services under the current scope of work for these services at FLL and HWO?

*Karlene Grant, Sep 30, 2025 4:35 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 2:59 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#23 - Contract Start Date**

*Vendor, Sep 09, 2025 2:08 PM EDT, Public - Pending*

What is the anticipated start date for services on the contract resulting from award of this RFP?

*Karlene Grant, Sep 30, 2025 4:36 PM EDT, Public - Answered*

The anticipated start date is October 1, 2026.

*Karlene Grant, Sep 30, 2025 4:39 PM EDT, Public - Answered*

This is subject to prior award approval by the Board of County Commissioners (date to be determined).

**#24 - Incumbent Disincentive Charges**

*Vendor, Sep 09, 2025 2:16 PM EDT, Public - Pending*

Have either of the incumbent contractors been subject to any of the Disincentive Charges laid out in their respective contracts? If so, approximately what dollar value has been charged to each contractor in calendar years 2023, 2024, and 2025 (year to date).

*Karlene Grant, Sep 30, 2025 4:36 PM EDT, Public - Answered*

Refer to the Answer for Question 2 regarding information on the current contract and/or incumbents.

**#25 - Incumbent Fines**

*Vendor, Sep 09, 2025 2:17 PM EDT, Public - Pending*

Has TSA or other regulatory agency issued any fines to either of the incumbent contractors as a result of the incumbent contractor's performance and, if so, what were the values of those fines over the duration of the existing contract?

*Karlene Grant, Sep 30, 2025 4:38 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 3:00 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#26 - Contract Award Date**

*Vendor, Sep 09, 2025 4:05 PM EDT, Public - Pending*

What is the anticipated award date of the contract resulting from this RFP?

*Karlene Grant, Sep 30, 2025 4:39 PM EDT, Public - Answered*

The anticipated start date is October 1, 2026 subject to prior award approval by the Board of County Commissioners (date to be determined).

**#27 - Incumbent CBE Participation Commitment**

*Vendor, Sep 09, 2025 4:06 PM EDT, Public - Pending*

Have either of the incumbent prime contractors been subject to the penalty provisions related to underutilization of a CBE subcontractor as outlined on Page 2 paragraph 3 of the Office of Economic and Small Business Development Requirements – County Business Enterprise (CBE) Goal Participation document?

*Karlene Grant, Sep 30, 2025 4:37 PM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 3:01 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#28 - Incumbent Workforce**

*Vendor, Sep 09, 2025 4:06 PM EDT, Public - Pending*

Is the incumbent workforce currently unionized? If so, who is the union? Also, can you provide a copy of the current union agreement?

*Karlene Grant, Oct 03, 2025 12:10 PM EDT, Public - Answered*

Service Employees International Union (SEIU) represents security services.

The County is not a party to any Collective Bargaining Agreement with SEIU. Any requests for copies of union agreements should be directed to SEIU.

**#29 - Operations - Staffing**

*Vendor, Sep 09, 2025 4:08 PM EDT, Public - Pending*

Can the County/Airport please provide the number and type of personnel needed for each post, and the hours and days for each post?

*Karlene Grant, Sep 30, 2025 4:40 PM EDT, Public - Answered*

For information regarding number and type personnel needed at each post, refer to Specifications and Requirements, Operational Post requirements.

**#30 - Operations - Staffing**

<i>Vendor, Sep 09, 2025 4:08 PM EDT, Public - Pending</i>
In the past year, how often has the County/Airport called for additional staff for short term assignments or special events and for how many total hours?
<i>Karlene Grant, Sep 30, 2025 4:41 PM EDT, Public - Answered</i>
Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.
<i>Karlene Grant, Oct 01, 2025 3:02 PM EDT, Public - Answered</i>
Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#31 - Operations**

<i>Vendor, Sep 09, 2025 4:09 PM EDT, Public - Pending</i>
Please confirm which posts require security personnel to be transported to the post.
<i>Karlene Grant, Oct 14, 2025 9:51 PM EDT, Public - Answered</i>
There is only one post that requires security personnel to be transported to the location.

**#32 - Operations**

<i>Vendor, Sep 09, 2025 4:09 PM EDT, Public - Pending</i>
Of the security posts staffed under this contract, which do not have ready access to potable water or an adjacent restroom?

*Karlene Grant, Sep 30, 2025 4:41 PM EDT, Public - Answered*

None, all posts have access to restroom facilities and water on site, in the immediate area.

**#33 - Operations**

*Vendor, Sep 09, 2025 4:10 PM EDT, Public - Pending*

Which posts can self-relieve?

*Karlene Grant, Oct 10, 2025 2:56 PM EDT, Public - Answered*

No post can self-relieve. Posts with restrooms on site and multiple Officers can self-relieve for restroom breaks.

Example: Gate 100 (staffed by multiple Officers) has a restroom for the Officers, who may use the restroom when necessary and security operations are not impacted.

**#34 - Operations**

*Vendor, Sep 09, 2025 4:10 PM EDT, Public - Pending*

Are relief hours included in the hours and staffing information provided in the Operational Post Requirements in Document 21 Specifications and Requirements?

*Karlene Grant, Sep 30, 2025 4:42 PM EDT, Public - Answered*

Yes, relief hours are included.

**#35 - Badging**

*Vendor, Sep 09, 2025 4:11 PM EDT, Public - Pending*

Are all employees under contract required to have US Customs Seals on their badges per Document 21 Specifications and Requirements paragraph 2.1 G(3)? If so, what is the current lead time and cost to obtain these seals?

*Karlene Grant, Sep 30, 2025 4:42 PM EDT, Public - Answered*

Yes, all employees under this contract will be required to have US Customs Seals. Lead time is roughly one week from application submission. Currently, there's no fee for the seal itself.

### #36 - Badging

*Vendor, Sep 09, 2025 4:11 PM EDT, Public - Pending*

What is the cost to the Contractor for a newly issued SIDA badge?

*Karlene Grant, Sep 30, 2025 4:42 PM EDT, Public - Answered*

The cost for a newly issued SIDA badge is \$58 each.

### #37 - Badging

*Vendor, Sep 09, 2025 4:12 PM EDT, Public - Pending*

How often are SIDA badge renewals required and what is the cost to the Contractor for each renewal?

*Karlene Grant, Sep 30, 2025 4:43 PM EDT, Public - Answered*

SIDA badges must be renewed every two (2) years. The cost for each renewal is \$58.00.

### #38 - Badging

*Vendor, Sep 09, 2025 4:12 PM EDT, Public - Pending*

What is the lead time to obtain a SIDA Badge for incumbent security personnel accepting work with the successful proposer?

*Karlene Grant, Oct 14, 2025 9:51 PM EDT, Public - Answered*

Typically, there is one (1) day lead time to obtain a SIDA Badge for incumbent security personnel accepting work with the successful proposer.

### **#39 - Badging**

*Vendor, Sep 09, 2025 4:12 PM EDT, Public - Pending*

What is the lead time to obtain a SIDA badge for a newly hired employee?

*Karlene Grant, Sep 30, 2025 4:43 PM EDT, Public - Answered*

For US born citizens, the lead time is approximately 5 days. For naturalized citizens or those not US-born, the lead time is approximately 10 days.

### **#40 - Training**

*Vendor, Sep 09, 2025 4:13 PM EDT, Public - Pending*

How many hours of OJT physically worked on post is Contractor expected to provide to its officers?

*Karlene Grant, Sep 30, 2025 4:44 PM EDT, Public - Answered*

There is no fixed time for initial or OJT training. However, the Contractor is expected to maintain and document an initial and recurring (OJT) program for all Officers, Supervisors and Managers assigned to the contract.

### **#41 - Training**

*Vendor, Sep 09, 2025 4:14 PM EDT, Public - Pending*

Will incumbent personnel hired by a successor contractor need to go through all of the new hire training (classroom and OJT). If not, what minimal training will the incumbent personnel be required to take?

*Karlene Grant, Sep 30, 2025 4:45 PM EDT, Public - Answered*

Yes, incumbent personnel hired by a successor contractor will be required to go through all of the new hire training (classroom and OJT).

**#42 - Parking**

*Vendor, Sep 09, 2025 4:14 PM EDT, Public - Pending*

Please confirm the location of parking that is available for any vehicles required by the contract.

*Karlene Grant, Sep 30, 2025 4:45 PM EDT, Public - Answered*

Security Vehicles required for this contract can park in designated Contractor parking spots at the Security Building.

**#43 - Parking**

*Vendor, Sep 09, 2025 4:15 PM EDT, Public - Pending*

At which posts can the Contractor park security vehicles?

*Karlene Grant, Oct 14, 2025 9:52 PM EDT, Public - Answered*

Contractor's security vehicles will have assigned parking spaces.

**#44 - Parking**

*Vendor, Sep 09, 2025 4:15 PM EDT, Public - Pending*

At which posts can security personnel park their personal vehicles?

*Karlene Grant, Oct 14, 2025 9:52 PM EDT, Public - Answered*

At perimeter posts, personnel have immediately adjacent parking spots. For terminal posts, personnel have to park at the Employee Parking Lot and be shuttled over (shuttles provided by the County). CSS Management has access to select spots in one of the airport garages.

#### **#45 - Parking**

*Vendor, Sep 09, 2025 4:16 PM EDT, Public - Pending*

What is the monthly cost for parking the contractor vehicles required by the contract?

*Karlene Grant, Oct 03, 2025 12:11 PM EDT, Public - Answered*

There is no inherent monthly cost for parking contractor vehicles.

#### **#46 - Vehicles**

*Vendor, Sep 09, 2025 4:16 PM EDT, Public - Pending*

Does the specified number of vehicles include extra vehicles to cover expected maintenance down time? If yes, what is the number of extra vehicles?

*Karlene Grant, Sep 30, 2025 4:46 PM EDT, Public - Answered*

No. The Airport's concern is the number of vehicles actively being used. The contractor is responsible for determining how many spare vehicles are needed to cover maintenance downtime.

#### **#47 - Vehicles**

*Vendor, Sep 09, 2025 4:17 PM EDT, Public - Pending*

Can the County/Airport please provide the estimated annual mileage for the vehicles needed on this contract?

*Karlene Grant, Oct 14, 2025 9:53 PM EDT, Public - Answered*

Unfortunately, the County does not collect or track this information.

#### **#48 - Vehicles**

*Vendor, Sep 09, 2025 4:17 PM EDT, Public - Pending*

Can the County/Airport please provide the cost for any FLL/HWO Airport Vehicle Permits?

*Karlene Grant, Oct 14, 2025 9:53 PM EDT, Public - Answered*

There is no cost for vehicle permits.

#### **#49 - Vehicles**

*Vendor, Sep 09, 2025 4:18 PM EDT, Public - Pending*

While the RFP specifies a minimum of five (5) vehicles, will additional parking passes be provided for spare vehicles above and beyond these minimums to meet the need for vehicle maintenance/downtime, etc.?

*Karlene Grant, Sep 30, 2025 4:47 PM EDT, Public - Answered*

Yes, additional parking passes will be provided for spare vehicles above and beyond the required minimum vehicles to meet the need for vehicle maintenance/downtime, etc.

#### **#50 - Vehicles**

*Vendor, Sep 09, 2025 4:18 PM EDT, Public - Pending*

Given the requirement to provide a Daily bill rate for 5 vehicles (vs. a monthly fixed charge), does the County anticipate being charged for all 5 vehicles 365 days per year? If not, can the county clarify if there are certain days they anticipate not needing all 5 vehicles?

*Karlene Grant, Oct 01, 2025 11:00 AM EDT, Public - Answered*

Yes, the County anticipates utilizing all 5 vehicles 365 days; and being charged a daily rate per vehicle.

**#51 - Bid Sheet - Vehicle Calculation**

*Vendor, Sep 09, 2025 4:19 PM EDT, Public - Pending*

While the labor hour quantities in Column G of the Bid Table all represent total annual hours and help derive a Total projected annual cost in Column K, the Vehicle quantities in Column G only represent the total number of vehicles as opposed to the total number of annual "vehicle days". Should the quantity in cell G17 and G30 be revised to 1,825 to represent 365 days per year multiplied by 5 vehicles to project a total annual vehicle cost in Column K (consistent with the labor pricing approach)?

*Karlene Grant, Oct 14, 2025 9:53 PM EDT, Public - Answered*

The Line Items for Vehicles have been revised to change the quantities. Refer to Addendum No. 1.

**#52 - Pricing**

*Vendor, Sep 09, 2025 4:19 PM EDT, Public - Pending*

Are there currently shift or other pay premiums associated with post, location, time of day, weather, etc.?

*Karlene Grant, Oct 14, 2025 9:54 PM EDT, Public - Answered*

No, there is not a shift or other pay premiums associated with post, location, time of day, weather, etc.

### #53 - Pricing

*Vendor, Sep 09, 2025 4:20 PM EDT, Public - Pending*

If the workforce were to unionize, will the County renegotiate pricing to accommodate a Collective Bargaining Agreement (CBA)?

*Karlene Grant, Oct 10, 2025 2:57 PM EDT, Public - Answered*

There is current and existing union representation. However, the County is not a party to the Collective Bargaining Agreement.

### #54 - Equipment

*Vendor, Sep 09, 2025 4:21 PM EDT, Public - Pending*

As provided by the contractor under the Requirements and Specifications paragraph 2.4(R), what specific screening/security equipment will be needed at each post?

*Karlene Grant, Sep 30, 2025 4:50 PM EDT, Public - Answered*

All equipment listed in 2.4(R) is required and applicable for each post.

### #55 - Equipment

*Vendor, Sep 09, 2025 4:21 PM EDT, Public - Pending*

Please confirm the specific number of County-provided radios that will be used by the contractor to determine the number of radio holsters necessary?

*Karlene Grant, Sep 30, 2025 4:51 PM EDT, Public - Answered*

The County will provide holsters for each radio.

### #56 - Equipment

*Vendor, Sep 09, 2025 4:22 PM EDT, Public - Pending*

Will the County also be responsible for providing replacement radios (inclusive of programming), batteries, and chargers throughout the duration of the contract for equipment that fails or is broken in the ordinary course of the operation?

*Karlene Grant, Sep 30, 2025 4:51 PM EDT, Public - Answered*

Yes, the County will be responsible for faulty radios and chargers. However, the Contractor is responsible for radios destroyed or damaged by Contractor or Contractor's staff. Refer to the Specifications and Requirements

**#57 - Office Space**

*Vendor, Sep 09, 2025 4:22 PM EDT, Public - Pending*

Can the County/Airport please confirm size and locations of airport provided breakroom spaces and whether they are free of charge?

*Karlene Grant, Oct 14, 2025 9:54 PM EDT, Public - Answered*

No, the County will not provide breakroom spaces.

**#58 - Office Space**

*Vendor, Sep 09, 2025 4:23 PM EDT, Public - Pending*

What utilities (i.e., water, HVAC, electricity, phone, internet, and janitorial), if any, are provided with the Support Space indicated in Section 3 of the Specifications and Requirements document? Are there charges for any of these services?

*Karlene Grant, Sep 30, 2025 4:52 PM EDT, Public - Answered*

No charge, water, HVAC, electricity, phone, internet, and janitorial are included at no cost to the Contractor.

**#59 - Site visit requirements**

<i>Vendor, Sep 09, 2025 7:38 PM EDT, Public - Pending</i>
The site visit notice states that "Vendor must have submitted the Security requirement to attend the optional site visit." Could you please clarify what is meant by the "Security requirement"? Specifically, what documentation or forms must be submitted in advance, in addition to providing a government-issued ID, for our representatives to be cleared to attend the visit?
<i>Karlene Grant, Sep 30, 2025 4:52 PM EDT, Public - Answered</i>
Only a scan or photo of each visitor's driver's license is needed to acquire an airport-issued Visitor's Badge and be cleared to visit.

**#60 - Manager question**

<i>Vendor, Sep 11, 2025 6:20 PM EDT, Public - Pending</i>
Would a job posting/resume of the qualifications we would seek in a candidate is sufficient at time of submittal? Or do all necessary personnel need to be in place and hired at time of submission?
<i>Karlene Grant, Sep 30, 2025 4:53 PM EDT, Public - Answered</i>
Yes, a job posting /minimum qualifications and experience for candidates is sufficient if all necessary personnel is hired at time of solicitation's closing date.

**#61 - Bid Bond Form**

<i>Vendor, Sep 16, 2025 11:08 AM EDT, Public - Pending</i>
We note the link to the "Bid Bond Form" in "14-Bid Bonds, Performance and Payment Bonds, and Surety Qualification Requirements", but when we try to access the form, it requires a username and password. Can you please post the form itself or let us know what access registration is required to download the form?
<i>Karlene Grant, Oct 14, 2025 9:55 PM EDT, Public - Answered</i>

If request for username and password appears, click cancel and the document should open. You may have to click cancel several times.

**#62 - Clarification re: armed vs unarmed**

*Vendor, Sep 17, 2025 12:26 PM EDT, Public - Pending*

Can you please clarify if the officers requested for this project will be unarmed, armed, or both?

*Karlene Grant, Oct 14, 2025 9:56 PM EDT, Public - Answered*

This contract requires Level 1 Security Officers (unarmed). Refer to Addendum No.1 and Specifications and Requirements as revised.

**#63 - Is there a TWIC card requirement?**

*Vendor, Sep 17, 2025 6:36 PM EDT, Public - Pending*

Is there a TWIC card requirement? If this is required, this can affect pricing, and we would like to be sure to factor in all possibilities.

*Karlene Grant, Oct 01, 2025 11:15 AM EDT, Public - Answered*

No TWIC cards are not required for this contract.

**#64 - What are the current bill rates?**

*Vendor, Sep 17, 2025 6:36 PM EDT, Public - Pending*

What are the current bill rates for the incumbent?

*Karlene Grant, Oct 01, 2025 11:16 AM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 3:03 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#65 - What are the current contract details?**

*Vendor, Sep 17, 2025 6:36 PM EDT, Public - Pending*

What are the current contract details for the current incumbent?

*Karlene Grant, Oct 01, 2025 11:16 AM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 3:03 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#66 - Who is the current incumbent?**

*Vendor, Sep 17, 2025 6:37 PM EDT, Public - Pending*

Essentially, the title: Who is the current incumbent?

*Karlene Grant, Oct 01, 2025 11:17 AM EDT, Public - Answered*

Refer to the Answer for #1 - Question 2 regarding information on the current contract and/or incumbents.

*Karlene Grant, Oct 01, 2025 3:03 PM EDT, Public - Answered*

Refer to the Answer for Question 6 regarding information on the current contract and/or incumbents.

**#67 - What is your experience in enforcing Performance Standard Breaches?**

*Vendor, Sep 17, 2025 6:37 PM EDT, Public - Pending*

What is your experience in enforcing Performance Standard Breaches? How are these calculated, determined, and enforced?

*Karlene Grant, Oct 14, 2025 9:57 PM EDT, Public - Answered*

This contract will be subject to applicable Federal, State, and Local Compliance Regulations and enforced accordingly. Refer to Section 8. Disincentive Charges of the Specifications and Requirements.

**#68 - What type of X-Ray machines are you using?**

*Vendor, Sep 17, 2025 6:38 PM EDT, Public - Pending*

Specifically, what kind of make/models are being used?

*Karlene Grant, Oct 03, 2025 12:12 PM EDT, Public - Answered*

AstroPhysics is the current brand of X-Ray machines.

**#69 - Hours per week**

*Vendor, Sep 19, 2025 3:38 PM EDT, Public - Pending*

Presently, we have weekly hours calculated as 11,959. Can you please confirm if this is accurate? If it is not, can you please provide the correct hours per week?

*Karlene Grant, Oct 14, 2025 10:04 PM EDT, Public - Answered*

Refer to the Addendum No.1 and the Bid Table for estimated annual quantities per Line Item.

### **#70 - Bid Table - Column I**

*Vendor, Sep 23, 2025 8:37 AM EDT, Public - Pending*

Column I of the "Bid Table - BLD2129654P1 (BT-49AU)" references "Percentage of Price Attributed to Labor Portion". Is this column intended to indicate just wages or other costs associated with wage such as vacation, sick time, training, etc.?

*Karlene Grant, Oct 01, 2025 11:05 AM EDT, Public - Answered*

No, the Percentage of Price Attributed to Labor Portion is for the labor cost of the price. Example: the unit price is \$100 and the amount of the price attributed to labor is \$80 and \$20 incidentals (tablets, cell phones, etc.) then the percentage attributed to labor is 80%.

### **#71 - Regarding Subcontractors**

*Vendor, Sep 23, 2025 4:11 PM EDT, Public - Pending*

Is there a subcontractor requirement, and if so, what percentage of this would need to be assigned to them?

*Karlene Grant, Oct 01, 2025 11:06 AM EDT, Public - Answered*

This contract has a 25% CBE participant goal. For additional information regarding CBE Goal Participation refer to Office of Economic and Small Business Development Requirements document.

### **#72 - Submission of Confidential Material**

*Vendor, Sep 23, 2025 4:27 PM EDT, Public - Pending*

Regarding Section Q: Confidential Material; Public Records and Exemptions of the RFP. The current language specifies that confidential and/or exempt materials must be submitted in hard copy format to the Broward County Purchasing Division, including three (3) unredacted copies and one (1) redacted copy.

a) Will the County accept electronic submission of confidential and/or exempt materials such as financial statements in lieu of hard copy delivery? If acceptable, please confirm the process, format, and any additional requirements for such electronic submissions.

b) If electronic submission of confidential and/or exempt material is not allowed, can the County please confirm that both electronic submission via the BRPO Procurement portal as outlined in Section Z Submittal Instructions and hard copy submission as outlined in Section Q are both required.

*Karlene Grant, Oct 01, 2025 11:08 AM EDT, Public - Answered*

Broward County is a public agency subject to Chapter 119, Florida Statutes. Upon receipt, all submittals become “public records” and are subject to public disclosure consistent with Chapter 119, Florida Statutes.

a) No, the County will not accept electronic submission of confidential and/or exempt material.

b) Any and all information submitted through the electronic bidding system (BPRO) is subject to Chapter 119, Florida Statutes. If Vendor claims any part of its submittal to be confidential; it must be submitted separate and apart in accordance to the Instruction To Vendors, Confidential Material; Public Records and Exemptions.

### **#73 - Collective Bargaining Agreement**

*Vendor, Sep 23, 2025 4:29 PM EDT, Public - Pending*

It is our understanding that the current area-wide Collective Bargaining Agreement with SEIU Local 32BJ, covering security guard operations at FLL and North Perry, will expire during the base term of any contract awarded pursuant to this solicitation. In the event that a successor CBA, or a material amendment to the existing CBA, gives rise to increased labor costs or other material obligations (including wages, benefits, working conditions, etc.) not accounted for in the

bid or proposal, will the County provide for contract price adjustments or other forms of equitable relief to offset such cost impacts?

*Karlene Grant, Oct 14, 2025 10:05 PM EDT, Public - Answered*

The inclusion of price adjustment to the final Agreement will be subject to negotiations.

**#74 - Timing**

*Vendor, Sep 24, 2025 6:01 PM EDT, Public - Pending*

For planning purposes, we would like to understand the timing of when FLL plans to publish Answers to Questions.

*Karlene Grant, Oct 01, 2025 11:09 AM EDT, Public - Answered*

Answers to questions are subject to review in order to provide accurate responses. Any answer that warrants changes and/or modifications to the solicitation will be addressed in an Addendum with adjustment to the submission closing date accordingly.

**#75 - Submission Timeline**

*Vendor, Sep 24, 2025 6:02 PM EDT, Public - Pending*

Understanding hard copies will be required to be submitted by the deadline (and not knowing when bidders will receive responses to questions), is there any flexibility in the submission timeline to accommodate the time needed for printing, packaging, and shipping once all final inputs are received? This will ensure timely delivery of a customized and compliant hard copy response to include all confidential materials.

*Karlene Grant, Oct 01, 2025 11:10 AM EDT, Public - Answered*

Refer to answer for Question No. 74.

**#76 - Bid Table Formula**

<i>Vendor, Sep 25, 2025 6:52 PM EDT, Public - Pending</i>
In the bid table, the formula for the total cost of vehicles is calculating a DAILY rate, whereas the other rates are annualized. To allow vendors the opportunity to price accurately, will the bid table be updated to reflect annual rates for vehicles?
<i>Karlene Grant, Oct 14, 2025 10:06 PM EDT, Public - Answered</i>
Refer to answer for Question No. 51.

**#77 - Bid Bond**

<i>Vendor, Sep 25, 2025 6:52 PM EDT, Public - Pending</i>
Should the 5% total for the Bid Bond reflect 2-year pricing or annual pricing?
<i>Karlene Grant, Oct 01, 2025 11:11 AM EDT, Public - Answered</i>
The bid bond or alternate bid security shall be in an amount equal to five percent (5%) of the total price offered by the Vendor for years 1 and 2.

**#78 - Living Wage**

<i>Vendor, Sep 25, 2025 6:53 PM EDT, Public - Pending</i>
Currently the Living Wage in Broward County is posted for FY 2025, 10/1/2024 - 9/30/25. What percentage increase should we assume for FY 2026 and 2027?
<i>Karlene Grant, Oct 10, 2025 2:58 PM EDT, Public - Answered</i>
Living Wage and Health Care Benefits are adjusted annually in accordance with Section 26-102(f) of Broward County's Living Wage Ordinance. Refer to Broward County's Living Wage Ordinance for additional information.

**#79 - Cost Elements for Pricing**

<i>Vendor, Sep 25, 2025 6:54 PM EDT, Public - Pending</i>
<p>What cost elements should be included in the Percentage of Price Attributed to Labor?</p> <p>Is it just the base wage or should it include other costs such as taxes and benefits?</p>
<i>Karlene Grant, Oct 14, 2025 10:06 PM EDT, Public - Answered</i>
<p>"For information on the Percentage of Price Attributed to Labor, refer to Answer for Question No. 70.</p> <p>Unit Cost per Line Item will be full compensation including labor, profit, taxes, fringe benefits, etc. Refer to Addendum No. 1.</p>

**#80 - Surety/Bonding Company Letter**

<i>Vendor, Sep 25, 2025 6:56 PM EDT, Public - Pending</i>
<p>Regarding the Surety / Bonding Company Letter for Payment &amp; Performance Bond, can FLL please detail what exactly the letter should include?</p>
<i>Karlene Grant, Oct 15, 2025 10:07 AM EDT, Public - Answered</i>
<p>Vendors are to provide a letter from their Surety/Bonding Company demonstrating the Vendor's financial capabilities. For additional information, refer to Section 3 of the Instructions To Vendors and the Bid Bonds, Performance and Payment Bonds and Surety Qualifications Requirements.</p>

**#81 - Award**

<i>Vendor, Sep 25, 2025 7:12 PM EDT, Public - Pending</i>
<p>Is FLL planning to award the contract to one vendor or multiple vendors?</p>

*Karlene Grant, Oct 01, 2025 4:39 PM EDT, Public - Answered*

The intent is to award to single contractor.

### **#82 - Implementation Planning**

*Vendor, Sep 25, 2025 7:13 PM EDT, Public - Pending*

To assist with implementation planning, what is the intended timeline for Notice of Award, start of transition, and/or contract start date?

*Karlene Grant, Oct 01, 2025 4:40 PM EDT, Public - Answered*

Refer to the Answer for Question 26 regarding information on the current contract and/or incumbents.

### **#83 - Portal: Optional Uploads**

*Vendor, Sep 25, 2025 9:24 PM EDT, Public - Pending*

In the portal, Step 1: Provide Submission Information includes a list of several "OPTIONAL" documents, which includes documents the RFP deems "REQUIRED."

For example, in the Instructions to Vendors, Part B: Responsibility Criteria, Number 3: Financial Statements are required (although they are listed as OPTIONAL on the portal); however, vendors who do not have Location Certification will NOT have a Broward County Local Business Tax Receipt, so that seems like an "OPTIONAL" upload.

The question, therefore, is whether all of the documents are truly OPTIONAL or if some are REQUIRED and others are OPTIONAL? If so, which are which? Will you provide an updated list or an update to the portal?

*Karlene Grant, Oct 01, 2025 4:41 PM EDT, Public - Answered*

The Instructions To Vendors instruct vendors to provide the required documents applicable to be Responsive and Responsible to the solicitation. Note some documents must be received by

submittal closing time. If not with submittal must be received within three (3) business days of the County's request.

"REQUIRED", as identified on the portal, means the Vendor MUST submit with its proposal by submittal closing time.

"OPTIONAL", as identified on the portal, means the Vendor may submit with its proposal at time of submittal, but MUST submit within three (3) business days of the County's request.

**#84 - Insurance Requirements**

*Vendor, Sep 26, 2025 11:25 AM EDT, Public - Pending*

Exhibit C in document '21 – Insurance Requirements Form' appears to have applied to a purchase contract with Arconas USM for the installation of Gate Counters and Replacement Parts. Can the County review this form in its entirety and confirm that all components checked will apply to the resulting security services contract?

*Karlene Grant, Oct 14, 2025 10:08 PM EDT, Public - Answered*

The Insurance Requirements Form has been replaced in its entirety. Refer to Addendum No. 1.

**#85 - Minimum Insurance Requirements**

*Vendor, Sep 26, 2025 11:27 AM EDT, Public - Pending*

On Exhibit C in document '21 – Insurance Requirements Form', the last box in the general liability section for "Sudden and Accidental Pollution" coverage is marked. Given the type of work related to this contract, would the county consider waiving the pollution coverage insurance requirement since this is a security services contract?

*Karlene Grant, Oct 14, 2025 10:09 PM EDT, Public - Answered*

Refer to Answer to Question No. 84.

### #86 - Vendor Reference Verification Forms

*Vendor, Sep 29, 2025 12:32 PM EDT, Public - Pending*

The RFP instructions require vendors to provide Vendor Reference Verification forms completed by reference organizations/firms and submitted back to the vendor as part of the proposal submission. We are concerned that some customer references may be reluctant to complete and return these forms directly to the vendor due to confidentiality concerns, particularly because any information included in the proposal may become subject to public records requests.

Could the County please clarify the following:

- a) Would it be acceptable for references to submit their completed forms directly to the County/procurement office, rather than returning them to the vendor?
- b) If the current process must remain unchanged, can the County confirm how reference information submitted in this way will be protected from public disclosure, especially if marked as confidential?

We appreciate your clarification to ensure compliance while addressing our references' privacy concerns.

*Karlene Grant, Oct 01, 2025 4:42 PM EDT, Public - Answered*

If Vendor Reference Verification forms are not submitted with proposal by closing time, they must be provided within three (3) business days of the County's request.

If Vendor claims any part of its submittal to be confidential; it must be submitted separate and apart in accordance to the Instruction To Vendors, Q. Confidential Material; Public Records and Exemptions.

### #87 - qualificationa

*Vendor, Oct 01, 2025 8:23 AM EDT, Public - Pending*

Will the authority consider other municipal facilities if the proposer does not have airport security services as a reference? If the proposed project manager have past airport experience will that be sufficient to qualify?

*Karlene Grant, Oct 10, 2025 2:59 PM EDT, Public - Answered*

All proposals will be considered and provided to the Evaluation Committee for its review and determination of firms based on responsiveness, responsibility and the evaluation.

**#88 - Are the two-year financial requirements flexible?**

*Vendor, Oct 01, 2025 11:29 AM EDT, Public - Pending*

Are the two-year financial requirements flexible? Can companies provide a letter of good standing from their bank instead, or something similar?

*Karlene Grant, Oct 10, 2025 3:01 PM EDT, Public - Answered*

No, a letter of good standing from vendor's bank will not be accepted in lieu of vendor's most recent two years of financial statements. Refer to Instructions to Vendors, B.3. Financial Information/Financial Ability.

**#89 - Experience of subcontractors**

*Vendor, Oct 01, 2025 2:42 PM EDT, Public - Pending*

Reference: RFP Document Evaluation Criteria, Page 1, Section 1 "Identify at least two (2) continuous years of relevant experience within the last five (5) years at a government-regulated airport"

QUESTION A: Can you please confirm whether this applies exclusively to the prime contractor, or if subcontractors are also required to meet this requirement?

*Karlene Grant, Oct 10, 2025 3:01 PM EDT, Public - Answered*

Yes, the Evaluation Criteria and the proposing firm's proposal will be used to evaluate the prime vendor only.

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## #90 - Equipment

*Vendor, Oct 01, 2025 2:44 PM EDT, Public - Pending*

Reference: RFP Document Specifications and Requirements, Page 2, Section 1.1B “Assigned CSS Personnel will use x- ray machines, handheld metal detectors, explosive trace detection technology, and walk-through threat detection technology, as necessary, to prevent the entry of prohibited items into the Airport’s secured areas”

While you mention that most of this equipment will be provided by FLL, the RFP did not mention who will be providing the Handheld magnometers. Please confirm whose responsibility it is to provide them.

*Karlene Grant, Oct 10, 2025 3:03 PM EDT, Public - Answered*

The Contractor will be responsible for the hand-held magnometers. Refer to the Section 2.4.R. of the Specifications and Requirements.

## #91 - Physical Fitness Test

*Vendor, Oct 01, 2025 2:45 PM EDT, Public - Pending*

Reference: RFP Document Specifications and Requirements, Page 13, Section 2.6, D “Any physical fitness test(s), drug test(s), training test result(s) and certification(s), proof of education, state security officers service license(s), employment application(s), work authorization(s), driver’s license, and payroll details.”

QUESTION A: Please confirm whether a physical fitness test is required as part of Officer qualifications for this contract? If yes, please clarify whether the test must be administered by an outsourced provider or if directly by the contractor is acceptable

*Karlene Grant, Oct 14, 2025 10:09 PM EDT, Public - Answered*

Yes, a medical clearance is required. Refer to Addendum No. 1 and Specifications and Requirements as revised.

## #92 - Vehicles

*Vendor, Oct 01, 2025 2:47 PM EDT, Public - Pending*

Reference: RFP Document Specifications and Requirements, Page 15, Section 2.8 "Vehicles"

QUESTION A: To ensure our proposed fleet is fully aligned with the operational environment, can you clarify if a specific vehicle type is required (e.g., 4x4, AWD, sedan)? For example, should proposals account for terrain, weather, or mission-specific considerations that would make one vehicle type preferable over another

QUESTION B: Do the vehicle requirements for Terminal Inspections, Airside/Landside, and North Perry Airport require different vehicle types, or can the same type of vehicle be used at all locations

QUESTION C: What is the estimated annual mileage the vehicle will be driven?

*Karlene Grant, Oct 14, 2025 10:10 PM EDT, Public - Answered*

A. There is no specific vehicle type requirement.

B. No, the vehicle requirements for Terminal Inspections, Airside/Landside, and North Perry Airport do not require different vehicle type.

C. The County does not collect or track this information. "

## #93 - Contradictory Submission Requirements

*Vendor, Oct 01, 2025 2:49 PM EDT, Public - Pending*

Reference: RFP Document RFP-RFQ-RLI Instructions to Vendors, Page 9&10, Section q "Confidential Material; Public Records, Exceptions; To submit material as confidential and/or exempt, the Vendor must submit to "Broward County Purchasing Division, 115 South Andrews

Avenue, Room 212, Fort Lauderdale, Florida 33301,” in a sealed envelope labeled with the solicitation number and title, name and contact information for the Vendor, itemization of the contents, identification of the Florida statute(s) and subsection(s) permitting the applicable exemption(s), and the solicitation’s closing date and time, the following: Three (3) hard copies of the materials, unredacted, with each page containing material that is confidential and/or exempt conspicuously labeled “Confidential”; and b. One (1) copy of the same materials, titled “Redacted Copy,” redacted to remove/redact only those portions of the materials that are confidential and/or exempt under Florida law.” and RFP Document RFP-RFQ-RLI Instructions to Vendors, Page 12, Section z, “Vendor MUST submit its solicitation response electronically through BPRO and receive a Submission Receipt..... The County will not consider solicitation responses received by other means.”

QUESTION A: In the event that a bidders proposal contains confidential information, please confirm that this should only be sent in via hard copy. In addition, please confirm if a redacted copy should be uploaded to BPRO to be compliant with the last requirement mentioned.

*Karlene Grant, Oct 10, 2025 3:04 PM EDT, Public - Answered*

Yes, if Vendor claims any part of its submittal to be confidential; it must be submitted separate and apart in accordance to the Instruction To Vendors, Confidential Material; Public Records and Exemptions.

Yes, a redacted copy should be uploaded to BPRO.

## #94 - Badges

*Vendor, Oct 01, 2025 2:50 PM EDT, Public - Pending*

Reference: RFP Document Security Requirements “Badges must be renewed annually and the fees paid pursuant to Broward County Administrative Code, Section 42.6. For further information, please call 954-765-4225.

QUESTION A: Is the County able to provide the cost of the badges as well as the cost for the annual renewal fee?

*Karlene Grant, Oct 10, 2025 3:05 PM EDT, Public - Answered*

The cost for a new or renewal badge is \$58.

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**#95 - Insurance**

<i>Vendor, Oct 01, 2025 2:50 PM EDT, Public - Pending</i>
Reference: RFP Document Insurance Requirements “Sudden and accidental pollution” QUESTION A: Since our scope of work is limited to security services, can you confirm if the County is willing to waive this requirement
<i>Karlene Grant, Oct 14, 2025 10:12 PM EDT, Public - Answered</i>
Refer to Answer for Question No. 84.

**#96 - General Questions**

<i>Vendor, Oct 01, 2025 2:51 PM EDT, Public - Pending</i>
Is the incumbent fully staffed and fulfilling all the required service hours/posts?
<i>Karlene Grant, Oct 14, 2025 10:12 PM EDT, Public - Answered</i>
Yes, the incumbent is fully staffed and fulfilling all the required service hours/posts for the current contract.

**#97 - Award Date**

<i>Vendor, Oct 01, 2025 2:51 PM EDT, Public - Pending</i>
What is the anticipated date of the contract award?
<i>Karlene Grant, Oct 10, 2025 3:07 PM EDT, Public - Answered</i>

Refer to answer for Question No. 23

### #98 - General Question

*Vendor, Oct 01, 2025 2:52 PM EDT, Public - Pending*

What aspects of the security program does the County want to see improved under the new contract?

*Karlene Grant, Oct 14, 2025 10:12 PM EDT, Public - Answered*

The County requires a qualified firm to provide the services in accordance with the Agreement i.e. Specifications and Requirements, CBE goals, etc.

### #99 - General Question

*Vendor, Oct 01, 2025 2:52 PM EDT, Public - Pending*

Does the County have a preference to retain incumbent employees that are in good standing and meet the hiring criteria of the proposer?

*Karlene Grant, Oct 10, 2025 3:07 PM EDT, Public - Answered*

The County has an interest ensuring services are not disrupted. Refer to Additional Legal Requirements for additional information.

### #100 - General Question

*Vendor, Oct 01, 2025 2:52 PM EDT, Public - Pending*

Will the incumbent Security Personnel be grandfathered for background investigation/screening requirements or are they required to be rescreened?

*Karlene Grant, Oct 14, 2025 10:13 PM EDT, Public - Answered*

No, the incumbent's Security Personnel will not be grandfathered for background investigation/screening requirements; and yes, they will be required to be rescreened.

**#101 - General Question**

*Vendor, Oct 01, 2025 2:53 PM EDT, Public - Pending*

Can the County confirm that this work does not fall under a union? If so, can the County please provide the CBA or living wage ordinance number?

*Karlene Grant, Oct 10, 2025 3:08 PM EDT, Public - Answered*

Refer to Answer to Question No. 28.

**#102 - General Questions**

*Vendor, Oct 01, 2025 2:53 PM EDT, Public - Pending*

Is this entire opportunity for unarmed security personnel only?

*Karlene Grant, Oct 14, 2025 10:13 PM EDT, Public - Answered*

Refer to answer for Question No. 62

**#103 - General Question**

*Vendor, Oct 01, 2025 2:53 PM EDT, Public - Pending*

Will proposers be allowed to modify rates annually?

*Karlene Grant, Oct 14, 2025 10:14 PM EDT, Public - Answered*

The inclusion of price adjustment to the final Agreement will be subject to negotiations..

### **#104 - General Question**

*Vendor, Oct 01, 2025 2:54 PM EDT, Public - Pending*

Please confirm if bidders are able to submit an additional Price Narrative (PDF format) to further explain what are included in the proposed rates. If so, please confirm this may be provided as a separate document (PDF) and where it should be uploaded?

*Karlene Grant, Oct 10, 2025 3:08 PM EDT, Public - Answered*

Yes, proposers may submit an additional Price Narrative with it proposal.

### **#105 - Article 8 Insurance Requirements**

*Vendor, Oct 01, 2025 7:43 PM EDT, Public - Pending*

We note Article 8 Insurance Requirements requires “minimum” limits of insurance.

Our company maintains insurance limits that are commensurate with our size and scope of operations. The “minimum limit” language requirement may appear facially fair, but in effect it compels big firms to provide much larger amounts of insurance. Although each bidder may offer the specified insurance coverage, in the case of a large bidder, The County would be getting access to tens of millions more insurance than it would from other smaller bidders. Such a result is unfair. That requirement also effectively prevents our company from accessing any of our insurance to satisfy other claims from time to time. In an effort to address this matter prior to submitting an exception in the proposal and submission of a bid bond, is the County willing to revise this section to set forth set or fixed insurance limits if our company is willing to increase the fixed amounts to an amount commensurate with the value of the agreement from the amounts provided as minimum coverage?

Additionally, is The County willing to strike section 8.6 from the Standard Terms as this would require our company to provide tens of millions more in insurance coverage to The County than a small bidder and providing this amount in insurance will have the effects as set forth above.

*Karlene Grant, Oct 14, 2025 10:14 PM EDT, Public - Answered*

Any vendor seeking a change, clarification, or exception to the terms and conditions of the solicitation or standard agreement must clearly identify such exception in its proposal submission, in accordance with the instructions provided in the solicitation and Section 21.23(c) of the Broward County Procurement Code. Refer to the Section D. Standard Agreement Language Requirements of the Instructions To Vendors.

### **#106 - Section 8.2 of Article 8 Insurance**

*Vendor, Oct 01, 2025 7:44 PM EDT, Public - Pending*

Regarding Section 8.2 of Article 8 Insurance, our company routinely adds clients as additional insureds on our insurance policies, so long as our obligations are aligned with our indemnification obligations and limited to the specified insurance limits we have agreed to provide.

Additionally, the blanket additional insured endorsements to all of our policies automatically cover any party we are required by written contract to cover as an additional insured, to the extent set forth in such contract, without the necessity of expressly naming such party. Similarly, certificates of insurance will confirm that the client "is included as an additional insured where required by written contract".

In an effort to address this matter prior to submitting an exception in our proposal and submission of a bid bond, is County willing to revise the additional insured language in section 8.2 of the Standard Agreement as follows?:

- 8.2 Contractor shall ensure that "Broward County" is listed and endorsed as an additional insured as stated in Exhibit C on all policies required under this Article to the extent of the Contractor's indemnification obligations and up to the required insurance coverage amount by policy blanket endorsement as referenced on the Certificate of Insurance and required by written contract.

*Karlene Grant, Oct 14, 2025 10:14 PM EDT, Public - Answered*

Refer to answer to Question No. 105.

### #107 - Exhibit C

*Vendor, Oct 01, 2025 7:45 PM EDT, Public - Pending*

We note Exhibit C is blank in the Standard Agreement. Will this be provided to the bidder for review?

*Karlene Grant, Oct 10, 2025 3:09 PM EDT, Public - Answered*

For Exhibit C, refer to the Insurance Requirements Form.

### #108 - increase bill rates

*Vendor, Oct 01, 2025 7:46 PM EDT, Public - Pending*

Will the County permit the Contractor to increase bill rates to the extent necessary to allow the Contractor to recoup increases in unforeseen costs that are outside of the Contractor's control such as: increases in Federal, Authority or local taxes, levies, or required withholdings; costs under collective bargaining agreements; minimum, prevailing and living wage rates and other statutory requirements, such as legally mandated sick leave costs; and medical and other benefit costs? If so, please describe the process by which the Contractor will be able to submit a request for a bill rate adjustment.

*Karlene Grant, Oct 14, 2025 10:15 PM EDT, Public - Answered*

Refer to Answer to Question No. 103.

### #109 - Rate Increases

*Vendor, Oct 01, 2025 11:27 PM EDT, Public - Pending*

Will FLL allow for a rate increase in the second year of the contract to account for any changes in the living wage ordinance?

*Karlene Grant, Oct 14, 2025 10:15 PM EDT, Public - Answered*

"No, there will be no increase to contract prices by the County due to increases in wages. Refer to Section E.3 of the Living Wage Ordinance Requirements.

Vendors should consider Living Wage increases when providing prices for Year 2. Refer to Answer to Question No. 78"

### **#110 - Contract Award**

*Vendor, Oct 01, 2025 11:28 PM EDT, Public - Pending*

Is FLL planning to award the contract to more than one "prime" vendor or multiple "prime" vendors?

*Karlene Grant, Oct 10, 2025 3:10 PM EDT, Public - Answered*

Refer to answer for Question No. 81

### **#111 - CBE Goal**

*Vendor, Oct 01, 2025 11:29 PM EDT, Public - Pending*

Please confirm if more than one prime vendor is awarded, the CBE goal of 25% must be met by each of the prime vendors.

*Karlene Grant, Oct 10, 2025 3:11 PM EDT, Public - Answered*

Refer to answer for Question No. 81

### **#112 - Vehicles**

<i>Vendor, Oct 01, 2025 11:29 PM EDT, Public - Pending</i>
What type of vehicles are required?
<i>Karlene Grant, Oct 14, 2025 10:16 PM EDT, Public - Answered</i>
Refer to answer for Question No. 92

**#113 - Vehicle Mileage**

<i>Vendor, Oct 01, 2025 11:30 PM EDT, Public - Pending</i>
What is the projected annual mileage usage for each vehicle required for this contract?
<i>Karlene Grant, Oct 14, 2025 10:16 PM EDT, Public - Answered</i>
Refer to answer for Question No. 92

**#114 - Clarifications**

<i>Vendor, Oct 02, 2025 10:43 AM EDT, Public - Pending</i>
If you are just interested in being a subcontractor. Do you have to submit a full proposal still? If not what do you have to submit?
<i>Karlene Grant, Oct 10, 2025 3:11 PM EDT, Public - Answered</i>
"No, subcontractors are not required to submit a proposal or documentation.  If interested in being a subcontracting firm, subcontractor should contact potential firms that will be submitting proposals. See Sign-In Sheet for Pre-Proposal meeting.

**#115 - Confidential Material + Hard Copy Submission**

*Vendor, Oct 02, 2025 12:05 PM EDT, Public - Pending*

In Section Q: Confidential Material; Public Records and Exemptions, Part 3 describes how to submit confidential and/or exempt material. Point A references "Three (3) hard copies of the materials, unredacted ..." and Point B references "One (1) copy of the same materials titled "Redacted Copy ..."

The Question: Are vendors to submit ONLY the CONFIDENTIAL MATERIALS via hard copy OR are we required to submit the bid in its entirety hard copy 3 times unredacted and 1 time unredacted?

*Karlene Grant, Oct 10, 2025 3:12 PM EDT, Public - Answered*

Per Section Q.3. of the Instructions to Vendors, any material that the vendor asserts is confidential and/or exempt must be separately.

**#116 - Financial Statements**

*Vendor, Oct 02, 2025 12:08 PM EDT, Public - Pending*

Although the RFP states that financial statements are not required to be audited financial statements, is it acceptable to submit audited financial statements?

*Karlene Grant, Oct 10, 2025 3:13 PM EDT, Public - Answered*

Yes, audited financial statements are acceptable.

**#117 - Prime Vendor**

*Vendor, Oct 02, 2025 12:12 PM EDT, Public - Pending*

Without naming, is there only one Prime Vendor and one Subcontractor?

*Karlene Grant, Oct 10, 2025 3:13 PM EDT, Public - Answered*

A Prime Vendor is not restricted to having only one subcontractor.

### **#118 - 15-Living Wage Ordinance Requirements**

*Vendor, Oct 02, 2025 12:54 PM EDT, Public - Pending*

Wages for Security Services Officers and Security Operations Center Specialist

What are the current living wage rates of the Security Services officer and Security Operations Center Specialists that we are to use for this response, please confirm \$17.69 with Health Benefits and \$21.45 without?

*Karlene Grant, Oct 10, 2025 3:14 PM EDT, Public - Answered*

Effective January 1, 2025, the Living Wages for 2025 are \$18.17 with health benefits and \$22.03 without health benefits for Security Services Offices.

### **#119 - 21-Specifications and Requirements**

*Vendor, Oct 02, 2025 12:54 PM EDT, Public - Pending*

Operational Post Requirements

The number of positions, for instance (67) Positions for the Officers, does that represent the number of posts?

*Karlene Grant, Oct 10, 2025 3:15 PM EDT, Public - Answered*

No, the number postings for officers does not represent the number of posts. More than one officer may be assign to a post.

**#120 - 21-Specifications and Requirements**

<i>Vendor, Oct 02, 2025 12:54 PM EDT, Public - Pending</i>
<p>1 Services</p> <p>Can the security vehicles at FLL be used to transport Officers to certain posts for instance the Perimeter Gates?</p>
<i>Karlene Grant, Oct 10, 2025 3:15 PM EDT, Public - Answered</i>
Yes.

**#121 - 21-Specifications and Requirements**

<i>Vendor, Oct 02, 2025 12:55 PM EDT, Public - Pending</i>
<p>2 Staffing and Operations</p> <p>Historically in the past 3 years what has been the minimum and maximum number of hours ordered per year for staffing and operations?</p>
<i>Karlene Grant, Oct 10, 2025 3:16 PM EDT, Public - Answered</i>
Refer to the answer to Question No. 6.

**#122 - 21-Specifications and Requirements -Table 1: Estimated Hours for Services**

<i>Vendor, Oct 02, 2025 12:55 PM EDT, Public - Pending</i>
Do the estimated number of hours in this chart that represent hours for service include hours to cover breaks?

*Karlene Grant, Oct 10, 2025 3:16 PM EDT, Public - Answered*

No, the estimated hours are direct services hours and does not cover breaks.

**#123 - 21-Specifications and Requirements - Table 1: Estimated Hours for Services**

*Vendor, Oct 02, 2025 12:56 PM EDT, Public - Pending*

Can you provide details of what the Hour for Services represent?

*Karlene Grant, Oct 10, 2025 3:16 PM EDT, Public - Answered*

Hours for Services represent the estimated direct service hours needed to perform the services.

**#124 - 21-Specifications and Requirements - 2.5 Surge requirement**

*Vendor, Oct 02, 2025 12:56 PM EDT, Public - Pending*

Are Surge Requirements billed the normal Officer Unit Price or at the Overtime Unit Price?

*Karlene Grant, Oct 10, 2025 3:17 PM EDT, Public - Answered*

If applicable, overtime rates will apply for hours worked during a surge.

**#125 - 21-Specifications and Requirements - Physical Fitness Test**

*Vendor, Oct 02, 2025 12:56 PM EDT, Public - Pending*

What are the requirements for the Physical Fitness Tests?

*Karlene Grant, Oct 14, 2025 10:16 PM EDT, Public - Answered*

Refer to the answer to Question No. 91.

**#126 - 21-Specifications and Requirements - Radio**

*Vendor, Oct 02, 2025 12:57 PM EDT, Public - Pending*

How many Motorola Radios will be provided?

*Karlene Grant, Oct 10, 2025 3:18 PM EDT, Public - Answered*

There will be at least one radio per post.

**#127 - Bid Table - Period of Performance – Year 1 Pricing and Year 2 Pricing**

*Vendor, Oct 02, 2025 12:57 PM EDT, Public - Pending*

Please provide the expected start date and end date of each year for this opportunity?

*Karlene Grant, Oct 10, 2025 3:18 PM EDT, Public - Answered*

The initial two-year term is anticipated to be October 1, 2026 through September 30, 2028.

**#128 - 15-Living Wage Ordinance Requirements - Seniority**

*Vendor, Oct 02, 2025 12:57 PM EDT, Public - Pending*

Can we request a seniority list of the current employees in order to estimate the correct level of benefits based on tenure?

*Karlene Grant, Oct 10, 2025 3:19 PM EDT, Public - Answered*

Contractor's employees' information is not available through the County.

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**#129 - Operations - Staffing**

<i>Vendor, Oct 02, 2025 2:01 PM EDT, Public - Pending</i>
The Specifications and Requirements document indicates that two officer positions are required at HWO seven days per week. However, unlike the positions at FLL, the document does not specify the number of hours per day these officers are expected to cover. Could the County please confirm the expected daily hours for each of the two officer positions at HWO to allow for accurate staffing and cost estimates?
<i>Karlene Grant, Oct 14, 2025 10:16 PM EDT, Public - Answered</i>
Typically, HWO has one eight (8) hour shift. Refer to Addendum No. 1 and Specifications and Requirements as revised.

**#130 - Clarification of Hours**

<i>Vendor, Oct 02, 2025 2:04 PM EDT, Public - Pending</i>
We have identified discrepancies between the operational post requirements outlined in the Specifications and Requirements document and the estimated maximum annual hours listed in the Bid Table (Excel spreadsheet). Specifically:
<ul style="list-style-type: none"> <li>a. For the HWO site, based on 24/7 coverage, the specifications suggest 602,784 annual officer hours (calculated as 69 posts × 24 hours/day × 7 days/week × 52 weeks), whereas the Bid Table reflects 645,545 hours.</li> <li>b. For the SOC Specialist position, 24/7 coverage of 2 posts equates to 17,472 annual hours, while the Bid Table lists 20,967 hours — a difference of approximately 20%.</li> <li>c. For the Supervisor position, the calculated annual hours total 61,152 (7 posts × 24 × 7 × 52), compared to 61,805 hours in the Bid Table.</li> </ul>

Could the County please clarify and reconcile these variances? An accurate understanding of the required billable hours is essential for vendors to allocate fixed costs appropriately and develop a realistic and competitive pricing proposal.

*Karlene Grant, Oct 14, 2025 10:17 PM EDT, Public - Answered*

The annual quantities are estimates based the County's current needs and anticipated needs for additional services i.e. additional location, emergencies, unforeseen circumstances, etc.

### #131 - Equipment Quantities

*Vendor, Oct 02, 2025 2:05 PM EDT, Public - Pending*

In response to Question 54, the County indicated that all equipment listed in Section 2.4(R) is required and applicable at every post. However, certain items such as inspection mirrors used for vehicle inspections at exterior posts, may not be practical or necessary at every post.

Given the lack of detail on the specific types and locations of the 69 officer posts, it is difficult to accurately estimate the quantity of equipment needed to comply with this requirement. To support a realistic and cost-effective proposal, could the County please clarify the following:

- a. Approximately how many operational handheld metal detectors are expected to be in use at any given time across the operation?
- b. Approximately how many operational inspection mirrors are expected to be in use at any given time across the operation?
- c. Section 2.4(R)3 states that radio holsters are to be provided by the vendor. However, this appears to conflict with the County's response to Question 55. Can the County please confirm who is responsible for providing the radio holsters? If the vendor is required to supply them, please specify the total quantity expected.

*Karlene Grant, Oct 14, 2025 10:19 PM EDT, Public - Answered*

a-b. There is a minimum requirement of at least one (1) for both handheld metal detectors and inspection mirrors per post.

c. The County will supply radios and holsters.

**#132 - Clarification on Submission of Confidential Material**

*Vendor, Oct 02, 2025 2:07 PM EDT, Public - Pending*

Regarding 'Question #72 – Submission of Confidential Material' and the response referencing Instructions to Vendors—

To submit material as confidential and/or exempt, the Vendor must submit to “Broward County Purchasing Division, 115 South Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301,” in a sealed envelope labeled with the solicitation number and title, name and contact information for the Vendor, itemization of the contents, identification of the Florida statute(s) and subsection(s) permitting the applicable exemption(s), and the solicitation’s closing date and time, the following:

- a. Three (3) hard copies of the materials, unredacted, with each page containing material that is confidential and/or exempt conspicuously labeled “Confidential”; and
- b. One (1) copy of the same materials, titled “Redacted Copy,” redacted to remove/redact only those portions of the materials that are confidential and/or exempt under Florida law.

Can the County please confirm whether just the material considered confidential, for example financial statements, is to be submitted per the instructions. Or are we to submit three (3) hard copies unredacted and one (1) redacted copy of the entire proposal package including all required forms/attachments with the confidential material labeled and redacted per the instructions?

*Karlene Grant, Oct 10, 2025 3:19 PM EDT, Public - Answered*

Refer to answer to Question No. 93.

**#133 - Employee Screening**

*Vendor, Oct 02, 2025 3:29 PM EDT, Public - Pending*

In Specifications and Requirements, Part 1. Services, Section 1.1. Airport Terminal Inspections, Point B Employee Inspections, it reads, "Assigned CSS Personnel will use x-ray machines,

handheld metal detectors, explosive trace detection technology, and walk-through detection technology."

A. Do employee screening duties include hands-on bag checks and/or stadium-style screening?

B. Which party is responsible for maintaining the equipment and at whose cost?

C. Which party is responsible for training on the aforementioned equipment? If it is FLL, how many hours is that training and when is that required to be completed?

*Karlene Grant, Oct 14, 2025 10:21 PM EDT, Public - Answered*

A. There is no hands-on-bag checks and/or stadium-style screening.

B. Contractor is responsible for equipment listed in Section 2.4.R of the Specifications and Requirements.

C. The County will be responsible for training the Trainer on the aforementioned equipment to specific Contractor's staff i.e. Training Coordinator, Supervisor; who will be responsible for training Contractor's personnel. The number of hours for training and when it is required to be completed will be determined accordingly.

**#134 - Penetration Testing**

*Vendor, Oct 02, 2025 3:35 PM EDT, Public - Pending*

Are there any minimum penetration testing or other annual requirements?

*Karlene Grant, Oct 10, 2025 3:20 PM EDT, Public - Answered*

The County and TSA will each conduct randomized testing at posts from time to time.

**#135 - Breaks**

<i>Vendor, Oct 02, 2025 3:42 PM EDT, Public - Pending</i>
Are any posts self-relieving for breaks or meal periods?
<i>Karlene Grant, Oct 10, 2025 3:20 PM EDT, Public - Answered</i>
Refer to answer for Question No. 33

**#136 - Outside Posts**

<i>Vendor, Oct 02, 2025 3:43 PM EDT, Public - Pending</i>
For outside posts, will FLL identify which posts would require transportation for relief (bathroom) or breaks?
<i>Karlene Grant, Oct 14, 2025 10:22 PM EDT, Public - Answered</i>
All posts, including the outside ones, have immediately adjacent and accessible restrooms.

**#137 - Vehicle Searches**

<i>Vendor, Oct 02, 2025 3:43 PM EDT, Public - Pending</i>
How many posts require vehicle searches?
<i>Karlene Grant, Oct 10, 2025 3:20 PM EDT, Public - Answered</i>
Four (4) post require vehicle searches.

**#138 - Proposal Format**

*Vendor, Oct 02, 2025 3:44 PM EDT, Public - Pending*

Is there a specific page requirement, font type/size, etc for the proposal?

*Karlene Grant, Oct 10, 2025 3:21 PM EDT, Public - Answered*

No, there is not any specific page requirement, font type/style for proposals.

### **#139 - Union**

*Vendor, Oct 02, 2025 3:45 PM EDT, Public - Pending*

Is there a union or a requirement to be unionized under this contract?

*Karlene Grant, Oct 10, 2025 3:21 PM EDT, Public - Answered*

Refer to answer to Question No. 28.

### **#140 - Holidays**

*Vendor, Oct 02, 2025 3:46 PM EDT, Public - Pending*

What Holidays does the County/Airport recognize?

*Karlene Grant, Oct 10, 2025 3:21 PM EDT, Public - Answered*

New Year's Day, Dr. Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day.

### **#141 - Parking**

*Vendor, Oct 02, 2025 3:47 PM EDT, Public - Pending*

Where do the CSS personnel park?

*Karlene Grant, Oct 10, 2025 3:21 PM EDT, Public - Answered*

At perimeter posts, personnel have immediately adjacent parking spots. For terminal posts, personnel have to park at the Employee Parking Lot and be shuttled over (shuttles provided by the County). CSS Management has access to select spots in one of the airport garages.

**#142 - LWO**

*Vendor, Oct 02, 2025 3:47 PM EDT, Public - Pending*

Does the County/Airport know what the expected LWO wages are beyond 2025?

*Karlene Grant, Oct 10, 2025 3:22 PM EDT, Public - Answered*

Refer to answer to Question No. 78.

**#143 - Parking**

*Vendor, Oct 02, 2025 3:47 PM EDT, Public - Pending*

What transportation is available for getting CSS personnel to their posts?

*Karlene Grant, Oct 10, 2025 3:22 PM EDT, Public - Answered*

For employees in the Employee Parking Lot, airport shuttles take them to the terminals. For the Security Control post (for the Specialist role), the Contractor vehicle will take them to the building, since it is in the middle of the airfield.

**#144 - Pay Expectations**

*Vendor, Oct 02, 2025 3:47 PM EDT, Public - Pending*

Does the County/Airport have pay rate expectations for any of the positions outside of the LWO?

*Karlene Grant, Oct 10, 2025 3:22 PM EDT, Public - Answered*

Living Wage applies to all of the Contractor's staff assigned to this contract.

**#145 - Parking**

*Vendor, Oct 02, 2025 3:47 PM EDT, Public - Pending*

How many minutes does it typically take to get from parking lot to post assignment?

*Karlene Grant, Oct 10, 2025 3:23 PM EDT, Public - Answered*

If shuttling from the Employee Parking Lot, factor in 20-25 minutes for travel time one-way. For Management parking in the garage, about 5-10 minutes walking. Perimeter posts can park immediately adjacent to their posts.

**#146 - Parking**

*Vendor, Oct 02, 2025 3:48 PM EDT, Public - Pending*

Are CSS personnel required to pay for parking?

If so, what is the cost?

*Karlene Grant, Oct 10, 2025 3:23 PM EDT, Public - Answered*

No, CSS personnel do not pay for parking. Spaces at the perimeter posts are free, and for terminal posts, if parking in the garage, they are issued courtesy cards.

### #147 - Transition Timeline

*Vendor, Oct 02, 2025 3:52 PM EDT, Public - Pending*

We understand the contract is expected to start 10/1/26. What is FLL's preferred transition timeline?

*Karlene Grant, Oct 10, 2025 3:27 PM EDT, Public - Answered*

Transition is subject to negotiations and expected to begin upon award.

### #148 - Terminal 5

*Vendor, Oct 02, 2025 3:56 PM EDT, Public - Pending*

During the Pre-Proposal Conference and Site Visit, we learned Terminal 5 is under construction.

A. Do the security officers assigned to the construction area require the same badges and access levels as CSS personnel assigned to permanent locations?

B: Are the construction security hours delivered under a separate and direct contract with the general contractor?

*Karlene Grant, Oct 14, 2025 10:23 PM EDT, Public - Answered*

A. Yes, the badge and access level requirements are the same.

B. Construction security hour may be delivered directly or indirectly through the County and will be subject to whomever requests the post.

### #149 - Incumbent Personnel

*Vendor, Oct 02, 2025 4:11 PM EDT, Public - Pending*

A. Is FLL interested in retaining incumbent personnel? If so, approximately what percentage?

B. Do the incumbent personnel meet the statement of work qualification standards (e.g., education, experience, training, etc.)?

*Karlene Grant, Oct 14, 2025 10:23 PM EDT, Public - Answered*

A. Refer to the answer to Question No. 99

B. Yes, incumbent personnel meet the statement of work qualification standards for the existing contract (e.g., education, experience, training, etc.).

**#150 - Training**

*Vendor, Oct 02, 2025 4:11 PM EDT, Public - Pending*

Does FLL require officers to be trained in First Aid, CPR, AED?

*Karlene Grant, Oct 10, 2025 3:27 PM EDT, Public - Answered*

No, the officers are not required to trained in First Aid, CPR, AED.

**#151 - Emergency Service / Scale-Up Coverage**

*Vendor, Oct 02, 2025 4:18 PM EDT, Public - Pending*

We would like to understand how much emergency or temporary services are typically requested. During the past year, how many hours have been requested each month?

*Karlene Grant, Oct 10, 2025 3:28 PM EDT, Public - Answered*

Refer to answer to Question No. 6.

**#152 - Emergency Service**

<i>Vendor, Oct 02, 2025 4:19 PM EDT, Public - Pending</i>
Please confirm vendor may bill at a short notice coverage rate (typically 1.5 x bill rate) for requests with fewer than 72 hours' notice, which is standard for the industry.
<i>Karlene Grant, Oct 14, 2025 10:24 PM EDT, Public - Answered</i>
Yes, Contractor may bill at a short notice coverage rate for requests with fewer than 72 hours' notice. Refer to Addendum No. 1 and Specifications and Requirements as revised.

**#153 - Specifications and Requirements**

<i>Vendor, Oct 02, 2025 4:20 PM EDT, Public - Pending</i>
Specifications and Requirements 2. Staffing and Operations Table 1: Do the hours referred to in Table 1 (Estimated Maximum Annual Hours for Services) include both FLL and HWO hours?
<i>Karlene Grant, Oct 10, 2025 3:28 PM EDT, Public - Answered</i>
Yes, the estimated annual quantity of hours are for both FLL and HWO.

**#154 - Equipment**

<i>Vendor, Oct 02, 2025 4:20 PM EDT, Public - Pending</i>
We understand that BCAD provides equipment including ETD and Xray. Will BCAD also provide all related ETD consumables, X-ray radiation testing, calibration, maintenance etc. on all BCAD-provided equipment?
<i>Karlene Grant, Oct 10, 2025 3:29 PM EDT, Public - Answered</i>
Yes, BCAD will provide all related ETD consumables, X-ray radiation testing, calibration, maintenance etc. on all BCAD-provided equipment.

**#155 - Fuel for Vehicles**

<i>Vendor, Oct 02, 2025 4:20 PM EDT, Public - Pending</i>
Is fuel available to vendors onsite or must the vehicles be re-fueled off airport property?
<i>Karlene Grant, Oct 14, 2025 10:24 PM EDT, Public - Answered</i>
No, vendor must refuel their vehicles off-site.

**#156 - North Perry**

<i>Vendor, Oct 02, 2025 4:21 PM EDT, Public - Pending</i>
Is there any office or storage space available at no charge to Contractor at North Perry Airport?
<i>Karlene Grant, Oct 14, 2025 10:24 PM EDT, Public - Answered</i>
There is no office or storage space at North Perry Airport.

**#157 - Guard shacks**

<i>Vendor, Oct 02, 2025 4:21 PM EDT, Public - Pending</i>
We understand that there are still guard shacks that are uninhabitable due to mold. Will an alternative option be provided by the airport?
<i>Karlene Grant, Oct 14, 2025 10:25 PM EDT, Public - Answered</i>
The guard shacks are being replaced and expected to be completed by the end of 2025.

**#158 - Specifications and Requirements**

*Vendor, Oct 02, 2025 4:22 PM EDT, Public - Pending*

Specifications and Requirements 2.1 C: Supervisor qualifications – it is stated that Supervisors need to have at least one year of supervisory experience in security. If they have at least one year of supervisory experience at the airport in an area other than security, could that supplement the security experience?

*Karlene Grant, Oct 14, 2025 10:25 PM EDT, Public - Answered*

No, supervisory experience at the airport in an area other than security cannot supplement the security experience.

**#159 - Equipment**

*Vendor, Oct 02, 2025 4:22 PM EDT, Public - Pending*

Which posts are designated for x-ray machines, and of these posts, do any of them have more than one machine?

*Karlene Grant, Oct 10, 2025 3:34 PM EDT, Public - Answered*

Each indoor terminal post is equipped with one X-Ray machine.

**#160 - Specifications and Requirements**

*Vendor, Oct 02, 2025 4:22 PM EDT, Public - Pending*

Specifications and Requirements 2.1 G13 states that Contractor must submit employee files for County approval. Will the county to approve all personnel ahead of hiring? Will the same hold true for incumbents? If so, will this be an ongoing requirement throughout the life of the contract?

*Karlene Grant, Oct 14, 2025 10:25 PM EDT, Public - Answered*

Specifications and Requirements 2.1 G13 has been revised. Refer to Addendum No. 1 .

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### #161 - Specifications and Requirements

*Vendor, Oct 02, 2025 4:23 PM EDT, Public - Pending*

Specifications and Requirements 2.3 F states that at least 1 week before start of each week during the agreement term including 1 week before commencement, contractor shall submit the staffing report (including names of personnel, description of assigned posts etc) for approval. What is the anticipated turnaround time for approval? Also, if they approve all hires, will BCAD be able to provide us on a quarterly basis with a list of employees approved for each post?

*Karlene Grant, Oct 14, 2025 10:27 PM EDT, Public - Answered*

Turnaround time for approval is typically 24 hours.

Clarification, BCAD will approve the Contractor's Staffing Report to ensure adequate staffing for anticipated services for the applicable week.

No, BCAD will not provide on a quarterly basis a list of employees approved for each post. The Contractor will provide an up-to-date list of all employees assigned to this contract by the 15th calendar day of every month. Refer to Addendum No. 1 and Specifications and Requirements as revised.

### #162 - Pre-Employment Testing

*Vendor, Oct 02, 2025 4:23 PM EDT, Public - Pending*

Beyond a fingerprint based Criminal History Records Check and a name-based background check initiated by the Airport for a Security Threat Assessment (STA), would BCAD please specify what types of other employee pre-employment screening and the specific threshold levels for both initial and confirmatory tests are required, if any? For example, are physical fitness test(s) and/or drug test(s) required by BCAD?

(a) If drug testing is required, does BCAD require DOT compliant testing?

- (b) Does BCAD require a specific spectrum of drug-panel tests to be screened for (e.g. 6-panel, 7-panel, 10-panel, 12-panel, etc.)?
- (c) If some tests are more frequent than just initial/pre-employment, please confirm the frequency to perform each test (e.g. alcohol, drug testing (how many panel drug test), physical, etc.)?
- (d) Would BCAD please define or list which drugs or synthetics must be tested negative for?
- (e) Would BCAD please specify which type of drug tests are required to be taken (i.e. urine, saliva, hair, blood, etc.)?
- (f) If alcohol tests are required at any time does BCAD have a requirement for evidential breath testing or blood testing?

*Karlene Grant, Oct 14, 2025 10:28 PM EDT, Public - Answered*

Refer to the answer to Question No. 91.

**#163 - Safety Boots**

*Vendor, Oct 02, 2025 4:24 PM EDT, Public - Pending*

Can BCAD please provide more detail regarding the required steel-toed safety or construction boots, for example, what level ANSI standard of steel-toed safety boot is required and can BCAD provide guidance on carbon composite vs steel-toe?

*Karlene Grant, Oct 14, 2025 10:28 PM EDT, Public - Answered*

The safety shoes or boots in question must provide protection as defined in ASTM F2412-11 & F2413-11. As long as that standard is met, steel-toe and composite are both acceptable. Refer to Addendum No. 1 and Specifications and Requirements as revised.

**#164 - Vehicles**

*Vendor, Oct 02, 2025 4:24 PM EDT, Public - Pending*

What is the estimated annual mileage per vehicle?

*Karlene Grant, Oct 14, 2025 10:29 PM EDT, Public - Answered*

Refer to the answer to Question No. 47.

### **#165 - Training**

*Vendor, Oct 02, 2025 4:25 PM EDT, Public - Pending*

Besides the initial 40 hrs and annual refresher 16 hrs of training, what other training is required by BCAD? Is any training provided by BCAD and if so, how many hours?

*Karlene Grant, Oct 14, 2025 10:30 PM EDT, Public - Answered*

Additional training will be required as applicable on new equipment, as well as periodic training provided by BCAD's Field Compliance team. The number of hours will vary depending on the subject; more details would be shared with the Contractor's Training Coordinator as needed.

### **#166 - Pay rates**

*Vendor, Oct 02, 2025 4:25 PM EDT, Public - Pending*

The prior RFP for this work and thus current contracts classified Security Officers as Level I, Level II, and Level III. Because the Security Officers are unionized, the CBA includes corresponding pay rates by Officer Level I/II/III. As this RFP does not differentiate any officer Level, is the officer pay rate expected to be the same across all officers with no regard to any CBA stipulations such as seniority and pay rates?

*Karlene Grant, Oct 14, 2025 10:31 PM EDT, Public - Answered*

This contract requires Level 1 Officers (unarmed). Refer to Addendum No. 1 and Specifications and Requirements as revised.

### **#167 - Contract Management**

*Vendor, Oct 02, 2025 4:26 PM EDT, Public - Pending*

Is it expected that one Project Manager and one Assistant Project Manager oversee the entirety of services which were previously split as Groups 1, 2, and 3?

*Karlene Grant, Oct 14, 2025 10:34 PM EDT, Public - Answered*

Yes, this contract requires the contractor to have one (1) Project Manager and an Operations Manager. Refer to Addendum No. 1 and Specifications and Requirements as revised.

**#168 - Liquidated damages**

*Vendor, Oct 02, 2025 4:26 PM EDT, Public - Pending*

For planning and pricing purposes, over the current contract term how many total dollars of liquidated damages, disincentives, and/or fines have been assessed to the incumbent providers for these security services? Similarly, how many total hours of service losses at positions and posts over the current contract term?

*Karlene Grant, Oct 10, 2025 3:34 PM EDT, Public - Answered*

Refer to answer to Question No. 6.

**#169 - Disincentive Charges**

*Vendor, Oct 02, 2025 4:26 PM EDT, Public - Pending*

What are the number and dollar amount of disincentive charges that the incumbent security provider or its employees have incurred during the past two years?

*Karlene Grant, Oct 10, 2025 3:34 PM EDT, Public - Answered*

Refer to answer to Question No. 6.

**#170 - Equipment**

<i>Vendor, Oct 02, 2025 4:27 PM EDT, Public - Pending</i>
Without limiting the Authority, would the Authority please provide additional information on the types (x-ray, ETD, AIT, walk-through, handheld, mobile, transportable - including makes/models) of screening equipment that is currently used? And planned to be used? This would help bidder's better plan for the workforce's capabilities, wages, extent of tailored training, OEM training needs, testing, risk management, and QA/QC plans.
<i>Karlene Grant, Oct 14, 2025 10:36 PM EDT, Public - Answered</i>
Refer to the answer to Question No. 58.  Any other specifics on security equipment used would fall under Category 4 of Sensitive Security Information (SSI). More information will be provided during OJT training provided by the County during the transition period. The machines are all user-friendly and relatively straightforward in operation.

**#171 - Equipment**

<i>Vendor, Oct 02, 2025 4:27 PM EDT, Public - Pending</i>
Does the airport provide a Part 1520 compliant SSI storage container for proper handling of SSI materials? Does the airport provide a lockbox for keys?
<i>Karlene Grant, Oct 10, 2025 3:35 PM EDT, Public - Answered</i>
Yes, the County provides SSI storage container for handling SSI materials and a lockbox for keys.

**#172 - Relief, Shift times**

<i>Vendor, Oct 02, 2025 4:28 PM EDT, Public - Pending</i>
Are any of the posts self-relieving for meal break and/or Relief time? If so, would BCAD please identify which post can self-relieve? Are all positions required to be covered for 24 hours? If no,

would the Authority please identify which positions need less than 24 hours of coverage, and what would be the shift times? Would the Authority provide the shift times of all the positions, or share the current schedule of all locations with the shift times, without showing the employees name?

*Karlene Grant, Oct 14, 2025 10:37 PM EDT, Public - Answered*

No posts are self-relieving. Yes, the vast majority of posts are to be covered for 24 hours. Typicly, Gates 104 and 504 are only staffed 5 days a week, at 6 and 10 hours a day, respectively. Security officer schedules fall under Sensitive Security Information (SSI).

**#173 - Relief**

*Vendor, Oct 02, 2025 4:28 PM EDT, Public - Pending*

Can the Supervisor and/or Rover provide rest breaks/meal breaks to the guards?

*Karlene Grant, Oct 14, 2025 10:37 PM EDT, Public - Answered*

Yes, the Supervisor and/or Rover can provide rest breaks/meal breaks to the guards. However, a supervisor covering an officer's role, for that timeframe, the billable rate will be as an officer.

**#174 - Vehicle checkpoint**

*Vendor, Oct 02, 2025 4:28 PM EDT, Public - Pending*

Do the vehicle checkpoints utilize mirrors to inspect undercarriages? What other equipment is required for this checkpoint?

*Karlene Grant, Oct 14, 2025 10:38 PM EDT, Public - Answered*

Yes, the vehicle checkpoints utilize mirrors to inspect undercarriages. For information on equipment required at checkpoints, refer to Section 2.4 R. of the Specifications and Requirements as revised.

### #175 - Concessionaire goods

*Vendor, Oct 02, 2025 4:29 PM EDT, Public - Pending*

Is there any advanced screening in place for the inspection of concessionaire goods? I.e. X-ray or ETD? If so, will the Authority please clarify the process for screening, and what equipment is required?

*Karlene Grant, Oct 14, 2025 10:38 PM EDT, Public - Answered*

X-rays and ETD are not currently employed at merchandise inspection posts.

### #176 - Post Orders

*Vendor, Oct 02, 2025 4:29 PM EDT, Public - Pending*

Will the current post orders/SOPs be made available to the winning vendor in order to prepare training accordingly?

*Karlene Grant, Oct 14, 2025 10:38 PM EDT, Public - Answered*

Yes, during the transition period, and through proper SSI methods.

### #177 - Training

*Vendor, Oct 02, 2025 4:30 PM EDT, Public - Pending*

Is there a training room/space available to the security provider for initial training startup? If so, is there a cost, and what is that cost?

*Karlene Grant, Oct 14, 2025 10:38 PM EDT, Public - Answered*

Yes, there is a training room/space available to the security provider for initial training startup. There is no cost.

**#178 - Training**

<i>Vendor, Oct 02, 2025 4:30 PM EDT, Public - Pending</i>
Are the officers required to have CPR/AED & First Aid certification?
<i>Karlene Grant, Oct 14, 2025 10:39 PM EDT, Public - Answered</i>
No, officers are not required to have CPR/AED & First Aid certification.

**#179 - Drug testing**

<i>Vendor, Oct 02, 2025 4:30 PM EDT, Public - Pending</i>
Does the Drug Free Workplace Program require ongoing participation in random testing, pre-employment drug testing, or just post-accident and under suspicion?
<i>Karlene Grant, Oct 15, 2025 10:10 AM EDT, Public - Answered</i>
The Drug Free Workplace Program will require ongoing participation in pre- employment drug testing, post-accident and under suspicion.

**#180 - CBE**

<i>Vendor, Oct 02, 2025 4:31 PM EDT, Public - Pending</i>
Regarding the 25% CBE participation: if more than one CBE is sub-contracted and for example 12.5% is allocated to CBE-A and 12.5% is allocated to CBE-B, if one of the CBEs is not able to fulfill the percentage allocated to them, can the other CBE pick up the extra hours to make up the total 25% requirement and the Prime Contractor remain in compliance with the 25% requirement? If one cannot fulfill, is there an adverse impact on the Prime Contractor?
<i>Karlene Grant, Oct 14, 2025 10:40 PM EDT, Public - Answered</i>
No, if one of the CBEs is not able to fulfill the percentage allocated to them, the other CBE cannot pick up the extra hours to make up the total 25% requirement. Yes, If one CBE cannot fulfill, there is an adverse impact on the Prime Contractor.

The Contractor should immediately notify the Office of Small Business and Development for assistance and guidance with any CBE goal participation compliance issues with a contracted CBE firm.

**#181 - Employee screening**

*Vendor, Oct 02, 2025 4:31 PM EDT, Public - Pending*

Are there both fixed employee screening checkpoints and roving aviation worker screening teams? If there are roving teams, is it teams of 2 officers (M/F) on a randomized schedule and does BCAD provide the cart and portable equipment?

*Karlene Grant, Oct 14, 2025 10:41 PM EDT, Public - Answered*

The County has a roving team on a randomized schedule in addition to fixed posts. It is teams of 2-3 officers, and yes, the County provides the cart and equipment.

**#182 - Contract**

*Vendor, Oct 02, 2025 4:32 PM EDT, Public - Pending*

What default/breach/termination rights are available to Contractors in the case of an unremedied client breach or default? If none, pending a notification of award, would the Authority agree to discuss a mutually acceptable termination clause if case of a client unremedied breach or client default in the agreement?

*Karlene Grant, Oct 14, 2025 10:42 PM EDT, Public - Answered*

Refer to Article 9. Termination of the Standard Agreement Form.

**#183 - Contract**

*Vendor, Oct 02, 2025 4:32 PM EDT, Public - Pending*

What options are available to Contractors for incorporating more neutral, fault-based indemnification language? If none, pending a notification of award, would the Authority agree to discuss incorporating mutually acceptable, fault-based indemnification language?

*Karlene Grant, Oct 14, 2025 10:42 PM EDT, Public - Answered*

Refer to the answer to Question No. 105.

**#184 - Contract**

*Vendor, Oct 02, 2025 4:32 PM EDT, Public - Pending*

What potential liability caps are available to Contractors? If none, pending a notification of award, would the Authority agree to discuss modifying the liability language with mutually agreeable language regarding a liability cap (examples: five times the total contract value, ten times the total contract value, etc.)?

*Karlene Grant, Oct 14, 2025 10:42 PM EDT, Public - Answered*

Refer to the answer to Question No. 105.

**#185 - Office space**

*Vendor, Oct 02, 2025 4:34 PM EDT, Public - Pending*

Is office space provided at no cost? If at cost, what is the current price per square ft?

*Karlene Grant, Oct 14, 2025 10:43 PM EDT, Public - Answered*

Yes, office space is provided at FLL at no cost. Office space is not provided at HWO.

**#186 - Relief**

<i>Vendor, Oct 02, 2025 4:35 PM EDT, Public - Pending</i>
Are relieving (bathroom) facilities available at all posts?
<i>Karlene Grant, Oct 14, 2025 10:43 PM EDT, Public - Answered</i>
Yes, relieving (bathroom) facilities are available at all post.

**#187 - Screening equipment**

<i>Vendor, Oct 02, 2025 4:36 PM EDT, Public - Pending</i>
What screening equipment is proposed to be used? i.e. bag checks, HHMD, or WTMD. Who is responsible to maintain and at whose cost?
<i>Karlene Grant, Oct 14, 2025 10:44 PM EDT, Public - Answered</i>
Refer Section 2.4R of Specifications and Requirements for a listed of required equipment. The County will be responsible for maintaining County equipment, i.e. X-ray machines, walk-through detecting machines, etc.

**#188 - Employee Parking**

<i>Vendor, Oct 02, 2025 4:37 PM EDT, Public - Pending</i>
Is employee parking provided at no cost? If there is a cost, what is the cost per employee?
<i>Karlene Grant, Oct 10, 2025 3:36 PM EDT, Public - Answered</i>
Refer to answer for Question No. 146

### #189 - Pricing

*Vendor, Oct 02, 2025 4:39 PM EDT, Public - Pending*

Are there any additional costs, such as paying for parking, parking passes, badges, etc.? If so, please provide details for those costs.

*Karlene Grant, Oct 10, 2025 3:36 PM EDT, Public - Answered*

Refer to answer for Question No. 146

### #190 - Billing

*Vendor, Oct 02, 2025 4:40 PM EDT, Public - Pending*

Will the vendor be able to bill anything separately?

*Karlene Grant, Oct 10, 2025 3:36 PM EDT, Public - Answered*

Question is unclear. Unable to provide an answer.

### #191 - Pricing

*Vendor, Oct 02, 2025 4:42 PM EDT, Public - Pending*

We understand "credentialing" can mean different things. Will you please clarify what the elements of the required credentialing are (i.e., strictly badging, or full background investigations, etc.)?

Please share the cost per person for vendor credentialing.

Also, what is the approximate timeframe for this process to reach completion/approval?

*Karlene Grant, Oct 14, 2025 10:45 PM EDT, Public - Answered*

Credentialing entails badging and full background investigations. The cost is \$58.00 per badge. Timeframe varies for new or renewal badging and if the individual US-born or foreign-born.

### **#192 - Operations - Relief Hours**

*Vendor, Oct 02, 2025 4:52 PM EDT, Public - Pending*

In response to Question # 34, the County indicated that relief hours are included in the total estimated hours. Can the County specify approximately how many of those hours are considered relief hours so a vendor can ensure appropriate headcount and hours coverage to sufficiently relieve the workforce?

*Karlene Grant, Oct 14, 2025 10:45 PM EDT, Public - Answered*

No, the County can't give an exact number, only advise that enough relief officers be provided to cover all the terminals and outdoor posts.

### **#193 - Training - OJT**

*Vendor, Oct 02, 2025 4:53 PM EDT, Public - Pending*

In response to Question #41, the County indicated that all incumbent personnel will be required to complete both classroom training and on-the-job training (OJT). Can the County please confirm whether the selected vendor is expected to complete this OJT prior to the contract start date on or around October 1, 2026? If so, how will the County allow and facilitate the vendor to conduct OJT prior to assuming operational control of the posts?

*Karlene Grant, Oct 14, 2025 10:46 PM EDT, Public - Answered*

Yes. This would be part of the transition period in between contract award and contract start date. Exact County location to host training will be disclosed prior to start of transition.

## #194 - Security Operations Center Specialists - Training Requirements

*Vendor, Oct 02, 2025 4:54 PM EDT, Public - Pending*

During the recent site visit, the County indicated that Security Operations Center (SOC) Specialists are subject to substantial training requirements, potentially involving up to approximately eight weeks of training prior to certification. Given that training time is not billable under this contract, we respectfully request the following clarifications:

- a. Can the County confirm the approximate number of training hours required to fully train a SOC Specialist including orientation, classroom instruction, and on-the-job training (OJT)?
- b. Are there any specific training courses or certifications, such as FEMA 200 or FEMA 700, that are required or preferred for individuals in this role?
- c. If this classroom and OJT training must be completed prior to the contract start date, can the County clarify how it will support and facilitate the selected vendor in implementing the training program before assuming operational control of the posts?

*Karlene Grant, Oct 14, 2025 10:47 PM EDT, Public - Answered*

The training timeframe for Security Control is 136 hours.

56 hours is for classroom/lab covering BCAD communications network login, Broward County Cybersecurity Awareness training, website navigation, telephony, radio network, access control (network, software, and operational procedures), CCTV network (software and operation) and testing.

80 hours is for practical OJT with instruction by an experienced Supervisor/Trainer. ICS 100 (Intro to Incident Command System) and IS 700 (Intro National Incident Management System) courses are required for Specialists. If not already, they would receive this training during the transition period before the contract start date.

## #195 - CBE Submission Requirements

*Vendor, Oct 02, 2025 4:56 PM EDT, Public - Pending*

If a Prime Contractor intends to utilize a certified County Business Enterprise (CBE) firm or firms but the total proposed CBE participation falls below the 25% goal established for this project, can the County please confirm the required documentation?

Specifically, in this scenario, is the Vendor required to submit both of the following:

1. A Letter of Intent Between Bidder/Offeror and CBE Subcontractor/Supplier for each certified CBE firm included in the proposal, AND
2. An Application for Evaluation of Good Faith Efforts, along with all required supporting documentation?

*Karlene Grant, Oct 10, 2025 3:37 PM EDT, Public - Answered*

To see the documentation required for CBE requirements, refer to the OESBD - CBE Goal Participation document.

### **#196 - Collective Bargaining Agreement Contact**

*Karlene Grant, Oct 22, 2025 1:47 PM EDT, Public - Answered*

Where to ask questions or get copies regarding the Collective Bargaining Agreement for Security Officer?

*Karlene Grant, Oct 22, 2025 1:47 PM EDT, Public - Answered*

Direct inquiries to Helene O'Brien at [hobrien@seiu32bj.org](mailto:hobrien@seiu32bj.org).

## Public Notices

### Reminder - Site Visit Additional Security Requirements

*Karlene Grant, Sep 15, 2025 11:41 AM EDT*

Greetings, Just a gentle reminder—if your firm plans to attend the optional site visit on September 30, 2025, please be sure to submit the Site Visit Additional Security Requirement by close of business on September 17, 2025. You can find all the details in the ADDITIONAL SECURITY REQUIREMENTS FOR OPTIONAL SITE VISIT event in BPro. Thank you for your attention to this. If you have any questions, feel free to reach out. Warm regards,

### Sign In Sheets for Optional Pre-proposal meeting and Site Visit

*Karlene Grant, Oct 01, 2025 3:23 PM EDT*

Sign-in sheets attached for the Optional Pre-proposal meeting and Site Visit.

### Addendum No. 1

*Karlene Grant, Oct 14, 2025 9:44 PM EDT*

Addendum No. 1 attached.

### Addendum No. 2

*Karlene Grant, Oct 28, 2025 11:00 AM EDT*

Addendum No. 2 attached.

### Bid Closing Reminder

*Karlene Grant, Nov 05, 2025 10:57 AM EST*

Good day, Kindly note this solicitation will close on Friday, November 7, 2025 at 2 pm EDT. If you intend to submit a response, please complete your documentation as soon as possible to

avoid any issues. Please review the "Requested Information" section and confirm that all documentation marked as "Required with submission" is provided. Thank you

## Submissions

*Karlene Grant, Nov 12, 2025 3:19 PM EST*

See attached the list of Vendors who provided submissions for this project.

## Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
<b>American Guard Services, Inc.</b>	Nov 06, 2025 6:34 PM EST	Gerald Gregory	jgregory@americanguardservices.com	NzlyODA1
<b>Covenant Aviation Security, LLC</b>	Nov 06, 2025 8:32 PM EST	Coleen Wilson	coleen.wilson@covenantsecurity.com	NzlyODM0
<b>Universal Protection Service, LLC</b>	Nov 06, 2025 4:42 PM EST	Mallorie Heyl	govservices@aus.com	NzlyNzEw
<b>Tarian</b>	Nov 07, 2025 12:54 PM EST	J Anderson	janderson@tariangroup.com	NzIzMTM5
<b>Inter-Con Security Systems, Inc.</b>	Nov 05, 2025 10:11 AM EST	Kimberly Cardoza	solutionsdesign@icsecurity.com	NzIxNTI2
<b>Afognak Native Corporation</b>	Nov 06, 2025 7:25 PM EST	Deanna Hunter	dhunter@afognak.com	NzlyODIx

<b>Global Security Consulting Group, Inc.</b>	Nov 07, 2025 11:07 AM EST	Victor Anderes	avsec@globaleliteinc.com	NzIzMDI3
<b>Unifi Security LLC</b>	Nov 07, 2025 1:41 PM EST	Minnetta Pass	Minnette.pass@unifiservice.com	NzIzMTk0
<b>Chi-Ada Corporation</b>	Nov 07, 2025 1:46 PM EST	Bartholomew Okoro	bokoro@chiadacorporation.com	NzIzMjA1

## DOMESTIC PARTNERSHIP ACT CERTIFICATION

### REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST

Refer to applicable section below. Failure to submit this form by stated timeframes may deem the Vendor nonresponsive to the solicitation or ineligible for the Domestic Partnership tiebreaker, as applicable.

#### **Domestic Partnership Responsiveness Requirement** (Refer to Instructions to Vendors, if applicable)

This completed and signed form should be returned with the Vendor's submittal. If not provided with the submittal, the Vendor must submit this form within three business days after County's request. A Vendor shall be deemed non-responsive for failure to fully comply within stated timeframes.

#### **Domestic Partnership Tiebreaker** (Refer to Instructions to Vendors, if applicable)

To be eligible for the Domestic Partnership tiebreaker, **the Vendor must currently offer the Domestic Partnership benefit and the completed form must be returned at the time of solicitation submittal.** Vendors who fail to comply with this submittal deadline will not be eligible for the Domestic Partnership tiebreaker.

The [Domestic Partnership Act, Sections 16½- 150 through 16½-165](#), Broward County Code of Ordinances (the "Act") requires any Vendor contracting to provide goods or services to the County in an amount over \$100,000 to provide benefits to registered domestic partners of its employees on the same basis as the Vendor provides benefits to its employees' spouses, with certain exceptions as provided by the Act.

For all submittals over \$100,000, the Vendor, by virtue of the signature below, certifies that it is aware of the requirements of Broward County's Domestic Partnership Act, Section 16½-157, Broward County Code of Ordinances, and certifies the following: (check only one below)

- The Vendor currently complies with the requirements of the County's Domestic Partnership Act and provides benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses.
- The Vendor will comply with the requirements of the County's Domestic Partnership Act at time of contract award and provide benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses.
- The Vendor will not comply with the requirements of the County's Domestic Partnership Act at time of award.
- The Vendor does not need to comply with the requirements of the County's Domestic Partnership Act at time of award because the following exception(s) applies: (check only one below).
  - The Vendor employs less than five (5) employees.
  - The Vendor does not provide benefits to employees' spouses.
  - The Vendor is a governmental entity, not-for-profit corporation, or charitable organization.
  - The Vendor is a religious organization, association, society, or non-profit charitable or educational institution.

**DOMESTIC PARTNERSHIP ACT CERTIFICATION**

**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

- The Vendor provides an employee the cash equivalent of benefits. (Attach a notarized affidavit in compliance with the Act stating the efforts taken to provide such benefits and the amount of the cash equivalent).
  
- The Vendor cannot comply with the provisions of the Domestic Partnership Act because it would violate the laws, rules or regulations of federal or state law or would violate or be inconsistent with the terms or conditions of a grant or contract with the United States or the State of Florida. (State the law, statute or regulation and attach explanation of its applicability).

**Vendor Name:** Click or tap here to enter text.

**Signature:** \_\_\_\_\_

**Printed Name:** Click or tap here to enter text.

**Title:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

## SUMMARY OF VENDOR RIGHTS FOR BROWARD COUNTY COMPETITIVE SOLICITATIONS

The purpose of this document is to provide vendors with a summary of their rights to object to or protest a proposed award or recommended ranking of vendors in connection with Broward County competitive solicitations. These rights are fully set forth in the [Broward County Procurement Code](#).

### 1. Right to Object

For Requests for Proposals (RFP), Requests for Qualifications (RFQ), or Requests for Letters of Interest (RLI), vendors may object in writing to a proposed recommendation of ranking made by an Evaluation Committee. Objections must be filed within three business days after the proposed recommendation of ranking (if applicable) is posted on the Purchasing Division's website. The written objection must comply with the requirements stated in Section 21.42(h) of the Broward County Procurement Code. Failure to timely and fully meet any requirement will result in the loss of a right to object.

### 2. Right to Protest

For Invitations to Bid (ITBs), RFPs, RFQs, and RLIs, vendors may protest the specifications or requirements of a solicitation (or of any addenda). Protests must be received in writing by the Director of Purchasing within five business days after the applicable solicitation (or addenda) is posted on the Purchasing Division's website.

For ITBs, vendors may protest a recommendation for award made by the Broward County Purchasing Division. For RFPs, RFQs, and RLIs, vendors may protest a final recommendation of ranking made by an Evaluation Committee. In all cases, protests must be filed in writing within five business days after a recommended ranking or recommendation for award is posted on the Purchasing Division's website.

Any protest must comply with requirements stated in Part X of the Broward County Procurement Code, including a filing fee (if applicable). Failure to timely and fully meet any requirement will result in a loss of protest rights.

Vendors may appeal the denial of a protest. Section 21.81 of the Broward County Procurement Code identifies all other matters that may be appealed. Appeals may require payment of an appeal bond. Appeals must comply with requirements stated in Part XII of the Broward County Procurement Code. Failure to timely and fully meet any requirement will result in a loss of appeal rights.

### Cone of Silence:

The County's Cone of Silence Ordinance prohibits all communications, oral or written, relating to a competitive solicitation among vendors/vendor representatives, County Staff, and Commissioner Offices while the cone is in effect. Communications with Purchasing Division employees, the solicitation's designated Project Manager(s) or designee(s), the [Office of Economic and Small Business \(OESBD\)](#) Small Business Development Specialist Supervisor (954-357-6400), and others as specifically identified in the Cone of Silence Ordinance are permitted. Additionally, communication is permitted at pre-bid conferences and negotiation meetings, as applicable.

The Cone of Silence begins upon the advertisement of an ITB, RFP, RFQ, or RLI. The Cone of Silence terminates when the solicitation is awarded, all responses are rejected, or the Broward County Board of County Commissioners takes other action which ends the solicitation, as stated in more detail in the Cone of Silence Ordinance.

Any violations of the Code of Silence Ordinance by any vendor or vendor representative may be reported to the County's Professional Standards/Human Rights Section. If the County's Professional Standards/Human Rights Section determines that a violation has occurred, a fine shall be imposed as provided in the Broward County Code of Ordinances. At the sole discretion of the Broward County Board of County Commissioners, a violation may void an award of the applicable competitive solicitation.

Review the [Cone of Silence Ordinance](#), Section 1-266 of the Broward County Code of Ordinances, for more detailed information.

**LOBBYIST REGISTRATION REQUIREMENT CERTIFICATION**

The completed form should be submitted with the solicitation response but must be submitted within three business days after County’s request. The Vendor may be deemed nonresponsive for failure to fully comply within stated timeframes.

The Vendor certifies that it understands if it has retained a lobbyist(s) to lobby in connection with a competitive solicitation, it shall be deemed nonresponsive unless the firm, in responding to the competitive solicitation, certifies that each lobbyist retained has timely filed the registration or amended registration required under the [Broward County Lobbyist Registration Act, Sections 1-260 through 1-262](#), Broward County Code of Ordinances; and it understands that if, after awarding a contract in connection with the solicitation, the County learns that the certification was erroneous, and upon investigation determines that the error was willful or intentional on the part of the Vendor, the County may, on that basis, exercise any contractual right to terminate the contract for convenience.

The Vendor hereby certifies that: (select one)

- It has not retained a lobbyist(s) to lobby in connection with this competitive solicitation; however, if retained after the solicitation, the County will be promptly notified.
  
- It has retained a lobbyist(s) to lobby in connection with this competitive solicitation and certifies that each lobbyist retained has timely filed the registration or amended registration required under Broward County Lobbyist Registration Act, Sections 1-260 through 1-262, Broward County Code of Ordinances.

It is a requirement of this solicitation that the names of any and all lobbyists retained to lobby in connection with this solicitation be listed below:

Name of Lobbyist: Click or tap here to enter text.	Name of Lobbyist: Click or tap here to enter text.
Lobbyist’s Firm: Click or tap here to enter text.	Lobbyist’s Firm: Click or tap here to enter text.
Phone: Click or tap here to enter text.	Phone: Click or tap here to enter text.
E-mail: Click or tap here to enter text.	E-mail: Click or tap here to enter text.

**Vendor Name:** Click or tap here to enter text.

Signature: \_\_\_\_\_

Printed Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT REQUIREMENTS  
AFFILIATED ENTITIES OF THE PRINCIPAL(S) CERTIFICATION**

The completed form should be submitted with the solicitation response. If not submitted with the solicitation response, it must be submitted within three business days after of County's request. Failure to timely submit may result in Vendor being deemed non-responsive.

- a. All Vendors are required to disclose the names and addresses of Affiliated Entities (defined below) of the Vendor's principal(s) over the last five years (from the solicitation opening deadline) that have acted as a prime vendor with the County.
- b. The County will review all Affiliated Entities of the Vendor's principal(s) for contract performance evaluations and the compliance history with the County's Small Business Development Program, including County Business Enterprise (CBE), Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) goal attainment requirements. "Affiliated Entities" of the principal(s) are those entities related to the Vendor by the sharing of stock or other means of control, including but not limited to a subsidiary, parent, or sibling entity.
- c. The County will consider the contract performance evaluations and the compliance history of the Affiliated Entities of the Vendor's principals in its review and determination of responsibility.

The Vendor hereby certifies that: (select one)

- No principal of the proposing Vendor has prior affiliations that meet the criteria defined as Affiliated Entities.
- Principal(s) listed below have prior affiliations that meet the criteria defined as Affiliated Entities.

Principal's Name: Click or tap here to enter text.

Names and addresses of Affiliated Entities: Click or tap here to enter text.

Principal's Name: Click or tap here to enter text.

Names and addresses of Affiliated Entities: Click or tap here to enter text.

Principal's Name: Click or tap here to enter text.

Names and addresses of Affiliated Entities: Click or tap here to enter text.

**Vendor Name:** Click or tap here to enter text.

Signature: \_\_\_\_\_

Printed Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**AGREEMENT EXCEPTIONS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, REQUEST FOR LETTER OF INTEREST**

The completed form should be submitted with the solicitation response. If not submitted with solicitation response, it shall be deemed an affirmation by the Vendor that it accepts contract terms and conditions stated in the solicitation.

The Vendor must provide on the form below any and all exceptions it takes to the contract terms and conditions stated in the solicitation, including all proposed modifications to the contract terms and conditions or proposed additional terms and conditions. Additionally, a brief justification specifically addressing each provision to which an exception is taken should be provided.

- The Vendor takes no exceptions to the contract terms and conditions stated in the solicitation.
- The Vendor takes the following exceptions to the contract terms and conditions stated in the solicitation: (use additional forms as needed; separately identify each article/section number)

<b>Term or Condition Article / Section</b>	<b>Insert proposed modifications to the contract terms and conditions or proposed additional terms and conditions</b>	<b>Provide brief justification for proposed modifications</b>
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

**Vendor Name:** Click or tap here to enter text.

**VOLUME OF PREVIOUS PAYMENTS ATTESTATION**

**REQUEST FOR PROPOSALS, REQUEST FOR QUALIFICATIONS, OR REQUEST FOR LETTERS OF INTEREST**

The completed form(s) should be returned with the Vendor’s submittal. If not provided with the submittal, Vendor must submit the form(s) within three business days after County’s request. Failure to timely submit this form and supporting documentation may affect the Vendor’s evaluation.

Points assigned for Volume of Previous Payments will be based on the amount paid-to-date by the Broward County Board of County Commissioners (County) to a prime Vendor **MINUS** the Vendor’s confirmed payments paid-to-date to approved certified County Business Enterprise (CBE) firms performing services as Vendor’s subcontractor/subconsultant to obtain the CBE goal commitment as confirmed by County’s Office of Economic and Small Business Development. Reporting must be within five (5) years of the current solicitation’s closing date.

Vendor must list all received payments paid-to-date by contract as a prime vendor from Broward County Board of County Commissioners. Reporting must be within five (5) years of the current solicitation’s closing date.

Vendor must also list all total confirmed payments paid-to-date by contract, to approved certified CBE firms utilized to obtain the contract’s CBE goal commitment. Reporting must be within five (5) years of the current solicitation’s closing date.

In accordance with Section [21.41\(h\)\(4\)](#) and [21.42\(d\)\(3\)](#) of the Broward County Procurement Code, the Vendor with the lowest dollar volume of payments previously paid by the County over a five-year period from the current solicitation’s closing date will receive the Tie Breaker.

**The Vendor attests to the following:**

Project Title	Contract No.	Department/Division	Date Awarded	Prime: Paid to Date	CBE: Paid to Date
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Has the Vendor been a member/partner of a Joint Venture firm that was awarded a contract by the County?

Yes (if Yes, Vendor must submit a **Joint Venture Volume of Previous Payments Attestation.**)

No

**Vendor Name:** Click or tap here to enter text.

**VOLUME OF PREVIOUS PAYMENTS ATTESTATION**

**REQUEST FOR PROPOSALS, REQUEST FOR QUALIFICATIONS, OR REQUEST FOR LETTERS OF INTEREST**

**VOLUME OF PREVIOUS PAYMENTS ATTESTATION FORM FOR JOINT VENTURE**

The completed form(s) should be returned with the Vendor’s submittal. If not provided with the submittal, Vendor must submit the form(s) within three business days after County’s request. Failure to timely submit this form and supporting documentation may affect the Vendor’s evaluation.

If a Joint Venture, the payments paid-to-date by contract provided must encompass the Joint Venture and each of the entities forming the Joint Venture. Points assigned for Volume of Previous Payments will be based on the amount paid-to-date by contract to the Joint Venture firm **MINUS** all confirmed payments paid-to-date to approved certified CBE firms utilized to obtain the CBE goal commitment. Reporting must be within five (5) years of the current solicitation’s closing date. Amount will then be multiplied by the member firm’s equity percentage.

In accordance with Section 21.41(h)(4) and [21.42\(d\)\(3\)](#) of the Broward County Procurement Code, the Vendor with the lowest dollar volume of payments previously paid by the County over a five-year period from current solicitation’s closing date will receive the Tie Breaker.

**The Vendor attests to the following:**

Project Title	Contract No.	Department/ Division	Date Awarded	JV Equity Percent	Prime: Paid to Date	CBE: Paid to Date
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Vendor is required to submit an executed Joint Venture agreement(s) and any amendments for each project listed above. Each agreement must be executed prior to the opening date of this solicitation.

**Vendor Name:** Click or tap here to enter text.

## **SUBCONTRACTORS/SUBCONSULTANTS/SUPPLIERS REQUIREMENT**

The completed and signed form(s) should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days after County's request. Vendor may be deemed nonresponsive for failure to fully comply within the stated timeframes.

- A. The Vendor must submit a listing of all subcontractors, subconsultants, and major material suppliers (firms), if any, and the portion of the contract they will perform. A major material supplier is considered any firm that provides construction material for construction contracts, or commodities for service contracts, in excess of \$50,000, to the Vendor.
- B. If participation goals apply to the contract, only non-certified firms shall be identified on the form. A non-certified firm is a firm that is not listed as a firm for attainment of participation goals (e.g., County Business Enterprise or Disadvantaged Business Enterprise), if applicable to the solicitation.
- C. This list shall be kept up-to-date for the duration of the contract. If subcontractors, subconsultants, or suppliers are stated, this does not relieve the Vendor from the prime responsibility of full and complete satisfactory performance under any awarded contract.
- D. After completion of the contract/final payment, the Vendor shall certify the final list of non-certified subcontractors, subconsultants, and suppliers that performed or provided services to the County for the referenced contract.
- E. The Vendor has confirmed that none of the listed subcontractors, subconsultants, or suppliers' principal(s), officer(s), affiliate(s), or any other related companies, have been debarred from doing business with Broward County or any other governmental agency.

If none, state "none" on this form. Use additional sheets as needed. Vendor should scan and upload any additional form(s) in electric bidding system.

- 1. Subcontracted Firm's Name: Click or tap here to enter text.  
Subcontracted Firm's Address: Click or tap here to enter text.  
Subcontracted Firm's Telephone Number: Click or tap here to enter text.  
Contact Person's Name and Position: Click or tap here to enter text.  
Contact Person's E-mail: Click or tap here to enter text.  
Type of Work/Supplies Provided: Click or tap here to enter text.
- 2. Subcontracted Firm's Name: Click or tap here to enter text.  
Subcontracted Firm's Address: Click or tap here to enter text.  
Subcontracted Firm's Telephone Number: Click or tap here to enter text.  
Contact Person's Name and Position: Click or tap here to enter text.  
Contact Person's E-mail: Click or tap here to enter text.  
Type of Work/Supplies Provided: Click or tap here to enter text.

## SUBCONTRACTORS/SUBCONSULTANTS/SUPPLIERS REQUIREMENT

3. Subcontracted Firm's Name: Click or tap here to enter text.  
Subcontracted Firm's Address: Click or tap here to enter text.  
Subcontracted Firm's Telephone Number: Click or tap here to enter text.  
Contact Person's Name and Position: Click or tap here to enter text.  
Contact Person's E-mail: Click or tap here to enter text.  
Type of Work/Supplies Provided: Click or tap here to enter text.
  
4. Subcontracted Firm's Name: Click or tap here to enter text.  
Subcontracted Firm's Address: Click or tap here to enter text.  
Subcontracted Firm's Telephone Number: Click or tap here to enter text.  
Contact Person's Name and Position: Click or tap here to enter text.  
Contact Person's E-mail: Click or tap here to enter text.  
Type of Work/Supplies Provided: Click or tap here to enter text.

**By signature below, I certify on behalf of the Vendor that the information stated above is true and correct to the best of my knowledge.**

**Vendor Name:** Click or tap here to enter text.

Signature: \_\_\_\_\_

Printed Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

## SECURITY REQUIREMENTS

### A. General Security Requirements:

1. All contractor personnel requiring unescorted access to Broward County facilities must obtain a County-issued contractor identification badge (“contractor ID badge”), unless otherwise specifically stated herein. The requirements for contractor personnel in this document are also required of subcontractor personnel, unless otherwise expressly stated herein.
2. The background screening requirements for obtaining a contractor ID badge will depend on the facility to which unescorted access is being requested. Contractors may contact Broward County Security at (954) 357-6000 or [FMSecurity@broward.org](mailto:FMSecurity@broward.org) for the required background screening requirements associated with access to specific facilities.
3. Contractor ID badges must be visible and worn at all times together with the contractor’s company/business ID or badge. Requests for contractor ID badges are initially approved by the requesting agency director or designee and then submitted to Facilities Management Division (FMD) Security for final approval.
4. The issuance of a contractor ID badge for unescorted access to General Facilities requires a Level 1 FDLE background check, which can be conducted by the Florida Department of Law Enforcement (FDLE). This Level 1 FDLE background check is the contractor’s responsibility and should be included in the bid price. FDLE background checks can be done by the contractor by phone at (850) 410-8109 or online at <https://web.fdle.state.fl.us/search/app/default>
5. Upon completion of the background check, the contractor must attach a copy of the results to the contractor’s application for a contractor ID badge. The Project Manager or designee utilizing the service of the contractor will be the “Sponsor” and will either provide the contractor with a Contractor ID Badge Request Form or assist the contractor in completing an online application for the County issued contractor ID badge.
6. Requests for a contractor ID badge requiring an FDLE background check may require lengthy processing and review by the Broward Sheriff’s Office (BSO). Contractors must therefore submit the request to Broward County Security at least two (2) weeks prior to the start of service by the contractor. When contractor ID badges are ready, Broward County Security will contact the contractor to arrange pick up. Upon pick up, the applicant must present a valid Florida identification and must be accompanied by their supervisor. Broward County Security will then supply a contractor ID badge valid for the anticipated period within which the work will be performed. The validity period must be clearly stated on the Contractor ID Badge Request Form; however, the period of validity will not exceed one (1) year. Background checks will be required for renewal of contractor ID badges. At the termination of the contract and separation of employee services, the contractor is responsible for the collection and return of all contractor ID badges to the Project Manager and/or to Broward County Security.
7. Compliance with the County’s security requirements is part of the overall contract performance evaluation. Final payment will, in part, be contingent on the return of all contractor ID badges issued to contractor personnel.
8. Broward County Security is located at Governmental Center East, 115 South Andrews Avenue, Fort Lauderdale, FL 33301. Telephone (954) 357-6000.

## SECURITY REQUIREMENTS

9. All contractor personnel must wear distinctive and neat appearing uniforms with the contractor's company name. Subcontractor personnel must also have Broward County issued contractor IDs and meet the same security requirements and uniform standards as the primary contractor.
10. Contractor personnel will not be allowed unescorted on the job site without a valid contractor ID badge.
11. These General Security Requirements are in addition to any requirements of specific facilities as stated herein. Additional security requirements may also be included in the applicable solicitation or contract or communicated by the Contract Administrator during the contract period.

### **B. Facilities Critical to Security and Public Safety:**

Many Broward County government facilities have areas designated as critical to security and public safety, pursuant to Broward County Code of Ordinances Sections [26-121](#) and [26-122](#), as may be amended. The issuance of a contractor ID badge for unescorted access to facilities critical to security and public safety may entail a comprehensive statewide and national background check. Unescorted access to certain facilities occupied by the Broward Sheriff's Office (BSO) or the State Attorney's Office will require a national fingerprint-based records check per the Criminal Justice Information System (CJIS) policy.

Any contractor personnel found to have a criminal record consisting of felony conviction(s) shall be disqualified from access to the State Attorney's Offices and certain BSO facilities. Any contractor personnel with a record of misdemeanor offense(s) may be granted access if the System Security Officer (CSO), Terminal Access Coordinator (TAC), and FDLE determines that the nature of the offense(s) do not warrant disqualification. Applicants shall also be disqualified on the basis of confirmations that arrest warrants are outstanding for such applicants.

### **C. Contractor Work Crews:**

Background investigations are generally not required for each member of a contractor work crew working on County premises outside a building or structure. Examples are landscape crews and roofers. If it is necessary to enter the building or structure unescorted, these work crew members must obtain a contractor ID badge. If not, work crew members must be escorted at all times by the project manager or other designated escort, and must be under the direct supervision of a foreperson for the contractor. The foreperson must have a contractor ID badge granting access to the applicable building or structure, be aware of the crew members' whereabouts, have completed the appropriate background check for the location and type of work being undertaken, and been issued and is displaying a contractor ID badge.

All members of a night cleaning crew, and all work crew members who will not be escorted when working at a critical County facility, must complete a background investigation appropriate to the requirements of the facility.

### **D. Other Vendors:**

Other vendors, such as delivery personnel and vending machine operators, without a contractor ID badge may obtain a visitor pass for limited, escorted access. Such persons must be escorted by County personnel when accessing and working in designated non-public and employee work areas at both general facilities and facilities critical to security and public safety.

### **E. Port Everglades Locations:**

1. The Port Everglades Department requires persons to present, at port entry, a valid driver license, and valid reason for wishing to be granted Port access in order to obtain a temporary/visitor ID badge. For persons who will visit the Port more than 15 times in a 90-day period, a permanent identification badge must be obtained and paid for by the contractor for all employees, subcontractors, and agents visiting or working

## SECURITY REQUIREMENTS

on the Port project. A restricted access badge application process will include fingerprints and a comprehensive background check. Badges must be renewed annually and the fees paid pursuant to Broward County Administrative Code, Section [42.6](#). For further information, please call 954-765-4225.

2. All vehicles that are used regularly on the dock apron must have a Dockside Parking Permit. Only a limited number of permits will be issued per business entity. The fee is \$100.00 per permit/vehicle. Individuals requesting a permit must possess a valid Port-issued Restricted Access Area badge with a "Dock" destination. Requests for Dockside Parking Permits must be submitted in writing, on company letterhead, to the ID Badge Office. Applicants must demonstrate a need for access to the dock apron. Requests shall be investigated, and approved, if appropriate justification is provided. Supporting documentation must be supplied, if requested. Dock permits are not transferable and must be affixed to the lower left corner of the permitted vehicle's windshield. Should the permit holder wish to transfer the permit to another vehicle during the term of issuance, the permit will be removed and exchanged at no charge for a new permit. Only one business entity representative will be permitted on the dock at a time at the vessel location.
3. The Federal Government has instituted requirements for a Transportation Worker Identification Credential (TWIC) for all personnel requiring unescorted access to designated secure areas within Port Everglades. The contractor will be responsible for complying with the applicable TWIC requirements. For further information, please call 1-855-347-8371, or go online to <https://www.tsa.gov/for-industry/twic>.

### **F. Airport Security Program and Aviation Regulations:**

1. Contractors must comply with all security and other applicable requirements of the Federal Aviation Regulations applicable to contractor, including, but not limited to, all regulations of the United States Department of Transportation, the Federal Aviation Administration, and the Transportation Security Administration. Contractor shall comply with County's Airport Security Program and the Air Operations Area ("AOA") Vehicle Access Program, and any amendments thereto, and with such other rules and regulations as may be prescribed by the County, including any regulations pertaining to emergency response training, and shall take such steps as may be necessary or directed by County to ensure that contractor and subcontractor personnel, including, but not limited to, employees, invitees, and guests of contractor and subcontractor (collectively, "Contractor Personnel") observe these requirements. If required by the Aviation Department, contractors shall conduct background checks of Contractor Personnel in accordance with applicable federal regulations. If as a result of any act or omission of contractor, subcontractor, or Contractor Personnel, the County incurs any fine and/or penalty imposed by any governmental agency, including, but not limited to, the United States Department of Transportation, the Federal Aviation Administration, or the Transportation Security Administration, or any expense in enforcing any federal regulations, including, but not limited to, airport security regulations or the rules and regulations of the County, and/or any expense in enforcing the County's Airport Security Program, then contractor shall pay and/or reimburse to the County all such fines, penalties, costs, and expenses, including all costs of administrative proceedings, court costs, and attorneys' fees and all costs incurred by the County in enforcing this provision. Contractors shall rectify any security deficiency or other deficiency as may be determined as such by the County or the United States Department of Transportation, Federal Aviation Administration, the Transportation Security Administration, or any other federal agency with jurisdiction. If a contractor fails to remedy any such deficiency, the County may do so at the sole cost and expense of contractor. The County reserves the right to take whatever action is necessary to rectify any security deficiency or other deficiency.
2. Access to Security Identification Display Areas and Identification Media. Contractors shall be responsible for requesting the Aviation Department to issue Airport Issued Identification Media to all Contractor Personnel including those who are authorized access to Security Identification Display Areas ("SIDA") on

## SECURITY REQUIREMENTS

the Airport, as designated in the Airport Security Program. In addition, contractors shall be responsible for the immediate reporting of all lost or stolen Airport Issued Identification Media, the immediate return of the media of Contractor Personnel transferred from the Airport or terminated from the employ of contractor or subcontractor, and the immediate return of all Airport Issued Identification Media issued to all Contractor Personnel upon expiration or termination of contractor's agreement with County. Before an Airport Issued Identification Media is issued to Contractor Personnel, contractors must comply with the requirements of applicable federal regulations with regard to fingerprinting for criminal history record checks and security threat assessments, and must require that each Contractor Personnel complete security training programs conducted by the Aviation Department. Contractors shall pay or cause to be paid to the Aviation Department such charges as may be established from time to time for lost or stolen Airport Issued Identification Media and those not returned to the Aviation Department in accordance with these provisions. The Aviation Department has the right to require contractors to conduct background investigations and to furnish certain data on such Contractor Personnel before the issuance of Airport Issued Identification Media, which data may include the fingerprinting of applicants for such media.

3. Operation of Vehicles on the AOA. Unless escorted by an Aviation Department approved escort, before a contractor permits any Contractor Personnel to operate a motor vehicle of any kind or type on the AOA, the contractor shall ensure that all such vehicle operators possess current, valid, and appropriate Florida driver's licenses. In addition, any motor vehicles and equipment of the contractor or of any subcontractor operating on the AOA must have an appropriate vehicle identification permit issued by the Aviation Department, which identification must be displayed as required by the Aviation Department.
4. Consent to Search/Inspection. Contractor vehicles, cargo, goods, and other personal property are subject to being inspected and searched when attempting to enter or leave and while on the AOA. Contractors and subcontractors shall not allow any Contractor Personnel to enter the AOA unless and until such Contractor Personnel has executed a written consent-to-search/inspection form acceptable to the Aviation Department. The foregoing requirements are for the protection of users of the Airport and are intended to reduce incidents of cargo tampering, aircraft sabotage, thefts and other unlawful activities at the Airport. For this reason, Contractor Personnel who do not execute such consent-to-search/inspection form shall not be employed or retained by contractors or by any subcontractor at the Airport in any position requiring access to the AOA or allowed entry to the AOA by any contractor or subcontractor.
5. Nondisclosure Agreement. If any Contractor Personnel are required by a contract with the County to access or otherwise be in contact with Sensitive Security Information ("SSI"), as defined and construed under federal law, such Contractor Personnel will be required to execute a SSI Nondisclosure Agreement provided by the Aviation Department.

### **G. Water and Wastewater Services (WWS) Security Requirements:**

1. Contractors may receive a WWS ID Badge and/or Access Card and/or Keys while working at WWS facility work sites. These items provide modified access to certain areas and systems otherwise restricted to non-WWS employees and can only be obtained from the WWS Security Manager. These items may be rescinded at the discretion of the WWS Security Officer. The WWS ID Badge, Access Card and/or Keys remain the property of Broward County and must be returned to your WWS contact person at the end of the contract/project.
2. To obtain a WWS ID Badge and/or Access Card and/or Keys, contractor personnel must complete and sign the WWS Contractor/Consultant Security Memorandum and provide a copy of their Driver's License to be recorded on Schlage Card Access System Profile.

## SECURITY REQUIREMENTS

3. A lost or stolen WWS ID Badge and/or Access Card and/or Keys must be reported to the WWS Security Manager immediately.
4. WWS may terminate access to any contractor personnel who acts inappropriately while on County property. WWS may also contact law enforcement if necessary, to have the contractor personnel removed and/or file charges against them.

### **H. Parks and Recreation Security Requirements:**

1. The awarded contractor ("Contractor") must provide ongoing disclosure throughout the term of its contract with Broward County relative to the criminal background screening required by this Section H.
2. Contractor shall perform criminal background screening as identified in Section H(3) below on contractor personnel who will perform work under its contract in any County park ("collectively referred to as "County Park Property"). Notwithstanding the above, the requirements of this Section H do not apply to independent contractors or subcontractors whose only activities on County Park Property are to make deliveries of goods for the goods or services described in this Contract.
3. Contractor shall not permit any contractor personnel work on County Park Property who: (i) is listed as a sexual predator or sexual offender on the Florida Department of Law Enforcement, Sexual Offenders and Predators Website or the United States Department of Justice, National Sex Offender Public Website; or (ii) who has been convicted of or is pending adjudication of any of the following charges: sexual misconduct; adult abuse, neglect, or exploitation of aged persons or disabled adults or failure to report such abuse; criminal offenses that constitute domestic violence, whether committed in Florida or another jurisdiction; murder; manslaughter, aggravated manslaughter of an elderly person or disabled adult, or aggravated manslaughter of a child; vehicular homicide; killing an unborn child by injury to the mother; assault, battery, and culpable negligence, if the offense was a felony; assault of a minor; battery of a minor; kidnapping; false imprisonment; luring or enticing a child; taking, enticing, or removing a child beyond state limits with criminal intent pending a custody proceeding; carrying a child beyond the state lines with criminal intent to avoid producing a child at a custody hearing or delivering the child to a designated person; exhibiting firearms or weapons within 1,000 feet of a school; possessing an electric weapon or device, destructive device, or other weapon on school property; sexual battery; prohibited acts of persons in familial or custodial authority; unlawful sexual activity with a minor; prostitution; lewd and lascivious behavior; lewdness or indecent exposure; arson; burglary; felony voyeurism; felony theft or robbery; felony fraudulent sale of controlled substances; abuse, aggravated abuse, or neglect of an elderly person or disabled adult; lewd or lascivious offenses committed upon or in the presence of an elderly person or disabled adult; felony exploitation of disabled adults or elderly persons; incest; child abuse, aggravated child abuse, or neglect of a child; contributing to the delinquency or dependency of a child; negligent treatment of children; sexual performance by a child; resisting arrest with violence; depriving a law enforcement, correctional, or correctional probation officer's means of protection or communication; aiding in an escape; aiding in the escape of juvenile inmates in a correctional institution; any offense related to obscene literature; encouraging or recruiting another to join a criminal gang; felony sale, manufacturing, delivery, or possession with intent to sell, manufacture, or deliver, of a controlled substance to a minor; inflicting cruel or inhuman treatment on an inmate resulting in great bodily harm; harboring, concealing, or aiding an escaped prisoner; introduction of contraband into a correctional facility; sexual misconduct in juvenile justice programs; contraband introduced into detention facilities; a crime under Section 944.35, Florida Statutes; or any attempt, solicitation, or conspiracy to commit any of the crimes included in this section. Each of the foregoing crimes are referred to as a "disqualifying offense."

## SECURITY REQUIREMENTS

4. Contractor shall maintain copies of the results of all criminal background screening required by this Section H for the term of its contract with Broward County and shall promptly forward copies of same to the County upon request.
5. Contractor shall be required to furnish to County's Parks and Recreation Project Manager ("Project Manager"), on a monthly basis, a Declaration of Criminal Background Screening in the form provided by the Project Manager, listing the information required therein and affirming the persons listed therein have been background screened as required in Item H(3), above, and have been deemed eligible by Contractor to work on County Park Property. Contractor's first monthly declaration must be provided to the Project Manager before Contractor or any of its subcontractors begin working on County Park Property, and shall include all individuals working on County Park Property and the screening results. After the first monthly declaration, Contractor must submit the monthly declaration on or before the fifth (5<sup>th</sup>) day of each calendar month for the remainder of the Contract's term. Except for the annual rescreening referenced below, the monthly declaration need only identify persons newly working on County Park Property or no longer working on County Park Property since the previous monthly declaration. The Project Manager may, in their discretion, permit Contractor to furnish the monthly declaration in an electronic format. Contractor personnel subject to the criminal background screening under this attachment shall be rescreened annually based on the date of each person's initial screening and the results of same included in the applicable monthly declaration.
6. If Contractor obtains, or is provided, supplemental criminal background information, including police reports and arrest information, showing that a contractor personnel previously deemed eligible by Contractor to work on County Park Property has been arrested on or convicted of a disqualifying offense, Contractor shall take immediate action to review the matter; however, during such review time and until a determination of eligibility is made by Contractor based on the requirements of this Section I, Contractor shall immediately cease allowing such personnel to work on County Park Property. Additionally, Contractor shall require any person background screened pursuant to this Section H to notify Contractor within twenty-four (24) hours of any arrest related to a disqualifying offense that has occurred after the person was deemed eligible to work on County Park Property.
7. Contractor shall, by written contract, require its subcontractors who work on County Park Property to be subject to the requirements and obligations of this Section H.
8. The County Administrator may terminate this contract immediately for cause, and without an opportunity to cure, by written notice provided to Contractor, for any violation related to Contractor's failure to comply with this Section H. Contractor will not be subject to immediate termination if the County Administrator determines, in their sole discretion, that a violation of this Section H was outside the reasonable control of Contractor, and Contractor has demonstrated to the County Administrator subsequent compliance with the requirements of this Section H.

*Last updated: 9/9/24*

## LITIGATION HISTORY

- A. Vendor is required to disclose to the County all “material” cases during the last three (3) years prior to the solicitation response end date, whether such cases were brought by or against the Vendor, any parent or subsidiary of the Vendor, or any predecessor organization.
- B. Additionally, the Vendor is required to disclose to the County all “material” cases against any principal of Vendor, regardless of whether the principal was associated with Vendor at the time of the “material” cases against the principal, during the last three (3) years prior to the solicitation response.
- C. A “case” means any filed, pending, or resolved litigation, arbitration, or administrative proceeding.
- D. A case is considered “material” if it relates, in whole or in part, to any of the following:
  - 1. A similar type of work that the Vendor is seeking to perform for the County under the current solicitation;
  - 2. An allegation of fraud, negligence, error or omissions, or malpractice against the Vendor or any of its principals or agents who would be performing work under the current solicitation;
  - 3. A vendor’s default, termination, suspension, failure to perform, or improper performance in connection with any contract;
  - 4. The financial condition of the Vendor, including any bankruptcy petition (voluntary and involuntary) or receivership; or
  - 5. A criminal proceeding or hearing concerning business-related offenses in which the Vendor or its principals (including officers) were/are defendants.
- E. For each material case, the Vendor is required to provide all information identified in the **Litigation History Form**. Additionally, the Vendor shall provide a copy of any judgment or settlement of any material case during the last three (3) years prior to the solicitation response. Redactions of any confidential portions of the settlement agreement are only permitted upon a certification by the Vendor that all redactions are required under the express terms of a pre-existing confidentiality agreement or provision.
- F. The County will consider the Vendor’s litigation history information in its review and determination of responsibility.
- G. If the Vendor is a joint venture, the information provided must encompass the joint venture and each of the entities forming the joint venture.
- H. Vendor is required to disclose to the County any and all cases(s) that exist between the County and any of the Vendor’s subcontractors/subconsultants proposed to work on this project during the last five (5) years prior to the solicitation response.
- I. Failure to disclose any material case, including all requested information in connection with each such case, as well as failure to disclose the Vendor’s subcontractors/subconsultants litigation history against the County, may result in the Vendor being deemed nonresponsive.

## LITIGATION HISTORY FORM

The completed form(s) should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

There are no material cases for this Vendor; or

Material Case(s) are disclosed below:

Is this for a: (check type)

Parent Company

Subsidiary

Predecessor Firm

None of the above

If Yes: Name of Parent Subsidiary/Predecessor: Click or tap here to enter text.

Vendor is Plaintiff

Vendor is Defendant

Case Number: Click or tap here to enter text.

Case Name: Click or tap here to enter text.

Date Filed: Click or tap here to enter text.

Name of Court or other Tribunal: Click or tap here to enter text.

Type of Case: Bankruptcy  Civil  Criminal  Administrative/Regulatory

Claim or Cause of Action and Brief description of each Count: Click or tap here to enter text.

Brief Description of the Subject Matter and Project Involved: Click or tap here to enter text.

Disposition of Case: Pending  Settled  Dismissed

Judgment: Vendor's Favor  Against Vendor

If Judgment is against, is Judgment Satisfied? Yes:  No:

Attach copy of any applicable Judgment, Settlement Agreement, and Satisfaction of Judgement.

Opposing Counsel Name: Click or tap here to enter text.

Opposing Counsel email: Click or tap here to enter text.

Opposing Counsel Phone: Click or tap here to enter text.

**Vendor Name:** Click or tap here to enter text.

**LOCATION CERTIFICATION  
REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**To Be Eligible for Local Preference: (refer to Instructions to Vendors if applicable to the solicitation)**

The Vendor should submit this fully completed form and all Required Supporting Documentation (as indicated below) by solicitation end date. If not provided with submittal, the Vendor must submit within three business days after County's written request. Failure to submit required forms or information by stated timeframes may deem the Vendor ineligible for local preference or points for location.

**To be eligible for the 'Location' tiebreaker: (refer to Instructions to Vendors if applicable to the solicitation)**

The Vendor must submit this fully completed form *and* a copy of its Broward County local business tax receipt by solicitation end date. Vendors who fail to comply with this submittal deadline *will not* be eligible for the location tiebreaker.

Broward County [Code of Ordinances, Section 1-74](#), et seq., provides certain preferences to Local Businesses, Locally Based Businesses, and Locally Based Subsidiaries, and the [Broward County Procurement Code](#) provides location as the first tiebreaker criteria. The undersigned Vendor hereby certifies that (check the box for only one option below):

**Option 1:** The Vendor is a **Local Business**, but does not qualify as a Locally Based Business or a Locally Based Subsidiary, as each term is defined by Section 1-74, Broward County Code of Ordinances. The Vendor further certifies that:

- A. It has continuously maintained, for at least the one (1) year period immediately preceding the bid posting date (i.e., the date on which the solicitation was advertised),
  - i. a physical business address located within the limits of Broward County, listed on the Vendor's valid business tax receipt issued by Broward County (unless exempt from business tax receipt requirements),
  - ii. in an area zoned for the conduct of such business,
  - iii. that the Vendor owns or has the legal right to use, and
  - iv. from which the Vendor operates and performs on a day-to-day basis business that is a substantial component of the goods or services being offered to Broward County in connection with the applicable competitive solicitation (as so defined, the "Local Business Location").

If Option 1 selected, indicate **Local Business Location:**

Street Address: [Click or tap here to enter text.](#)

City, State, Zip: [Click or tap here to enter text.](#)

**Option 2:** The Vendor is both a **Local Business** and a **Locally Based Business** as each term is defined by Section 1-74, Broward County Code of Ordinances. The Vendor further certifies that:

- A. The Vendor has continuously maintained, for at least the one (1) year period immediately preceding the bid posting date (i.e., the date on which the solicitation was advertised),
  - i. a physical business address located within the limits of Broward County, listed on the Vendor's valid business tax receipt issued by Broward County (unless exempt from business tax receipt requirements),
  - ii. in an area zoned for the conduct of such business,
  - iii. that the Vendor owns or has the legal right to use, and
  - iv. from which the Vendor operates and performs on a day-to-day basis business that is a substantial component of the goods or services being offered to Broward County in connection with the applicable competitive solicitation as so defined, the "Local Business Location").
- B. The Local Business Location is the primary business address of the majority of the Vendor's employees as of the bid posting date, and/or the majority of the work under the solicitation, if

**LOCATION CERTIFICATION**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

awarded to the Vendor, will be performed by employees of the Vendor whose primary business address is the Local Business Location;

- C. The Vendor's management directs, controls, and coordinates all or substantially all of the day-to-day activities of the entity (such as marketing, finance, accounting, human resources, payroll, and operations) from the Local Business Location;
- D. The Vendor has not claimed any other location as its principal place of business within the one (1) year period immediately preceding the bid posting date; and
- E. Less than fifty percent (50%) of the total equity interests in the business are owned, directly or indirectly, by one or more entities with a principal place of business located outside of Broward County. The Vendor certifies that the total equity interests in the owned, directly or indirectly, by one or more entities with a principal place of business Vendor located outside of Broward County is \_\_\_ %.

If Option 2 selected, indicate **Local Business Location**:

Street Address: [Click or tap here to enter text.](#)

City, State, Zip: [Click or tap here to enter text.](#)

**Option 3:** The Vendor is both a **Local Business** and a **Locally Based Subsidiary** as each term is defined by Section 1-74, Broward County Code of Ordinances. The Vendor further certifies that:

- A. The Vendor has continuously maintained:
  - i. for at least the one (1) year period immediately preceding the bid posting date(i.e., the date on which the solicitation was advertised),
  - ii. a physical business address located within the limits of Broward County, listed on the Vendor's valid business tax receipt issued by Broward County (unless exempt from business tax receipt requirements),
  - iii. in an area zoned for the conduct of such business,
  - iv. that the Vendor owns or has the legal right to use, and
  - v. from which the Vendor operates and performs on a day-to-day basis business that is a substantial component of the goods or services being offered to Broward County in connection with the applicable competitive solicitation (as so defined, the "Local Business Location").
- B. The Local Business Location is the primary business address of the majority of the Vendor's employees as of the bid posting date, and/or the majority of the work under the solicitation, if awarded to the Vendor, will be performed by employees of the Vendor whose primary business address is the Local Business Location;
- C. The Vendor's management directs, controls, and coordinates all or substantially all of the day-to-day activities of the entity (such as marketing, finance, accounting, human resources, payroll, and operations) from the Local Business Location;
- D. The Vendor has not claimed any other location as its principal place of business within the one (1) year period immediately preceding the bid posting date; and
- E. At least fifty percent (50%) of the total equity interests in the business are owned, directly or indirectly, by one or more entities with a principal place of business located outside of Broward County. The Vendor certifies that the total equity interests in the Vendor owned, directly or indirectly, by one or more entities with a principal place of business located outside of Broward County is \_\_\_\_%.

If Option 3 selected, indicate **Local Business Location**:

Street Address: [Click or tap here to enter text.](#)

City, State, Zip: [Click or tap here to enter text.](#)

**LOCATION CERTIFICATION  
REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**Option 4:** The Vendor is a **joint venture** composed of one or more Local Businesses, Locally Based Businesses, or Locally Based Subsidiaries, as each term is defined by Section 1-74, Broward County Code of Ordinances. Fill in blanks with percentage equity interest or list "N/A" if section does not apply. The Vendor further certifies that:

- A. The proportion of equity interests in the joint venture owned by **Local Business(es)** (each Local Business must comply with all of the requirements stated in Option 1) is \_\_\_\_\_% of the total equity interests in the joint venture; and/or
- B. The proportion of equity interests in the joint venture owned by **Locally Based Business(es)** (each Locally Based Business must comply with all of the requirements stated in Option 2) is \_\_\_\_\_% of the total equity interests in the joint venture; and/or
- C. The proportion of equity interests in the joint venture owned by **Locally Based Subsidiary(ies)** (each Locally Based Subsidiary must comply with all of the requirements stated in Option 3) is \_\_\_\_\_% of the total equity interests in the joint venture.

If Option 4 selected, indicate the Local Business Location(s) on separate sheet.

**Option 5:** Vendor is not a Local Business, a Locally Based Business, or a Locally Based Subsidiary, as each term is defined by Section 1-74, Broward County Code of Ordinances.

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**Required Supporting Documentation (in addition to this form):**

**Option 1 or 2 (Local Business or Locally Based Business)**

1. Broward County local business tax receipt.

**Option 3 (Locally Based Subsidiary)**

1. Broward County local business tax receipt.
2. Documentation identifying the Vendor's vertical corporate organization and names of parent entities.

**Option 4 (joint venture** composed of one or more Local Business(es), Locally Based Business(es), or Locally Based Subsidiary(ies):

1. Broward County local business tax receipt(s) for each Local Business(es), Locally Based Business(es), and/or Locally Based Subsidiary(ies).
2. Executed joint venture agreement if the Vendor is a joint venture.
3. If joint venture is comprised of one or more Locally Based Subsidiary(ies), submit documentation identifying the vertical corporate organization and parent entities name(s) of each Locally Based Subsidiary.

If requested by County (any option):

1. Written proof of the Vendor's ownership or right to use the real property at the Local Business Location.
2. Additional documentation relating to the parent entities of the Vendor.
3. Additional documentation demonstrating the applicable percentage of equity interests in the joint venture, if not shown in the joint venture agreement.
4. Any other documentation requested by County regarding the location from which the activities of the Vendor are directed, controlled, and coordinated.

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By submitting this form, the Vendor certifies that if awarded a contract, it is the intent of the Vendor to remain at the Local Business Locations listed above, if any (or another qualifying Local Business Location within Broward County), for the duration of the contract term, including any renewals or extensions.

**LOCATION CERTIFICATION  
REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**True and Correct Attestations:**

Any misleading, inaccurate, or false information or documentation submitted by any party affiliated with this procurement may lead to suspension and/or debarment from doing business with Broward County as authorized by the Broward County Procurement Code. The Vendor understands that, if after contract award, the County learns that any of the information provided by the Vendor on this form was false, and the County determines, upon investigation, that the Vendor's provision of such false information was willful or intentional, the County may exercise any contractual right to terminate the contract. The provision of false or fraudulent information or documentation by a Vendor may subject the Vendor to civil and criminal penalties.

**Vendor Name:** Click or tap here to enter text.

**Signature:** \_\_\_\_\_

**Printed Name:** Click or tap here to enter text.

**Title:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

## WORKFORCE INVESTMENT PROGRAM REQUIREMENTS

- A. In accordance with [Broward County Workforce Investment Program, Administrative Code, Section 19.211, the Workforce Investment Program](#) (Program) this solicitation is a covered contract if the open-end contract award value exceeds \$500,000 per year or if the individual project value exceeds \$500,000 under a fixed-term contract. The Program encourages Vendors to utilize [CareerSource Broward](#) (CareerSouce) and their contract partners as a firstsource for employment candidates for work on County-funded projects, and encourages investment in Broward County economic development through the hiring of economically disadvantaged or hard-to-hire individuals.
- B. Compliance with the Program, including compliance with First Source Referral and the Qualifying New Hires goals, is a matter of responsibility. Vendor should submit the **Workforce Investment Program Certification** with its response. If not provided with solicitation submittal, the Vendor must supply within three business days of County's request. Vendor may be deemed non-responsible for failure to comply within stated timeframes.
- C. The following is a summary of requirements contained in the Program. This summary is not all-inclusive of the requirements of the Program. If there is any conflict between the followingsummary and the language in the Program, the language in the Program shall prevail. In compliance with the Program, Vendor (and/or its subcontractors) shall agree to:
1. be bound to contractual obligations under the contract;
  2. use good faith efforts to meet First Source Referral goal for vacancies that result from award of this contract;
  3. publicly advertise any vacancies that are the direct result of this contract, exclusively with CareerSource for at least five (5) business days;
  4. review qualifications of CareerSource's Qualified Referrals and use good faith efforts to interview Qualified Referrals that appear to meet the required qualifications;
  5. use good faith efforts to hire Qualifying New Hires (as defined by the Program) for at least fifty percent (50%) of the vacancies (rounded up) that are the direct result of this contract;
  6. obtain a hired worker's written certification, attesting to a status as a Qualifying New Hire, Economically Disadvantaged Worker, or Hard-to-Hire worker (if applicable);
  7. retain records relating to Program requirements, including: records of all applicable vacancies; job order requests to CareerSource; qualified referral lists; and records of candidates interviewed and the outcome of the interviews.
  8. provide to the County any documents and records demonstrating Vendor's compliance and good faith efforts to comply with the Program;
  9. submit to the County an annual report by January 31<sup>st</sup> and within 30 days of contract completion or expiration; and
  10. ensure that all of its subcontractors comply with the requirements of the Program.

D. Further information about the Program, Vendor's obligations, and the Qualifying New Hire's certification form may be obtained on the Office of Economic and Small Business Development website:

[broward.org/econdev/Pages/WorkforceInvestmentProgram.aspx](http://broward.org/econdev/Pages/WorkforceInvestmentProgram.aspx). Vendor is responsible for reading and understanding requirements of the Program.

E. Subcontractors: Vendor's subcontractors shall use good faith efforts to meet the First Source Referral and the Qualifying New Hires goals, in accordance with the Program. The Vendor shall include in any subcontracts a requirement that all subcontractors comply with the Program requirements. The Vendor shall be responsible for compliance by any subcontractor with the Program as it applies to their subcontract.

F. Reporting: Vendor shall maintain and make available to County upon request all records documenting Vendor's compliance and its subcontractors' compliance with the requirements of the Program, and shall submit the required reports to the Contract Administrator annually by January 31 and within thirty (30) days after the conclusion of this contract. Failure to timely comply with reporting requirements shall constitute a material breach of this contract.

G. Evaluation: The Contract Administrator will document the Vendor's compliance and good faith efforts as part of the Vendor's Performance Evaluation.

H. Failure to demonstrate good faith efforts to meet the First Source Referral and the Qualifying New Hires goal shall constitute a material breach of this contract.

## WORKFORCE INVESTMENT PROGRAM CERTIFICATION

The completed form[s] should be returned with the Vendor's submittal. If not provided with the submittal, Vendor must submit the form within three business days after County's request. Vendor may be deemed nonresponsible for failure to fully comply within the stated timeframe or for not offering an affirmative response.

In accordance with the Workforce Investment Program:

Click or tap here to enter text. (Vendor) agrees to be bound to the contractual obligations of the Workforce Investment Program, Broward County Administrative Code Section 19.211, requiring our firm to use good faith efforts to meet the First Source Referral Goal and the Qualifying New Hires Goal.

**Vendor Name:** Click or tap here to enter text.

Signature: \_\_\_\_\_

Printed Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

*Form Date 9/16/24*

## **VENDOR REFERENCE VERIFICATION**

### **REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

Vendor should provide a minimum of three (3) non-Broward County Board of County Commissioners' references or as per **Evaluation Criteria** instructions. Vendor should provide the **Vendor Reference Verification Form** to its reference organization/firm to complete and return to the Vendor's attention.

Completed **Vendor Reference Verification Forms** should be submitted with submittal. If not provided with submittal, or if reference is not able to be verified, the Vendor must submit form(s) (or a new Vendor Reference Verification Form) within three business days after the County's written request.



## VENDOR REFERENCE VERIFICATION FORM (RFP/RLI/RFQ)

<b>Solicitation No. &amp; Title:</b> Click or tap here to enter text.				
Reference For (hereinafter, "Vendor"):	Click or tap here to enter text.			
Reference Date:	Click or tap here to enter text.			
Organization/Firm Providing Reference:	Click or tap here to enter text.			
Contact Name:	Click or tap here to enter text.			
Contact Title:	Click or tap here to enter text.			
Contact Email:	Click or tap here to enter text.			
Contact Phone:	Click or tap here to enter text.			
Name of Referenced Project:	Click or tap here to enter text.			
Contract Number:	Click or tap here to enter text.			
Date Range of Services Provided:	<b>Start Date:</b>			<b>End Date:</b>
Project Amount:	Click or tap here to enter text.			
Vendor's Role in Project:	<input type="checkbox"/> Prime	<input type="checkbox"/> Subconsultant/Subcontractor		
Would you use this Vendor again?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
If you answered no to the question above, please specify below: (attach additional sheet if needed) Click or tap here to enter text.				
Description of services provided by Vendor, please specify below: (attach additional sheet if needed) Click or tap here to enter text.				
Please rate your experience with the referenced Vendor via checkbox:	Needs Improvement	Satisfactory	Excellent	Not Applicable
<b>Vendor's Quality of Service:</b>				
Responsive:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accuracy:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deliverables:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Vendor's Organization:</b>				
Staff Expertise:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Turnover:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Timeliness of:</b>				
Project:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deliverables:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project completed within budget:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Cooperation with:</b>				
Your Firm:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subcontractor(s)/Subconsultant(s):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regulatory Agency(ies):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<small>All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to the Broward County Procurement Code.</small>				
<b>***THE SECTION BELOW IS FOR COUNTY USE ONLY***</b>				
Verified via: <input type="checkbox"/> Email <input type="checkbox"/> Verbal	Verified by:	Click or tap here to enter text.	Division:	Click or tap here to enter text.
			Date:	Click or tap here to enter text.

## BID BONDS, PERFORMANCE AND PAYMENT BONDS, AND SURETY QUALIFICATION REQUIREMENTS

### A. Bid Bonds or Alternate Bid Security:

1. A Vendor must submit with its response a bid bond in the form of the County's approved bid bond form, including all substantive terms set forth therein, which shall be executed by a surety company meeting the **Surety Qualifications Requirements** stated below. Failure to submit a bid bond by the solicitation's closing date and time and in accordance with the solicitation's instructions will deem the Vendor nonresponsive.

Unless an different bid form is included in the solicitation, the applicable County-approved **Bid Bond Form** is located at: <https://www.broward.org/Purchasing/Pages/StandardTerms.aspx> under the section "Standard Guaranty and Bond Forms."

2. **Alternate Bid Security:** In lieu of a bid bond, the Vendor may furnish alternate forms of security in the form of money order, certified check, cashier's check, or unconditional letter of credit (**Bid Security - Unconditional Letter of Credit**) drawn from any national or state bank (United States). Such alternate forms of security shall be subject to the approval of the Director of Purchasing. A personal check or a company check of a Vendor is not a valid bid security.
3. The bid bond or alternate bid security shall be in an amount equal to five percent (5%) of the total price offered by the Vendor, payable to Broward County, and conditioned upon the successful Vendor providing the required performance and payment bonds (or approved alternate security), evidence of insurance, and any other requirements expressly set forth within the solicitation as required upon or before award, within 10 calendar days after notification of award of the contract.
4. The bid bond or alternate bid security of the successful Vendor shall be forfeited to the County, not as a penalty but as liquidated damages for the cost and expense incurred by the County, if said Vendor fails to timely provide the required performance and payment bonds (or approved alternate security) and evidence of insurance, or fails to comply with any other requirements expressly set forth in the solicitation as required upon or before award of the contract. Upon request, bid securities of unsuccessful Vendors will be returned after award of contract or expiration of bid validity.
5. Vendors must either:
  - a. Obtain an electronically issued bid bond using Surety2000 and attach a .pdf copy of the Surety2000-issued electronic bid bond to Vendor's solicitation response through the County's electronic bidding system; or
  - b. Submit an original bid bond or original alternate bid security to the Purchasing Division, by the solicitation's closing date and time.

Failure to submit a bid bond or alternate bid security by the solicitation's closing date and time, and in accordance with the instructions herein, will render the Vendor nonresponsive to the solicitation.

6. Instructions:
  - a. To obtain an electronically issued bid bond, the Vendor must use **Surety2000**. Vendors, bonding agents, and surety companies must register with Surety2000 to use the service; contact **Surety2000** to find out information regarding their service ([www.surety2000.com](http://www.surety2000.com) or 800-660-3263).
    - i. The Vendor must provide their bonding agent with the following:  
Obligee Name: Broward County  
Obligee Address: 115 S. Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301
    - ii. The Vendor's submittal must include a copy of the electronically issued Surety2000 bid bond as a pdf attachment in the electronic bidding system.
    - iii. Vendors must allow enough time to secure a bid bond and submit a copy to their submittal in case there are any errors or issues. Contact Surety2000 for additional assistance.

## BID BONDS, PERFORMANCE AND PAYMENT BONDS, AND SURETY QUALIFICATION REQUIREMENTS

- iv. The County will verify, thru Surety2000, that an electronically issued Surety2000 bid bond is valid.
  - v. An original bid bond will not be required when a copy of an electronically issued Surety2000 bid bond is submitted through the electronic bidding system.
- b. To submit an original bid bond or original alternate bid security to the Purchasing Division, the Vendor must submit the original bid bond or original alternate bid security in a sealed envelope, with the solicitation number, solicitation title, date and time of bid opening, and Vendor's address listed on the envelope. A copy of the bid bond or alternate bid security should also be uploaded into the County's electronic bidding system. The uploaded copy of the bid bond or alternate bid security is in addition to, and does not replace, the original bid bond or original alternate bid security submission requirement. Vendors must submit the required documents, by the solicitation's closing date and time, to:

Broward County Purchasing Division  
115 South Andrews Avenue, Room 212  
Fort Lauderdale, FL 33301

### B. Performance and Payment Bonds:

1. Within 10 calendar days after notice by the County of the recommended contract award, the successful Vendor must furnish a completed Performance Bond and a completed Payment Bond containing all the provisions of the [Performance Bond Form](#) and [Payment Bond Form](#).
2. For **fixed contracts**, the bonds must be in the amount of one hundred percent (100%) of the total contract amount; if the total contract amount changes, the Vendor must ensure that at all times the amount of the bonds is no less than one hundred percent (100%) of the total contract amount inclusive of any change orders, amendments, or other changes.

For **open-end contracts**, the bonds must be in the amount of 100% (if none stated, then 50%) of the total expected contract amount for the then-current annual contract term as stated in the solicitation (if not stated in the solicitation, then as stated in writing by the County in connection with notice of award or renewal); and the Vendor must ensure that at all times the amount of the bonds is no less than the total of (a) all open work orders, and (b) the total value of work performed within the immediately preceding one-year period. Within 10 calendar days after any event or occurrence that increases the required bond amount, the Vendor must furnish an additional bond or rider in compliance with the requirements of this section to meet the increased bond requirements.

3. The bonds must guarantee to the County the completion and performance of the work covered in such contract as well as full payment of all suppliers, laborers, and subcontractors employed pursuant to the project. Each bond must be with a surety company that is qualified pursuant to the **Surety Qualifications Requirements** stated below.
4. For construction contracts only: Pursuant to the requirements of Section 255.05(1), Florida Statutes, the successful Vendor must ensure that the performance and payment bonds are promptly recorded in the Official Records of Broward County and must provide the County with evidence of such recording.
5. In lieu of the required performance and payment bonds, the successful Vendor may furnish an alternate form of security, which may be in the form of money order, certified check, cashier's check, or an original [Unconditional Letter of Credit](#) on the County's form. Such alternate forms of security shall be subject to the approval of the Director of Purchasing, shall be for the same purpose as the bonds and subject to the same conditions as those stated above, and shall be held by the County for one year after final completion and acceptance of the work.
6. The successful Vendor is required at all times to have valid performance and payment bonds (or approved alternate security) in force covering the work being performed. The successful Vendor must keep such performance and payment bonds (or approved alternate security) in effect for the duration of the contract, and until one year after final completion and acceptance of the work at issue. If the contract is extended or renewed, it shall be subject to the same bonding (or approved alternate security) requirements.

### C. Surety Qualification Requirements:

## BID BONDS, PERFORMANCE AND PAYMENT BONDS, AND SURETY QUALIFICATION REQUIREMENTS

1. For all Bid Bonds, Performance Bonds, and Payment Bonds over \$500,000:
  - a. Each bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida as surety, having a resident agent in the State of Florida, and having been in business with a record of successful continuous operation for at least the past five years.
  - b. The surety company shall hold a current Certificate of Authority as acceptable surety on federal bonds in accordance with the United States Department of Treasury Circular 570, current revision. If the amount of the bond exceeds the underwriting limitation set forth in the circular, the net retention of the surety company must not exceed the underwriting limitation in the circular and the excess risks must be protected by coinsurance, reinsurance, or other methods in accordance with Treasury Circular 297, Revised (31 CFR Sections 223.10 and 223.11). Further, the surety company must provide the County with evidence satisfactory to the County that such excess risk has been protected in an acceptable manner.

A surety company that is rejected by the County may be substituted by the Vendor with a surety company acceptable to the County, but only if the bid or contract amount does not increase.
  - c. All bonds shall be written through surety insurers authorized to do business in the State of Florida as surety, with the following qualifications according to the latest edition of Best's Insurance Guide, published by AM Best Company, Oldwick, New Jersey:

Amount of Bond	Minimum Policy Holder's Ratings Strength/Financial Size
\$500,001 to \$1,500,000	A / III
\$1,500,001 to \$2,500,000	A / VI
\$2,500,001 to \$5,000,000	A / VII
\$5,000,001 to \$10,000,000	A / VIII
Over \$10,000,000	A / IX

2. For projects that do not exceed \$500,000:
  - a. The County shall accept bid bonds, performance bonds, and payment bonds from a surety company that has at least twice the minimum surplus and capital required by the Florida Office of Insurance Regulation at the time the solicitation is issued, provided that the surety company is otherwise in compliance with the provisions of the Florida Insurance Code and the surety company holds a currently valid Certificate of Authority issued by the United States Department of the Treasury under Section 9304 to 9308 of Title 31 of the United States Code.
  - b. A completed Certificate and Affidavit for Bonds \$500,000 or Less (Form 007500-4, available at <https://www.broward.org/Purchasing/Pages/StandardTerms.aspx>) must also be submitted with the applicable bid bond, performance bond, or payment bond.
3. If the surety company fails to meet the minimum standards, a bond from a surety that meets the minimum standards must be timely provided to satisfy the bonding requirements.

## LIVING WAGE ORDINANCE REQUIREMENTS

- A. This solicitation is subject to the Broward County's Living Wage Ordinance, [Section 26-100](#), et seq., of the Broward County Code of Ordinances ("Living Wage Ordinance"). By responding to the solicitation, Vendor agrees to comply with the provisions of the Living Wage Ordinance and acknowledges the penalties for noncompliance.
- B. All covered employees, including the Vendor's subcontractors, providing services pursuant to the Vendor's contract with the County, must be paid wage rates in accordance with the Living Wage Ordinance, as adjusted annually, no less than either:
1. the living wage rate with health care benefits (in addition to providing health care benefits); or
  2. the living wage rate without health care benefits.
- C. In addition, all such covered employees must be provided paid time off, by either the accrual method or the lump sum method, as described in the Living Wage Ordinance.
- D. The **Living Wage Ordinance Written Declaration** should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.
- E. Living Wage Requirements: All covered employees, including those of the Vendor's subcontractors, providing services pursuant to the Vendor's contract, shall be paid wage rates in accordance with the Living Wage Ordinance, as adjusted. The Vendor and covered subcontractors, hereinafter referred to as "covered employer" may comply with this living wage provision by choosing to pay no less than the lower specified hourly wage rate when said employer also provides health benefits to its covered employees. Proof of the provision of health care benefits must be submitted to the County to qualify for the living wage rate for employees with health care benefits.
1. Covered employees shall be paid not less than bi-weekly and without subsequent deduction or rebate of any amount (except for such payroll deductions as are directed or permitted by law or a collective bargaining agreement). The covered employer shall pay living wage rates in accordance with federal and all other applicable laws such as overtime and similar wage laws.
  2. The covered employer must post in a prominent place at the site of the work and where paychecks are distributed, a notice (Living Wage rates poster) specifying the wages/benefits to be paid under the Living Wage Ordinance. This poster will be made available by the County. Vendors shall provide a copy of the requirements of the Living Wage Ordinance to any subcontractor submitting a bid/quote/proposal for a subcontract under this contract, prior to their submitting a bid to the Vendor.
  3. The covered employer shall provide the statement required by section 26-102(i) of the Living Wage Ordinance, in English, Spanish, and Creole ("three language statement") to each covered employee with the employee's first paycheck and every six (6) months thereafter in the manner set forth by the Living Wage Ordinance.

Living Wage - Indexing: The living wage rate and the health benefits payment shall be annually indexed, consistent with indexing methodology set forth in the Living Wage Ordinance. The County will publish living wage rates on an annual basis. **There will be no increase in contract prices paid by the County to the Vendor due to any increase in wages or other benefits, including paid time off, required to be paid or provided to employees covered by the Living Wage Ordinance based on annual indexing.**

## LIVING WAGE ORDINANCE REQUIREMENTS

- F. Sanctions for Unpaid Wages: In the event of any underpayment of required wage rates by the covered employer, civil and/or administrative penalties may be assessed to include sanctioning a covered employer by requiring the covered employer to pay wage restitution to the affected employee or subcontractor or by other means of sanctioning in accordance with the Living Wage Ordinance.
- G. Payroll; Basic Records; Reporting: Each covered employer shall maintain payroll records for all covered employees and basic records relating thereto and shall preserve them for a period of three (3) years beyond the termination or expiration of this contract. The covered employer shall make the covered employees' payroll records required available for inspection, copying or transcription by authorized representatives of the County for a period of three years from the termination date of any County Service Contract. Failure to submit the required reports upon request or to make records available may be grounds for termination of the contract. The service contractor is responsible for the submission of the information required by the Living Wage Ordinance and for the maintenance of records and provision of access to same by all covered subcontractors. The covered employer shall submit the payroll information required every six months, to the applicable using agency's Contract Administrator, including a copy of the complete payroll for one payroll period showing employer's payroll records for each covered employee working on the contract for covered services.
- H. Exemption: The covered employer may request approval from the Director of Purchasing for an exemption from the requirement to report and file payroll records every six months. Covered employers may submit an original [Application for Exemption from Living Wage Ordinance Reporting Requirements Form](#) to apply for an exemption from these reporting requirements, prior to award. Failure to submit timely may result in rejection of Application for Exemption. Exemptions based on wage history or contractual obligations (ex. Collective Bargaining Agreements) may be granted by the Director of Purchasing prior to contract award; however, an exemption may be canceled at any time by written notice to the covered employer. The reporting exemption does not apply to any new covered employees hired after the date the exemption was granted. For newly hired covered employees, the covered employer may submit an additional exemption application to the Contract Administrator prior to the renewal of contract by the County.
- I. Subcontracts: Covered employees of Vendor's subcontractors, providing covered services pursuant to the Vendor's contract shall be paid wage rates, as adjusted, in accordance with the Living Wage Ordinance. The Vendor shall insert in any subcontracts the applicable clauses as required by the Living Wage Ordinance and also a clause requiring the subcontractors to include these clauses in all other subcontracts. The Vendor shall be responsible for compliance by any subcontractor with the Living Wage Ordinance as it applies to their subcontract.
- J. Complaints and Hearings; Termination and Debarment: If a covered employee or service subcontractor employee believes that the employee is not being paid in accordance with the Living Wage Ordinance, the employee may file a complaint with the County's Professional Standards Section in accordance with the County's Living Wage Complaint Procedures. Complaints will be investigated, determinations issued, and hearings afforded to the effected parties in accordance with the County's Living Wage Complaint Procedure. Covered employers found to have violated the Living Wage Ordinance may suffer any or all sanctions provided for in the Living Wage Ordinance, including wage restitution, damages, termination or suspension of payment under the contract, termination of the contract, and debarment. The Living Wage Ordinance also provides employees and service subcontractors employees with a private right of action in court.
- K. Further information about Vendor's obligations under the Living Wage Ordinance, may be obtained from the Purchasing Division's website, including the Living Wage Ordinance, "three-language" statement, and yearly Living Wage poster at: <https://www.broward.org/Purchasing/pages/livingwageordinance.aspx>

## LIVING WAGE ORDINANCE WRITTEN DECLARATION

This completed and signed declaration should be returned with the Vendor's submittal. If not provided with the submittal, the Vendor must submit within three business days after the County's request. The Vendor may be deemed nonresponsive for failure to fully comply with the stated timeframes.

<b>Covered Employer Information</b>
Vendor Name: Click or tap here to enter text.
Address: Click or tap here to enter text.
Telephone Number: Click or tap here to enter text.
Local contact person: Click or tap here to enter text.
Email address: Click or tap here to enter text.
Solicitation No.: Click or tap here to enter text.
Solicitation Title: Click or tap here to enter text.
Bid/Proposal Amount: Click or tap here to enter text.
County department the contract will service: Click or tap here to enter text.
A brief description of the project or service provided: Click or tap here to enter text.
A statement of the wage level for all Covered Employees: Click or tap here to enter text.

In accordance with the Living Wage Ordinance:

1. Vendor agrees to pay its covered employees no less than: (select one)
  - \$ Click or tap here to enter amount. dollars per hour and are provided health care benefits during Click or tap here to enter text., valued at no less than \$ Click or tap here to enter amount. dollars per hour.
  - \$ Click or tap here to enter amount. dollars per hour and are not provided health care benefits.
2. Vendor agrees to provide its covered employees with paid time off in the following manner: (select one)
  - Accrual Method: Covered employees earn at least one (1) hour of paid time off for every thirty (30) hours worked. Under the accrual method, each covered employee of a service contractor shall earn at least one (1) hour of paid time off for every thirty (30) hours worked, provided that nothing in this section requires that total accrued paid time off, on an annual basis, exceed forty (40) hours.
  - Lump Sum Method: Covered employees are awarded no less than forty (40) hours of paid time off at the beginning of each twelve-month period of employment, which award must occur by 90 days after the covered employee's effective date of hire.

**LIVING WAGE ORDINANCE WRITTEN DECLARATION**

- 3. Vendor agrees to provide the applicable living wage statement regarding wage rates and requirements for paid time off with the covered employee's first paycheck or direct deposit receipt, and every six (6) months thereafter.

Provide all covered employees' names for the above referenced solicitation/contract:

Covered Employee Name:	Job Title and Classification:
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

OR

- Refer to attached covered employee list (upload in the Electronic Bidding System).

OR

- Covered employee list will be provided within three business days of Recommendation for Award/ Ranking or as otherwise approved by Contract Administrator (upload in the Electronic Bidding System).

Under penalties of perjury, I declare that I have read the foregoing Living Wage Ordinance Written Declaration and that the facts stated in it are true.

**Vendor Name:** Click or tap here to enter text.

**Authorized Signature:** \_\_\_\_\_

**Printed Name:** Click or tap here to enter text.

**Title:** Click or tap here to enter text.

**Vendor Name:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

## **ADDITIONAL LEGAL REQUIREMENTS**

The following provisions shall apply, and all capitalized terms shall be as defined in the Agreement.

### **Employee Retention:**

Notwithstanding the provisions of Section 26.41(a) of the Broward County Administrative Code, County and Contractor hereby stipulate and agree that Contractor and its Subcontractors are subject to and must fully comply with the employee retention procedures and requirements set forth in Section 26.41(c) of the Broward County Administrative Code, as amended, which are incorporated by reference as if fully restated herein.

### **Ensuring Uninterrupted Service:**

The continuous availability and provision of the Services required by this Agreement is important to the operations of the FLL and HWO Airports. County therefore has a proprietary interest in ensuring that the Services are not disrupted. Accordingly, Contractor shall take adequate measures to ensure that Contractor and its Subcontractors will be able to provide uninterrupted Services at the Airports throughout the Term. Such measures shall include, but are not limited to, Contractor's commitment, to the extent permitted by law, to enter into a labor peace agreement with applicable labor organization(s), which agreement prohibits the labor organization(s) and its members from picketing, work stoppages, boycotts, or other economic interference with the business of Contractor at the FLL and HWO Airports.

## CRIMINAL HISTORY SCREENING PRACTICES CERTIFICATION

The completed form should be returned with the Vendor's submittal. If not provided with the submittal, Vendor must submit the form within three business days after County's request. Vendor may be deemed nonresponsive for failure to fully comply within the stated timeframe.

[Section 26-125\(d\)](#) of the Broward County Code of Ordinances ("Criminal History Screening Practices") requires that a Vendor seeking a contract in the amount of \$100,000 or more with Broward County shall certify:

- A. Vendor has implemented, or will implement upon award of the contract, policies, practices, and procedures regarding inquiry into the criminal history of an applicant for employment, including a criminal history background check of any such person, that preclude inquiry into an applicant's criminal history until the applicant is selected as a finalist and interviewed for the position.
- B. This requirement shall apply only to positions located within the United States that will foreseeably perform work under a contract with Broward County.
- C. The failure of Vendor to comply with Section 26-125(d) at any time during the contract term shall constitute a material breach of the contract, entitling Broward County to pursue any remedy permitted under the contract and any other remedy provided under applicable law.
- D. If Vendor fails to comply with Section 26-125(d) at any time during the contract term, Broward County may, in addition to all other available remedies, terminate the contract and Vendor may be subject to debarment or suspension proceedings consistent with the procedures in Chapter 21 of the Broward County Administrative Code.

By signing below, Vendor certifies that it is aware of the requirements of Section 26-125(d) of the Broward County Code of Ordinances and certifies the following: (check only one box below).

- Vendor certifies that, for positions located within the United States that will foreseeably perform work under a contract with Broward County, it has implemented, or will implement upon award of the contract, policies, practices, and procedures regarding inquiry into the criminal history of an applicant for employment, including a criminal history background check of any such person, that preclude inquiry into an applicant's criminal history until the applicant is selected as a finalist and interviewed for the position.
- Vendor is exempt from the requirements of Section 26-125(d) of the Broward County Code of Ordinances because Vendor is required by applicable federal, state, or local law to conduct a criminal history background check in connection with potential employment at a time or in a manner that would otherwise be prohibited by this section, or because Vendor is a governmental agency.

**Vendor Name:** [Click or tap here to enter text.](#)

**Signature:** \_\_\_\_\_

**Printed Name:** [Click or tap here to enter text.](#)

**Title:** [Click or tap here to enter text.](#)

**Date:** [Click or tap to enter a date.](#)

**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT REQUIREMENTS  
COUNTY BUSINESS ENTERPRISE (CBE) GOAL PARTICIPATION**

- A. In accordance with [Section 1-81.3\(a\) of the Broward County Business Opportunity Act](#), Section 1-81 et seq. of the Broward County Code of Ordinances, (the “Act”), a County Business Enterprise (CBE) goal is applicable to this contract. All Vendors responding to this solicitation are required to utilize CBE firms to perform the assigned participation goal for this contract. Refer to **Instructions to Vendors** or **Special Instructions to Vendor** for assigned participation goal.
- B. The CBE participation goal is established based on the expected expenditure amount for the proposed scope of services for the project. The Office of Economic and Small Business Development (OESBD) does not include alternate items, optional services or allowances when establishing the CBE participation goal. If the County subsequently chooses to award any alternate items, optional services or allowances as determined by OESBD and the Contract Administrator to be related to the scope of services, OESBD may apply the established CBE participation goal. In such an instance, the County will issue a written notice to the successful Vendor that the CBE participation goal will also apply to the alternate items, optional services or allowances. Vendor shall submit all required forms pertaining to its compliance with the CBE participation goal, as applicable. Failure by Vendor to submit the required forms may result in the rejection of Vendor’s solicitation submittal prior to the award or failure to comply with the contract requirements may have an impact on the vendor performance evaluation post award, as applicable.
- C. CBE Program Requirements: Compliance with CBE participation goal requirements is a matter of responsibility; Vendor should submit all required forms and information with its solicitation submittal. If the required forms and information are not provided with the Vendor’s solicitation submittal, then Vendor must supply the required forms and information no later than three (3) business days after request by OESBD. Vendor may be deemed non-responsible for failure to fully comply with CBE Program Requirements within these stated timeframes.
1. Vendor should include in its solicitation submittal a **Letter of Intent Between Bidder/Offeror and County Business Enterprise (CBE) Subcontractor/Supplier** for each CBE firm the Vendor intends to use to achieve the assigned CBE participation goal. The form is available at the following link: <http://www.broward.org/EconDev/Documents/CBELetterOfIntent.pdf>
  2. If Vendor is unable to attain the CBE participation goal, Vendor should include in its solicitation submittal an **Application for Evaluation of Good Faith Efforts** and all of the required supporting information. The form is available at the following link: <http://www.broward.org/EconDev/WhatWeDo/Documents/GoodFaithEffortEval.pdf>
- D. OESBD maintains an online directory of CBE firms. The online directory is available for use by Vendors at <https://webapps4.broward.org/smallbusiness/sbdirectory.aspx>.
- E. For detailed information regarding the CBE Program contact the OESBD at (954) 357-6400 or visit the website at: <http://www.broward.org/EconDev/SmallBusiness/>
- F. If awarded the contract, Vendor agrees to and shall comply with all applicable requirements of the Business Opportunity Act and the CBE Program in the award and administration of the contract.

**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT REQUIREMENTS  
COUNTY BUSINESS ENTERPRISE (CBE) GOAL PARTICIPATION**

1. No party to this contract may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, or pregnancy in the performance of this contract.
2. All entities that seek to conduct business with the County, including Vendor or any Prime Contractors, Subcontractors, and Bidders/Offerors, shall conduct such business activities in a fair and reasonable manner, free from fraud, coercion, collusion, intimidation, or bad faith. Failure to do so may result in the cancellation of this solicitation, cessation of contract negotiations, revocation of CBE certification, and suspension or debarment from future contracts.
3. If Vendor fails to meet or make Good Faith Efforts (as defined in the Business Opportunity Act) to meet the CBE participation commitment (the "Commitment"), then Vendor shall pay the County liquidated damages in an amount equal to fifty percent (50%) of the actual dollar amount by which Vendor failed to achieve the Commitment, up to a maximum amount of ten percent (10%) of the total contract amount, excluding costs and reimbursable expenses. An example of this calculation is stated in [Section 1-81.7, Broward County Code of Ordinances](#).
4. Vendor shall comply with all applicable requirements of the Business Opportunity Act in the award of this contract. Failure by Vendor to carry out any of these requirements shall constitute a material breach of the contract, which shall permit the County to terminate this contract or to exercise any other remedy provided under this contract, the Broward County Code of Ordinances, the Broward County Administrative Code, or other applicable laws, with all such remedies being cumulative.
5. Vendor shall pay its CBE subcontractors and suppliers, within fifteen (15) days following receipt of payment from the County, for all completed subcontracted work and supplies. If Vendor withholds an amount from CBE subcontractors or suppliers as retainage, such retainage shall be released and paid within fifteen (15) days following receipt of payment of retained amounts from the County.
6. Vendor understands that the County will monitor Vendor's compliance with the CBE Program requirements. Vendor must provide OESBD with a [Monthly Utilization Report \(MUR\)](#) to confirm its compliance with the Commitment agreed to in the contract; timely submission of the MUR every month throughout the term of the contract, including amendment and extension terms, is a condition precedent to the County's payment of Vendor under the contract.

**VENDOR QUESTIONNAIRE AND STANDARD CERTIFICATIONS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

The completed form, including standard certifications, should be submitted with the solicitation response. If a response requires additional information, the Vendor should upload a written detailed response with submittal; each response should be labeled to match the question number.

If not submitted with solicitation response, it must be submitted within three business days after County's written request. Failure to timely submit may affect Vendor's evaluation.

1. Legal business name: Click or tap here to enter text.
2. Doing Business As/Fictitious Name (if applicable): Click or tap here to enter text.
3. Federal Employer I.D. No. (FEIN): Click or tap here to enter text.
4. Dun and Bradstreet No.: Click or tap here to enter text.
5. Website address (if applicable): Click or tap here to enter text.
6. Principal place of business address: Click or tap here to enter text.
7. Office location responsible for this project: Click or tap here to enter text.
8. Telephone No.: Click or tap here to enter text. Fax No.: Click or tap here to enter text.
9. Generic e-mail for purchase orders: Click or tap here to enter text.  
(Broward County auto distributes purchase orders; to ensure Vendor receives purchase orders, a company accessible e-mail address is suggested.)

10. Type of business (check appropriate box):

- Corporation (specify the state of incorporation) Click or tap here to enter text.
- Sole Proprietor
- Limited Liability Company (LLC)
- Limited Partnership
- General Partnership
- Other – Specify: Click or tap here to enter text.

11. Authorized Contact(s):

Name: Click or tap here to enter text.	Name: Click or tap here to enter text.
Title: Click or tap here to enter text.	Title: Click or tap here to enter text.
E-mail: Click or tap here to enter text.	E-mail: Click or tap here to enter text.
Telephone No.: Click or tap here to enter text.	Telephone No.: Click or tap here to enter text.

12. List name and title of each principal, owner, officer, and majority shareholder:

a) Click or tap here to enter text.	d) Click or tap here to enter text.
b) Click or tap here to enter text.	e) Click or tap here to enter text.
c) Click or tap here to enter text.	f) Click or tap here to enter text.

**VENDOR QUESTIONNAIRE AND STANDARD CERTIFICATIONS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**For Questions 13 – 19, if any answer is “Yes”, specify details in an attached written response with submittal; each response should be labeled to match the question number.**

13. Is Vendor or any of its principals or officers currently a principal or officer of another organization?  
 Yes     No
14. Has Vendor, or any of its principals, officers, or predecessor organization(s), been debarred or suspended by any government entity within the last three years?     Yes     No
15. Has Vendor ever failed to complete any services and/or delivery of products during the last three years?  
 Yes     No
16. Have any voluntary or involuntary bankruptcy petitions been filed by or against Vendor, its parent or subsidiaries or predecessor organizations during the last three years?     Yes     No
17. Has Vendor’s surety ever intervened to assist in the completion of a contract or have Performance and/or Payment Bond claims been made to Vendor’s or its predecessor’s sureties during the last three years?  
 Yes     No
18. Has Vendor ever failed to complete any services and/or delivery of products during the last three years?  
 Yes     No
19. Has Vendor been terminated from a contract within the last three years?     Yes     No
20. Participation in Solicitation Development: By submission of this solicitation response, the Vendor certifies as follows (select one):
- I have not participated in the preparation or drafting of any language, scope, or specification that would provide my firm or any affiliate an unfair advantage of securing this solicitation.
  - I have provided information regarding the specifications and/or products listed in this solicitation. If this box is checked, provide the following:
    - Name of Person the information was provided to: [Click or tap here to enter text.](#)
    - Title: [Click or tap here to enter text.](#)
    - Date information provided: [Click or tap here to enter text.](#)
    - For what purpose was the information provided? [Click or tap here to enter text.](#)

**VENDOR QUESTIONNAIRE AND STANDARD CERTIFICATIONS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**Standard Certifications:**

**Drug-Free Workplace Certification**

In accordance with Section 287.087, Florida Statutes, whenever two or more submittals are tied, a submittal received from a Vendor that certifies it has implemented a drug-free workplace program shall be given preference in the award process.

The Vendor hereby certifies that: (only if Vendor is certifying it currently complies, check box)

- The Vendor hereby certifies that it has established a drug-free workplace program in accordance with the requirements of Section 287.087, Florida Statutes, (“Preference to businesses with drug-free workplace programs.”)

**Non-Collusion Certification**

Vendor shall disclose, to their best knowledge, any Broward County officer or employee, or any relative of any such officer or employee as defined in Section 112.3135 (1) (c), Florida Statutes, who is an officer or director of, or has a material interest in, the Vendor's business, who is in a position to influence this procurement. Any Broward County officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement. Failure of a Vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the Broward County Procurement Code.

The Vendor hereby certifies that: (select one)

- The Vendor certifies that this offer is made independently and free from collusion; or
- The Vendor is disclosing names of officers or employees who have a material interest in this procurement and is in a position to influence this procurement. Vendor must include a list of name(s), and relationship(s) with its submittal.

**Public Entities Crimes Certification**

In accordance with Public Entity Crimes, Section 287.133, Florida Statutes, a person or affiliate placed on the convicted vendor list following a conviction for a public entity crime may not submit on a contract: to provide any goods or services; for construction or repair of a public building or public work; for leases of real property to a public entity; and may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for Category Two for a period of 36 months following the date of being placed on the convicted vendor list.

The Vendor hereby certifies that: (check box)

- The Vendor certifies that no person or affiliates of the Vendor are currently on the convicted vendor list and/or has not been found to commit a public entity crime, as described in the statutes.

**VENDOR QUESTIONNAIRE AND STANDARD CERTIFICATIONS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**Scrutinized Companies List Certification**

Pursuant to Section 287.135, Florida Statutes, any company or other entity on the **Scrutinized Companies with Activities in Sudan List**, the **Scrutinized Companies with Activities in Iran Terrorism Sectors List**, or the **Scrutinized Companies or Other Entities that Boycott Israel List**, are prohibited from bidding on, submitting a proposal for, or entering into or renewing a contract with an agency or local governmental entity for goods or services of (a) \$100,000 or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company or other entity is on the Scrutinized Companies or Other Entities that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or (b) \$1,000,000 or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company or other entity is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or is engaged in business operations in Cuba or Syria.

The Vendor hereby certifies that: (check each box)

- The company or other entity is aware of the above cited requirements of Sections 287.135, 215.473, and 215.4725, Florida Statutes, regarding the above cited lists; and
- The company or other entity is eligible to participate in this solicitation and are not listed on the cited lists above; and
- If awarded the Contract, the company or other entity will immediately notify the County in writing if it is placed on the above cited lists.

**I hereby certify the information provided in this Vendor Questionnaire and Standard Certifications is true and correct\*:**

**Vendor Name:** [Click or tap here to enter text.](#)

**Signature:** \_\_\_\_\_

**Printed Name:** [Click or tap here to enter text.](#)

**Title:** [Click or tap here to enter text.](#)

**Date:** [Click or tap to enter a date.](#)

\* I certify that I am authorized to sign this solicitation response on behalf of the Vendor as indicated in Certificate as to Corporate Principal, designation letter by Director/Corporate Officer, or other business authorization to bind on behalf of the Vendor. As the Vendor's authorized representative, I attest that any and all statements, oral, written or otherwise, made in support of the Vendor's response, are accurate, true and correct. I also acknowledge that inaccurate, untruthful, or incorrect statements made in support of the Vendor's response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to PART XI of the Broward County Procurement Code. I certify that the Vendor's response is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a response for the same items/services, and is in all respects fair and without collusion or fraud. I also certify that the Vendor agrees to abide by all terms and conditions of this solicitation, acknowledge and accept all of the solicitation pages as well as any special instructions sheet(s).

Evaluation Criteria  
Security Guard Services for FLL and North Perry Airports

Vendors should organize their proposal in the same order as the Evaluation Criteria Response Form and label each section of your response using the subsection titles of the Evaluation Criteria (for example, 1. Management Structure and Professional Personnel, 2. Project Approach to Operating Program for the Service, 3. Past Performance, etc.). Refer to additional requirements in Instructions to Vendors.

**1. Ability of Professional Personnel (Maximum of 15 points):**

- 1.1. Describe the qualifications and relevant experience of the Project Manager, key staff, and subcontractors that are intended to be assigned to this project. Provide a summary of the following for the project manager, key staff, and subcontractors.
  - a) Identify at least two (2) continuous years of relevant experience within the last five (5) years at a government-regulated airport
  - b) Summary of their education, license(s), and certification(s)
  - c) Resume of the project manager, and all key personnel
  - d) Minimum qualifications and relevant experience of all subcontractor's key staff to be assigned to this project

**Points Value: 15**

**2. Project Approach (Maximum of 35 points):**

- 2.1. Describe the Prime Vendor's approach to the project including how subcontractors will be used in the project. Detailed specific information that clearly and fully illustrates the Vendor's understanding of the requirements, and the inherent risks associated with General Security Guard Services for Fort Lauderdale and North Perry Airports as described in the Specifications and Requirements.

**Point Value: 10**

- 2.2. Provide a detailed overview of the Vendor's plans and programs listed in Specifications and Requirements, 4. Plans and Manuals.

**Points Value: 10**

- 2.3. Describe Vendor's approach to staffing all positions and provide procedures for responding to holidays, surges, and/or emergencies.

**Points Value Total: 5**

- 2.4. Provide an Organizational Staffing Plan/Chart that depicts clearly identifies a chain of command and associated lines of communication that displays the Contractor's approach to meeting baseline staffing levels.

**Points Value: 10**

Evaluation Criteria  
Security Guard Services for FLL and North Perry Airports

**3. Past Performance (Maximum of 20 points):**

Describe Prime Vendor's experience on projects of similar nature (airports similar in passenger volume (enplanements) to FLL), scope and duration, along with a detailed description of satisfactory completion, both on time and within budget, for the past five (5) years. Provide a minimum of three (3) projects with references. The Prime Vendor should provide references for similar work performed to show evidence of qualifications and previous experience. Refer to **Vendor Reference Verification Form** and submit as instructed or within three business days after County's request. Only provide references for non-Broward County Board of County Commissioners contracts. For Broward County contracts, the County will review performance evaluations in its database for vendors with previous or current contracts with the County. The County considers references and performance evaluations in the evaluation of Prime Vendor's past performance.

**Additional Instructions:**

For each showcased project (max. 10 projects), furnish the following specifics:

- a) Brief Description
- b) Scope of Work
- c) Period of Performance
- d) Place of Performance
- e) Average Number of Employees on the contract per year

**Points Value Total: 20**

**4. Workload of the Contractor (Maximum of 5 points):**

For the Prime Vendor only, list all completed and active projects that Vendor has managed within the past five (5) years. In addition, list all projected projects that Vendor will be working on in the near future. Projected projects will be defined as a project(s) that Vendor is awarded a contract but the Notice to Proceed has not been issued. Identify any projects that Vendor worked on concurrently. Describe Vendor's approach to managing these projects. Were there or will there be any challenges for any of these listed projects? If so, describe how Vendor dealt or will deal with projects' challenges.

**Points Value: 5**

**5. Location (Maximum of 5 points):**

Refer to Location Certification Form and submit as instructed. Points shall be allocated as follows based on the vendor's selection of one of the five options in the Location Certification Form: Option 1 (0 points); Option 2 (5 points); Option 3 (3 points); Option 4 (points range from 0-5 depending on the composition of the joint venture); and Option 5 (0 points).

**Points Value: 5**

**6. Pricing (Maximum of 20 points):**

Refer to the Bid Table and submit pricing as instructed. Points value allocated for pricing will be based on the price proposed for years 1 through 2 of the initial term. Refer to the Instructions to Vendors for additional information.

Evaluation Criteria  
Security Guard Services for FLL and North Perry Airports

Total points awarded for price will be determined by applying the following formula:  
(Lowest proposed price/proposer's price) x 20 = Price Score.

**Points Value: 20**

**End of Section**

**Sign-In Sheet for Optional Pre-Proposal Meeting**  
**Security Guard Services for FLL and North Perry Airports**  
**RFP No. BLD2129654P1**

**Tuesday, September 30, 2025, 9:00 am at Broward County Airport Security Building (ASB)**

ID	Completion time	Name of Attendee:	Name of Vendor (County staff: list your department here):	Attendee's Phone Number:	Attendee's Email:	Are you a lobbyist?	Select all that apply:
1	9/30/25 8:27:37	Richard Zayas	United States Security Services, Inc.	727-200-6680	rzayas@unitedhq.com	No	Prime Contractor;
2	9/30/25 8:27:47	Joseph Rivera	Inter-con	786-876-1551	Joseph.rivera@icsecurity.com	No	Subcontractor/Subconsultant;
3	9/30/25 8:29:13	Richard Zayas	United States Security Services, Inc.	727-200-6680	rzayas@unitedhq.com	No	Prime Contractor;
4	9/30/25 8:35:49	Sean Tanner	PalAmerican Security	7274269910	stanner@palamerican.com	No	Prime Contractor;
5	9/30/25 8:43:22	Zac Tye	Security	3053546459	zac.tye@gmail.com	No	Subcontractor/Subconsultant;
6	9/30/25 8:43:30	Mariano Serru	Security Allinace	786 3769776	marianos@securityalliancegroup.com	No	Subcontractor/Subconsultant;
7	9/30/25 8:43:36	Omar Otero	VOK Protective Services inc	305-216-4848	Ootero@vokprotectiveservices.com	No	Prime Contractor;Broward County Certified SBE ;
8	9/30/25 8:44:38	Taylor McDonald	Allied Universal	9544157419	Taylor.mcdonal@aus.com	No	Prime Contractor;
9	9/30/25 8:45:08	Ronald Augustin	Tarian Group LLC	(305) 205-5261	ron@tariangroup.com	No	Prime Contractor;
10	9/30/25 8:45:41	Fernando Santiago	Dynamic integrated security	954 6695797	Fernando.santiago@dynamicintegrated.net	No	Prime Contractor;
11	9/30/25 8:46:03	Bill Scott	KR Contracting	9414136616	Bill.Scott@TrinityTechnologyGroup.com	No	Prime Contractor;
12	9/30/25 8:46:28	Roberto Sosa Ruiz	Lincoln Securty Services LLC	7862385985	rsosa@lincolnsecurityllc.com	No	Prime Contractor;
13	9/30/25 8:47:55	Lazaro Valdes	Dynamic Integrated Security	305-338-4395	Lazaro.valdes@dynamicintegrated.net	No	Prime Contractor;
14	9/30/25 8:48:07	James Pitts	Lincoln Security Services	(773) 796-7900	jpitts@lincolnsecurityllc.com	No	Prime Contractor;Subcontractor/Subconsultant;
15	9/30/25 8:56:36	Matthew Pommerville	Covenant Aviation Security	6198063069	Matt.pommerville@covenantsecurity.com	No	Prime Contractor;
16	9/30/25 8:56:46	Matthew Pommerville	Covenant Aviation Security	6198063069	Matt.pommerville@covenantsecurity.com	No	Prime Contractor;
17	9/30/25 8:57:27	Emilio Jara	PSI SECURITY AND INVESTIGATION	7862716935	emilio@psii.us	No	Prime Contractor;Subcontractor/Subconsultant;Broward County Certified SBE ;
18	9/30/25 8:57:47	William Charon	PSI Security and investigation	7864479142	William@psii.us	No	Prime Contractor;Subcontractor/Subconsultant;Broward County Certified SBE ;
19	9/30/25 8:58:20	Angelo santiago	Global security associates	5166478858	Asantiago@globaleliteinc.com	No	Prime Contractor;
20	9/30/25 8:58:24	Amiel Jackson	ACTS Aviation Security Inc	773-251-3538	CRyder@acts-sec.com	No	Prime Contractor;
21	9/30/25 8:58:24	Jossy Stamm	Global Security	9546041029	Jstamm@globaleliteinc.com	No	Prime Contractor;
22	9/30/25 8:58:25	Pam Johnson	Westmoreland Protection Agency	954-318-0532	pjohnson@wpafila.com	No	Prime Contractor;
23	9/30/25 8:59:12	Paul Spence	Westmoreland Protection Agency Inc	954 318 0532	pspence@wpafila.com	No	Prime Contractor;
24	9/30/25 8:59:18	Donnie Hixon	Veterans Security Corps of America	8136060793	dhixon@vscguards.com	No	Broward County Certified SBE ;Broward County Certified CBE ;Broward County Certified
25	9/30/25 9:00:25	Chris St.Clair	Trident Security Solutions	7573485817	chris.stclair@trident-llc.com	No	Federal DBE;
26	9/30/25 9:01:04	Asdel Vazquez	Nation Security Services	305-302-2000	Asdel@nationsecurity.com	No	Prime Contractor;
27	9/30/25 9:01:04	Mario Ramos	Nation Security Services	305-518-8645	Mario@nationsecurity.com	No	Prime Contractor;
28	9/30/25 9:35:16	Katyana Plummer	American guards services	7869853662	Kplummer@americanguardservices.com	No	Subcontractor/Subconsultant;
29	9/30/25 10:25:20	Pouchon Guersaint	American guards services	3052403837	pouchon2005@live.com	No	Subcontractor/Subconsultant;



**Sign-In Sheet for Optional Site Visit  
Security Guard Services for FLL and North Perry Airports  
RFP No. BLD2129654P1**

**Tuesday, September 30, 2025, 11:00 am at Broward County Airport Security Building (ASB)**

ID	Completion time	Name of Attendee:	Name of Vendor (County staff: list your department here):	Attendee's Phone Number:	Attendee's Email:	Are you a lobbyist?	Select all that apply:
1	9/30/25 10:28:42	Omar Otero	VOK Protective Services inc.	305-216-4848	Ootero@vokprotectiveservices.com	No	Prime Contractor;Subcontractor/Subconsultant;Broward County Certified SBE ;
2	9/30/25 10:30:45	Roberto Sosa Ruiz	Lincoln Security Services LLC	7862385985	rsosa@lincolnsecurityllc.com	No	Prime Contractor;
3	9/30/25 10:31:14	Zac Tye	Marksman security	3053546459	zac.tye@gmail.com	No	Prime Contractor;
4	9/30/25 10:31:23	Matthew Pommerville	Covenant Aviation Security	6198063069	Matt.pommerville@covenantsecurity.com	No	Prime Contractor;
5	9/30/25 10:31:44	Katyana Plummer	American Guard Services	7869853662	Kplummer@americanguardservices.com	No	Subcontractor/Subconsultant;
6	9/30/25 10:32:22	Pouchon Guersaint	American guards services	3052403837	pouchon2005@live.com	No	Subcontractor/Subconsultant;
7	9/30/25 10:33:05	Mariano Serru	Security Alliance	786 3769776	marianos@securityalliancegroup.com	No	Subcontractor/Subconsultant;
8	9/30/25 10:33:40	James Pitts	Lincoln Security Services	(773) 796-7900	jpitts@lincolnsecurityllc.com	No	Prime Contractor;Subcontractor/Subconsultant;
9	9/30/25 10:33:42	Paul Spence	Westmoreland Protection Agency Inc	954 318 0532	pspence@wpafila.com	No	Prime Contractor;
10	9/30/25 10:33:58	Angelo santiago	Global security associates	5166478858	Asantiago@globaleliteinc.com	No	Prime Contractor;
11	9/30/25 10:34:18	Taylor McDonald	Allied Universal	9544157419	Taylor.McDonald@aus.com	No	Prime Contractor;
12	9/30/25 10:34:29	Lazaro valdes	Dynamic integrated security	305-338-4395	Lazaro.valdes@dynamicintegrated.net	No	Prime Contractor;
13	9/30/25 10:40:50	Jossy Stamm	Global Security	9546041029	Jstamm@globaleliteinc.com	No	Prime Contractor;
14	9/30/25 10:41:51	Joseph Rivera	Inter-con	786-876-1551	Joseph.rivera@icsecurity.com	No	Subcontractor/Subconsultant;
15	9/30/25 10:42:21	Uzoma Chukwuocha	CHIADA corporation	7868309774	uzomachukwuocha15@gmail.com	No	Prime Contractor;Federal DBE;Broward County Certified ACDBE;
16	9/30/25 10:42:25	Pam Johnson	Westmoreland Protection Agency	954-318-0532	pjohnson@wpafila.com	No	Prime Contractor;
17	9/30/25 10:49:17	Uzoma Chukwuocha	CHIADA Security	7868309774	uzomachukwuocha15@gmail.com	No	Prime Contractor;Broward County Certified ACDBE;Federal DBE;
18	9/30/25 10:49:38	Ronald Augustin	Tarian Group LLC	(305) 205-5261	ron@tariangroup.com	No	Prime Contractor;
19	9/30/25 10:49:43	Mario Ramos	Nation Security Services	305-518-8645	Mario@nationsecurity.com	No	Prime Contractor;
20	9/30/25 10:50:00	Asdel Vazquez	Nation Security Services	305-302-2000	Asdel@nationsecurity.com	No	Prime Contractor;
21	9/30/25 10:50:03	william scott	KR Contracting	9414136616	Bill.scott@trinitytechnologygroup.com	No	Prime Contractor;
22	9/30/25 10:50:45	Donnie Hixon	Veterans Security	8136060793	dhixon@vscguards.com	No	Subcontractor/Subconsultant;Broward County Certified SBE ;Broward County Certified CBE ;Broward County Certified ACDBE;Prime Contractor;Broward County Staff or Consultant Representing Broward County ;
23	9/30/25 10:53:11	Richard Zayas	United States Security Services, Inc.	727-200-6680	rzayas@unitedhq.com	No	Prime Contractor;



**EXHIBIT C**  
**Minimum Insurance Requirements for the**  
**Terminal Security Services**

TYPE OF INSURANCE	ADD L INSD	SUBR WVD	MINIMUM LIABILITY LIMITS		
				Each Occurrence	Aggregate
<b>GENERAL LIABILITY - Broad form</b> <input checked="" type="checkbox"/> Commercial General Liability <input checked="" type="checkbox"/> Premises-Operations <input type="checkbox"/> XCU Explosion/Collapse/Underground <input checked="" type="checkbox"/> Products/Completed Operations Hazard <input checked="" type="checkbox"/> Contractual Insurance <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Personal Injury <input checked="" type="checkbox"/> Mobile equipment <b>Per Occurrence or Claims-Made:</b> <input checked="" type="checkbox"/> Per Occurrence <input type="checkbox"/> Claims-Made <b>Gen'l Aggregate Limit Applies per:</b> <input type="checkbox"/> Project <input type="checkbox"/> Policy <input type="checkbox"/> Loc. <input type="checkbox"/> Other _____ <input type="checkbox"/> Sudden and accidental Pollution	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bodily Injury		
			Property Damage		
			Combined Bodily Injury and Property Damage	\$3 mil	
			Personal Injury		
			Products & Completed Operations		
<b>AUTO LIABILITY</b> <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Owned <input checked="" type="checkbox"/> Hired <input checked="" type="checkbox"/> Non-owned <input checked="" type="checkbox"/> Any Auto, If applicable <i>Note: May be waived if no driving will be done in performance of services/project.: must submit company letter stating no vehicles used in operation.</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bodily Injury (each person)		
			Bodily Injury (each accident)		
			Property Damage		
			Combined Bodily Injury and Property Damage	\$5 mil airside \$1 mil landside \$300 k if vehicles not used in security services	
<input type="checkbox"/> <b>EXCESS LIABILITY / UMBRELLA</b> <b>Per Occurrence or Claims-Made:</b> <input type="checkbox"/> Per Occurrence <input type="checkbox"/> Claims-Made	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Note: May be used to supplement minimum liability coverage requirements.		
<input checked="" type="checkbox"/> <b>WORKER'S COMPENSATION</b> <i>Note: U.S. Longshoremen &amp; Harbor Workers' Act &amp; Jones Act is required for any activities on or about navigable water.</i>	N/A	<input checked="" type="checkbox"/>	Each Accident		<b>STATUTORY LIMITS- If the Company is exempt from Workers' Compensation Coverage, please provide a letter on company letterhead or a copy of the State's exemption which documents this status and attaché to the Certificate of Insurance for approval.</b>
<input checked="" type="checkbox"/> <b>EMPLOYER'S LIABILITY</b>			Each Accident	\$1mil	
<input checked="" type="checkbox"/> <b>PROFESSIONAL LIABILITY E&amp;O</b>	✓	<input checked="" type="checkbox"/>	If claims-made form:		\$2mil
			Extended Reporting Period of:	2 years	
			*Maximum Deductible:	\$50k unless approved by BCAD Risk	
<b>Description of Operations:</b> "Broward County" shall be listed as Certificate Holder and endorsed as an additional insured for liability, except as to Professional Liability. County shall be provided 30 days written notice of cancellation, 10 days' notice of cancellation for non-payment. Vendor insurance shall provide primary coverage and shall not require contribution from the County, self-insurance or otherwise. Any self-insured retention (SIR) must be declared to and approved by County and may require proof of financial ability to meet losses. Vendor is responsible for all coverage deductibles unless otherwise specified in the agreement.					

**CERTIFICATE HOLDER:**  
 Broward County  
 320 Terminal Drive  
 Suite 200  
 Fort Lauderdale, FL 33315 Security

Risk Management Division:  Digitally signed by Tracy Meyer  
 Date: 2025.09.29 14:09:05 -04'00'

# SPECIFICATIONS AND REQUIREMENTS

## Security Guard Services for Fort Lauderdale-Hollywood International Airport and North Perry Airport

Broward County Aviation Department (BCAD) manages and operates Fort Lauderdale-Hollywood International Airport (FLL) and North Perry (HWO) Airport.

As a federally regulated airport, Fort Lauderdale-Hollywood International Airport (FLL) requires employee screening per 49 CFR 1542.103(a) and TSA-NA-23-02, and to comply with the Airport Security Plan (ASP).

FLL's Contract Security Services (CSS) program spans across a multitude of posts, including but not limited to terminal buildings, curbside, employee screening checkpoints, ad hoc requirements and perimeter gates. Additionally, the objectives of the program include insider threat deterrence, preventing unauthorized persons, as well as authorized persons but with unauthorized items, from entering secured areas of FLL airport, as well as North Perry (HWO) airport.

Operational Post requirements are as follows:

### FLL

**Level 1 Officer (unarmed):** Sixty-seven (67) positions **per shift** – 24/7/365  
Security Operations Center Specialist: Two (2) positions **per shift** – 24/7/365  
Supervisor: 7 positions **per shift** – 24/7/365  
Training Coordinator: One (1) position – 40 hours a week  
**Operations** Manager: One (1) position – 40 hours a week  
Project Manager: One (1) position – 40 hours a week  
Vehicles: Four (4) vehicles

### HWO

**Level 1 Officer (unarmed):** Two (2) positions **(one shift per day)** – 7/365  
Vehicles: One (1) vehicle

In addition, operational post requirements may change for a variety of reasons, including but not limited to Transportation Security Agency (TSA) regulations, Airline operational needs, security threats as well as infrastructure expansions. As such, FLL retains sole discretion in the adjustment, increase or decrease, creation or deletion of any posts it deems necessary to maintain TSA regulatory compliance and strong security posture over the term of the contract.

## 1. SERVICES

### 1.1. Airport Terminal Inspections

- A. Merchandise Inspections: Merchandise inspections consist of screening concession merchandise entering the sterile concourses, and similar security tasks approved in advance and in writing by the Contract Security Services Administrator. Assigned CSS personnel must respond to inspection stations at sterile concourse elevators (or alternate access control stairwells) at pre-arranged block inspection periods with the Airport concessionaire(s) and/or vendor delivery staff.

- B. Employee Inspections: Employee inspections consist of inspections of credentialed (badged) employees and escorted visitors(s) for prohibited items, and similar security tasks approved in advance and in writing by the Contract Security Services Administrator. Assigned CSS Personnel will use x- ray machines, handheld metal detectors, explosive trace detection technology, and walk-through threat detection technology, as necessary, to prevent the entry of prohibited items into the Airport's secured areas. These inspections are conducted 24/7/365 at all of FLL's terminals, with all employees being inspected (County, airlines, concessionaires, etc.) unless exceptions are made in the Post Orders.
- C. Secure Exit Lanes: Securing exit lanes consist of prevention of unauthorized persons and prohibited items entry through the exit lanes. CSS Personnel are assigned to access control points to secure the exit lanes and similar security tasks approved in advance and in writing by the Contract Security Services Administrator.

## 1.2. Airport Airside and Landside Operations

- A. Airside and landside operations: Airside and landside operations consists of staffing access control points; traffic management; patrolling landside and airside areas (including parking lots, Broward County Aviation Department (BCAD) offices, construction sites, etc.); responding to alarms and emergencies; enforcing local, state, and federal statutes and ordinances; conducting personnel, vehicular, and facility checks and inspections; providing crowd control; staffing access control points; escorting persons and equipment; and performing similar security tasks approved in advance and in writing by the Contract Security Services Administrator.
- B. Perimeter Gate Security Operations: Perimeter gate security operations consist of deploying CSS Personnel to post(s), some of which are 24/7/365, at the Airport's perimeter airfield entry gates to check credentials and prevent persons and vehicles from gaining unauthorized access to restricted areas. This includes a physical search of individuals and vehicles for prohibited items.
- C. Special Posts: Special Posts consist of providing fixed and mobile security services at specified locations at the Airport not already encompassed in the Post Orders, including, but not limited to terminal areas, the Airport Operations Area, and construction posts. Upon written notice, Contractor must be able to provide required security needs of any given project (i.e., provide adequate Officers to staff the positions described in the project requirements). Precise project staffing requirements will be provided by a BCAD Program Manager (designated by the Contract Security Services Administrator), and Contractor shall subsequently coordinate with this focal point to provide required staffing and vehicle(s), as necessary. Security services for construction-related projects will vary based on construction activity, scope, type, and location.

## 1.3. Airport Security Control

Security Control: This post includes receiving and responding to calls from airport employees regarding airport security concerns; transferring any received emergency

calls to 911 for BSO dispatch; creating service requests for BCAD's Security personnel response; changing Airport access and lock conditions portals upon request; entering data into various systems; finding information for callers in various systems; and using trained methods of evaluation, classification, and prioritization to ensure the caller's concern are accurately and appropriately handled based on the circumstances. Security Operations Center Specialists (Specialists) must only work the "Security Control" post, and the "Security Control" post is only to be worked by Specialists. Specialists must be able to remain calm and focused under emergency conditions. Specialists will operate out of the Airport Operations Control Center (AOCC), or other locations as authorized by the Contract Security Services Administrator.

#### 1.4. North Perry Airport ("HWO") Security

HWO Operations: HWO assigned CSS personnel will patrol (in a vehicle) the perimeter fence line (including gates); respond to BCAD facilities and tenant facilities to perform security tasks; staff access control points; respond to alarms and emergencies; enforce local, state, and federal statutes and ordinances; conduct personnel, vehicular, and facility checks and inspections; provide crowd control; escort persons and equipment; and perform similar security tasks approved in advance and in writing by the Contract Security Services Administrator.

#### 1.5. Ad hoc Requirements

Airport operations are a complex and continuous system that function 24 hours a day, 7 days a week, 365 days a year. Regardless of holidays, weather conditions, or time of day, the airport must remain compliant year-round with all applicable regulatory security compliance mandates. Due to the dynamic nature of air travel, unexpected needs or tasks can arise at any moment demanding immediate response and adaptability. To ensure and maintain safety, efficiency, and service continuity, FLL retains sole discretion in the adjustment, increase or decrease, creation or deletion of any posts it deems necessary.

## 2. STAFFING AND OPERATIONS

Services actually performed in accordance with the Agreement shall be invoiced and paid at the applicable **loaded** rates per term for the duration of the contract **which shall include but not limited to wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc.** Contractor shall provide CSS Personnel in sufficient number to properly provide the Services. For planning purposes only, the estimated annual hours for services are provided in Table 1; and the actual hours required may vary due to ad hoc requirements per Section 1.5.

No minimum or maximum number of hours of work is expressed or implied based on the number of hours listed in Table 1. The Contract Security Services Administrator may request increases or decreases in services or hours in writing based on the Airport needs, and the Contractor shall promptly implement any such requested increases or decreases; provided. In addition, the estimated maximum hours of services stated in Table 1 shall never be exceeded for any applicable Contract Year without prior approval by the Contract Security Services Administrator, in consultation with the Contract Administrator. All hours worked must be approved in writing through a Staffing Report. Hours of services must be invoiced according to the actual

level of service performed (e.g. a Supervisor performing Officer services will be billed at the Officer rate).

**Table 1: Estimated Hours for Services** (for planning purposes only)

Estimated Maximum Annual Hours for Services	
CLASSIFICATION	HOURS FOR SERVICES
<b>Level 1 Officer (unarmed)</b>	621,912
<b>Level 1 Officer (unarmed) (Overtime/Holiday)*</b>	23,633
Security Operations Center Specialist	20,333
Security Operations Center Specialist (Overtime/Holiday)*	634
Supervisor	59,587
Supervisor (Overtime/Holiday)*	2,218
Training Coordinator	2080
<b>Operations Manager</b>	2080
Project Manager	2080

**\*Holiday pay will be observed only on the following days: New Year’s Day, Dr. Martin Luther King Day, President’s Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day, Day After Thanksgiving, Christmas Day. This same rate may only be used outside of the aforementioned Holidays when an ad hoc request is made with less than 72 hours’ notice from the request’s start date.**

2.1. CSS Personnel

All Contract Security Staff (Officers, Supervisors, and Managers) must possess and maintain Security Officer license “Class D” in accordance with FL Statute 493.6111, 6301, and 6303 throughout the span of the contract. **The Contractor shall assure that all personnel assigned to the Agreement meet the applicable qualification criteria specific to the CCS Personnel Classification with no additional cost to the County.**

CSS Personnel **Classifications** shall consist of the following:

A. **Level 1 Officer (unarmed)**: Contractor shall provide as many Officers as required by the Contract Security Services Administrator (refer to Table 1 – Estimated Hours for Services). This is only an estimate, and the actual hours needed may vary. The County shall only be billed for direct services provided and at the position classification on the staffing report. Personnel must be invoiced according to the actual level of service performed.

- Qualifications: **Level 1 Officers (unarmed)** must meet ~~both~~ **all** of the following criteria:
  - 1) At least one (1) year of verifiable security experience; ~~and~~
  - 2) A high school diploma or GED;
  - 3) **Active Florida Class “D” Security Officer License;**
  - 4) **Valid Florida driver’s license**
  - 5) **Successful completion of background screening;**
  - 6) **Medical clearance with drug testing;**
  - 7) **Honorable discharge from the military where applicable; and**
  - 8) **Speak and write English.**

- Scope: Officers perform security tasks identified in Section 1, Services at the posts approved in writing through official Post Orders by the Contract Security Services Administrator.

B. Security Operations Center Specialist: Contractor shall provide as many Security Operations Center Specialists (Specialists) as required by the Contract Security Services Administrator. Refer to Table 1 – Estimated Hours for Services, this is only an estimate, and the actual hours needed may vary. The County shall only be billed for direct services provided and at the position classification on the staffing report. Personnel must be invoiced according to the actual level of service performed.

- **Qualifications**: Security Operations Center Specialists ~~Qualifications~~ must meet ~~both~~ **all** of the following criteria:

- 1) At least two (2) years of verifiable security experience; ~~and~~
- 2) A high school diploma or GED;
- 3) **Active Florida Class “D” Security Officer License;**
- 4) **Valid Florida driver’s license;**
- 5) **Successful completion of background screening;**
- 6) **Medical clearance with drug testing;**
- 7) **Honorable discharge from the military where applicable; and**
- 8) **Speak and write English.**

- Scope: Security Operations Center Specialists conduct “Security Control” operations. This includes receiving and responding to calls from airport employees regarding their concerns; transferring any received emergency calls to 911 for BSO dispatch; creating service requests for Aviation Department Security personnel to respond to; changing access and lock conditions at Airport portals upon request; entering data into various systems and use said systems to find information for callers; and using trained methods of evaluation, classification, and prioritization to ensure the caller’s concern has been accurately and appropriately handled based on the circumstances. They must be able to remain calm and focused under emergency conditions. The Security Control post is only to be performed by Specialists.

C. Supervisor: Contractor shall provide as many Supervisors as may be required by the Contract Security Services Administrator. The County shall only be billed for direct services provided and at the position classification on the staffing report. Personnel must be invoiced according to the actual level of service performed.

- Qualifications: Supervisors must ~~have at least one (1) year of supervisory experience in security and have a high school diploma or GED~~ **meet all of the following criteria**:

- 1) **At least two (2) years of experience in law enforcement, in the military, or at a security firm as a supervisor or equivalent title;**
- 2) **High school diploma or GED;**

- 3) Active Florida Class "D" Security Officer License for a minimum of two years;**
- 4) Valid Florida driver's license;**
- 5) Successful completion of background screening;**
- 6) Medical clearance with drug testing;**
- 7) Honorable discharge from the military where applicable; and**
- 8) Speak and write English.**

- Scope: Supervisors will provide on-site supervision and training to Officers and Specialists to ensure that such CSS Personnel understand and properly perform their assigned duties and adhere to all operating procedures, Post Orders, and safety and security directives. Supervisors will also ensure proper staffing; inspect Officers for proper attire and credentials; ensure incident reports are completed and submitted; respond to events involving Officers; assist Aviation Department Security; conduct post inspections; conduct mobile and foot patrols; arrange relief as needed; and perform similar security functions, as determined in advance and in writing by the Contract Security Services Administrator, at the posts approved in writing by the Contract Security Services Administrator.

D. Training Coordinator: Contractor shall provide one (1) Training Coordinator (TC). The TC will be the County's point of contact for all training needs and must be accessible for at least forty (40) hours a week. Any changes to TC training curriculums must be routed through and approved by the Contract Security Services Administrator before taking effect.

- Qualifications: The TC must ~~have at least two (2) years of verifiable teaching or training experience~~ **meet all of the following criteria:**

- 1) Two (2) years of verifiable teaching or training experience;**
- 2) Certified Protection Officer Instructor (CPOI) or Class "DI" Security Officer Instructor License;**
- 3) High school diploma or GED;**
- 4) Valid Florida driver's license;**
- 5) Successful completion of background screening;**
- 6) Medical clearance with drug testing;**
- 7) Honorable discharge from the military where applicable; and**
- 8) Speak and write English.**

- Scope: The TC will train all Officers, Specialists, and Supervisors in their respective duties. The TC will reference the Airport Security Plan (ASP) and all other additional materials provided by the County, create lesson plans and graded exams for the CSS Personnel being trained. These lesson plans and graded exams will only be executed following approval from the Contract Security Services Administrator.

E. Assistant Project Operations Manager: Contractor shall provide one (1) Assistant

**Project Operations** Manager who is on site at the Airport for at least forty (40) hours per week.

- Qualifications: ~~The Assistant Project Manager must have a bachelor's degree (or higher) from an accredited institution and at least two (2) years of supervisory experience in security.~~ **The Operations Manager must meet all of the following criteria:**

- 1) At least three (3) years of experience in law enforcement, in the military, or at a security firm as a supervisor or equivalent title;**
- 2) Active Florida Class "D" Security Officer License for a minimum of two years;**
- 3) High school diploma or GED;**
- 4) Valid Florida driver's license;**
- 5) Successful completion of background screening;**
- 6) Medical clearance with drug testing;**
- 7) Honorable discharge from the military where applicable; and**
- 8) Speak and write English.**

- Scope: The ~~Assistant Project~~ **Operations** Manager will be responsible for directing the daily operations of the services provided by Contractor and for overseeing all subordinate staff. The ~~Assistant Project~~ **Operations** Manager must have full authority to act on behalf of Contractor in performing services and immediately respond to situations when requested by the County.

F. **Project Manager:** Contractor shall provide one (1) Project Manager. The Project Manager must be accessible via cellphone at all times (24/7) and on site at the Airport at least forty (40) hours per week. The Project Manager must be able to physically report to the Airport within forty-five (45) minutes.

- Qualifications: ~~The Project Manager must have a bachelor's degree (or higher) from an accredited institution and at least two (2) years of supervisory experience in security.~~ **The Project Manager must meet all of the following criteria:**

- 1) At least four (4) years of experience in law enforcement, in the military, or at a security firm as a supervisor or equivalent title;**
- 2) Active Florida Class "D" Security Officer License for a minimum of two years;**
- 3) High school diploma or GED;**
- 4) Valid Florida driver's license;**
- 5) Successful completion of background screening;**
- 6) Medical clearance with drug testing;**
- 7) Honorable discharge from the military where applicable; and**
- 8) Speak and write English.**

- Scope: The Project Manager will be responsible for the overall management

and coordination of the services, must have full authority to act on behalf of the Contractor in performing services, and will act as the Contractor's central point of contact with the Contract Security Services Administrator and the Contract Security Services Administrator.

- The Project Manager will be responsible for staffing the security management operation, facilitating performance of the Agreement and coordinating with the ASC or designee.

G. Additional Qualifications for all CSS Personnel **Classifications**. All CSS Personnel providing services must meet the following additional qualifications unless otherwise agreed in writing by the Contract Security Services Administrator:

- 1) Must be at least ~~twenty-one (21)~~ **eighteen (18)** years of age.
- 2) ~~Must have and maintain a valid Class "D" Security Officer license from the State of Florida, pursuant to Section 493, Florida Statutes.~~
- 3) If providing Services at the Airport, must have and maintain an Airport Issued Identification Media (badge) as required by Section 2-43 of the Code, and a Customs and Border Protection Seal, and pass all background checks and tests necessary to obtain same.
- 4) Must complete all emergency training required by Section 2-43 of the Code, and any other training required by the Agreement.
- 5) ~~Must have and maintain a valid State of Florida Driver's license if required by the Post Orders for the post assigned.~~
- 6) Must be able to communicate proficiently (both orally and in writing) in English. CSS Personnel must be fully literate in English (i.e., able to read, write, speak, understand, and be understood).
- 7) Must be able to identify and manipulate power switches on inspection equipment, distinguish all colors displayed on such equipment, and explain what each color signifies.
- 8) Must be able to hear and respond to audible alarms.
- 9) Must be physically capable of performing the inspections required by the Agreement, including, but not limited to, opening and closing latches, zippers, and screw caps; removing or feeling beneath the contents of containers; and reaching all sides and compartments of bags.
- 10) Must be physically capable of handling and manipulating baggage, containers, and other objects that are subject to screening.
- 11) Must be physically capable of performing hand-held metal detector inspections of individuals and reaching all parts of the individual's body with one hand.
- 12) Must be able to legally work in the United States, verified through a form such as an I-9 or approved work visa.
- 13) Contractor must submit employee files for County approval **when requested**. County will **then** review Contractors' employees' qualifications and background.
- 14) Skills required of all CSS Personnel. CSS Personnel performing the aforementioned Services must be able to:
- 15) Read, understand, and execute Post Orders.
- 16) Inspect personnel and vehicles, visually and through use of approved technology.
- 17) Think critically and respond to incidents and audible alarms as necessary.
- 18) Cooperate in a team environment and follow Supervisor orders.

- 19) Remain calm and professional in high stress situations.
- 20) Assist customers and employees as needed.

The Contract Security Services Administrator may request that CSS Personnel who fail to comply with the above requirements be prohibited from providing Services. Contractor shall comply with any such request by prohibiting such CSS Personnel from providing Services.

## 2.2. Key Personnel

Contractor shall ensure that the persons responsible for performance of the services under the Agreement, (collectively identified below as “Key Personnel”), are appropriately trained and experienced, and have adequate time and resources to perform in accordance with the terms of the Agreement. Updates in Key Personnel do not require an Amendment to the Agreement.

A. The Key Personnel shall be as follows:

- |   |     |
|---|-----|
| 1) Project Manager  | TBD |
| 2) <del>Assistant Project</del> <u>Operations</u> Manager | TBD |
| 3) Training Coordinator                                   | TBD |

B. To the extent Contractor seeks or is required to make any change to the composition of the Key Personnel, Contractor shall provide the Contract Security Services Administrator advance written notice within thirty (30) days (or as much notice as possible if thirty (30) days’ notice is not possible) regarding such changes, the management plan associated with such changes, and resumes of individuals that are

proposed to replace the Key Personnel. Contractor must receive the Contract Security Services Administrator’s written consent before any change in the Key Personnel.

C. If the Contract Security Services Administrator determines that any of the Key Personnel have failed to perform the Key Personnel’s duties, then in addition to all other rights under the Agreement, the Contract Security Services Administrator shall have the right to require Contractor to replace such Key Personnel. The Contract Security Services Administrator shall notify Contractor in writing of its demand for replacement and shall allow Contractor thirty (30) days from the date of such notice to affect replacement. Contractor must receive the Contract Security Services Administrator’s prior written consent of the replacement Key Personnel.

D. County is not responsible for any additional costs associated with a change in the Key Personnel.

E. Contractor shall provide the Contract Security Services Administrator with the daily schedule for the Key Personnel and shall notify the Contract Security Services Administrator of any changes to that schedule.

F. In the event the Project Manager is absent, regardless of the reason, Contractor must notify the Contract Security Services Administrator within twenty-four (24) hours prior to the absence and replace the Project Manager during the absence. Contractor must

receive the Contract Security Services Administrator's written consent prior to the actual replacement.

### 2.3. Staffing/Scheduling

- A. Contractor shall provide CSS Personnel in sufficient number to properly provide the Services. Estimated hours are provided in Table 1 for planning purposes only as actual services may vary. No minimum number of work hours is expressed or implied based on the number of hours listed in Table 1. The Contract Security Services Administrator may request in writing, an increase or decrease in services or hours based on the Airport needs, and Contractor shall promptly implement any such requested increases or decreases; provided, however, the maximum compensation stated in the Agreement for the applicable contract year shall not be exceeded without prior approval. All hours worked must be approved in writing through a Staffing Report. **Contractor shall also provide the Contract Security Services Administrator with an up-to-date list of all employees assigned to this contract by the 15<sup>th</sup> calendar day of every month.**
- B. Contractor must maintain an active recruiting and screening program sufficient to provide the number of CSS Personnel requested by the Contract Security Services Administrator.
- C. Contractor should maintain a viable incentive program to deter employee attrition and promote stability in the workforce.
- D. Contractor shall ensure that its CSS Personnel are appropriately trained, qualified, and experienced.
- E. At least thirty (30) days before the Commencement Date, or before such other date approved in writing by the Contract Security Services Administrator, Contractor shall provide the Contract Security Services Administrator a transition plan outlining the services to be provided upon the Commencement Date, completed Post Orders, the training program implementation/completion dates, and any other transition-related items required in writing by the Contract Security Services Administrator to ensure proper performance of the Services upon the Commencement Date.
- F. At least one (1) week before the start of each week during the Agreement term, including one (1) week before the Commencement Date, Contractor shall submit the Staffing Report to the Contract Security Services Administrator. The Staffing Report shall be generated based upon anticipated services for the applicable week. The Staffing Report shall include the classifications of CSS Personnel positions and the responsibilities of each position, the names of the CSS Personnel, a description of the assigned posts, CSS Personnel schedules by time period (including the hours of each shift), and any other detail required in writing by the Contract Security Services Administrator. The Contract Security Services Administrator must approve each Staffing Report in writing before the commencement of Services for the applicable week. Any changes to the Staffing Report requested in writing by the Contract Security Services Administrator shall be made by the Contractor and resubmitted for approval by the

Contract Security Services Administrator within the time period requested by the Contract Security Services Administrator.

- G. Any amendments to the Staffing Report require the written approval of the Contract Security Services Administrator. If the Contract Security Services Administrator requests that the Staffing Report be amended, then Contractor shall amend as directed by the Contract Security Services Administrator. Notwithstanding the above, such approval or direction by the Contract Security Services Administrator to amend may be verbal if due to a Surge or other emergency, but such approval or direction must be documented immediately after such Surge or emergency concludes.
- H. Assigned CSS Personnel must arrive on time for their scheduled assignment. If Contractor is unable to staff the scheduled assignment, then Contractor must immediately provide an appropriate qualified and trained replacement for the scheduled assignment. If Contractor does not have such a replacement readily available, then Contractor must immediately notify the Contract Security Services Administrator and arrange for coverage by Aviation Department Security.
- I. Contractor shall provide breaks to CSS Personnel in accordance with Applicable Law. Break periods may not be billed to County. All CSS Personnel who are on a break period shall be relieved by properly trained, qualified, and approved relief personnel. The rates for such relief personnel may be billed to County, as set forth in the Agreement.
- J. Contractor must submit invoices to County for Services actually performed and completed pursuant to the Agreement, and not based solely on Staffing Reports; provided, however, Services shall only be provided pursuant to an approved Staffing Report as further detailed in this section. Invoices must be in PDF format, indicate the calendar month the invoice is for, indicate the total number of hours worked for each position on the front page, and then categorize the hours worked, grouped by post location.
- K. Any CSS Personnel no longer providing Services under the Agreement, for any reason (transfer, resignation, termination, etc.) must immediately turn in their badge to prevent unauthorized access. The Project Manager, or on-duty Operations Manager, shall coordinate with the Contract Security Services Administrator to accomplish this.

#### 2.4. Appearance/Conduct

CSS Personnel, while providing Services:

- A. Must be qualified, competent, and experienced, and have completed all training required by the Agreement.
- B. Must be clean and neat in appearance.
- C. Must maintain the highest standards of service.
- D. Must be on time for assignments.

- E. Must not use unauthorized technological devices such as tablets, cellphones, and/or headphones other than for business purposes, and except as otherwise approved in writing by the Contract Security Services Administrator.
- F. Must not sleep or appear to be sleeping while on duty.
- G. Must comply with all laws, rules, and regulations, including, but not limited to, the regulations set forth in Section 2-39 of the Code.
- H. Must be courteous, polite, and inoffensive in their conduct and demeanor.
- I. Must comply with all Post Orders.
- J. Must report all incidents; suspicious activities, persons, vehicles, or materials; all actual or potential fire hazards; and safety and security hazards to the Aviation Department Security.
- K. Must render assistance; provide information and direction to Airport patrons and members of the Airport community; deter and report damage, pilferage, removal, destruction, secreting, misappropriation, misuse, larceny and disposition of Airport property.
- L. Must never leave an assigned post unattended, even if their shift ends. CSS Personnel must not leave an assigned post unless relieved by other CSS Personnel (including CSS Personnel covering the following shift or relief personnel) or unless specifically authorized by the Contract Security Services Administrator.
- M. Must take their meal breaks in an area approved by the Contract Security Services Administrator.
- N. Must not eat or drink at any security post unless specifically authorized by the Contract Security Services Administrator.
- O. Must not have liquids around electronic screening or monitoring equipment while performing the services.
- P. Must continually scan badge at card readers to ensure the active patrols are being recorded to create an electronic badge history.
- Q. Must make notations in the log regarding the disposition of any keys, locking systems, clocks, and Post Orders required for use at their post.
- R. Must be equipped with all authorized equipment necessary to perform the Services. CSS Personnel, at Contractor's cost, shall be equipped with at least the following, which shall be functional at all times:
  - 1) Whistle.
  - 2) Heavy-duty flashlight.

- 3) Radios and holsters (~~radios~~ both will be provided by the County).
- 4) Hand-held metal detector wands.
- 5) Inspection mirrors.
- 6) LED safety batons for work at night or in adverse weather conditions.

S. Contractor must provide, and CSS Personnel must wear distinctive uniforms identifying them as employees of Contractor, which must be approved in advance and in writing by the Contract Security Services Administrator. The uniforms are the sole responsibility of the Contractor and must meet the following standards, unless otherwise approved in advance and in writing by the Contract Security Services Administrator:

- 1) All Officers must wear the same uniform (same color and style), which shall be clean and neat in appearance. Supervisors must wear a different color shirt/blouse to more easily discern their leadership role at their post.
- 2) CSS Personnel uniforms must consist of at least the following items: trousers, all-season weight, all the same color and style; shirts/blouses, short or long sleeve, all the same color and style; solid black belt; solid black socks; and solid black shoes.
- 3) Rank insignia must be worn on the collar or epaulet to designate status of CSS Personnel.
- 4) Shoulder patches lettered to indicate the name of Contractor shall be worn on both shoulders of the uniform jacket, as applicable, and shirt. No other identification of Contractor shall be worn or displayed on the uniform except the hat, as applicable.
- 5) Name tags and current photo identification card issued by Contractor must be worn by CSS Personnel and remain visible at all times.
- 6) Inclement weather clothing, including raincoats, boots, and/or security jacket, as applicable, shall be required for those employees assigned to perform duties while being exposed to cold or inclement weather conditions. All inclement weather clothing must be provided by the Contractor. All inclement weather clothing must be identical in style and color for all CSS Personnel and marked with Contractor's identification logo or name, and an insignia.
- 7) Uniforms must adhere to all relevant Federal Aviation Administration, Occupational Safety and Health Administration (OSHA), and other applicable regulations.
- 8) Contractor, at its sole expense, shall determine and provide, and CSS Personnel shall properly wear/use prescribed Personal Protective Equipment (PPE) that meets the requirements of applicable TSA standards and OSHA guidelines as it pertains to assigned duties. At a minimum, Contractor shall issue, and ensure that CSS Personnel assigned to a construction site and/or Air Operations Area duties properly use/wear, the following additional items:

- a. High visibility safety vest.

- b. **ASTM F2412-11 & F2413-11 Standard**, Black, steel-toed safety shoes, or construction boots.
  - c. OSHA-approved construction safety helmet.
  - d. Protective work gloves.
  - e. Safety glasses.
  - f. Latex gloves.
  - g. Hand sanitizer.
  - h. In the event the requirements above contradict the assigned Post Order's requirements, the Post Order shall prevail.
- 9) Airport Issued Identification Media shall be worn as required by Chapter 2-39 of the Code of Ordinances.
- 10) Contractor shall ensure that all non-uniformed staff, such as management and administration personnel, wear professional attire with Contractor-issued current photo identification.
- 11) The Contract Security Services Administrator may request that CSS Personnel who fail to comply with the above requirements be prohibited from providing Services. Contractor shall comply with any such request by prohibiting such CSS Personnel from providing Services.

## 2.5. Surge Requirements

If there is a Surge, Contractor shall, when notified by the Contract Security Services Administrator, provide:

- A. Within twenty-four (24) hours of such notice, up to ten (10) additional CSS Personnel (qualified, as required by the Agreement, including having a badge) available to provide Services.
- B. Within forty-eight (48) hours of such notice (i.e., within 24 hours of the above notice), up to ten (10) additional CSS Personnel (i.e., up to twenty (20) total additional CSS Personnel) (qualified, as required by the Agreement, including having a badge) available to provide Services.
- C. Within seventy-two (72) hours of such notice (i.e., within 24 hours of the above notice), up to twenty (20) additional CSS Personnel (i.e., up to forty (40) total additional CSS Personnel) (qualified, as required by the Agreement, including having a badge) available to provide Services.

## 2.6. Additional Contractor Requirements

- A. Contractor shall provide all reports requested in writing by the Contract Security Services Administrator. These reports shall be available in .pdf and .xls formats as applicable. Reports that may be requested include: daily activity reports, incident reports, and shift logs; employee training records; employee check-in and check-out

times at assigned posts; and daily and weekly shift schedules.

- B. Contractor shall inspect and review the performance of all CSS Personnel at least on a weekly basis, or on such other schedule requested in writing by the Contract Security Services Administrator to ensure optimal contractual compliance. All observations must be submitted to the Contract Security Services Administrator in a written report.
- C. Contractor shall not damage or destroy, or cause to be damaged or destroyed, any County fixtures, equipment, furnishings, or property. If the Contract Security Services Administrator determines that any County fixtures, equipment, or property was destroyed or damaged by Contractor or Contractor's staff, Contractor shall make all repairs or replacements of same at Contractor's own expense. If such damage is repaired by County after failure by Contractor to make such repairs, such costs for repair shall be recoverable by County as a deduction from Contractor's fees.
- D. Contractor shall make available to the Contract Security Services Administrator, the complete personnel file of all CSS Personnel on an ongoing basis throughout the term of the Agreement and upon written request. The personnel file shall contain copies of at least the following documents:
  - Any physical fitness test(s), drug test(s), training test result(s) and certification(s), proof of education, state security officers service license(s), employment application(s), work authorization(s), driver's license, and payroll details.
- E. Contractor shall have Key Personnel available to attend meetings or events as necessary or as requested by the Contract Security Services Administrator, including, but not limited to, Aviation Department Security meetings. Representatives must attend meetings on time and be prepared with all necessary documentation for the meeting. Representatives must not leave before the meeting is adjourned.
- F. Contractor shall have contingency plans for supplying additional cleared and badged CSS Personnel resources as dictated by heightened security levels or unplanned events as identified herein.
- G. Contractor shall ensure CSS Personnel are assigned to work eight (8) hour shifts, with a grace period of up to two (2) extra hours to allow for relief CSS Personnel to arrive.

## 2.7. Post Orders

- A. Contractor and the Contract Security Services Administrator must work together to develop Post Orders for all posts assigned with CSS Personnel. Contractor shall meet with the Contract Security Services Administrator to develop the Post Orders, which must be approved in writing by the Contract Security Services Administrator at least thirty (30) days before the Commencement Date or by such other date approved in writing by the Contract Security Services Administrator. For all new posts added during the term, Post Orders must be created and approved, utilizing the process set forth above.
- B. Contractor shall ensure that CSS Personnel fully comply with all Post Orders as possible;

provided, however, Contractor must emphasize to its CSS Personnel that general orders to protect life and property supersede all Post Orders. Contractor shall check each post, at least monthly, and review the applicable Post Order for possible updates. All updates must be approved in writing by the Contract Security Services Administrator.

- C. Post Orders may include, but are not limited to, the following, as applicable:
  - 1) Site information (e.g., operating hours, staffing, chain of command, etc.).
  - 2) Building rules and regulations.
  - 3) Operation of equipment.
  - 4) Roving patrol routes, schedules, and duties.
  - 5) Vehicular traffic control.
  - 6) Access control procedures.
  - 7) Emergency response procedures.
  - 8) Security and fire control/alarm systems.
  - 9) Hazardous conditions, inspection/reporting.
  - 10) Response to emergencies (e.g., fires, injury, or illness, etc.).
  - 11) Procedures for raising, lowering, and half-mast U.S. and other flags.
  - 12) Safeguarding people and property.
  - 13) Minimum number of hours for site orientation training.
- D. The Aviation Department Security Division shall have access to these Post Orders at all times.
- E. Post Orders are considered Sensitive Security Information (SSI). Contractor and all CSS Personnel are prohibited from distributing SSI pursuant to 49 C.F.R. Part 1520. SSI cannot be released except as specified in 49 C.F.R. Part 1520.
- F. The County shall be invoiced only for the actual staff/hours worked by the Post Orders. Any perceived need to increase or modify Post Order staffing must be coordinated with the Contract Security Services Administrator. In the event the Contractor staffs a Post Order beyond the written requirement, the County shall not pay the difference.

2.8. Vehicles

- A. CSS Personnel may be required to operate licensed and insured marked motor vehicles in order to monitor different posts, move between assignments, or to conduct vehicular patrols of an area.
- B. Contractor shall provide at least the following number of vehicles for use by CSS Personnel in providing Services (“Vehicles”):

<b>Minimum Vehicles in Service Daily</b>	
Terminal Inspections	2
Airsides and Landsides	2
North Perry Airport	1

- C. The Vehicles shall be owned, fueled, and maintained by Contractor, available for use at all times (24/7), and exclusively used for Services under the Agreement.
- D. The Vehicles shall be fully equipped with a light bar, jumper cables, first aid equipment, and traffic cones; high profile (i.e., visible); well-marked with security markings; and comply with any other requirements of the Contract Security Services Administrator.
- E. The Vehicles shall be billed at the daily rate, invoiced once monthly, at the rate set forth in the Agreement. Contractor shall only bill for the Vehicles in service each day. The County will only pay for vehicles above this minimum quantity if deemed necessary and authorized in writing by the Contract Security Services Administrator.
- F. All Vehicles must be approved in writing by the Contract Security Services Administrator before use for Services.

### 3. SUPPORT SPACE

Beginning on the Commencement Date, Contractor may use the Support Space (as designated in Attachment – Support Space) for office/administrative matters and other operational needs. If the Director of Aviation desires that Contractor utilize different locations or additional locations, or to reduce or vacate the Support Space reflected in Attachment – Support Space, then upon written notice from the Director of Aviation, Contractor shall be required to utilize such different, additional, or reduced areas, or vacate the Support Space; provided, however, the County shall cooperate with Contractor to minimize interference with Contractor’s provision of the Services, and County shall provide reasonable advanced notice of such direction. In the event of any change in the Support Space as provided in this section, Attachment – Support Space shall be automatically amended to reflect the revised Support Space upon written notice from the Director of Aviation. Contractor acknowledges that such revised Support Space might not be similar in size or configuration to the Support Space initially designated in Attachment – Support Space. This section shall not be construed to grant Contractor any leasehold interests. Improvements may not be made to the Support Space without the written consent of the Director of Aviation. Upon the expiration or earlier termination of the Agreement for any reason, title to such approved improvements shall vest with the County unless otherwise agreed in writing between the Parties, with the Director of Aviation acting on behalf of County.

### 4. PLANS AND MANUALS

The Contract Security Services Administrator may require modifications to the procedures set forth in all plans, manuals, programs, Post Orders, and job requirements as determined necessary by the Contract Security Services Administrator. Contractor may recommend changes to the plans, manuals, programs, Post Orders, and job requirements. All changes are subject to approval from the Contract Security Services Administrator and will become effective when approved by the Contract Security Services Administrator. Contractor must provide all plans and manuals as described below. All plans, manuals, Post Orders, programs and job requirements must be kept current and on file with Contractor and Contract Security Services Administrator.

- A. At least thirty (30) days before the Commencement Date, or before such other date approved in writing by the Contract Security Services Administrator, Contractor shall provide all detailed plans, programs, and manuals to the Contract Security Services Administrator which shall include the following:
- 1) Transition Plan
  - 2) Recruitment and Screening Program
  - 3) Program Management Plan
  - 4) Operations Plan
  - 5) Staffing Contingency Plan
  - 6) Quality Control Program
  - 7) Training Program

#### 4.1 Transition Plan

Contractor must provide the Contract Security Services Administrator with its proposed transition plan. The transition plan must be specific and unique to address and fulfill the Agreement obligations at the Airport. The final approved transition plan must include, but not be limited to, the following:

- B. The methodology and schedule to provide a successful and seamless transition.
- C. Identify transition time-period from start to completion date.
- D. Identify milestones within the transition period.
- E. Identify contingency plans if milestones are not met.

#### 4.2. Recruitment and Screening Program

Contractor must provide the Contract Security Services Administrator with its proposed recruitment and screening program. The recruitment and screening program must be specific and unique to address and fulfill the Agreement obligations at the Airport. The final approved recruitment and screening program must include, but not be limited to, the following:

- A. Describe types of advertising or other methods for the recruitment of CSS Personnel.
- B. Describe commencement and completion dates for recruitment in support of the transition plan.
- C. Describe an incentive program to deter employee attrition and promote stability.

#### 4.3. Program Management Plan

Contractor must provide the Contract Security Services Administrator with its proposed program

management plan. The Plan must be specific and unique to address and fulfill the Agreement obligations at the Airport. The final approved Plan must include, but not be limited to, the following:

- A. Names, assignments, and duties of all Key Personnel and Contractor's staff.
- B. A list of all employees who will be working at the Airport and their status in the certification process.
- C. Timekeeping, billing, and accounting procedures.
- D. A description of how Contractor will ensure the full dissemination, including the level of frequency of information, policy, procedural problems, concerns, etc., to all its managers and staff throughout the term of the Agreement.
- E. A description of how Contractor will ensure all employees have a relief for meals and/or breaks in accordance with the Post Orders and identify the number of employees required to perform the Services, have clearance level, routes of deployment, and vehicle requirements during the break of other employees.

#### 4.4. Operations Plan

Contractor must provide the Contract Security Services Administrator with its proposed operations plan. Contractor shall develop and maintain separately an operations plan that includes an operations manual, which must describe the detailed procedures for CSS Personnel. The duties assigned for each position may be modified or reassigned through the operations manual. The Operations Manual must include the following:

- A. Radio communications.
- B. Vehicle inspections.
- C. Employee badge and credential checks.
- D. Employee communication process, including disseminating short notice security procedures for immediate implementation.
- E. Generating and disseminating daily activity reports, incident reports, and similar reports detailing the shift events for the assignment and the officer assigned to the assignment.
- F. Dissemination of time sensitive training and procedural information.
- G. Preventing the release of security sensitive information.
- H. Emergency contingency plans.

- I. Use of technology to track labor hours and prepare invoices for services provided.
- J. Use of technology to automate timekeeping as a method to track and record employees' work schedules at their onsite assigned posts.
- K. Check-in and check-out at the assigned post.

#### 4.5. Staffing Contingency Plan

Contractor must provide the Contract Security Services Administrator with its proposed staffing contingency plan. The staffing contingency plan must include the following:

- A. Emergency response plan as identified within Surge Requirements, as defined in Section 2M.
- B. Timeframe for deploying or redeploying staff.
- C. Plan for allocating additional coverage hours.
- D. Compliance with the State of Florida licensing requirements.
- E. Security badging and training plan for new and existing employees.
- F. How Contractor will resolve routine staffing issues to ensure all posts have required coverage.

#### 4.6. Quality Control Program

Contractor shall establish an internal Quality Control Program to ensure the requirements of the Agreement are met.

- A. The Quality Control Program shall include the following:
  - 1) Requiring practical on-site testing at least once per week on a random basis.
  - 2) Describing the types and methods of practical testing.
  - 3) Noting the dates and times of occurrences for quality control compliance and outcome.
- B. The Quality Control Program shall provide descriptions of post inspections and the responsibilities of all employees, such as:
  - 1) Maintenance of equipment and uniforms.
  - 2) Knowledge of Post Orders.
  - 3) All applicable updated Post Orders are available at each location.
  - 4) Frequencies of inspections and whether they are announced or unannounced.
  - 5) Procedures for correcting deficiencies and the timeframes for correcting the deficiencies.

- 6) Procedures for maintaining training certification requirements and other quality controls as deemed necessary by the County.
  - 7) Any other key performance indicators as requested by the Contract Security Services Administrator.
- C. The Quality Control Program should include a summary report of the results of the Quality Control Program, which must be provided to the Contract Security Services Administrator upon request. The Quality Control Program must be specific and unique to address and fulfill the Agreement obligations at the Airport.

#### 4.7. Training

Contractor shall create and implement a training program for all CSS Personnel, which must be approved in advance and in writing by the Contract Security Services Administrator. Contractor shall make any changes to the training program that are requested in writing by the Contract Security Services Administrator. All training of CSS Personnel will be administered by the Training Coordinator (TC) unless otherwise authorized by BCAD.

- A. Initial Training. At least seven (7) days prior to the Commencement Date, Contractor must complete an initial, extensive in-house training program for all then-existing CSS Personnel and submit a written report to the Contract Security Services Administrator listing the names of all CSS Personnel and acknowledging that such CSS Personnel completed the required training. The initial training must address all Airport-specific rules and regulations and on-the-job requirements, including customer service training and must include at least forty (40) hours of training, unless a shorter time is approved in writing by the Contract Security Services Administrator. All CSS Personnel (those existing on the Commencement Date and subsequent new hires) must undergo the initial training before providing Services.
- B. Subsequent Training. CSS Personnel must complete a refresher training course on an annual basis. The refresher course must include at least sixteen (16) hours of training, unless a shorter time is approved in writing by the Contract Security Services Administrator. Refresher training must also be provided before giving CSS Personnel a new assignment that requires new training and when requested in writing by the Contract Security Services Administrator due to unsatisfactory performance of Services.
- C. Emergency Training. All CSS Personnel must complete the emergency training required by Section 2-43 of the Code and any other training required by the Contract Security Services Administrator.
- D. Training Cost. County shall not be responsible for or invoiced for any training materials or for the hourly rates for CSS Personnel taking or providing such training (including the emergency training required by Section 2-43 of the Code).
- E. Training Records. Contractor shall document all training and designate an employee on Contractor's staff to maintain records evidencing CSS Personnel completion of the

required training program. All training records must be provided to the Contract Security Services Administrator when requested in writing by the Contract Security Services Administrator.

- F. Training Observations. When requested, Contractor shall give the Contract Security Services Administrator advance written notice of any trainings and allow the Contract Security Services Administrator or a designee to observe such trainings.

## 5. OVERTIME

- 5.1. Under normal circumstances, the appropriate use of overtime will only be during County-sanctioned holidays.

Overtimes must be pre-authorized by the Contract Security Services Administrator. Contract Security Services Administrator, in consultation with the Contract Administrator, may temporarily authorize overtime hours for reasons including but not limited to acts of God, natural disaster, war, terrorism, labor strikes, government orders, epidemics, pandemics, utility outages, or other unforeseen emergencies.

- 5.2. The County must not be billed for overtime, resulting from the vendor's failure to maintain the required staffing levels necessary to cover planned shifts.
- 5.3. Overtime will not be authorized if the Contractor fails to send additional CSS Personnel to obtain a badge in a timely manner.

## 6. INVOICING / BILLING

- 6.1. Frequency: All invoices must be submitted once a month.
- 6.2. Timing: Monthly invoice is due no later than the 15th calendar day of next month. For example, January's invoice must be submitted to the Contract Security Services Administrator no later than February 15th.
- 6.3. Invoicing structure: All invoices must be in PDF format, indicate the calendar month services were rendered, list describe post locations, required hours, scheduled hours, actual hours worked for each position, and the operative billing rate.
- 6.4. County shall only be billed for direct services provided and at the position classified on the staffing report. For example, Supervisor performing Officer services shall be billed at the Officer rate.

## 7. COUNTY FURNISHED EQUIPMENT

- 7.1. Resources the County will provide include and are limited to:
  - A. Motorola MOTOTRBO XPR 7550 two-way radios or similar, licensed for use by the Federal Communications Commission ("FCC"), and meeting all requirements specified in writing by the Contract Security Services Administrator or other radio device approved in writing by the Contract Security Services Administrator. County will also provide batteries and

chargers.

- B. Tables for use at all Post Order locations requiring them.
- C. Walk-through threat detectors.
- D. X-ray machines.
- E. Explosive Trace Detection machines.
- F. Shelter, specifically guard booths and tents, as needed.

7.2. If any of the above items are damaged or misplaced by the Contractor, then the Contractor shall pay disincentive charges described in Section 8. Disincentive Charges.

## 8. DISINCENTIVE CHARGES

### 8.1 Purpose

One of the County's primary goals in granting the Agreement is to ensure the security of the Airport. Contractor agrees that the security of the Airport will be at risk if Contractor breaches the performance standards set forth below. Contractor further agrees that, due to the nature of the performance standards set forth below, the actual damages to County are not readily ascertainable at the time of contracting and would be impractical or very difficult to quantify. As such, in addition to all other remedies available under the Agreement, Contractor shall be subject to the disincentive charges set forth below if Contractor breaches the performance standards set forth below. The amounts set forth below have been agreed upon as the Parties' reasonable estimate of County's damages in the event of such breach. County's acceptance of any disincentive payment as a result of a performance standard breach will not prevent County from exercising any other right or remedy for default available to County under the Agreement.

### 8.2 Performance Standard Breaches

The following specific breaches shall be referred to as "Performance Standard Breaches." Multiple occurrences of the same breach will be subject to additional disincentive charges. Total occurrences are tallied over the life of the contract, and do not reset with each Notice of Non-Compliance. Contractor agrees to pay to County the amount specified below as a disincentive charge for the applicable breach:

- A. Failure to provide any Services required in Section 1. Each day that Contractor is in breach shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- B. Failure to provide as many CSS Personnel (trained, qualified, and experienced) as may be required by the Contract Security Services Administrator pursuant to the Agreement. Each day that Contractor is in breach shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second

occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.

- C. Failure to comply with the Key Personnel requirements set forth in Section 2.2(A). Each day that Contractor is in breach shall be considered a separate occurrence Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- D. Failure to submit a Staffing Report in accordance with Section 2.3(F). Each day that Contractor is late in submitting the Staffing Report shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- E. Failure to comply with Section 2.3(H), which requires Contractor to notify the Contract Security Services Administrator of all CSS Personnel who are unable to arrive on time for their scheduled assignment, as indicated on an approved Staffing Report, and to immediately provide an appropriate qualified and trained replacement for the scheduled assignment or, if Contractor is unable to staff the scheduled assignment, to immediately notify the Contract Security Services Administrator and arrange for coverage by Aviation Department Security. Each day that Contractor is in breach shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- F. Failure of CSS Personnel to comply with the Appearance/Conduct requirements set forth in 2.4. Each individual that is in breach with the Appearance/Conduct requirements shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- G. Failure to submit, on time, the Plans and Manuals set forth in Section 4. Each day past the deadline stated in Section 4 where all plans are not received by the County shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- H. Failure to comply with a transition plan in accordance with Section 4.1. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- I. Failure to comply with the Program Management Plan requirements set forth in Section 4.3. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- J. Failure to comply with the Operations Plan requirements set forth in Section 4.4. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.

- K. Failure to comply with the Staffing Contingency Plan requirements set forth in Section 4.5. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- L. Failure to comply with the Training requirements set forth in Section 4.7. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- M. Failure to comply with the Quality Control Program requirements set forth in Section 4.6. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- N. Failure to comply with the Surge requirements set forth in Section 2.5. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- O. Failure to comply with Contractor Requirements set forth in Section 2.6. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- P. Failure to comply with the Post Orders requirements set forth in Section 2.7. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- Q. Failure of Contractor to provide the vehicles required by the Agreement. Each day the minimum number of vehicles is not available and ready for service shall be considered a separate occurrence. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.
- R. Failure to prevent damage or misplacement of County-provided items listed in Section 7. Five Hundred Dollars (\$500) on first occurrence. One Thousand Dollars (\$1,000) on second occurrence. Two Thousand Dollars (\$2,000) on third and any additional occurrences.

### 8.3. Procedure for Declaring Performance Standard Breaches

The determination as to whether performance standards have been breached is at the reasonable discretion of the Contract Security Services Administrator. Upon determining the existence of a Performance Standard Breach, the Contract Administrator shall issue a written notice to the Contractor of the occurrence of such breach and the County's claim for disincentive payment. The notice of Performance Standard Breach shall become final, and the associated disincentive charge shall be immediately due and payable unless the Contract Security Services Administrator receives, no later than ten (10) days after Contractor's receipt of the notice of Performance

Standard Breach, a written statement from Contractor with Contractor's evidence that the breach did not occur. The Contract Security Services Administrator shall review such evidence and determine, in the Contract Security Services Administrator's reasonable discretion, whether Contractor has demonstrated that the breach did not occur, and notify Contractor of such decision in writing, which decision shall be final. Disincentive charges that are final shall be recoverable by County as a deduction from Contractor's monthly invoices.

#### 8.4. Waiver of Disincentive Payments/Charges

Disincentive charges shall be waived to the extent resulting from severe weather, work stoppages, or when other conditions indicate that the failure was unavoidable, as solely determined by the Contract Security Services Administrator. Any determination of waiver by the Contract Security Services Administrator must be in writing and shall be final and conclusive. If Contractor believes the occurrence of a particular event may cause delays, it is the responsibility of Contractor to notify the Contract Security Services Administrator and the Contract Security Services Administrator of the event and to obtain prior written concurrence that disincentive charges will not be assessed.

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**INSTRUCTIONS TO VENDORS  
REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**Security Guard Services for FLL and North Perry Airports**

Vendor is instructed to read and follow the instructions carefully, as any misinterpretation or failure to comply with instructions may lead to Vendor's submittal being rejected or may affect Vendor's evaluation.

Vendor MUST submit its solicitation response electronically and MUST confirm its submittal in the electronic bidding system for the response to be deemed valid by the County. Refer to Submittal Instructions.

**A. Responsiveness Criteria:**

A responsive Vendor means a vendor who submits a response to a solicitation that the Director of Purchasing determines meets all solicitation requirements.

**Information and applicable forms, are requested to be submitted by the solicitation's closing date and time, as instructed. Failure to timely submit may result in the Vendor being deemed nonresponsive per instructions.**

The County reserves the right to waive minor technicalities or irregularities as is in the best interest of the County in accordance with [Section 21.37\(b\)](#) of the Broward County Procurement Code.

**1. Bond Requirement**

A bid bond is required for this solicitation. Vendor must follow the instructions in **Bid Bonds, Performance and Payment Bonds, and Surety Qualification Requirements** and submit a bid bond in the form of the County's approved bid bond form, or Alternate Bid Security, per instructions. Failure to submit with a bid bond (or alternate security) by the solicitation's closing date and time, shall determine the Vendor to be nonresponsive to Bond Requirements.

**2. Criminal History Screening Practices Requirement**

Broward County's [Criminal History Screening Practices Ordinance](#) applies to this solicitation. Vendor must follow the instructions and submit the completed **Criminal History Screening Practices Certification**. If not provided with the submittal, the Vendor must submit within three business days after the County's written request. Failure to submit within the stated timeframe may determine the Vendor to be nonresponsive to the Criminal History Screening Practices requirement.

**3. Domestic Partnership Act Requirement**

Broward County's [Domestic Partnership Act](#) applies to this solicitation (as a requirement and a tiebreaker criteria). Vendor must follow the instructions and submit the completed **Domestic Partnership Act Certification**. If not provided with the submittal, the Vendor must submit within three business days after the County's written request. Failure to submit within the stated timeframe may determine the Vendor to be nonresponsive to the Domestic Partnership Act requirement. However, to be eligible for the Domestic Partnership tiebreaker, the Vendor must currently offer the Domestic Partnership benefit and the completed form must be returned at the time of solicitation submittal. Vendors who fail to comply with this submittal deadline will not be eligible for the Domestic Partnership tiebreaker.

**4. Federal Transit Administration (FTA) Requirements**

Not applicable to this solicitation.

**5. Living Wage Requirements**

Broward County's [Living Wage Ordinance](#) applies to this solicitation. Vendor must follow the instructions in the **Living Wage Ordinance Requirements** section and must submit the completed **Living Wage**

**INSTRUCTIONS TO VENDORS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**Ordinance Written Declaration.** If not provided with the submittal, the Vendor must submit within three business days after the County's written request. Failure to submit within the stated timeframe, may determine the Vendor to be nonresponsive to the Living Wage requirements.

Note: at time of submittal, employee names are not required on the Living Wage Ordinance Written Declaration Form, but will be required within three business days of Recommendation for Award/Ranking, or as otherwise approved by Contract Administrator.

**6. Lobbyist Registration Requirement**

Broward County's [Lobbyist Registration Act](#) applies to this solicitation. Vendor must follow the instructions and submit the completed Lobbyist Registration Requirement Certification. If not provided with the submittal, the Vendor must submit within three business days after the County's written request. Failure to submit within the stated timeframe may determine the Vendor to be nonresponsive to the Lobbyist Registration requirement.

**7. Pricing Requirements and Submittal**

a. Vendor is requested to submit pricing via electronic bidding system. It is solely the Vendor's responsibility to ensure pricing is submitted and received electronically through electronic bidding system by the solicitation's closing date and time. The County will not consider pricing received by other means.

b. Pricing submittal is a matter of responsiveness. Failure to complete and electronically submit pricing per solicitation's instructions by the solicitation's end closing date and time shall determine the Vendor to be nonresponsive to the Pricing Requirements.

c. Proposed pricing remains subject to negotiation, which may result in a reduction from the Vendor's proposed pricing. If scoring is applicable to the solicitation, scoring for price is set forth in the Evaluation Criteria, including the formula for calculation of pricing points.

**d. Points value allocated for pricing will be based on the price proposed for the initial term, years 1 and 2.**

**8. Additional Responsiveness Requirement**

Not applicable to this solicitation.

**B. Responsibility Criteria:**

A responsible vendor means a vendor who is determined to have the capability in all respects to fully perform fully the requirements of a solicitation, as well as the integrity and reliability that will ensure good faith performance.

The Director of Purchasing or the Evaluation Committee (as applicable) may request additional information from any Vendor on matters that may affect a Vendor's responsibility. A Vendor may submit additional information regarding its responsibility, but such information will not be considered if it contradicts or materially alters the information provided in the original solicitation response.

A Vendor's failure to provide information requested in the manner required may result in a recommendation by the Director of Purchasing to, and/or a determination by an Evaluation Committee that the Vendor is nonresponsive.

**INSTRUCTIONS TO VENDORS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**1. Affiliated Entities of the Principal(s)**

- a. Vendor is required to disclose the names of “affiliated entities” of the Vendor’s principal(s) over the last five (5) years (from the solicitation’s closing deadline) that have acted as a Prime Vendor with the County. The Vendor is required to provide all information required on the **Affiliated Entities of the Principal(s) Certification**. If not provided with the submittal, the Vendor must submit within three business days after the County's written request.
- b. The County will review all affiliated entities of the Vendor’s principal(s) for contract performance evaluations and the compliance history with the County’s Small Business Program, including County Business Enterprise (CBE), and Disadvantaged Business Enterprise (DBE), goal attainment requirements in its review and determination of responsibility. “Affiliated entities” of the principal(s) are those entities related to the Vendor by the sharing of stock or other means of control, including but not limited to a subsidiary, parent, or sibling entity.

**2. Enterprise Technology Services (ETS) Vendor Security Questionnaire (VSQ)**

Not applicable to this solicitation.

**3. Financial Information/Financial Ability**

- a. Vendor is required to submit the Vendor’s financial statements by the solicitation’s closing date and time, to demonstrate the Vendor’s financial capabilities. If not provided with the submittal, the Vendor must submit within three business days after the County's written request.
- b. Vendor shall submit its most recent two years of financial statements for review. The financial statements are not required to be audited financial statements. The annual financial statements shall be in the form of:
  - i. Balance sheets, income statements and annual reports; or
  - ii. Tax returns; or
  - iii. SEC filings.

If tax returns are submitted, ensure the documents do not include any personal information (as defined under [Section 501.171](#), Florida Statutes), such as social security numbers, bank account or credit card numbers, or personal pin numbers. If any personal information is part of financial statements, redact information prior to submitting to the County.

- c. If a Vendor has been in business for less than the number of years of required financial statements, then the Vendor must disclose financial statements for all years that the Vendor has been in business, including any partial year-to-date financial statements.
- d. The County may consider the unavailability of the most recent year’s financial statements and whether the Vendor acted in good faith in disclosing the financial documents in its evaluation.
- e. Any claim of confidentiality on financial statements must be asserted at the time of submittal. Refer to Confidential Material/Public Records and Exemptions for instructions on submitting confidential financial statements. The Vendor’s failure to provide the information as instructed may lead to the information becoming public.

**INSTRUCTIONS TO VENDORS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

AND

- a. Surety/Bonding Company Letter: to demonstrate the Vendor's financial capabilities, submit a letter from Vendor's bonding company, meeting surety requirements as stated in the solicitation, that states all the following:
  - i. firm's Bonding Capacity (aggregate dollar amount),
  - ii. current amount of bonding outstanding, and
  - iii. length of time the surety/bonding company has been providing bonds to your firm.
- b. If not provided with the submittal, the Vendor must submit within three business days after the County's written request.

**4. Foreign Country of Concern Requirements**

Not applicable to this solicitation.

**5. Insurance Requirements**

The **Minimum Insurance Requirement Form** reflects the insurance requirements deemed necessary for this project. Vendor is required to either submit insurance certificates indicating that the Vendor currently carries the level insurance coverages OR submit a letter from the insurance carrier indicating the Vendor can obtain the required insurance coverages if awarded this contract. If not provided with the submittal, the Vendor must submit within three business days after the County's written request.

**6. License, Prequalification, or Certification Requirements**

a. **License Requirement:**

Vendor should submit proof of licensing with its submittal. If not provided with submittal, the Vendor must submit such proof within three business days after County's request. The Vendor may be deemed nonresponsive for failure to possess license at time of submittal.

To be considered a responsible and responsive Vendor for the scope of work set forth in this solicitation, Vendor must possess one of the following licenses (including any specified State registration, if applicable) at the time of submittal. Any certificate of competency that meets or exceeds the licensing requirements specified herein, as determined in the sole and absolute discretion of the County, will be considered responsible and responsive to the solicitation's licensing requirements.

STATE OF FLORIDA: Security Agency License "Class B"

**Joint Venture Requirements (If applicable):**

**A Joint Venture should submit satisfactory proof with its submittal that the Joint Venture, or at least one of the Joint Venture partners, possess one of the above licenses (including any specified State registration, if applicable) at the time of submittal. If not submitted with its response, the Joint Venture must submit such proof within three business days of County's written request. A Joint Venture may be deemed nonresponsive for failure to possess license at time of submittal.**

**INSTRUCTIONS TO VENDORS**  
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If a Joint Venture is recommended for contract award, it must either 1) submit satisfactory proof that the Joint Venture holds the specified license (if applicable) or that a licensed contractor has qualified the Joint Venture, or 2) provide satisfactory proof it applied for the specified license (if applicable) or the licensee has applied to qualify the Joint Venture, within three business days of County's written request. The license or qualification, as applicable, in the name of the Joint Venture, must be effective prior to contract execution.

**Additional Requirements (for construction services only):**

**A Joint Venture proposer should submit satisfactory proof with its submittal that the Joint Venture complies with all applicable legal requirements, including but not limited to, Section 489.119, Florida Statutes and Rule 61G4-15.0022, Florida Administrative Code. If not submitted with its response, the Joint Venture must submit such proof within three business days of County's written request. If not provided with the submittal, the Vendor must submit within three business days after the County's written request.**

- b. **FDOT Prequalification:**  
Not applicable to this solicitation.
- c. **Certification Requirement:**  
Not applicable to this solicitation.

**7. Litigation History**

Vendor should submit **Litigation History** with its submittal. If not provided with submittal, the Vendor must submit form(s) and requested information within three (3) business days after County's request.

**8. Office of Economic and Small Business Development Program Requirements**

This solicitation has the following Broward County Business Enterprise Goal: 25% CBE. Refer to the **Office of Economic and Small Business Development Requirements: CBE Goal** and submit all required forms and information as instructed.

**9. Workforce Investment Program Requirements**

Broward County's [Workforce Investment Program](#) applies to this solicitation. Vendor must follow the instructions in the **Workforce Investment Program Requirements** section and submit completed **Workforce Investment Program Certification** as instructed. If not provided with the submittal, the Vendor must submit within three business days after County's written request.

**10. Additional Responsibility Requirement**

Not applicable to this solicitation.

**C. Additional Information and Certifications**

The following forms and supporting information (if applicable) should be completed and provided with the solicitation response. If not provided with the submittal, the Vendor must submit within three business days after the County's written request. Failure to timely submit requested information and/or to certify to requirement may affect the Vendor's evaluation.

**1. Vendor Questionnaire and Standard Certifications**

Refer to the **Vendor Questionnaire and Standard Certifications** and submit as instructed.

- a. Drug-Free Workplace Certification**

**INSTRUCTIONS TO VENDORS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

- b.** Non-Collusion Certification
- c.** Public Entities Crimes Certification
- d.** Scrutinized Companies List Certification

- 2.** **Procurement Preference for SBE and CBE (Section 1-81.10, Broward County Business Opportunity Act)**  
Not applicable to this solicitation.

**D. Standard Agreement Language Requirements**

- 1.** The solicitation's contract terms and conditions are:  
Standard Agreement Form **(BCF 101) Last Updated 07/01/2025**

[https://www.broward.org/purchasing/documents/1%20-%20Standard%20Agreement%20Form%20\(BCF%20101\).pdf](https://www.broward.org/purchasing/documents/1%20-%20Standard%20Agreement%20Form%20(BCF%20101).pdf)

Airport Additional Requirements **(BCF 101)**

[https://www.broward.org/purchasing/documents/6%20-%20Airport%20Additional%20Requirements%20\(BCF%20101\).pdf](https://www.broward.org/purchasing/documents/6%20-%20Airport%20Additional%20Requirements%20(BCF%20101).pdf)

Also refer to **Additional Legal Requirements** for information on Employee Retention and Ensuring Uninterrupted Service.

**The County is not a party to any Collective Bargaining Agreement (“CBA”) between the current vendor and members of their workforce. A CBA may include additional requirements, including wage rates, healthcare benefits, and other terms and conditions that are not included in this solicitation or Agreement. Vendors should review any applicable agreements for applicable terms and conditions.**

- 2.** Vendor is required to review the terms and conditions and submit the **Agreement Exceptions**. The completed form should be provided with the solicitation response. If not provided with solicitation response, it shall be deemed an affirmation by the Vendor that it accepts all the referenced contract terms and conditions and any additional terms listed above.
- 3.** If exceptions are taken, the Vendor must specifically identify each term and condition to which it is taking an exception. Any exception not specifically listed is deemed waived. Simply identifying a section or article number is not sufficient to state an exception. The Vendor must provide either a redlined version of the specific change(s) or specific proposed alternative language. Additionally, a brief justification specifically addressing each provision to which an exception is taken must be provided.
- 4.** The acceptance of or any exceptions taken to the terms and conditions of the County's agreement language is considered a part of the Vendor's response and will be considered by the Evaluation Committee. Submission of exceptions by the Vendor does not constitute acceptance of those exceptions by the County. Furthermore, taking exceptions to the County's terms and conditions may be viewed unfavorably by the Evaluation Committee and ultimately may impact the overall evaluation of a Vendor's submittal.

**E. Procurement Authority**

**INSTRUCTIONS TO VENDORS**  
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Pursuant to Section 21.33 of the Procurement Code, RFPs, RLIs, and RFQs with an anticipated total value of more than \$500,000 require Board approval.

**F. Project Funding Source**

This project is funded in whole or in part by:  
County Funds

**G. Cone of Silence**

1. The County's Cone of Silence Ordinance, [Section 1-266](#), of the Broward County Code of Ordinances, prohibits all communications, oral or written, relating to a competitive solicitation among vendors/vendor representatives, County Staff, and Commissioner Offices while the Cone is in effect.
2. Only communications with Purchasing Division employees, the solicitation's designated Project Manager(s) or designee(s), the Office of Economic and Small Business Development (OESBD) Small Business Development Specialist Supervisor (954) 357-6400, and others as specifically identified in the Cone of Silence Ordinance are permitted. Additionally, communication is permitted at pre-bid conferences and negotiation meetings, as applicable.
3. The Cone of Silence begins upon the advertisement of an ITB, RFP, RFQ, or RLI. The Cone of Silence terminates when the solicitation is awarded, all responses are rejected, or the Board takes other action which ends the solicitation, as more fully stated in the Cone of Silence.
4. Any violations of the Code of Silence Ordinance by any vendor or vendor representative may be reported to the County's Professional Standards. If the County's Professional Standards determines that a violation has occurred, a fine shall be imposed as provided in the Broward County Code of Ordinances. At the sole discretion of the Broward County Board of County Commissioners, a violation may void an award of the applicable competitive solicitation.
5. Review the Cone of Silence Ordinance, [Section 1-266](#) of the Broward County Code of Ordinances, for more detailed information.

**H. Vendor Questions**

The County provides a specified time for Vendors to ask questions and seek clarification regarding the solicitation requirements. All questions or clarification inquiries must be submitted through BPRO by the Question due date. The County will respond to questions in BPRO (Messages section).

**I. Addenda**

The County reserves the right to amend this solicitation prior to the deadline for Vendor responses by issuing written addenda to the solicitation. If, upon review, a Vendor finds a nonclerical error in an addendum, that Vendor must contact the Purchasing Division immediately, prior to the deadline for submission of responses, to allow the County to review the alleged error and to issue any clarification, if the County determines that a clarification is necessary. Vendors are responsible for obtaining and reviewing each addendum prior to the deadline for submission of responses to the solicitation. The terms of all addenda are incorporated into the solicitation.

**J. Committee Appointment and Project Manager**

**1. Committee Members Information:**

An Evaluation Committee is responsible for recommending the most qualified Vendor(s). The solicitation's

**INSTRUCTIONS TO VENDORS**  
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appointed committee members are listed on the Purchasing Division's website under [Committee Appointment](#). Committee Members are covered by the Cone of Silence.

**2. Project Manager Information:**

Project Manager: Nicholas Bryant, Contracts & Grants Administrator Senior

**K. Evaluation Criteria**

- 1.** The Evaluation Committee will evaluate Vendors as per the Evaluation Criteria. The County reserves the right to obtain additional information from a Vendor.
- 2.** Unless the Evaluation Criteria is identified as a solicitation Responsiveness or Responsibility Requirement (i.e., pricing, certifications, etc.), a Vendor's failure to respond to Evaluation Criteria will not be considered a matter of responsiveness or responsibility. Vendors that fail to submit information and/or documentation required by an evaluation criterion by solicitation's closing date and time may receive no points (if applicable) for the corresponding Evaluation Criteria. The County is not required to request, consider, or analyze the Vendor's Evaluation Criteria responses received after the solicitation's closing date.
- 3.** The County reserves the right to obtain clarifying information from a Vendor in writing for the Evaluation Committee.
- 4.** For Request for Proposals - the following shall apply:
  - a.** The Evaluation Committee may shortlist the most qualified firms prior to the Final Evaluation, in accordance with the Procurement Code.
  - b.** The Evaluation Criteria identifies points available; a total of 100 points is available.
  - c.** If the solicitation includes a request for a pricing submittal, the formula for awarding points will be identified in the Evaluation Criteria.
  - d.** After completion of scoring, the County may negotiate pricing as in its best interest.
- 5.** For Requests for Letters of Interest or Request for Qualifications - the following shall apply:
  - a.** The Evaluation Committee will create a shortlist of the most qualified firms.
  - b.** The Evaluation Committee will either:
    - i.** Rank shortlisted firms; or
    - ii.** If the solicitation is part of a two-step procurement, shortlisted firms will be requested to submit a response to the Step Two procurement.

**L. Review and Evaluation of Responses**

The process for this procurement may proceed in the following manner:

- 1.** Agency staff prepares a report, including a matrix of responses submitted by the Vendors. This may include a technical review, if applicable.
- 2.** A solicitation may only be awarded to a Vendor determined responsive and responsible to the solicitation's requirements. The Director of Purchasing shall determine whether submissions are responsive. The Director of Purchasing's responsiveness determination is not binding on the Evaluation Committee; the Evaluation Committee may accept or reject the Director of Purchasing's responsiveness determination but must specifically state the basis for any rejection.
- 3.** When making determinations of responsibility, the Director of Purchasing or the Evaluation Committee (as applicable) may request additional information from any Vendor on matters that may affect a Vendor's

**INSTRUCTIONS TO VENDORS**  
**REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

responsibility. The failure of a Vendor to provide information requested by the County may result in a determination of nonresponsibility. In addition, a Vendor may submit information regarding its responsibility; however, information shall not be considered if it contradicts or materially alters the information provided by the Vendor in its original response to the solicitation.

- 4.** The Evaluation Committee, with assistance of the Purchasing Division and based on information provided by the applicable County Agencies and the Office of the County Attorney, shall determine whether Vendors who have submitted responsive submissions are responsible. The solicitation's awarding authority shall have the ultimate authority to determine whether Vendors who have submitted responsive submissions are responsible.

**M. Local Preference**

Broward County's local preference provisions shall apply except where otherwise prohibited by federal or state law or other funding source restrictions.

Refer to [Section 1-75](#) of the Broward County Local Preference Ordinance and the **Location Certification Form** for further information.

For RFPs: upon the completion of final rankings (technical and price combined, if applicable) by the Evaluation Committee, if a nonlocal Vendor is the highest ranked Vendor and one or more Local Businesses (as defined by [Section 1-74](#) of the Broward County Code of Ordinances) are within five percent (5%) of the total points obtained by the nonlocal Vendor, the highest ranked Local Business shall be deemed to be the highest ranked Vendor overall, and the County shall proceed to negotiations with that Vendor. If impasse is reached, the County shall next proceed to negotiations with the next highest ranked Local Business that was within five percent (5%) of the total points obtained by the nonlocal Vendor, if any.

The **Location Certification Form** will be used for local preference and location tiebreaker criteria.

**N. Demonstrations**

Not applicable to this solicitation.

**O. Presentations**

1. Vendors that are determined to be both responsive and responsible to the solicitation's requirements and shortlisted (if applicable) may make a presentation to the Evaluation Committee on the Vendor's submittal. The committee may provide a list of presentation topics. Each Vendor will have equal time to present; question-and-answer time may vary by Vendor.
2. In accordance with [Section 286.0113](#), Florida Statutes, and the direction of the Broward County Board of Commissioners, presentations during Evaluation Committee meetings are closed. Only the Evaluation Committee members, County staff (and County's representative, if applicable), and the Vendor and their team scheduled for that presentation will be present in the meeting during the presentation and subsequent question and answer period. Subconsultants/subcontractors may only participate during one presentation/question and answer session, if partnering with multiple Prime Vendors.

**P. Evaluation Committee Meetings, Committee Questions, Request for Clarifications, Additional Information**

1. Evaluation Committee Meetings dates, times and locations are posted on Broward County's [Sunshine Meetings](#) website.

**INSTRUCTIONS TO VENDORS**  
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2. At any committee meeting, the Evaluation Committee members may ask questions, request clarification, or require additional information of any Vendor's submittal or proposal. It is highly recommended Vendors attend to answer any committee questions (if requested), including a Vendor representative that has the authority to bind the Vendor. Vendor's answers may impact evaluation (and scoring, if applicable).

**Q. Confidential Material; Public Records and Exemptions**

1. Broward County is a public agency subject to Chapter 119, Florida Statutes. Upon receipt, all submittals become "public records" and are subject to public disclosure consistent with Chapter 119, Florida Statutes. Submittals may be posted on the County's public website or provided by the County in a public records request response, except to the extent records are identified by the Vendor as confidential and/or exempt pursuant to the public records law and in accordance with the procedures in this section.
2. Any material(s) that the Vendor asserts are confidential and/or exempt from public disclosure under Florida Statutes must be conspicuously labeled at the time of submittal as "Confidential" and marked with the specific Florida statute and subsection permitting that exemption under Florida public records law.
3. To submit material as confidential and/or exempt, the Vendor must submit to "Broward County Purchasing Division, 115 South Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301," in a sealed envelope labeled with the solicitation number and title, name and contact information for the Vendor, itemization of the contents, identification of the Florida statute(s) and subsection(s) permitting the applicable exemption(s), and the solicitation's closing date and time, the following:
  - a. Three (3) hard copies of the materials, unredacted, with each page containing material that is confidential and/or exempt conspicuously labeled "Confidential"; and
  - b. One (1) copy of the same materials, titled "Redacted Copy," redacted to remove/redact only those portions of the materials that are confidential and/or exempt under Florida law.
4. If the Vendor does not submit the materials in strict accordance with this section, then the Vendor may be deemed to have waived any claim that the materials are confidential and/or exempt and the County is deemed authorized to post the entire submittal on the County's public website and/or produce the entire submittal in response to a public records request for the materials.
5. By submitting materials marked as confidential and/or exempt, Vendor agrees to indemnify County and its employees and agents from any and all claims, fines, penalties, damages, judgments, and liabilities of any kind, including attorneys' fees and costs, relating to the County's nondisclosure of those materials in response to a public records request by a third party. The Vendor shall be responsible for defending its determination that the redacted portions are not subject to disclosure under applicable law.
6. Submitting material as confidential and/or exempt may impact discussion and consideration of the Vendor's submittal by the Evaluation Committee because the Evaluation Committee may be unable to fully discuss the confidential and/or exempt material at the public evaluation meeting.

**R. Copyrighted Materials**

Submittal of copyrighted material will constitute a license and permission for the County to use, reproduce, distribute, and publish (including both hard copy and electronic copies) as reasonably necessary for the evaluation of the solicitation response by County staff and agents, as well as to make the materials available for inspection or production pursuant to Public Records Law, [Chapter 119](#), Florida Statutes.

**INSTRUCTIONS TO VENDORS  
REQUEST FOR PROPOSAL, REQUEST FOR QUALIFICATION, OR REQUEST FOR LETTER OF INTEREST**

**S. Public Art and Design Program**

Not applicable to this solicitation.

**T. Tiebreaker Criteria**

In accordance with [Section 21.42\(d\)](#) of the Broward County Procurement Code, the tiebreaker criteria shall be applied based upon the information provided in the Vendor's solicitation response at time of submittal. Complete and accurate information must be contained in the Vendor's initial submittal to ensure credit is received for any tiebreaker criterion. Except to the extent precluded by applicable funding or legal requirements, tiebreaker criteria are as follows:

1. Location Certification;
2. Domestic Partnership Act Certification;
3. Drug-Free Workplace Certification;
4. Volume of Previous Payments Attestation;
5. If the foregoing does not resolve the tie, the Evaluation Committee shall reconsider the responses and re-rank the tied vendors;
6. If the foregoing does not resolve the tie, the Vendor receiving the most first place votes from the Evaluation Committee's reranking.

**U. Posting of Solicitation Results and Recommendations**

The Broward County Purchasing Division's website is the location for the County's posting of all solicitations and recommendation for award and recommendation of rankings. It is the obligation of each Vendor to monitor the website in order to obtain complete and timely information.

**V. Vendor Protest**

[Part X](#) of the Broward County Procurement Code sets forth procedural requirements that apply if a Vendor intends to protest a solicitation or proposed award of a contract and states in part the following:

1. Any written protest concerning the specifications or requirements of a solicitation (or of any addenda thereto) must be received by the Director of Purchasing within five (5) business days after the applicable solicitation (or addenda) is posted on the Purchasing Division's website.
2. Any written protest concerning a proposed award or ranking must be received by the Director of Purchasing within five (5) business days after the proposed award or ranking is posted on the Purchasing Division's website.
3. Failure to file a written protest so that it is received by the Director of Purchasing within the timeframes set forth in Part X of the Broward County Procurement Code shall constitute a waiver of the right to protest. A protest submitted to anyone other than the Director of Purchasing shall not be a valid protest.
4. Except as to any protest of the specifications or requirements of a solicitation, as a condition of initiating any protest, the protestor must, concurrently with filing the protest, pay a filing fee for the purpose of defraying the costs in administering the protest in accordance with the scheduled provided below. The filing fee shall be refunded if the protestor prevails in the protest. Failure to timely pay the required filing fee shall render the protest invalid.

Estimated Contract Amount

Filing Fee

**INSTRUCTIONS TO VENDORS**  
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Mandatory Bid Amount up to \$250,000	\$500
\$250,000 - \$500,00	\$1,000
\$500,001 - \$5 million	\$3,000
Over \$5 million	\$5,000

The estimated contract amount shall be the total bid (proposal) amount offered by the protesting Vendor in its response to the solicitation, inclusive of any contract renewals or extensions. If no amount was submitted by the protestor, the estimated contract amount shall be the County’s estimated procurement contract price. The County will accept a filing fee in the form of a money order, certified check, or cashier’s check, payable to “Broward County,” or other manner of payment approved by the Director of Purchasing.

**W. Right To Appeal**

The protestor may appeal the Director of Purchasing’s denial of the protest with respect to the proposed award of a solicitation in accordance with [Part XII](#) of the Broward County Procurement Code. Decisions by the Director of Purchasing with respect to the specifications or requirements of a solicitation may only be appealed to the County Administrator or their designee, who shall determine the method, timing, and process of the appeal and whose decision shall be final.

1. The appeal must be received by the Director of Purchasing within ten (10) days after the date of the determination being appealed.
2. The appeal must be accompanied by an appeal bond by a Vendor having standing to protest and must comply with all other requirements of Part XII of the Broward County Procurement Code. The appeal bond is based on the estimated contract amount, per Section 21.84 of the Procurement Code.
3. Except as otherwise provided by law, the filing of an appeal is an administrative remedy that must be exhausted prior to the filing of any civil action against the County concerning any subject matter that, had an appeal been filed, could have been addressed as part of the appeal.

**X. Rejection of Responses**

The Director of Purchasing may reject all responses to a solicitation, even when only one response is received, if the Director of Purchasing determines that doing so would be in the best interest of the County; provided, however, that only the Board may reject all responses to a solicitation where the issuance of the solicitation was approved by the Board.

**Y. Negotiations**

Once a ranking is deemed final, the County shall commence contract negotiations with the top-ranked Vendor (or, if provided in the solicitation, with multiple top-ranked Vendors simultaneously). If the negotiation does not result in mutually satisfactory contract terms within a reasonable time, as determined by the Director of Purchasing, then the Director of Purchasing may terminate negotiations with the applicable Vendor and commence (or continue, if the solicitation provided for negotiation with multiple top-ranked Vendors) negotiations with the next-ranked Vendor(s) or issue a new solicitation, as the Director of Purchasing determines to be in the best interest of the County.

**Z. Submittal Instructions**

1. Vendor **MUST** submit its solicitation response electronically through BPRO and receive a Submission Receipt. It is solely the Vendor’s responsibility to ensure its response is submitted and received through

**INSTRUCTIONS TO VENDORS**  
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BPRO by the closing date and time. The County will not consider solicitation responses received by other means. Vendors are encouraged to submit in advance of the closing date and time. Refer to the [Purchasing Division website](#) or contact [support@gobonfire.com](mailto:support@gobonfire.com) for submittal instructions. In the event that the Vendor is having difficulty submitting a document, immediately notify the Purchasing Agent and then contact [support@gobonfire.com](mailto:support@gobonfire.com) for technical assistance.

2. Vendor must view and download each of the documents in the electronic bidding system.
3. After all documents are viewed and downloaded from the electronic bidding system, the Vendor must upload additional information requested by the solicitation (i.e. Evaluation Criteria, certifications, etc.) in the Provide Submission Information section in the electronic bidding system, Evaluation Criteria responses should be non-locked file format.
4. If a Vendor is declaring any material confidential and exempt from Public Records, refer to Confidential Material; Public Records and Exemptions section for submittal instructions.
5. After all files are uploaded, Vendor must submit and finalize submission for offer to be received electronically through the electronic bidding system.
6. If a solicitation includes a Bond Requirement (Responsiveness Criteria), the Vendor must submit in a sealed envelope, labeled with the solicitation number, title, by the solicitation's closing date and time, to:

Broward County Purchasing Division  
115 South Andrews Avenue, Room 212  
Fort Lauderdale, FL 33301

A copy of the bond should also be uploaded into the electronic bidding system; this does not replace the requirement to submit an original bond by the solicitation's closing date and time.

7. Broward County does not require any personal information (as defined under [Section 501.171](#), Florida Statutes), such as social security numbers, driver license numbers, passport, military ID, bank account or credit card numbers, or any personal pin numbers, in order to submit a response for ANY Broward County solicitation. DO NOT INCLUDE any personal information data in any document submitted to the County. If any personal information data is part of a submittal, this information must be redacted prior to submission to the County.

*Form Date 7/1/25*



**PURCHASING DIVISION**

[broward.org/Purchasing](http://broward.org/Purchasing)

[BPRO Electronic Procurement System](#)

**Addenda No.:** 1  
**Solicitation No.:** BLD2129654P1  
**Solicitation Title:** Security Guard Services for FLL and North Perry Airports

Attention Vendors:

Note the following changes and clarifications. Any words in ~~strikethrough~~ type are deletions from existing text. Words in **bold underlined** type are additions to existing text.

1. The solicitation's closing date has been revised to **November 7, 2025** by 2:00 p.m.
2. Specifications and Requirements has been revised and replaced in its entirety.
3. Insurance Requirements Form has been revised and replaced in its entirety.
4. Instructions to Vendors has been revised and replaced in its entirety.
5. The Bid table has been revised and replaced in its entirety with the following revisions:
  - a. Items #1-1 and #2-1, Item Titles, and Item Descriptions have been revised to **Level 1** Officer **(unarmed)**.
  - b. Items #1-2 and #2-2, Item Titles, and Item Descriptions have been revised to **Level 1** Officer **(unarmed)** (Overtime/Holiday).
  - c. Items #1-8 and #2-8, Item Titles, and Item Descriptions have been revised to ~~Assistant Project~~ **Operations** Manager.
  - d. Items #1-10 and #2-10, Item Descriptions have been revised to Vehicle (~~per~~ **five (5)** vehicles) and and Quantity Required have been revised to ~~5~~ **1825**.
  - e. All Items' Item Descriptions have been revised to add **Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc.**

All other terms, conditions and specifications remain unchanged for this solicitation.



**PURCHASING DIVISION**

[broward.org/Purchasing](http://broward.org/Purchasing)

[BPRO Electronic Procurement System](#)

**Addenda No.:** 2  
**Solicitation No.:** BLD2129654P1  
**Solicitation Title:** Security Guard Services for FLL and North Perry Airports

Attention Vendors:

Note the following changes and clarifications. Any words in ~~striketrough~~ type are deletions from existing text. Words in **bold underlined** type are additions to existing text.

1. The solicitation's closing date remains unchanged.
2. OESBD Ownership Disclosure document has been deleted and removed in its entirety.

All other terms, conditions and specifications remain unchanged for this solicitation.



## **Bid Table - BLD2129654P1 revised (BT-49AU)**

### **Instructions**

- When pasting content, please use Paste Special as Text without any formatting.
- You can only submit text based responses, please do not use special characters like emojis.
- Please do not change the structure of any of the worksheets. Changing the structure will invalidate your submission.
- Any additional information outside of the given structure of the worksheets will not be visible to the purchaser.
- Please do not save this file in a different format. Saving this file in a different format will invalidate your submission.
- Please follow the instructions provided along with this file to submit it back to Euna Procurement.
- You must bid on every item. To do so, all of the editable cells for the item must contain a valid value.
- Please do not use Excel formulas in your responses.
- If you have any questions regarding the content of this file, please contact the appropriate purchaser.
- If you have any technical problems, please contact Euna Procurement at [support.bonfire@eunasolutions.com](mailto:support.bonfire@eunasolutions.com).

# Responses

Error: Check cell(s) B8

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Numeric	Numeric	Total Cost
						Percentage of Price Attributed to Labor Portion of Service	Unit Price	

## Year 1 Pricing

Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I8	#1-1	<b>Level 1 Officer (unarmed)</b>	Level 1 Officer (unarmed), Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	564223	Hour			-
	Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I9	#1-2	<b>Level 1 Officer (unarmed) (Overtime/Holiday)</b>	Level 1 Officer (unarmed), Overtime/Holiday. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	21859	Hour		

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I10	#1-3	<b>Security Operations Center Specialist</b>	Security Operations Center Specialist, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	20333	Hour			-
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I11	#1-4	<b>Security Operations Center Specialist (Overtime/Holiday)</b>	Security Operations Center Specialist, Overtime/Holiday. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	634	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I12	#1-5	Supervisor	Supervisor, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	59587	Hour			-
	#1-6	Supervisor (Overtime/Holiday)	Supervisor, Overtime/Holiday. Refer to Specifications and requirements for additional information. Unit prices shall includewages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2218	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
<b>Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I14</b>	#1-7	<b>Training Coordinator</b>	Training Coordinator, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2080	Hour			-
<b>Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I15</b>	#1-8	<b>Operations Manager</b>	Operations Manager, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2080	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I16	#1-9	<b>Project Manager</b>	Project Manager, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2080	Hour			-
	#1-10	<b>Vehicle (per vehicle)</b>	Vehicle (five (5) vehicles). Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each day per vehicle.	1825	Day			-
<b>Basket Total</b>								<b>\$ 0.00</b>

## Year 2 Pricing

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
<b>Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I21</b>	#2-1	<b>Level 1 Officer (unarmed)</b>	Level 1 Officer (unarmed), Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	564223	Hour			-
<b>Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I22</b>	#2-2	<b>Level 1 Officer (unarmed) (Overtime/Holiday)</b>	Level 1 Officer (unarmed), Overtime/Holiday. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	21859	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
<b>Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I23</b>	#2-3	<b>Security Operations Center Specialist</b>	Security Operations Center Specialist, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	20333	Hour			-
<b>Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I24</b>	#2-4	<b>Security Operations Center Specialist (Overtime/Holiday)</b>	Security Operations Center Specialist, Overtime/Holiday. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	634	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I25	#2-5	Supervisor	Supervisor, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	59587	Hour			-
	#2-6	Supervisor (Overtime/Holiday)	Supervisor, Overtime/Holiday. Refer to Specifications and requirements for additional information. Unit prices shall includewages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2218	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I27	#2-7	<b>Training Coordinator</b>	Training Coordinator, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2080	Hour			-
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I28	#2-8	<b>Operations Manager</b>	Operations Manager, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2080	Hour			-

Status	#	Item	Item Description	Quantity Required	Unit of Measure	Percentage of Price Attributed to Labor Portion of Service	Unit Price	Total Cost
Error: Missing value for 'Percentage of Price Attributed to Labor Portion of Service' in cell I29	#2-9	<b>Project Manager</b>	Project Manager, Normal Business Hours. Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each hour of service.	2080	Hour			-
	#2-10	<b>Vehicle (per vehicle)</b>	Vehicle (five (5) vehicles). Refer to Specifications and requirements for additional information. Unit prices shall include wages, tools, equipment, fuel, billing, insurance, fringe benefits, overhead, profit, taxes, vacation, sick, uniforms, etc. Offered price shall be for each day per vehicle.	1825	Day			-
<b>Basket Total</b>								<b>\$ 0.00</b>
<b>Grand Total</b>								<b>\$ 0.00</b>