

**SUMMARY MEETING MINUTES
INITIAL EVALUATION COMMITTEE MEETING**

**RFP No. BLD2129654P1
Security Guard Services for FLL and North Perry Airports
Wednesday, February 18, 2026 – 1:00 pm**

1. CALL TO ORDER AND ANNOUNCEMENTS

The Initial Evaluation Committee (EC) meeting for this solicitation convened at the Government Center East (GC430) and was called to order on February 18, 2026 at 1.00 pm.

The Facilitator stated that this public meeting was recorded by the County, and the County's recording serves as the official recording of the meeting. The Facilitator also stated that the meeting recordings and information reviewed by the EC is posted on the Purchasing Division's RLI/RFP Repository website; and noted that the meeting had been publicly noticed.

The Facilitator stated that the purpose of the meeting was to determine the responsiveness and responsibility of the proposing vendors. Only those vendors that were determined by the EC to be both responsive and responsible to the solicitation requirements, and shortlisted, will proceed to the final EC Meeting for presentations and ranking.

The Facilitator stated that at the time of the solicitation's deadline, 2:00 p.m. on November 7, 2025, nine (9) proposals were received.

The Facilitator stated how virtual and physical attendance was recorded.

The Facilitator named the County's Project Staff:

- Karlene Grant, Purchasing Agent Senior, Purchasing Division
- Connie Mangan, Assistant Director from the Purchasing Division
- Cesar Rossy, Project Manager, Aviation Department
- Ricardo Abraham and Kailie Rush, County Attorney's Office

- James Vose, Office of Economic and Small Business Development
- Colleen Pounall, Risk Management Division
- Kirsten Ruus from the Finance Division, Aviation Department

The Facilitator stated that a quorum was established with the following EC Members present:

Richard Abele III, Airport Manager, Security Division, Aviation Department

Peg Buchan, Chief of Staff, Port Everglades Department

Wanda Del Toro, Security Operations Manager, Facilities Management Division

Freddy Lugo, Airport Manager, Security Division, Aviation Department

William Willis, Chief Safety and Security Officer, Safety & Security Division, Transportation Department

The Facilitator stated that the EC's responsibility is to review the vendors' submittals, to ensure solicitation requirements were met and to evaluate the submittals, and make a recommendation to award a contract.

The Facilitator stated each EC Member was appointed by the County Administrator to serve on this Committee based on their experience, and is responsible for following the County's established Committee procedures to select vendors which provide the services that are in the best interest of the County.

The Facilitator stated that all EC Members and the Project Manager assigned submitted the required Broward County Disclosure Forms and responded that they can be fair and impartial to all vendors.

The Facilitator stated that the Cone of Silence has been in effect since this solicitation's advertisement, which prohibits vendors from discussing the solicitation with the Commissioner's Office, County Staff, or a member of the EC. The Cone of Silence terminates when the awarding authority takes action which ends the solicitation.

The Facilitator stated that after the application of the Cone of Silence, inquiries regarding this solicitation should be directed to the Project Manager or the Director of Purchasing and/or his designee.

The Facilitator stated that the Summary of Vendor Rights Regarding Broward County Competitive Solicitations was issued in the solicitation.

2. PURCHASING DIVISION REPORT OF RESPONSIVENESS AND RESPONSIBILITY

The Purchasing Division Representative reported the findings on the responsiveness and responsibility of the vendors.

The Purchasing Division Representative stated that proposals were received from the following vendors:

- Afognak Diversified Services, Inc.
- American Guard Services, Inc.
- Chi-Ada Security LLC
- Covenant Aviation Security, LLC
- Global Security Consulting Group Inc.
- Inter-Con Security Systems, Inc.
- Tarian Security Services, LLC
- Unifi Security, LLC
- Universal Protection Service, LLC dba Allied Universal Security

The Purchasing Division Representative stated that the Director of Purchasing waived the following technicalities or irregularities, in accordance with the Procurement Code:

- Afognak Diversified Services, Inc. did not submit a physical bid bond or alternate bid security as required, but provided an electronic copy indicating intent to comply.

Refer to the Waiver of Technicalities or Irregularities memorandum for additional details.

- Inter-Con Security Systems, Inc. did not submit a physical bid bond or alternate bid security as required, but provided an electronic copy indicating intent to comply.

Refer to the Waiver of Technicalities or Irregularities memorandum for additional details.

The Purchasing Division Representative stated the solicitation had six (6) responsiveness requirements involving compliance:

- 1) Bond Requirement
- 2) Criminal History Screening Practices Certification
- 3) Domestic Partnership Act Certification
- 4) Living Wage Requirements
- 5) Lobbyist Registration Certification
- 6) Pricing Requirement

The Purchasing Division Representative stated that seven (7) vendors be deemed responsive to all the responsiveness requirements.

The Purchasing Division Representative stated that the following vendors are deemed non-responsive for the following:

- Chi-Ada Security LLC was non-compliant to providing the bid bond as indicated in Instructions to Vendors and Bid Bonds, Performance and Payment Bonds, and Surety Qualification Requirements.

Refer to the Responsiveness and Responsibility Matrix for additional information.

- Unifi Security, LLC was non-compliant to providing the bid bond as indicated in Instructions to Vendors and Bid Bonds, Performance and Payment Bonds, and Surety Qualification Requirements.

Refer to the Responsiveness and Responsibility Matrix for additional information.

The Purchasing Division Representative stated the solicitation had seven (7) areas of responsibility requirements:

- 1) Affiliated Entities of the Principal(s)
- 2) Financial Information/Financial Ability
- 3) Insurance Requirements
- 4) Security Agency License "Class B" License
- 5) Litigation History
- 6) Office of Economic and Small Business Development Program Requirements
- 7) Workforce Investment Program Requirements

The Purchasing Division Representative stated that four (4) vendors provided the required documentation for EC's review for responsibility.

The Purchasing Division Representative stated that the following compliance concerns were identified:

- Afognak Diversified Services, Inc. did not meet the 25% CBE participation goal.

Refer to the Director of Purchasing Memorandum for additional information.

- American Guard Services, Inc. did not meet the 25% CBE participation goal.

Refer to the Director of Purchasing Memorandum for additional information.

- Chi-Ada Security LLC did not meet the 25% CBE participation goal, nor did they provide a Surety/Bonding Company letter or proof of license at the time of submittal.

Refer to the Director of Purchasing Memorandum for additional information.

- Tarian Security Services, LLC did not provide proof of a license at the time of submittal.

Refer to the Director of Purchasing Memorandum for additional information.

- Unifi Security, LLC provided financial statements that were incomplete and did not provide proof of a license at the time of submittal.

Refer to the Director of Purchasing Memorandum for additional information.

The Purchasing Division Representative stated that three (3) vendors accepted Broward County's Standard Terms and Conditions without exceptions.

The following vendors took exceptions to the County's Standard Terms and Conditions:

- Afognak Diversified Services, Inc.
- Global Security Consulting Group Inc.
- Inter-Con Security Systems, Inc.
- Tarian Security Services, LLC
- Unifi Security, LLC
- Universal Protection Service, LLC dba Allied Universal Security Services

3. DETERMINATION OF RESPONSIVENESS

The Facilitator asked if there was any discussion from the EC regarding the determination of responsiveness, as defined in the Procurement Code, Section 21.40(a).

There was no discussion, motion was made by EC Member Peg Buchan to find Chi-Ada Security LLC and Unifi Security, LLC as non-responsive to the responsiveness requirements. EC Member Richard Abelle III seconded the motion. Motion passed unanimously.

EC Member Peg Buchan requested clarification on the Office of Economic and Small Business Development 25% Goal requirement which was discussed between the EC

Members, Purchasing and the County Attorney. *(Refer to video recording for full discussion)*.

Motion was made by EC Member Freddy Lugo to find the following vendors: Afognak Diversified Services, Inc., American Guard Services, Inc., Covenant Aviation Security, LLC, Global Security Consulting Group Inc., Inter-Con Security Systems, Inc., Tarian Security Services, LLC and Universal Protection Service, LLC dba Allied Universal Security, responsive to the responsiveness requirements. EC Member William Willis seconded the motion. Motion passed unanimously.

4. DETERMINATION OF RESPONSIBILITY

The Facilitator asked if there was any discussion from the EC regarding the determination of responsiveness, as defined in the Procurement Code, 21.40(b).

There was no discussion, motion was made by EC Member Peg Buchan to find Afognak Diversified Services, Inc., American Guard Services, Inc., Chi-Ada Security LLC, Tarian Security Services, LLC, and Unifi Security LLC non-responsible to the responsibility requirements. EC Member Richard Abelle III seconded the motion. Motion passed unanimously.

Motion was made by EC Member William Willis to find Covenant Aviation Security, LLC, Global Security Consulting Group Inc., Inter-Con Security Systems, Inc. and Universal Protection Service, LLC dba Allied Universal Security as responsible to the responsibility requirements. EC Member Wanda Del Toro seconded the motion. Motion passed unanimously.

5. DETERMINATION OF VENDORS RESPONSIVE AND RESPONSIBLE

The Facilitator asked if there was any discussion from the EC regarding the determination of the vendors found to be both responsive AND responsible.

There was no discussion, motion was made by EC Member Peg Buchan to find the following vendors: Covenant Aviation Security, LLC, Global Security Consulting Group, Inc., Intercon Security Systems, Inc. and Universal Protection Service, LLC, dba Allied Universal Security to be both responsive and responsible. EC Member Freddy Lugo seconded the motion. Motion passed unanimously.

6. SHORTLISTING RECOMMENDATION

The Facilitator stated that the Director of Purchasing recommended shortlisting in accordance with the Procurement Code, Section 21.42 or rank the vendors found to be both responsive and responsible.

The Facilitator asked if there was any discussion from the EC regarding shortlisting.

There was no discussion, motion was made by EC Member Peg Buchan to move forward

with the four (4) vendors that were found to be both responsive and responsible. EC Member Wanda Del Toro seconded the motion. Motion passed unanimously.

7. FINAL EVALUATION COMMITTEE MEETING ANNOUNCEMENTS

The Facilitator stated that the final EC meeting will be held on Friday, March 6, 2026, at 10:00 am and will include vendor presentations.

The Facilitator asked if there were any topics or questions that the EC Members or Project Manager want the vendors to specifically address during their presentations.

Committee Member	Specific Presentation Topics
Richard Abele III	1. Experience: <ul style="list-style-type: none"> a. What is the specific experience in providing security services at a category X airport, airports in general, and general aviation operating under federal state local directives, specifically, 49 CFR part 1542. b. At these airports, how many contracts have been renewed and for how long? 2. Emergency: <ul style="list-style-type: none"> a. In the event of emergency or special coverage to be addressed, how long would it take to increase staffing by an additional twenty, fifty or one hundred officers? b. These numbers should factor in criteria for a certified and trained officer, excluding the airport badging process. 3. Explain or illustrate how your company processes inspections, incidents, or general data to validate the compliance requirements already specified and which technologies are used to produce that data?
Peg Buchan	No questions
Wanda Del Toro	1. Transition plans: How will your firm manage the recruitment process during this transition, including if you have staff on board to transition to this project. 2. Training experience: <ul style="list-style-type: none"> a. Especially for internal trainers, whether your firm has them internally or through subcontractors. b. What is the management process for monitoring the guards and the different locations/posts. 3. If armed guards are being used in this contract, what is your drug and alcohol program.
Freddy Lugo	1. Staffing plan: Include a detailed plan that outlines your staffing requirements, search criteria, and ability to furnish those

Committee Member	Specific Presentation Topics
	personnel, including the badging process.
William Willis	<ol style="list-style-type: none"> 1. How is report writing conducted? Electronic or Paper? 2. How are reports provided? 3. How is additional training handled? 4. How are patrols conducted and what technology is used? 5. What type of accountability measures do you have? <ol style="list-style-type: none"> a. Patrols? b. Coaching? c. Timekeeping? d. Supervision? 6. How are incidents handled? 7. What does training look like for your firm? <ol style="list-style-type: none"> a. Use of force? b. De-escalation? c. Observation? d. Report Writing? e. Communication? 8. How is payroll conducted? 9. What type of equipment is provided and/or utilized? <ol style="list-style-type: none"> a. Golf Carts? b. Vehicles? c. Barricades? d. Etc.? 10. Provide an overview of your Human Resources structure.
Cesar Rossy	No questions

The Facilitator stated that the EC establishes the length of presentations and that the time does not include the unlimited questions and answer period and all vendors will have up to five (5) minutes to setup for their presentation.

The Facilitator asked if there was any discussion regarding the presentation length.

There was no discussion, motion was made by EC Member Richard Abele III to set the length of presentations at fifteen (15) minutes. EC Member Freddy Lugo seconded the motion. Motion passed unanimously.

The Facilitator asked the Purchasing Division staff to select the order of presentations for the final EC meeting by using a random list generator, which was viewed on shared screen. The order of presentations results was announced as follows:

1. INTER-CON SECURITY SYSTEMS, INC.
2. UNIVERSAL PROTECTION SERVICE, LLC DBA ALLIED UNIVERSAL SECURITY
3. COVENANT AVIATION SECURITY, LLC
4. GLOBAL SECURITY CONSULTING GROUP INC.

8. OTHER BUSINESS

The Facilitator asked if there was any other business that needed to be discussed. There was no discussion held.

9. ADJOURN MEETING

The Facilitator adjourned the meeting.