

**SUMMARY MEETING MINUTES
FINAL EVALUATION COMMITTEE MEETING**

**RFP No. BLD2129654P1
Security Guard Services for FLL and North Perry Airports
Friday, March 6, 2026 – 10:00 am**

1. CALL TO ORDER AND ANNOUNCEMENTS

The final Evaluation Committee (EC) meeting for this solicitation convened at Government Center East (GC430) and was called to order on March 6, 2026 at 10.02 am.

The Facilitator stated that this public meeting was recorded by the County, and the County's recording serves as the official recording of the meeting. The Facilitator also stated that the meeting recordings and information reviewed by the EC is posted on the Purchasing Division's RLI/RFP Repository website; and noted that the meeting had been publicly noticed.

The Facilitator stated that the purpose of the meeting was for the EC to hear presentations, score, and rank the responsive, responsible vendors.

The Facilitator stated that at the initial EC meeting on February 18, 2026, the EC determined four (4) vendors to be both responsive and responsible. The following vendors advanced to final evaluation and ranking:

- Covenant Aviation Security, LLC
- Global Security Consulting Group Inc.
- Inter-Con Security Systems, Inc.
- Universal Protection Service, LLC dba Allied Universal Security

The Facilitator stated how virtual and physical attendance was recorded.

The Facilitator stated that a quorum was established with the following EC Members present:

Richard Abele III, Airport Manager, Security Division, Aviation Department

Peg Buchan, Chief of Staff, Port Everglades Department

Wanda Del Toro, Security Operations Manager, Facilities Management Division

Freddy Lugo, Airport Manager, Security Division, Aviation Department

William Willis, Chief Safety and Security Officer, Safety & Security Division,
Transportation Department

The Facilitator stated that the EC's responsibility is to review the vendors' submittals, to ensure solicitation requirements were met and to evaluate the submittals, and make a recommendation to award a contract.

The Facilitator stated each EC Member was appointed by the County Administrator to serve on this Committee based on their experience, and is responsible for following the County's established Committee procedures to select vendors which provide the services that are in the best interest of the County.

The Facilitator stated that all EC Members and the Project Manager assigned submitted the required Broward County Disclosure Forms and responded that they can be fair and impartial to all vendors.

The Facilitator stated that the Cone of Silence has been in effect since this solicitation's advertisement, which prohibits vendors from discussing the solicitation with the Commissioner's Office, County Staff, or a Member of the EC. The Cone of Silence terminates when the awarding authority takes action which ends the solicitation.

The Facilitator stated that during the Cone of Silence, inquiries regarding this solicitation should be directed to the Project Manager or the Director of Purchasing and/or his designee.

The Facilitator stated that the Summary of Vendor Rights Regarding Broward County Competitive Solicitations was issued in the solicitation.

2. APPROVE MINUTES OF THE INITIAL EVALUATION COMMITTEE MEETING

The Facilitator asked if there was any discussion regarding the minutes from the Initial EC meeting minutes.

There was no discussion. Motion was made by EC Member Wanda Del Toro, seconded by

EC Member Richard Abelle III and unanimously carried.

3. TERMS & CONDITIONS EXCEPTIONS REPORT

The Facilitator stated that one (1) of the four (4) advancing vendors accepted Broward County's Standard Terms and Conditions without exceptions.

The County provided vendors an opportunity to waive their exceptions prior to the final EC meeting. The following vendors waived all exceptions:

- Global Security Consulting Group Inc.
- Allied Universal Security

Inter-Con Security Systems, Inc. was given an opportunity to waive their exceptions and agreed to withdraw two (2) of them, but elected to retain one (1) exception to the County's Standard Terms and Conditions.

The Facilitator stated that a Contract Exception Review Memo was distributed to the EC Members and asked if there were any questions from the EC for the County Attorney's Office or Risk Management.

There was no discussion.

4. PRESENTATION ANNOUNCEMENTS

The Facilitator stated that in accordance with Section 286.0113 of the Florida Statutes, presentations and the questions and answers sessions were closed to the public. Vendors, their teams, and members of the public were temporarily excused from the meeting to permit the start of the closed presentation sessions.

The Facilitator stated the that presentations were limited to fifteen (15) minutes followed by an unlimited question and answer period.

The Facilitator stated that at the initial EC meeting, a random list generator was utilized to determine the order of presentations.

- 1st Presenter: Inter-Con Security Systems, Inc.
- 2nd Presenter: Allied Universal Security
- 3rd Presenter: Covenant Aviation Security, LLC
- 4th Presenter: Global Security Consulting Group Inc.

5. VENDOR PRESENTATIONS (CLOSED PORTION OF MEETING)

The closed portion of the meeting began for vendor presentations followed by an unlimited question and answer period for each.

6. RESUME PUBLIC PORTION OF MEETING

The closed portion of the meeting concluded at and all vendors and members of the public were invited back into the meeting.

7. SCORING OF VENDORS

The Facilitator stated that the next order of business was scoring the vendors. The score sheets included the assigned points for Location and Pricing.

The Facilitator stated that the meeting would be recessed after all EC Members completed and submitted their scoring sheets, to provide the Purchasing Division time to tabulate the results.

The Facilitator asked if there were any questions from the EC. Receiving none, EC Members were asked to commence scoring.

The Facilitator announced that all scoring sheets were submitted and the meeting was recessed at 1.59 pm.

The Facilitator announced that the Purchasing Division completed the tabulation and reconvened the meeting at 2.17 pm.

8. FINAL RESULTS AND RANKING ANNOUNCEMENT

The Facilitator thanked all the vendors for their participation in the solicitation process.

The Purchasing Division Representative announced the scores and ranking of the vendors.

The Facilitator announced that the next order business is acceptance of the scoring and ranking.

Motion to approve the scoring and ranking of the vendors was made by EC Member Wanda Del Toro, seconded by EC Member Freddy Lugo and unanimously carried.

The Facilitator stated that the proposed Recommendation of Ranking would be posted for three business days. Following the three-day period, if no objections to the proposed ranking have been received in writing by the Director of Purchasing, a Final Recommendation of Ranking would be posted for five business days. If no vendor timely objects or protests, the ranking shall be final.

The Facilitator stated that once a ranking is deemed final, the County shall commence contract negotiations with the top-ranked vendor.

The Facilitator stated that information and documents reviewed by the EC Members are posted on the Purchasing Division website located at the RFP/RLI Supporting Documents Repository.

9. ADJOURN MEETING

The Facilitator asked if there was any other business that needed to be discussed. There was no discussion held.

The Facilitator adjourned the meeting at 2.21 pm.