



Finance and Administrative Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

MEMORANDUM

DATE: November 21, 2019

TO: Department/Division/Office/Agency Directors

THRU: Bertha Henry, County Administrator

THRU: George Tablack, CPA, Chief Financial Officer

FROM: Brenda J. Billingsley, Director
Purchasing Division

SUBJECT: Disclosure Form – Committee Based Procurements

Digitally signed by
GEORGE TABLACK
Date: 2019.11.22
09:34:44 -05'00'

**BRENDA
BILLINGSLEY**

Digitally signed by
BRENDA BILLINGSLEY
Date: 2019.11.21
15:50:14 -05'00'

As a follow up to the Board's direction to seek clarification regarding potential or perceived conflicts from staff who serve on the County's Committee Based procurements and Vendors proposing on County procurements, the language contained in the attached Disclosure form has been vetted and approved by the Office of the County Attorney.

This form must be completed by all who serve as Voting and Non-Voting committee members for the County's procurements. In an abundance of caution, any employee serving as Project Manager for the procurement will be required to complete the form as well.

This requirement is effective immediately. If you have any questions, contact me at your convenience.

Attachment

BJB/lg

- c: Monica Cepero, Deputy County Administrator
- Gretchen Cassini, Assistant County Administrator
- Alan Cohen, Assistant County Administrator
- Kimm Campbell, Assistant County Administrator
- Andrew J. Meyers, County Attorney
- Fernando Amuchastegui, Assistant County Attorney
- Kevin Kelleher, Deputy Chief Financial Officer, Finance and Administrative Services Department
- Glenn Marcos, Assistant Director, Purchasing Division



Disclosure Form

As a follow up to the Board’s Direction to seek full disclosure and clarification of any potential or perceived conflict for Committee Members who serve on any Broward County Committee Based procurements, all of the following questions MUST be answered.

GEN2120540P1

In-House Pharmacy Management Services

Solicitation Number

Solicitation Title

1. Have you or anyone in your immediate family (including parent, spouse, child, sibling) ever worked for any of the proposing vendors or any principal of the proposing vendors? If so, please explain.

NO.

2. As a County employee, have you ever worked with or had any business or personal relationship with any of the proposing vendors or any of their principals? This includes, but is not limited to, working with any vendors on County contracts or being involved in litigation with any vendors. If so, please explain.

NO.

3. Notwithstanding the responses to questions #1 and #2 above, do you believe you can be fair and impartial to all vendors in this selection process?

YES.

All responses will be included in any award package submitted to the appropriate award authority and a copy also maintained in the Purchasing Division file and will be available upon request.

A. Celina Saucedo

Aviation Dept.

Print Name

Agency

A. Celina Saucedo

Digitally signed by A. Celina Saucedo
Date: 2021.10.12 11:31:25 -04'00'

Oct. 12, 2021

Signature

Date



Disclosure Form

As a follow up to the Board's Direction to seek full disclosure and clarification of any potential or perceived conflict for Committee Members who serve on any Broward County Committee Based procurements, all of the following questions **MUST** be answered.

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No.

3. *Notwithstanding the responses to questions #1 and #2 above, do you believe you can be fair and impartial to all vendors in this selection process?*

Yes.

All responses will be included in any award package submitted to the appropriate award authority and a copy also maintained in the Purchasing Division file and will be available upon request.

Christine Calhoun

Print Name

CHRISTINE CALHOUN

Digitally signed by CHRISTINE
CALHOUN
Date: 2021.10.12 14:51:44 -04'00'

Signature

Purchasing Division

Agency

10/12/2021

Date



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Yes

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Carol Plescovich

BARC

Print Name

Agency

CAROL PLESCOVICH

Digitally signed by CAROL PLESCOVICH
Date: 2021.10.12 12:25:10 -04'00'

10/12/21

Signature

Date

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I HAVE NOT .

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YES

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DALE FAHIE DO FACOFP

Print Name

BARC

Agency

DALE FAHIE Digitally signed by DALE FAHIE
Date: 2021.10.15 12:40:47 -04'00'

Signature

10/15/2021

Date

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yes

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David Kahn

Print Name

FASD/HR

Agency

David Kahn Digitally signed by David Kahn
Date: 2021.10.15 12:22:19 -04'00'

Signature

10/15/2021

Date

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Jorge A Hernández

Print Name



Digitally signed by JORGE
HERNANDEZ
Date: 2021.10.15 13:31:35 -04'00'

Signature

Port Everglades Department

Agency

10/15/2021

Date



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Yes. Advanced Pharmaceuticals is the current vendor for in-house pharmacy services under Contract No. R1012809R1. As the Senior Contract Grant Administrator for BARC, my duties include management and oversight of the current contract.

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Yes.

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Simone Knight

Broward Addiction Recovery Division

Print Name

Agency

SIMONE KNIGHT

Digitally signed by SIMONE KNIGHT
Date: 2021.10.12 11:44:01 -04'00'

10-12-2021

Signature

Date