

**SUMMARY MEETING MINUTES  
INITIAL EVALUATION COMMITTEE MEETING**

**NEXT GENERATION 911 (NG911)  
RFP No. GEN2129421P1**

An Initial Evaluation Committee Meeting for Request for Proposals (RFP) No. GEN2129421P1, Next Generation 911 (NG911) was held in Room 430 of the Governmental Center, Fort Lauderdale, Florida, and virtually via Microsoft Teams, at 1:00 p.m., Friday, October 24, 2025.

**Attendees:**

Sonia M. Lovett, Senior Purchasing Manager, Purchasing Division, Finance and Administrative Services Department (**Facilitator Non-Voting Member**)

**Evaluation Committee (EC) Members: (Voting Members)**

- Angela Scott, Enterprise Director Information Technology, Aviation Department
- Antonio Sabin, E911 Communications Administrator, Office of Regional Communications and Technology
- Daniel Canchon, Information Systems Manager - Security, Enterprise Technology Services, Finance and Administrative Services Department
- Michael Nairn, E911 Communications Administrator, Office of Regional Communications and Technology

**County Project Staff:**

- Mohammad Ahmadpour – Office of Regional Communications and Technology (Project Manager)
- Ricardo Abraham – County Attorney's Office
- Sara Cohen – County Attorney's Office
- Tabitha Pope – Office of Economic and Small Business Development
- Colleen Pounall – Risk Management Division
- Christopher Oei – Office of Regional Communications and Technology
- Evan Zacharia – Finance and Administrative Services Department
- Latoya Clark-Forbes – Purchasing Division
- Dazarene Lescott – Purchasing Division

**County Staff:**

- Brett Bayag – Office of Regional Communications and Technology
- Glenda Milian – Office of Regional Communications and Technology

**Consultant:**

- Gordon Vanauken – Mission Critical Partner on behalf of the Office of Regional Communications and Technology

The meeting was called to order at 1:01 p.m. and announcements were made by the Facilitator.

The Facilitator made an announcement that this meeting is accessible via Microsoft Teams. However, some representatives from the County were physically present at the meeting.

The Facilitator stated that this is a public meeting and is recorded by the County, as well as the video recording will act as the official recording of the meeting. The Facilitator also stated that the meeting recordings and information reviewed by Evaluation Committee members as part of the evaluation process will be available on the Purchasing Division website under the RLI/RFP Repository; and noted that the meeting had been publicly noticed.

The Facilitator stated that the purpose of the meeting was to determine the responsiveness and responsibility of the proposing vendors. Only those vendors that have been determined by the Evaluation Committee to be both responsive and responsible to the solicitation requirements may proceed to the Final Evaluation Committee Meeting for presentations and ranking.

The Facilitator stated that at the time of the Request for Proposals (RFP) advertising deadline on August 22, 2025, three (3) proposals were received.

The Facilitator stated that attendance would be recorded for the Microsoft Teams meeting in the following ways:

1. The Purchasing Division records attendance of County Staff physically present in Room 430.
2. All virtual attendees, including County staff - Sign in utilizing the QR Code or the Sign-In link provided in the chat.
3. For attendees joining by phone only – send an e-mail to the assigned Purchasing Agent (with subject: EC Meeting Attendance) to receive the link to the Sign-In Sheet to record attendance.

The Facilitator introduced County Project Staff.

The Facilitator stated that a quorum was present and requested each Evaluation Committee member to say “present” after their name was called.

The Facilitator stated that it was the Evaluation Committee’s responsibility to review the vendors’ submittals to ensure solicitation requirements were met and evaluate the submittals to make a recommendation to award a contract. The Facilitator stated that each Evaluation Committee member was appointed by the County Administrator to serve on this Committee based on their experience. She said that the Evaluation Committee members were responsible for following the County’s established Committee procedures to select vendors which provide the services that are in the best interest of the County. The Facilitator added that at the discretion of the Board, the Evaluation Committee members may be requested to substantiate their recommendation and discuss their submittal reviews.

The Facilitator stated that the Cone of Silence for this project has been in effect since the solicitation’s advertisement, which prohibits potential vendors from discussing this solicitation with the Commissioner’s Office, County Staff, or a member of the Evaluation Committee.

The Facilitator emphasized that during the Cone of Silence, inquiries regarding the Solicitation should be directed to the Project Manager, or the Director of Purchasing and/or his designee. However, vendors may communicate with representatives from the Office of Economic and Small Business Development at any time regarding the Solicitation’s Small Business Enterprise or County Business Enterprise participation.

The Facilitator stated that the Summary of Vendor Rights Regarding Broward County Competitive Solicitations was issued in the solicitation.

The Facilitator stated that in accordance with Broward County Procurement Code, “Each Evaluation Committee member must affirm that they are free of conflicts of interest as provided by Part III, Chapter 112, Florida Statutes, and the Broward County Employee Code of Ethics.”

All Evaluation Committee members submitted the required Broward County Disclosure Forms and responded that they can be fair and impartial to all vendors.

The Facilitator then called on the Purchasing Division to report on their findings on the responsiveness and responsibility, and the exceptions taken to the County's terms and conditions. (**Refer to audio for full Purchasing report**).

- The Purchasing representative stated the six (6) responsiveness requirements, and all three (3) proposing vendors were recommended to be evaluated as responsive to the solicitation's requirements.
- The Purchasing representative stated the seven (7) responsibility requirements and that all three (3) vendors provided the required documentation for Evaluation Committee's review for responsibility.
  - The Purchasing Division representative stated that on the Project Questionnaire, one (1) vendor, Motorola Solutions Connectivity, Inc. (Motorola), indicated "Yes" under the "Does Not Comply" column for requirement SR-EH003, Onsite Equipment Requirements and the vendor provided an explanation on that section.
- The Purchasing Agent stated that the solicitation required vendors to state whether they accepted Broward County's Terms and Conditions or, if they did not accept them, to identify the agreement provision(s) and vendor's proposed changes.
- The Purchasing representative stated that two (2) vendors, AT&T Enterprises, LLC dba AT&T Enterprises Florida, LLC and Motorola Solutions Connectivity, Inc. dba Motorola, took exception to the solicitation's terms and conditions. The specific exceptions taken by the vendors are identified in the submittal and will be addressed prior to presentations at the Final Evaluation Committee Meeting.

The Facilitator stated that the next order of business was to determine responsiveness as defined in the Procurement Code, Section 21.40(a) and asked if there were any discussions from the Evaluation Committee regarding the determination of responsiveness. A Motion was made by Evaluation Committee member Michael Nairn to find all three (3) vendors responsive; motion was seconded by Danial Canchon. The motion passed unanimously.

The Facilitator stated that the next order of business was to determine the responsibility of the vendors, as defined in the Procurement Code, Section 21.40(b), and asked if there were any discussions from the Evaluation Committee regarding the responsibility of the vendors. A Motion was made by Evaluation Committee member Michael Nairn to find all three (3) vendors responsible; motion was seconded by Danial Canchon. The motion passed unanimously.

The Facilitator then stated that three (3) vendors were determined to be both responsive and responsible to the RFP requirements:

- AT&T Enterprises, LLC dba AT&T Enterprises Florida, LLC
- Communications Venture Corp. dba INdigital
- Motorola Solutions Connectivity, Inc. dba Motorola

The Facilitator asked for a motion to accept the named vendors as responsive and responsible to proceed to final evaluation and ranking. A motion was made by Evaluation Committee member Michael Nairn and seconded by Danial Canchon. The motion passed unanimously.

The Facilitator announced that the Demonstration Meetings, based on the final Demonstration Script, would be held on Thursday, November 6, 2025 and Friday, November 7, 2025.

The Facilitator stated that the Demonstration Meetings will be held at the Emergency Operations Center, with the Technical Review Team (TRT) and each vendor proceeding to the Final Evaluation Committee meeting. The Facilitator also stated that the Evaluation Committee members will not attend. The length of Demonstrations is 115 minutes per vendor, followed by a 35-minute question and answer period. The Facilitator also announced that the order of demonstrations will be the same as the presentations order established later in the meeting.

The Facilitator announced that the Final Evaluation Committee Meeting will be held approximately two weeks from the scheduled Demonstration meetings, and then asked each Evaluation Committee member and the Project Manager if there were any topics they would like the vendors to address in their presentations. The EC and Project Manager provided a total of four (4) topics.

The Facilitator stated that the Evaluation Committee is tasked with establishing the length of presentations, not including questions and answer periods, and asked if there were any discussions regarding the presentation length. There were no discussions. A Motion was made by Evaluation Committee member Antonio Sabin to set the length of presentation to 30 minutes. Motion was second by Angela Scott. The motion passed unanimously.

The Facilitator requested the Purchasing Division to use a random list generator to determine the order of the presentations for the Final Evaluation Committee Meeting. The order of presentation results was viewed on the shared screen and was announced as follows:

First Presenter:	Motorola Solutions Connectivity, Inc. dba Motorola
Second Presenter:	Communications Venture Corp. dba INdigital
Third Presenter:	AT&T Enterprises, LLC dba AT&T Enterprises Florida, LLC

The Facilitator asked if there was any other business that needed to be discussed. Hearing none, the Facilitator thanked all the vendors who responded to the solicitation and expressed appreciation for their time and interest in working with Broward County.

The Facilitator adjourned the Initial Evaluation Committee meeting at 1:22 p.m.