

Florida Technical Consultants

<p>Bid Contact James Barton jbarton@fltechinc.com Ph 954-914-8488</p> <p>Qualifications SB</p> <p>Bid Notes Please contact our references and clients to understand our commitment to each and every client.</p>	<p>Address 533 East Ocean Avenue Suite 2 Boynton Beach, FL 33435</p>
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Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch.	Docs
PNC2115559P1--01-01	Professional Engineering Services for Studies and Reports	Supplier Product Code: PNC2115559P1--01-01	First Offer -	1 / each	Y	Y
Supplier Total					\$0.00	

Florida Technical Consultants

Item: **Professional Engineering Services for Studies and Reports**

Attachments

Scope_of_Work.pdf

Balance Sheet 2016.pdf

Profit Loss 2016.pdf

Balance Sheet 2017.pdf

Profit Loss 2017.pdf

Broward County Tax Receipt.jpeg

CSTaxBC-60-8017172266-4.pdf

BC Vender Sub Contract.pdf

BC References.pdf

FTC BC Insurance Certificate.jpeg

FTC Firm Projects Package BC 180518 - GIS.docx

Scope of Work

Water and Wastewater Engineering Services for Studies and Reports

I. Background

Broward County Water and Wastewater Services is seeking a CONSULTANT to provide professional engineering services for studies and reports. Projects will be implemented using Work Authorizations.

II. Purpose and General Description of Scope

The purpose of this Scope is to have CONSULTANT provide the engineering services necessary for professional engineering studies and reports related to the following areas: planning, surveying, testing, process, compliance, permitting, water/wastewater, treatment plants, drainage systems, distribution/collection systems, lift stations, master pump stations, raw water, reclaimed water, by product disposal, finance/administrative rates and fees, bond feasibility, annual engineering reports required by bond covenants, and information technology assistance.

In general, these services consist of the following:

Phase I Services - Preliminary Proposal

1. Preliminary Proposal

Phase II Services - Professional Engineering Studies and Reports

1. Final professional engineering studies and reports

III. Scope of Work

1. Preliminary Proposal

CONSULTANT shall prepare a conceptual proposal for new projects related to the professional engineering studies and reports. Activities shall include preparation of preliminary proposal and submittal of a draft and coordination/review with COUNTY.

1.1 Kick-off Meeting / Scope Preference Review

The CONSULTANT shall prepare for and participate in a Project kick-off meeting with COUNTY within ten (10) working days of the Notice to Proceed. The primary purpose of the meeting shall include but not be limited to establishing appropriate contacts for each major Project component, determination of the location and availability of data (i.e., record drawings, etc.) and discussion of a conceptual-level Project schedule. CONSULTANT shall also review with COUNTY specific objectives of Project, and discuss design criteria and preferences of the Project, as well as any specific equipment preferences of COUNTY.

1.2 Schematic Basis of Professional Engineering Studies and Reports Preparation

Following completion of the professional engineering studies and reports review, CONSULTANT shall prepare a schematic design of the Project Schedule.

CONSULTANT shall prepare and submit eight (8) copies of the draft professional engineering studies and reports. COUNTY shall review the draft submittal, complete all COUNTY comments and be prepared to meet with CONSULTANT to discuss comments within thirty (30) days of delivery of the draft to the COUNTY.

Following submittal of the draft professional engineering studies and reports, CONSULTANT shall schedule a meeting with COUNTY to review the design and discuss any comments and/or

questions from COUNTY. Following this review meeting and receipt of COUNTY comments on the professional engineering studies and reports, CONSULTANT shall proceed with completion of the schematic professional engineering studies and reports, addressing COUNTY comments. Professional engineering studies and reports will follow the traditional 50%/90%/100% design for required disciplines, review and comment. CONSULTANT shall deliver ten (10) copies of the final product (study and report) to the COUNTY.

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

DBA:
Business Name: JAMES H BARTON

Receipt #: 315-280623
Business Type: ENGINEER (ENGINEER)

Owner Name: FLORIDA TECHNICAL CONSULTANTS LLC
Business Location: 1888 NW 22 ST STE B
POMPANO BEACH
Business Phone: 954-914-8488

Business Opened: 10/11/2016
State/County/Cert/Reg: PE59257
Exemption Code:

Rooms **Seats** **Employees** **Machines** **Professionals**
1

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	0.00	0.00	0.00	0.00	30.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

FLORIDA TECHNICAL CONSULTANTS LLC
1888 NW 22 ST STE B
POMPANO BEACH, FL 33069

Receipt # WWW-16-00152844
Paid 09/05/2017 30.00

2017 - 2018



2018 Florida Annual Resale Certificate for Sales Tax

THIS CERTIFICATE EXPIRES ON DECEMBER 31, 2018

**DR-13
R. 10/17**

Business Name and Location Address

Certificate Number

AT 33480 LLC
@33480
189 BRADLEY PL STE S
PALM BEACH, FL 33480-3791

60-8017172266-4

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property.
- Re-rental as tangible personal property.
- Resale of services.
- Re-rental as commercial real property.
- Incorporation into tangible personal property being repaired.
- Re-rental as transient rental property.
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing.

Your *Florida Annual Resale Certificate for Sales Tax* (Annual Resale Certificate) allows you or your representatives to buy or rent property or services tax exempt when the property or service is resold or re-rented. You **may not** use your Annual Resale Certificate to make tax-exempt purchases or rentals of property or services that will be used by your business or for personal purposes. Florida law provides for criminal and civil penalties for fraudulent use of an Annual Resale Certificate.

As a seller, you must document each tax-exempt sale for resale using one of three methods. You can use a different method each time you make a tax-exempt sale for resale.

1. Obtain a copy (paper or electronic) of your customer's current Annual Resale Certificate.
2. For each sale, obtain a transaction authorization number using your customer's Annual Resale Certificate number.
3. Each calendar year, obtain annual vendor authorization numbers for your regular customers using their Annual Resale Certificate numbers.

Phone: 877-357-3725 and enter your customer's Annual Resale Certificate number

Online: Visit **www.floridarevenue.com**, select "Businesses and Employers" and then "Verify Resale and Exemption Certificates"

Mobile App: Available for iPhone, iPad, Android devices, and Windows phones



Public Works Department • Water and Wastewater Services
WATER AND WASTEWATER ENGINEERING DIVISION
2555 West Copans Road • Pompano Beach Florida 33069
PHONE: 954-831-0745 • FAX: 954 831-0798/0925

Our  Best.
Nothing Less.

April 11, 2018

Mr. James F. Thompson, P.E., President
Thompson and Associates, Inc.
412 SE 18th Street
Fort Lauderdale, FL 33316

**SUBJECT: NOTICE TO PROCEED
SERVICES DURING CONSTRUCTION AND PUBLIC AWARENESS
BCWWS PROJECT NO. 100912/9193 AND 100981/9257**

Dear Mr. Thompson:

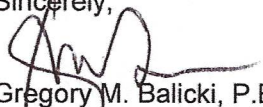
This constitutes your Notice-To-Proceed (NTP), with the scope of work described in Exhibit "A" of the subject Agreement R1372004P1 effective April 10, 2018. To maintain the current project schedule, your period of performance is 730 calendar days tied to the construction schedule of the Reclaimed Water Transmission Mains Project. Should you require additional time beyond what was allocated under the NTP, you must submit a written request for a reasonable time extension, along with justification to the Contract Administrator for approval.

Purchase Order Number WWE0000223 states the total cost for your services shall not exceed \$4,535,279.01. Payments may be billed against Chart Field Numbers 44250-44100-67301010-512110-100912 and 100981. Invoices or payment certificates should reference the Chart Field and Purchase Order number. Also, please reference BCWWS Project No. 100912/9193 and 100981/9257 in all correspondence. Failure to do so may result in otherwise avoidable delays.

Please address all correspondence to: Pat Macgregor, Project Manager
Broward County Water and Wastewater Engineering Division
2555 W. Copans Road, Pompano Beach, FL 33069
Phone: (954) 831-0904
Email: PAMACGREGOR@broward.org

We look forward to working with you on this important project.


Sincerely,



Gregory M. Balicki, P.E.
Contract Administrator

GMB/PJM/as

C: Patrick MacGregor, WWED
Project File 100912 and 100981 - 7.03

	Board of County Commissioners PURCHASE ORDER Broward County, Florida www.broward.org	PURCHASE ORDER: WWE0000223 <small>Show this number on all packages, invoices, and shipping papers</small>	Change Number 2	Change Date 1/4/2018
		Contract Number	Order Date 2/21/2017	Page No. 1 of 2
Supplier: THOMPSON & ASSOCIATES INC PO BOX 22398 FORT LAUDERDALE FL 33335		Ship To: WWS WATER SUPPLY WAREHOUSE 2555 W COPANS ROAD ENVIRONMENTAL ENGR 1 FL POMPANO BEACH FL 33069 Attn To: See Detail Below		
Supplier Contact:		Bill To: Broward County Commission P.O. Box 14740 Fort Lauderdale, FL 33302-4740 Attn: Accounts Payable Or email to AccountsPayable@Broward.org		
Supplier Phone:		Florida State Sales Tax Exemption Number: 85-8013924140C-7 Federal Tax Identification Number: 59-6000531		
Supplier Email: jim@thompson-inc.com ; ESULI@broward.org				
Supplier Number: VC00113455				

Replace RQS WED072415*128 RFP for the Reclaimed Water Transmission System Project. This an incrementally funded project. Project Manager: Patrick MacGregor (954) 831-0904. Scope of Work: The project consists of the design and construction management for a new Reclaimed Water Transmission system for an estimated construction cost of \$14,500,000. Consultant will be responsible for the design and construction management of the following subprojects:

1. 9257 - Reclaimed Water Transmission System Expansion to serve North Springs Improvement District estimated at \$4,500,000 in construction with a consultant fee of approximately \$900,000.
2. 9193 - Reclaimed Water Transmission System Expansion to serve Palm Beach County estimated at \$10,000,000 in construction with a consultant fee of approximately \$2,000,000.

Time of Performance: 3 YEARS

Line	Due Date	Item ID	Quantity	Unit	Unit Price	Extended Price
1	02/21/2017		1.0000	LPS	\$2,000,000.000 0	\$2,000,000.00
Description: Replace RQS WED072415*128 RFP						
2	11/20/2017		1.0000	LPS	\$2,342,045.000 0	\$0.00 - Canceled
Description: First Incremental Funding FY18						
3	11/27/2017		1.0000	LPS	\$2,337,583.000 0	\$2,337,583.00
Description: First Incremental Funding FY18						
4	01/04/2018		1.0000	LPS	\$197,696.0100	\$197,696.01
Description: First Amendment						
Total Amount:						\$4,535,279.01

Freight Terms: FOB DEST	Requisition Number: WWE0000186	Buyer Name: JACQUELINE CHAPMAN Buyer Phone: 954/357-7996 Buyer Email: JCHAPMAN@broward.org
Ship Via: COMMON	Requestor: LUZ SANCHEZ	Supplier Instructions: <ul style="list-style-type: none">Important NO C.O.D.'s or COLLECT shipments will be accepted
Payment Terms: N30	Requestor Phone: 954/831-0971	
<u>Authorized By:</u> JACQUELINE CHAPMAN On behalf of Brenda J. Billingsley, Director of Purchasing		<u>Date Authorized:</u> 1/4/2018 Digitally signed by JCHAPMAN@broward.org DN: co - JCHAPMAN@broward.org



Vendor Reference Verification Form

Broward County Solicitation No. and Title:

RFP No. R2115559P1, Professional Engineering Services for Studies and Reports

Reference for: Florida Technical Consultant, LLC

Organization/Firm Name providing reference:

City of Boynton Beach UtilitiesContact Name: Waneya BryantTitle: Meter Serv. MgrReference date: 05/18/2018Contact Email: BryantW@bbfl.usContact Phone: 561-742-6427Name of Referenced Project: Boynton Beach Utility GIS Services

Contract No.

Date Services Provided:

Project Amount:

Continuing GIS Services12/01/2016

to

Present\$150,000.00Vendor's role in Project: ☒ Prime Vendor ☐ Subconsultant/SubcontractorWould you use this vendor again? ☒ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

GIS Services from UtilitiesPlease rate your experience with the
referenced Vendor:Needs
Improvement

Satisfactory

Excellent

Not
Applicable

1. Vendor's Quality of Service

a. Responsive

b. Accuracy

c. Deliverables

☐☐☒☐☐☐☒☐☐☐☒☐

2. Vendor's Organization:

a. Staff expertise

b. Professionalism

c. Turnover

☐☐☒☐☐☐☒☐☐☐☒☐

3. Timeliness of:

a. Project

b. Deliverables

☐☐☒☐☐☐☒☐

4. Project completed within budget

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5. Cooperation with:

a. Your Firm

b. Subcontractor(s)/Subconsultant(s)

c. Regulatory Agency(ies)

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Additional Comments: (provide on additional sheet if needed)

THIS SECTION FOR COUNTY USE ONLY

Verified via: ☐ EMAIL ☐ VERBAL Verified by: _____ Division: _____ Date: _____

All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code.



Vendor Reference Verification Form

Broward County Solicitation No. and Title:

RFP No. R2115559P1, Professional Engineering Services for Studies and Reports

Reference for: Florida Technical Consultants, LLC

Organization/Firm Name providing reference:

Town of Palm Beach Public WorksContact Name: Gerry VazquezTitle: WRD TechnicianReference date: 05/18/2018Contact Email: gvazquez@townofpalmbeach.comContact Phone: 772-546-6859Name of Referenced Project: GIS Project

Contract No.

Date Services Provided:

Project Amount:

Continuing GIS Services3/24/2014

to

Present135,000.00Vendor's role in Project: ☒ Prime Vendor ☐ Subconsultant/SubcontractorWould you use this vendor again? ☒ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Provided GIS services.Please rate your experience with the
referenced Vendor:Needs
Improvement

Satisfactory

Excellent

Not
Applicable

1. Vendor's Quality of Service

a. Responsive

b. Accuracy

c. Deliverables

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2. Vendor's Organization:

a. Staff expertise

b. Professionalism

c. Turnover

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3. Timeliness of:

a. Project

b. Deliverables

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4. Project completed within budget

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☐
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5. Cooperation with:

a. Your Firm

b. Subcontractor(s)/Subconsultant(s)

c. Regulatory Agency(ies)

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Additional Comments: (provide on additional sheet if needed)

THIS SECTION FOR COUNTY USE ONLY

Verified via: ☐ EMAIL ☐ VERBALVerified by: [Signature]Division: WRDDate: 5/18/18

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Vendor Reference Verification Form

Broward County Solicitation No. and Title:

RFP No. R2115559P1, Professional Engineering Services for Studies and Reports

Reference for: Florida Technical Consultants

Organization/Firm Name providing reference:

Village of Wellington UtilitiesContact Name: Bradley WolakTitle: Assistant Director, Util Reference date: 5/18/2018Contact Email: bwolak@wellingtonfl.govContact Phone: 561-753-2480

Name of Referenced Project:

Contract No.

Date Services Provided:

Project Amount:

Continuing GIS Services10/01/2017

to

Present35,000.00Vendor's role in Project: ☒ Prime Vendor ☐ Subconsultant/SubcontractorWould you use this vendor again? ☒ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Comprehensive build out of Utility GIS system & assets with selected operations & maintenance management tools

Please rate your experience with the referenced Vendor:

Needs
Improvement

Satisfactory

Excellent

Not
Applicable

1. Vendor's Quality of Service

a. Responsive

b. Accuracy

c. Deliverables

☐☐☐☐☐☐☒☒☒☐☐☐

2. Vendor's Organization:

a. Staff expertise

b. Professionalism

c. Turnover

☐☐☐☐☐☐☒☒☒☐☐☐

3. Timeliness of:

a. Project

b. Deliverables

☐☐☐☐☐☐☒☒☒☐☐☐

4. Project completed within budget

☐☐☒☐

5. Cooperation with:

a. Your Firm

b. Subcontractor(s)/Subconsultant(s)

c. Regulatory Agency(ies)

☐☐☐☐☐☐☒☒☒☐☐☐

Additional Comments: (provide on additional sheet if needed)

FTC understand how to bridge engineering & GIS & provide practical solutions with appropriate resources and scale in mind.

THIS SECTION FOR COUNTY USE ONLY

Verified via: EMAIL VERBAL Verified by: _____ Division: _____ Date: _____

All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/24/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Harvey E. Oyer Jr. Inc. Oyer, Macoviak and Associates 511 East Ocean Avenue Boynton Beach FL 33435		CONTACT NAME: Robert Macoviak PHONE (A/C, No, Ext): (561) 732-9305 E-MAIL ADDRESS: rmacoviak@oyerinsurance.com FAX (A/C, No): (866) 477-9795													
INSURED FLORIDA TECHNICAL CONSULTANTS LLC 533 E Ocean Ave Suite 2 Boynton Beach FL 33435		INSURER(S) AFFORDING COVERAGE <table border="1"><tr><td>INSURER A: Cna Insurance Company</td><td>NAIC #</td></tr><tr><td>INSURER B: Retail First Insurance Company</td><td>10700</td></tr><tr><td>INSURER C: Hiscox Insurance Company</td><td>10200</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>		INSURER A: Cna Insurance Company	NAIC #	INSURER B: Retail First Insurance Company	10700	INSURER C: Hiscox Insurance Company	10200	INSURER D:		INSURER E:		INSURER F:	
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INSURER B: Retail First Insurance Company	10700														
INSURER C: Hiscox Insurance Company	10200														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: CL1841204121

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6021699408	10/25/2017	10/25/2018	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 2,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 300,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 2,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 4,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 4,000,000</td></tr><tr><td>Pkg Arch/Engr/Survey</td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 2,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 2,000,000	GENERAL AGGREGATE	\$ 4,000,000	PRODUCTS - COMP/OP AGG	\$ 4,000,000	Pkg Arch/Engr/Survey	\$
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	MED EXP (Any one person)	\$ 10,000																			
PERSONAL & ADV INJURY	\$ 2,000,000																				
GENERAL AGGREGATE	\$ 4,000,000																				
PRODUCTS - COMP/OP AGG	\$ 4,000,000																				
Pkg Arch/Engr/Survey	\$																				
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6021699408	10/25/2017	10/25/2018	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$						
	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																			
	BODILY INJURY (Per person)	\$																			
	BODILY INJURY (Per accident)	\$																			
PROPERTY DAMAGE (Per accident)	\$																				
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$										
	EACH OCCURRENCE	\$																			
	AGGREGATE	\$																			
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	520-55630	03/01/2018	03/01/2019	<table border="1"><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
PER STATUTE	OTH-ER																				
E.L. EACH ACCIDENT	\$ 1,000,000																				
E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				
C	Professional Liability Coverage			UDC-1734967-EO-17	04/18/2018	04/18/2019	<table border="1"><tr><td></td><td>2,000,000</td></tr><tr><td></td><td>2,000,000</td></tr></table>		2,000,000		2,000,000										
	2,000,000																				
	2,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Florida Technical Consultants LLC 533 E Ocean Ave Suite 2 Boynton Beach FL 33435	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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Florida Technical Consultants
1888 NW 22nd Street, Suite B
Pompano Beach, FL 33069
jbarton@fltechinc.com
Mobile: 954-914-8488
www.fltechinc.com

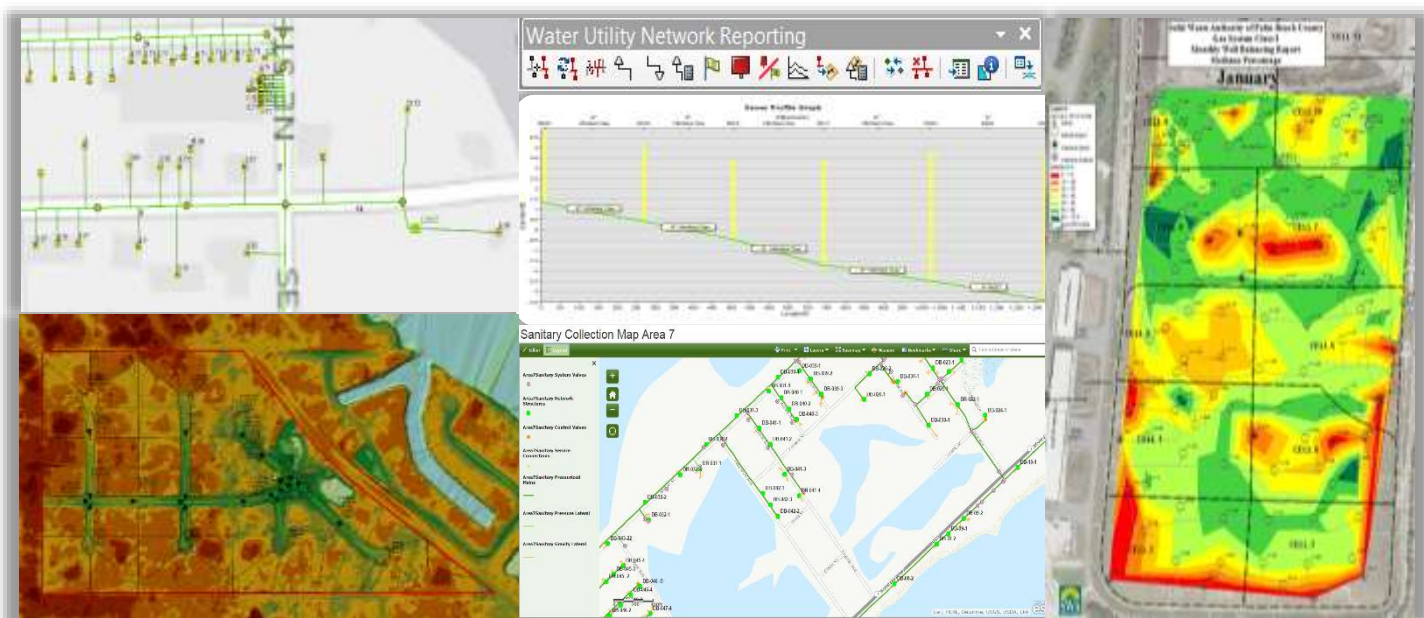
Florida Technical Consultants (FTC) was founded in 2014. Based on extensive experience using GIS for engineering projects, and as an ESRI Silver Business Partner with an ArcGIS Online Specialty, the Goal of FTC is to provide support services to Municipalities and Engineering firms through:

- Data Compilation and Analysis for Projects and Studies
- GIS Data Building, Cleaning and Configuring for Utilities / Public Works Management
- Implementing data collection and updates by utilities staff,
- Asset management based on condition, maintenance, repair and customer service data,
- Analyzing, compiling and reporting expenditure information by utility type or service area,
- Prioritization of results into a short or long term capital improvement plan,
- General GIS Software Training

The founder, James Barton P.E. LEED AP has over 20 years of experience in engineering design and project management of water, sanitation and Stormwater programs, including water resources, infrastructure rehabilitation and GIS implementation, environmental engineering, utilities and road construction. Mr. Barton has routinely integrated GIS technology with engineering, developing software tools to assist in system modeling, design and construction administration.

Since becoming an ESRI Authorized Trainer in 2003, he has provided training to over 75 students in various organizations and disciplines. His specialty is training for people specializing in utilities, public works, and engineering, yet has trained fire, police and city and county administrations.

FTC can offer engineering firms and departments improved efficiency through understanding and utilizing existing data, applying analysis tools and techniques for quality control, interfacing with contractors to track construction quantities and providing GIS record drawing submittals to clients.



Licenses and Certifications

Florida Technical Consultants is an authorized Professional Engineering firm in the State of Florida and Certified Small Business in Palm Beach County. James Barton PE is a registered Professional Engineer in the state of Florida.



James Barton



James Barton created the Florida Utility User Group which specializes in the education and promotion of GIS in utilities, public works, and engineering. They have regular open meetings where discussions focus on new developments and applications.





FTC is a Silver Tier ESRI Partner. ESRI recognizes FTC as a firm that actively promotes GIS to the community.



FTC is an Online Specialty Partner. FTC has advanced skills in implementing ArcGIS Online for increasing field mobility.

Project Experience and References

<p>Cooper City Mr. Michael Bailey 11791 SW 49th Street Cooper City, FL 33330 (954) 434-5519 mbailey@coopercityfl.org</p>	<p>FTC converted the City CAD Atlas to GIS. Systems included water, sewer, and drainage. Geometric networks were set up and run for valve isolation and capacity analysis. Coordinated label hydrants with Fire Dept. Tracked progress of valve turning contractor. ArcGIS Online Applications were developed, and staff trained to inventory, verify features and track emergency repairs. 10/10/2014 – present \$80,000</p> 
<p>South Martin Regional Utility Mario E. Loaiza, P.E. - Utility Director 9650 SE Water Street Hobe Sound, FL 33475 (772)-546-6259 mloaiza@tji.martin.fl.us</p>	<p>FTC converted the utility atlas to GIS, including water and sewer. The process was complicated by the existing CAD parcel data being geographically incorrect in some cases necessitating field verification. Mobile apps were created in ArcGIS Online to validate data from the field. 5/1/2015 – present \$60,000</p> 

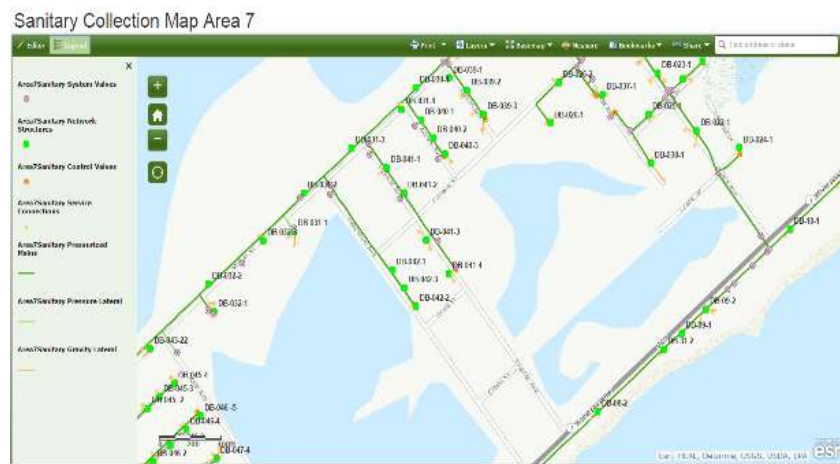
City of Marathon

George Garrett
9805 Overseas Highway
Marathon, FL 33050
Ph (305) 289-4111
garrettg@ci.marathon.fl.us

FTC converted City CAD Atlas to GIS. A systems geodatabase had to be created to handle vacuum sewer system. CAD text data was used to populate geodatabases. ArcGIS Online Applications were developed, and staff were trained to inventory and field verify features.

10/7/2014 – present

\$100,000

**Town Palm Beach**

Doug Terry
Water Resources Division
Manager
Department of Public
Works
951 Old Okeechobee Road
West Palm Beach,
Florida 33401
Phone (561) 838-5440
Fax (561) 835-4691
dterry@
townofpalmbeach.com

FTC converted the CAD Atlas to GIS. Systems included sewer and drainage. CAD text data was used to populate geodatabases. Geodatabases were built to create system profiles and perform sewer capacity analysis. ArcGIS Online Applications were developed, and staff were trained to inventory and field verify features.

3/24/2014 present

\$135,000 (in progress)



**City of Boca Raton
Utilities**

Ms. Talia Garcia
4101 Glades Road
Boca Raton FL 33431
(561) 338-7307
TGarcia@ci.boca-
raton.fl.us

FTC provided GIS services to the City of Boca Raton Utilities converting Water, Raw Water, Reclaim Water and Sewer Data from CAD to GIS. The data was migrated into the 10.2 Local Government Model Geodatabase. Geometric networks were set up and run for valve isolation and capacity analysis. These changes will be presented to ESRI to update the LGIM to support these systems.

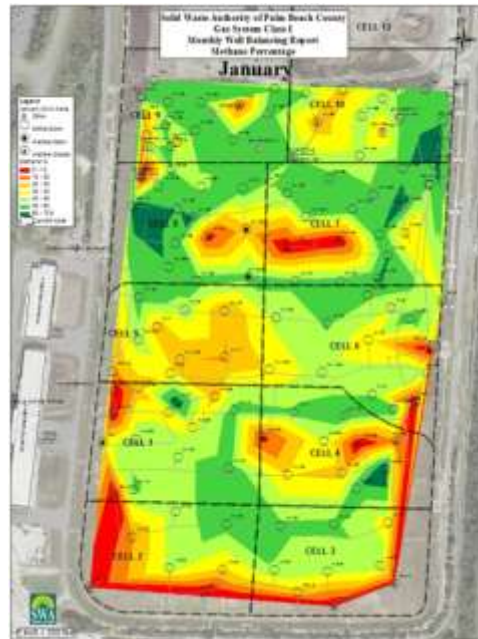
1/1/2013 – present
\$20,000





**Solid Waste Authority
of Palm Beach County**

Ms. Josephine Rudd
7501 N. Jog Road
West Palm Beach, FL
33412
(561) 640-4000 x 4618
jrudd@swa.org

FTC converted the Utilities CAD Atlas to GIS as a sub to another firm. Systems included site, water, sewer, drainage, leachate, electrical, gas well monitoring, water, and drainage. Several methods were used to map well monitoring values to visualize trends. FTC is now training SWA staff in converting CAD drawings to GIS and maintaining the system.
09/10/2014 – present
\$20,000

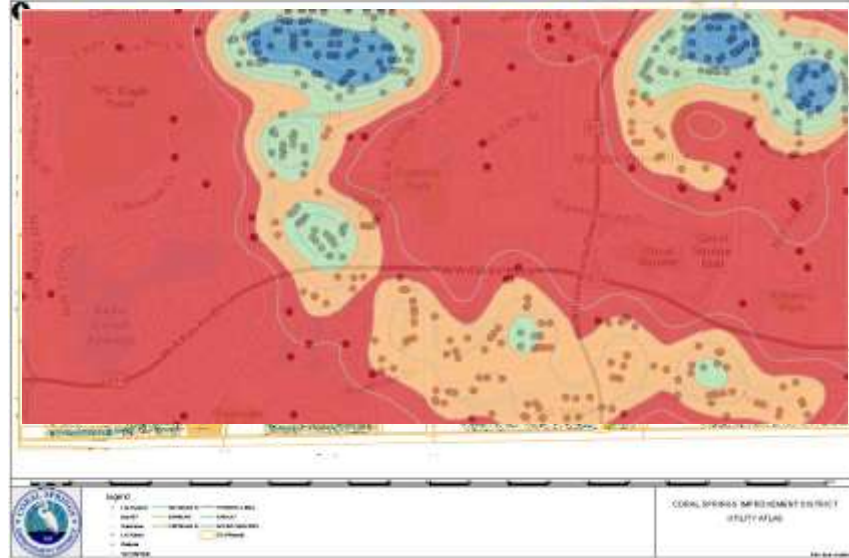


<p>City of Dania Beach Mr. Ronnie Navarro 1201 Stirling Rd Dania Beach, FL 33004 (954) 924-6808 x 3615 rnavarro@ci.dania-beach.fl.us</p>	<p>FTC converted the City CAD Atlas to GIS with another firm. FTC is now field verifying the system and updating the GIS using high resolution aerials and ArcGIS Online. Systems included water, sewer, and drainage. 08/10/2015 – present \$25,000</p> 
<p>Town of Davie Mr. Ron Bolton Utilities Project Manager 7351 SW 30 Street Town of Davie, FL 33314 954-327-3769 Fax 954-327-3752 Ronald_Bolton@davie-fl.gov</p>	<p>FTC converted the City CAD Atlas to GIS. ArcGIS Applications were developed, and staff were trained to inventory and field verify features. Systems included water and sewer. 09/15/2014– present \$80,000</p> 

Coral Springs Improvement District

Mr. Curt Diggins
Supervisor, CSID
Coral Springs FL 33071
(954) 796 6608
CurtD@fladistricts.com

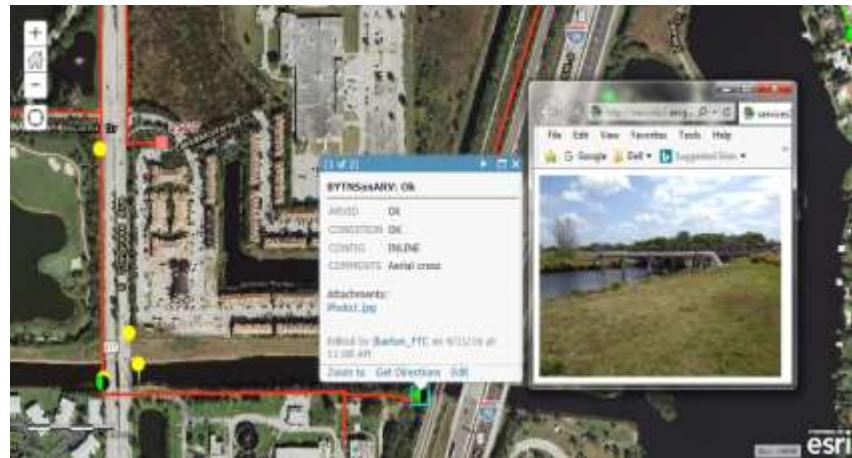
FTC provided data setup and training for the CSID to collect and input their data into GIS. Water main breaks were mapped. Density analysis provided replacement prioritization. Training was provided ArcGIS Online field apps and desktop.
10/01/15 – Present
\$40,000


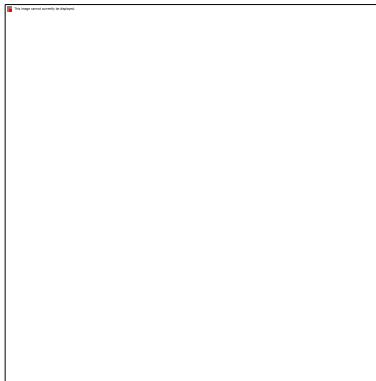


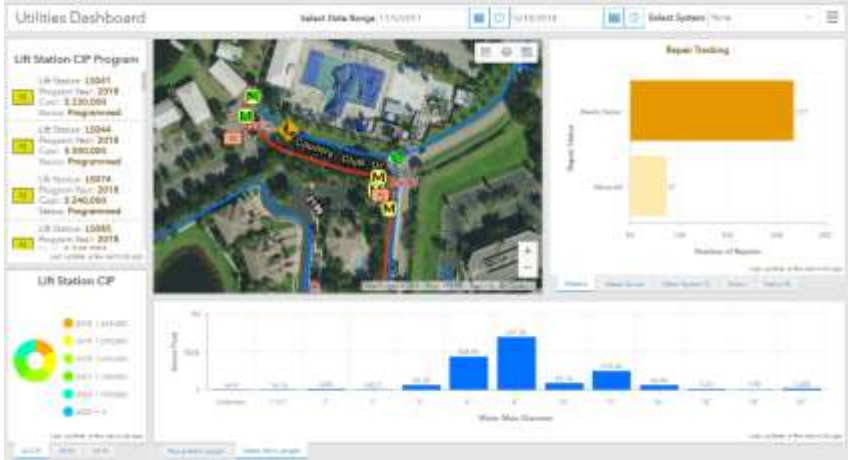
Boynton Beach Utilities

Michael Low, Manager,
Technical Services
Boynton Beach Utilities
City of Boynton Beach
124 E. Woolbright Rd.
Boynton Beach
Florida 33435
561-742-6403
lowm@bbfl.us

FTC created a GIS Data set to support modeling in Potable Water, Sanitary Sewer, Reclaim Water and Stormwater. Several sources of existing data were merged and topologically cleaned for snapping, node creation. Elevations were extracted and used to populate nodes. ArcGIS Applications were developed, and staff were trained to inventory and field verify features.
12/01/16 – Present
\$150,000



<p>Village of Tequesta Mr. Brad Gomberg IT Manager 345 Tequesta Drive Tequesta, Florida 33469 561-768-0554 bgomberg@tequesta.org</p>	<p>FTC converted the Village Utilities CAD Atlas to GIS. Systems included water and drainage. Coordination was done with Martin County and Loxahatchee River District to collect their facilities and input them into GIS. Water meters were mapped by geocoding. ArcGIS Online mobile apps were created for maintenance crews to validate information from the field. FTC loaded all data into an asset management system. 09/10/2015 – present \$20,000</p> 
<p>Village of Palm Springs Kim Glas-Castro, AICP LEED AP Land Development Director Village of Palm Springs 226 Cypress Lane Palm Springs, FL 33461 Phone: 561-965-4016 Fax: 561-439-4132 kglas-castro@vpsfl.org</p>	<p>FTC serves as the GIS Department for the Village supporting:</p> <ul style="list-style-type: none"> • Utilities • Public Works • Planning and Zoning • Libraries • Parks • Police <p>Village GIS functions include:</p> <ul style="list-style-type: none"> • Maintaining Addresses • Demographic studies • CRA Analysis and Mapping • Mapping Police zones • Online public facing maps • Story maps for Civic Engagement <p>FTC has been growing GIS throughout the organization through:</p> <ul style="list-style-type: none"> • Meeting with departments • Developing GIS Data and Maps • Training and follow-up with users to promote GIS <p>10/01/17 – Present \$50,000</p> 

Village of Wellington Bradley Wolak PE Assistant Director, Utilities 12133 Ken Adams Way Wellington, FL 33414 Tel: 561-753-2480 Fax: 561-791-4045 bwolak@wellingtonfl.gov	<p>FTC created a GIS Data set to support Potable Water, Sanitary Sewer and Reclaim Water. Field apps were created to find valves and track repairs. Over 2500 valves were mapped within three (3) months. Additional tools were built to track Lift Station CIP Rehabilitation Status. Dashboards were created to track field operations in real time.</p> <p>10/01/17 – Present \$35,000</p> 
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Key Staff

FTC has a staff of highly qualified GIS personnel with experience implementing GIS into Utilities. The team understand the importance of training County Staff to use GIS for their activities. To this end they all have resumes which include extensive training. This local expertise is not available in other firms. The combination of a small team developing County Staff make the approach very economical. We highly recommend discussing our staff with our references.

James Barton P.E. President

James is the primary project contact and will provide all project management functions, program development, GIS utility data builds and on-site training. James has the background experience to cover all program components with 20 years of experience in engineering design and project management of water, sanitation and Stormwater programs, including water resources, infrastructure rehabilitation and GIS implementation, environmental engineering, utilities and road construction. Mr. Barton has routinely integrated GIS technology with engineering, developing software tools to assist in system modeling, design and construction administration. Since becoming an ESRI Authorized Trainer in 2003, he has provided training to over 75 students in various organizations and disciplines. His specialty is training for people specializing in utilities, public works and engineering, but has trained fire, police and city and county administrations.

Matthew Kurry MA, GIS Trainer

GIS Specialist Matthew has a Master's in Geography from FAU. He has served as a GIS specialist for the Seminole Tribe of Florida, and multiple local municipalities in South Florida. His main experience at FTC has been using higher GIS functions to perform analysis, geocoding, building mobile applications and train field crews to work with mobile applications to map features from the field.

Jennifer Marangos MA, Senior GIS Analyst

Jennifer is an expert with GIS Services supporting City, Planning, Fire, Police and other Departments. With a Masters in Geography specializing in GIS, she previously provided GIS technical support to all departments at the City of Boca Raton for 12 years.

Marcus Austin, GC, Field Coordinator

Marcus is an expert in utilities infrastructure having managed construction programs for several municipalities worth over 100 million dollars during the past 25 years. He uses GIS to manage construction and assess condition of infrastructure. His main focus will be working with field teams to grow the use of GIS in the organization.

Florida Technical Consultants is proud of the work we do and the relationship we foster with our clients. We always endeavor to meet and exceed the needs of each client.

We encourage you to contact any of our clients for references.

The FTC Team has the necessary availability to service all the needs of the County. Detailed resumes of staff are included below.

James Barton, P.E., LEED AP

Education

Bachelor of Science, Civil Engineering, Queens University (Canada), 1990

Registration

Professional Engineer, Florida, 59257, 2003

Professional Affiliations

American Society of Civil Engineers
American Water Works Association
Florida Engineering Society
Urban and Regional Information Systems Association (URISA)

Certifications

ESRI Authorized Trainer
LEED Accredited Professional

Mr. Barton has over 20 years of engineering experience both internationally and domestically. The main focus of his international experience includes engineering design and project management of water and sanitation programs, including water resources, infrastructure rehabilitation, and GIS implementation. His domestic experience includes environmental engineering, utilities, and road construction. Mr. Barton routinely integrates GIS technology with engineering.

He is working with ESRI developing software tools to assist in detail design and is experience with implementing GIS/ GPS for construction field inspection. He is currently studying towards a Certificate in Integrated Watershed Management and a Certificate in Visual Planning (GIS Technology).

He has been using GIS in engineering since 1999 and became an ESRI Authorized Trainer in 2003. Since then, he has provided training to over 75 students in various organizations and disciplines. His specialty is training for people specializing in utilities, public works, and engineering, but he has also trained fire, police and city administration.

He started using GIS in his day-to-day activities for simple outputs such as construction maps for contractors and public information campaigns. These projects led to using GIS for permit maps, analysis and project planning for proposals and finally design projects. In 2004, he started working with ESRI developing GIS tools that could be used for detailed design and transferring data out of and into the CAD environment.

These tools have been presented at numerous conferences and user group meetings. One of the latest developments is linking design tools with existing LIDAR data. This allows for conceptual design with real elevations without the survey, taking survey out of the critical path of project planning.

Mr. Barton has provided training to

- Chen and Associates, 2004, 2005
- Islamorada, Village of Islands, 2005
- City of Sunrise, 2006
- City of Marathon, 2006, 2009
- Monroe County Property Appraisers Office, 2006
- Wantman Group, 2007
- Florida Keys Aqueduct Authority, 2007
- City of Dania Beach, 2007
- City of Miami Gardens, 2009
- Coral Springs Utilities 2011
- Highland Beach 2015
- Town of Davie 2015
- Coral Springs Improvement District 2016

Mr. Barton also founded the Florida Utility User Group, which works on integrating GIS technology into engineering. The group currently has over 300 members.

Matthew A. Kurry

Education

Florida Atlantic University, Boca Raton, Florida,
College of Science Department of Geography
and Geology Graduate Program, Geographic
Information Science emphasis, Graduation May
2004

Awarded a Graduate Teaching assistantship in
World Geography Spring 03-04 & Map Analysis
Spring04 Elected to Gamma Theta Upsilon
International Geographical Honor Society

West Virginia University, Morgantown, West
Virginia. College of Liberal Arts; Geographic
Information Science/ Remote Sensing Major,
December 2001 graduation

Elected to serve two semesters as student
Teaching Assistant in Communication Studies.

Computer / Technical

Geographical Information Systems/Remote
Sensing: ESRI ArcGIS and components 8.3-10,
MapInfo Professional & AnySite Package,
Microsoft Street and Trips 2012, Tremble GPS &
components, Erdas Imagine 3D GIS, GeoVec,
Alteryx Engine ESRI Virtual Campus training,
CAD to GIS conversion, Digital image
interpretation, Photogrammetry, LIDAR,

Database Management: Business Objects,
Oracle, MS Access, ESRI SDE 9.1

Operating Systems: Windows NT, XP, Unix,
DOS, Linux

Miscellaneous: Adobe Photo Shop, Digitizing,
Large Format Scanning and Printing, Web Page
Design

Mr. Kurry has strong analytical and technical
skills with current Geographic Information
Systems experience. He has familiarity and real
world practice with ESRI and MapInfo products,
remote sensing, data validity and collection
techniques. Mr. Kurry received both a Masters
and Bachelors in Geography with coursework in
GIS, remote sensing, and Urban and Regional
planning. Proven team player and individual
contributor with valuable leadership and
mentoring skills.

Florida Technical Consultants.

November 2015-Current.

Employed as a Senior GIS Consultant
responsible for utilities data migration and
integration. Accountable for providing GIS
support services to municipalities, engineering
firms, and contractors. Assignments include

- CAD to GIS conversion,
- ArcGIS Online application development
- GeoCode geographic data sets (meters, etc.)
- Large data migrations
- Utility atlas production
- On-Site Field Training

Broward County School Board.

March 2014-November 2015.

Served as a daily substitute teacher in Broward
County public schools. Provided classroom
instruction at assigned institution.

**Robert K Futterman. New York,
November 2012-February 2014.**

Senior GIS Analyst at national retail real estate
firm. Primary responsibilities include creation of
competition maps, demographic analyses, and
maintenance of a proprietary database.

**Toys R US Corporate. Wayne New Jersey,
December 2011- November -2012.**

Research analyst at Toys R US corporate
headquarters. Responsible for conducting GIS
Based analytical research and location selection.

**NOVA Southeastern University. Ft. Lauderdale,
School of Business & Entrepreneurship**

April 2010- December 2011.

Employed by NOVA University teaching GIS for
Marketing to MBA students in the Real Estate

**Broward College. Davie Campuses,
December 2009 - December 2011.**

Geography professor. Classes included GIS 1&2,
Remote Sensing, World Geography, Natural
Resources, Human Geography and Introduction
to Geography.

City of Oakland Park Florida.

April 2011-September 2011.

Contract GIS analyst to digitize and update
existing utility atlas, analyzing aerial photography
to locate and digitize utility sewer features such
as manholes, lift stations, and sewer lines. Use
ground control points to orthorectify raster images
to be overlaid on aerial photography.

Jennifer Marangos M.A., GISP

Education

Master of Arts, Geography: Geographic Information Systems, Florida Atlantic University, (USA) 2002
Bachelor of Arts, Geography, Florida Atlantic University (USA), 1996
Environmental Studies Certificate, Florida Atlantic University (USA), 1995

Professional Affiliations

- Florida Urban and Regional Information Systems Association (FLURISA)
- Palm Beach Countywide GIS Forum
- Association of American Geographers
- Florida Society of Geographers (FSG)

Summary

Ms. Marangos is a Senior GIS Analyst with 19 years of experience using and developing GIS data and applications. The main focus of her experience has been in government installations where she specialized in GIS implementations and training Citywide. While working for the government, Ms. Marangos specialized in Public Safety, Fire Rescue, Police, EOC, Parks, and Utilities GIS. She is self-directed and managed her projects setting timetables for deliverables directly with the departments, recommending software, applications and developing training materials. She used the full suite of ESRI GIS software including but not limited to, ArcGIS, Desktop, ArcGIS Server, and ArcSDE. She has experience using ArcGIS online, GPS data collection, and mobile GIS.

Training

Ms. Marangos has given training in the following applications.

- Pictometry
- ArcGIS Desktop for Planners
- Mobile Damage Assessment
- GPS Camera integration
- GeoSpan – GeoVista
- CrimeView Web
- FireView
- How to Series on basic GIS concepts

Software Training

Ms. Marangos has completed training in the following softwares. ArcMap, ArcServer, ArcSDE, ArcIMS, ArcPad, SQL Server, MS Access, MS Office, Crystal Reports, Avenue programming, Flex API, and ArcGIS Online.

Software Knowledge

Ms. Marangos is a proficient in the following software.

- ESRI ArcMap, ArcServer, ArcSDE, ArcPad, ArcGIS Online
- MS IIS, Access, SQL Server
- IBM HTE
- GTG Looking Glass Web
- Pictometry EFS
- Robly, Hootsuite
- GeoVista by GeoSpan
- SunGard OSSl CAD Mapping
- Omega Group CrimeView, CrimeView Web, and FireView
- Trimble GPS
- CarteGraph's SignView and Signal View
- PhotoLink Digital Camera GPS
- Palm Beach County's Rapid Damage Assessment Application
- DTS VueWorks
- Safe Software's FME

Community

A volunteer for the South Florida GIS Expo planning committee for the past 18 years, the former Chair of the Palm Beach Countywide GIS Forum for four (4) years, and a FLURISA board member since 2005, currently the South Section Executive. Jennifer is an active participant in the wider GIS community. Also, she does outreach for the promotion of GIS in Florida schools.

Marcus Thaddeus Austin, GC, LEED AP

Education

Associate of Science, Civil / Architectural Engineering, Hudson Valley Community College, 1987

Registration: General Contractor's License, Florida, 1506546, 2003

Mr. Austin brought 29 years of design and development experience in South Florida to Florida technical Consultants as the Director Field Services and project coordinator. He was involved in both vertical and horizontal projects, with a construction value of over \$167 million. These projects included the Broadview Park Neighborhood Improvement Projects and various civil engineering projects for municipalities such as the City of Coral Springs, Pompano Beach and Ft. Lauderdale. Other building projects include Fire Station 80 for Coral Springs, completed in 2010 was one of the first "Green" LEED certified buildings in south Florida.

He obtained his General Contractor's License in 2002, expanding the firm's construction management capabilities which included project management for building construction projects and design builds for infrastructure systems. Mr. Austin holds a Water Distribution Level 2 certification, is a certified NPDES and OSHA Training instructor and teaches these courses throughout the State of Florida.

Regional Wastewater Treatment Plant. This project included reviewing and verifying existing paper as-built drawings for all processes within the treatment plant and creating a comprehensive as-built drawing in AutoCAD format as well as a schematic of the plants systems.

The process included geo-referencing as-built, utilization of subsurface utility engineering (SUE) soft-digs to locate the precise locations of the existing utilities and then to correct the final drawings. The resultant product is the most accurate representation of subsurface utilities ever presented for the NRRWWTP, assisting in future design and construction decisions. Additionally, the individual process diagrams were updated and reprinted for ease of the Plant Operators.

NC2-1 Watermain Improvements, Broward County, FL. CMA Project to prepare the 2000 linear feet watermain design for Broward County. This project was designed in conjunction with the City of Pompano Beach NC2-1 drainage improvements which were also designed by CMA. The project was completed in fall 2013.

BCWWS NRRWWTP Facilities, Broward County, FL. CMA prepared updated atlas information for the NRRWWTP to bring system documentation up to date.

Broward County PS310 Construction Management Services, Ft Lauderdale, FL.

CMA is providing construction management services, including daily inspections on Broward County Master Pump Station 310 for civil, structural, mechanical, electrical, plumbing, emergency power generation and architectural work. Daily reports describing the work that was performed including pictures and any issues that arose each day were a key element for the overall management of the project. This project replaced and upgraded the existing Master Lift Station 310 that was located just east of I-95 and south of S.W. 42 Street, which conveyed wastewater from the Fort Lauderdale International airport and portions of Dania Beach to the Hollywood treatment plant.

Hurricane Irma-Disaster Response Recovery, Marathon, FL

Project involved the design, permitting, and construction administration services for the All Aboard Florida Ft. Lauderdale Station. The project in Downtown Ft. Lauderdale, between W. Broward Blvd., NW 4th Streets. This project is one Inline Station for the overall All Aboard Florida Rail Project, which proposes passenger rail service from Miami to Orlando.

Supplier: **Florida Technical Consultants**

Standard Instructions to Vendors **Request for Proposals, Request for Qualifications, or Request for Letters of Interest**

Vendors are instructed to read and follow the instructions carefully, as any misinterpretation or failure to comply with instructions may lead to a Vendor's submittal being rejected.

Vendor MUST submit its solicitation response electronically and MUST confirm its submittal in order for the County to receive a valid response through BidSync. Refer to the Purchasing Division website or contact BidSync for submittal instructions.

A. Responsiveness Criteria:

In accordance with Broward County Procurement Code Section 21.8.b.65, a Responsive Bidder [Vendor] means a person who has submitted a proposal which conforms in all material respects to a solicitation. The solicitation submittal of a responsive Vendor must be submitted on the required forms, which contain all required information, signatures, notarizations, insurance, bonding, security, or other mandated requirements required by the solicitation documents to be submitted at the time of proposal opening.

Failure to provide the information required below at the time of submittal opening may result in a recommendation Vendor is non-responsive by the Director of Purchasing. The Selection or Evaluation Committee will determine whether the firm is responsive to the requirements specified herein. The County reserves the right to waive minor technicalities or irregularities as is in the best interest of the County in accordance with Section 21.30.f.1(c) of the Broward County Procurement Code.

Below are standard responsiveness criteria; refer to **Special Instructions to Vendors**, for Additional Responsiveness Criteria requirement(s).

1. Lobbyist Registration Requirement Certification

Refer to **Lobbyist Registration Requirement Certification**. The completed form should be submitted with the solicitation response but must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

2. Addenda

The County reserves the right to amend this solicitation prior to the due date. Any change(s) to this solicitation will be conveyed through the written addenda process. Only written addenda will be binding. If a "must" addendum is issued, Vendor must follow instructions and submit required information, forms, or acknowledge addendum, as instructed therein. It is the responsibility of all potential Vendors to monitor the solicitation for any changing information, prior to submitting their response.

B. Responsibility Criteria:

Definition of a Responsible Vendor: In accordance with Section 21.8.b.64 of the Broward County Procurement Code, a Responsible Vendor means a Vendor who has the capability in all respects to perform the contract requirements, and the integrity and reliability which will assure good faith performance.

The Selection or Evaluation Committee will recommend to the awarding authority a determination of a Vendor's responsibility. At any time prior to award, the awarding authority may find that a Vendor is

not responsible to receive a particular award.

Failure to provide any of this required information and in the manner required may result in a recommendation by the Director of Purchasing that the Vendor is non-responsive.

Below are standard responsibility criteria; refer to **Special Instructions to Vendors**, for Additional Responsibility Criteria requirement(s).

1. **Litigation History**

- a. All Vendors are required to disclose to the County all "material" cases filed, pending, or resolved during the last three (3) years prior to the solicitation response due date, whether such cases were brought by or against the Vendor, any parent or subsidiary of the Vendor, or any predecessor organization. A case is considered to be "material" if it relates, in whole or in part, to any of the following:
 - i. A similar type of work that the vendor is seeking to perform for the County under the current solicitation;
 - ii. An allegation of negligence, error or omissions, or malpractice against the vendor or any of its principals or agents who would be performing work under the current solicitation;
 - iii. A vendor's default, termination, suspension, failure to perform, or improper performance in connection with any contract;
 - iv. The financial condition of the vendor, including any bankruptcy petition (voluntary and involuntary) or receivership; or
 - v. A criminal proceeding or hearing concerning business-related offenses in which the vendor or its principals (including officers) were/are defendants.
- b. For each material case, the Vendor is required to provide all information identified on the **Litigation History Form**.
- c. The County will consider a Vendor's litigation history information in its review and determination of responsibility.
- d. If the Vendor is a joint venture, the information provided should encompass the joint venture and each of the entities forming the joint venture.
- e. A Vendor is also required to disclose to the County any and all case(s) that exist between the County and any of the Vendor's subcontractors/subconsultants proposed to work on this project.
- f. Failure to disclose any material case, or to provide all requested information in connection with each such case, may result in the Vendor being deemed non-responsive.

2. **Financial Information**

- a. All Vendors are required to provide the Vendor's financial statements at the time of submittal in order to demonstrate the Vendor's financial capabilities.
- b. Each Vendor shall submit its most recent two years of financial statements for review. The financial statements are not required to be audited financial statements. The annual financial statements will be in the form of:
 - i. Balance sheets, income statements and annual reports; or
 - ii. Tax returns; or
 - iii. SEC filings.

If tax returns are submitted, ensure it does not include any personal information (as defined under Florida Statutes Section 501.171, Florida Statutes), such as social security numbers, bank account or credit card numbers, or any personal pin numbers. If any personal information data is part of financial statements, redact information prior to submitting a response the County.

- c. If a Vendor has been in business for less than the number of years of required financial statements, then the Vendor must disclose all years that the Vendor has been in business, including any partial year-to-date financial statements.
- d. The County may consider the unavailability of the most recent year's financial statements and whether the Vendor acted in good faith in disclosing the financial documents in its evaluation.
- e. Any claim of confidentiality on financial statements should be asserted at the time of submittal. Refer to **Standard Instructions to Vendors**, Confidential Material/ Public Records and Exemptions for instructions on submitting confidential financial statements. The Vendor's failure to provide the information as instructed may lead to the information becoming public.
- f. Although the review of a Vendor's financial information is an issue of responsibility, the failure to either provide the financial documentation or correctly assert a confidentiality claim pursuant the Florida Public Records Law and the solicitation requirements (Confidential Material/ Public Records and Exemptions section) may result in a recommendation of non-responsiveness by the Director of Purchasing.

3. Authority to Conduct Business in Florida

- a. A Vendor must have the authority to transact business in the State of Florida and be in good standing with the Florida Secretary of State. For further information, contact the Florida Department of State, Division of Corporations.
- b. The County will review the Vendor's business status based on the information provided in response to this solicitation.
- c. It is the Vendor's responsibility to comply with all state and local business requirements.
- d. Vendor should list its active Florida Department of State Division of Corporations Document Number (or Registration No. for fictitious names) in the **Vendor Questionnaire**, Question No. 10.
- e. If a Vendor is an out-of-state or foreign corporation or partnership, the Vendor must obtain the authority to transact business in the State of Florida or show evidence of application for the authority to transact business in the State of Florida, upon request of the County.
- f. A Vendor that is not in good standing with the Florida Secretary of State at the time of a submission to this solicitation may be deemed non-responsible.
- g. If successful in obtaining a contract award under this solicitation, the Vendor must remain in good standing throughout the contractual period of performance.

4. Affiliated Entities of the Principal(s)

- a. All Vendors are required to disclose the names and addresses of "affiliated entities" of the Vendor's principal(s) over the last five (5) years (from the solicitation opening deadline) that have acted as a prime Vendor with the County. The Vendor is required to provide all

information required on the **Affiliated Entities of the Principal(s) Certification Form**.

- b. The County will review all affiliated entities of the Vendor's principal(s) for contract performance evaluations and the compliance history with the County's Small Business Program, including CBE, DBE and SBE goal attainment requirements. "Affiliated entities" of the principal(s) are those entities related to the Vendor by the sharing of stock or other means of control, including but not limited to a subsidiary, parent or sibling entity.
- c. The County will consider the contract performance evaluations and the compliance history of the affiliated entities of the Vendor's principals in its review and determination of responsibility.

5. Insurance Requirements

The **Insurance Requirement Form** reflects the insurance requirements deemed necessary for this project. It is not necessary to have this level of insurance in effect at the time of submittal, but it is necessary to submit certificates indicating that the Vendor currently carries the insurance or to submit a letter from the carrier indicating it can provide insurance coverages.

C. Additional Information and Certifications

The following forms and supporting information (if applicable) should be returned with Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to timely submit may affect Vendor's evaluation.

1. Vendor Questionnaire

Vendor is required to submit detailed information on their firm. Refer to the **Vendor Questionnaire** and submit as instructed.

2. Standard Certifications

Vendor is required to certify to the below requirements. Refer to the **Standard Certifications** and submit as instructed.

- a. **Cone of Silence Requirement Certification**
- b. **Drug-Free Workplace Certification**
- c. **Non-Collusion Certification**
- d. **Public Entities Crimes Certification**
- e. **Scrutinized Companies List Certification**

3. Subcontractors/Subconsultants/Suppliers Requirement

The Vendor shall submit a listing of all subcontractors, subconsultants, and major material suppliers, if any, and the portion of the contract they will perform. Vendors must follow the instructions included on the **Subcontractors/Subconsultants/Suppliers Information Form** and submit as instructed.

D. Standard Agreement Language Requirements

1. The acceptance of or any exceptions taken to the terms and conditions of the County's Agreement shall be considered a part of a Vendor's submittal and will be considered by the Selection or Evaluation Committee.
2. The applicable Agreement terms and conditions for this solicitation are indicated in the **Special Instructions to Vendors**.
3. Vendors are required to review the applicable terms and conditions and submit the **Agreement Exception Form**. If the **Agreement Exception Form** is not provided with the submittal, it shall

be deemed an affirmation by the Vendor that it accepts the Agreement terms and conditions as disclosed in the solicitation.

4. If exceptions are taken, the Vendor must specifically identify each term and condition with which it is taking an exception. Any exception not specifically listed is deemed waived. Simply identifying a section or article number is not sufficient to state an exception. Provide either a redlined version of the specific change(s) or specific proposed alternative language. Additionally, a brief justification specifically addressing each provision to which an exception is taken should be provided.
5. Submission of any exceptions to the Agreement does not denote acceptance by the County. Furthermore, taking exceptions to the County's terms and conditions may be viewed unfavorably by the Selection or Evaluation Committee and ultimately may impact the overall evaluation of a Vendor's submittal.

E. Evaluation Criteria

1. The Selection or Evaluation Committee will evaluate Vendors as per the **Evaluation Criteria**. The County reserves the right to obtain additional information from a Vendor.
2. Vendor has a continuing obligation to inform the County in writing of any material changes to the information it has previously submitted. The County reserves the right to request additional information from Vendor at any time.
3. For Request for Proposals, the following shall apply:
 - a. The Director of Purchasing may recommend to the Evaluation Committee to short list the most qualified firms prior to the Final Evaluation.
 - b. The Evaluation Criteria identifies points available; a total of 100 points is available.
 - c. If the Evaluation Criteria includes a request for pricing, the total points awarded for price is determined by applying the following formula:
$$\frac{(\text{Lowest Proposed Price}/\text{Vendor's Price}) \times (\text{Maximum Number of Points for Price})}{\text{Price Score}}$$
 - d. After completion of scoring, the County may negotiate pricing as in its best interest.
4. For Requests for Letters of Interest or Request for Qualifications, the following shall apply:
 - a. The Selection or Evaluation Committee will create a short list of the most qualified firms.
 - b. The Selection or Evaluation Committee will either:
 - i. Rank shortlisted firms; or
 - ii. If the solicitation is part of a two-step procurement, shortlisted firms will be requested to submit a response to the Step Two procurement.

F. Demonstrations

If applicable, as indicated in **Special Instructions to Vendors**, Vendors will be required to demonstrate the nature of their offered solution. After receipt of submittals, all Vendors will receive a description of, and arrangements for, the desired demonstration. A copy of the demonstration (hard copy, DVD, CD, flash drive or a combination of both) should be given to the Purchasing Agent at the demonstration meeting to retain in the Purchasing files.

G. Presentations

Vendors that are found to be both responsive and responsible to the requirements of the solicitation and/or shortlisted (if applicable) will have an opportunity to make an oral presentation to the Selection or Evaluation Committee on the Vendor's approach to this project and the Vendor's ability to perform. The committee may provide a list of subject matter for the discussion. All Vendor's will have equal time to present but the question-and-answer time may vary.

H. Public Art and Design Program

If indicated in **Special Instructions to Vendors**, Public Art and Design Program, Section 1-88, Broward County Code of Ordinances, applies to this project. It is the intent of the County to functionally integrate art, when applicable, into capital projects and integrate artists' design concepts into this improvement project. The Vendor may be required to collaborate with the artist(s) on design development within the scope of this request. Artist(s) shall be selected by Broward County through an independent process. For additional information, contact the Broward County Cultural Division.

I. Committee Appointment

The Cone of Silence shall be in effect for County staff at the time of the Selection or Evaluation Committee appointment and for County Commissioners and Commission staff at the time of the Shortlist Meeting of the Selection Committee or the Initial Evaluation Meeting of the Evaluation Committee. The committee members appointed for this solicitation are available on the Purchasing Division's website under Committee Appointment.

J. Committee Questions, Request for Clarifications, Additional Information

At any committee meeting, the Selection or Evaluation Committee members may ask questions, request clarification, or require additional information of any Vendor's submittal or proposal. It is highly recommended Vendors attend to answer any committee questions (if requested), including a Vendor representative that has the authority to bind.

Vendor's answers may impact evaluation (and scoring, if applicable). Upon written request to the Purchasing Agent prior to the meeting, a conference call number will be made available for Vendor participation via teleconference. Only Vendors that are found to be both responsive and responsible to the requirements of the solicitation and/or shortlisted (if applicable) are requested to participate in a final (or presentation) Selection or Evaluation committee meeting.

K. Vendor Questions

The County provides a specified time for Vendors to ask questions and seek clarification regarding solicitation requirements. All questions or clarification inquiries must be submitted through BidSync by the date and time referenced in the solicitation document (including any addenda). The County will respond to questions via Bid Sync.

L. Confidential Material/ Public Records and Exemptions

1. Broward County is a public agency subject to Chapter 119, Florida Statutes. Upon receipt, all submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Submittals may be posted on the County's public website or included in a public records request response, unless there is a declaration of "confidentiality" pursuant to the public records law and in accordance with the procedures in this section.
2. Any confidential material(s) the Vendor asserts is exempt from public disclosure under Florida Statutes must be labeled as "Confidential", and marked with the specific statute and subsection

asserting exemption from Public Records.

3. To submit confidential material, three hardcopies must be submitted in a sealed envelope, labeled with the solicitation number, title, date and the time of solicitation opening to:

Broward County Purchasing Division
115 South Andrews Avenue, Room 212
Fort Lauderdale, FL 33301

4. Material will not be treated as confidential if the Vendor does not cite the applicable Florida Statute (s) allowing the document to be treated as confidential.
5. Any materials that the Vendor claims to be confidential and exempt from public records must be marked and separated from the submittal. If the Vendor does not comply with these instructions, the Vendor's claim for confidentiality will be deemed as waived.
6. Submitting confidential material may impact full discussion of your submittal by the Selection or Evaluation Committee because the Committee will be unable to discuss the details contained in the documents cloaked as confidential at the publicly noticed Committee meeting.

M. Copyrighted Materials

Copyrighted material is not exempt from the Public Records Law, Chapter 119, Florida Statutes. Submission of copyrighted material in response to any solicitation will constitute a license and permission for the County to make copies (including electronic copies) as reasonably necessary for the use by County staff and agents, as well as to make the materials available for inspection or production pursuant to Public Records Law, Chapter 119, Florida Statutes.

N. State and Local Preferences

If the solicitation involves a federally funded project where the fund requirements prohibit the use of state and/or local preferences, such preferences contained in the Local Preference Ordinance and Broward County Procurement Code will not be applied in the procurement process.

O. Local Preference

Except where otherwise prohibited by federal or state law or other funding source restrictions, a local Vendor whose submittal is within 5% of the highest total ranked Vendor outside of the preference area will become the Vendor with whom the County will proceed with negotiations for a final contract. Refer to **Local Vendor Certification Form (Preference and Tiebreaker)** for further information.

P. Tiebreaker Criteria

In accordance with Section 21.31.d of the Broward County Procurement Code, the tiebreaker criteria shall be applied based upon the information provided in the Vendor's response to the solicitation. In order to receive credit for any tiebreaker criterion, complete and accurate information must be contained in the Vendor's submittal.

1. **Local Vendor Certification Form (Preference and Tiebreaker);**
2. **Domestic Partnership Act Certification (Requirement and Tiebreaker);**
3. **Tiebreaker Criteria Form: Volume of Work Over Five Years**

Q. Posting of Solicitation Results and Recommendations

The Broward County Purchasing Division's website is the location for the County's posting of all

solicitations and contract award results. It is the obligation of each Vendor to monitor the website in order to obtain complete and timely information.

R. Review and Evaluation of Responses

A Selection or Evaluation Committee is responsible for recommending the most qualified Vendor(s). The process for this procurement may proceed in the following manner:

1. The Purchasing Division delivers the solicitation submittals to agency staff for summarization for the committee members. Agency staff prepares a report, including a matrix of responses submitted by the Vendors. This may include a technical review, if applicable.
2. Staff identifies any incomplete responses. The Director of Purchasing reviews the information and makes a recommendation to the Selection or Evaluation Committee as to each Vendor's responsiveness to the requirements of the solicitation. The final determination of responsiveness rests solely on the decision of the committee.
3. At any time prior to award, the awarding authority may find that a Vendor is not responsible to receive a particular award. The awarding authority may consider the following factors, without limitation: debarment or removal from the authorized Vendors list or a final decree, declaration or order by a court or administrative hearing officer or tribunal of competent jurisdiction that the Vendor has breached or failed to perform a contract, claims history of the Vendor, performance history on a County contract(s), an unresolved concern, or any other cause under this code and Florida law for evaluating the responsibility of a Vendor.

S. Vendor Protest

Sections 21.118 and 21.120 of the Broward County Procurement Code set forth procedural requirements that apply if a Vendor intends to protest a solicitation or proposed award of a contract and state in part the following:

1. Any protest concerning the solicitation or other solicitation specifications or requirements must be made and received by the County within seven business days from the posting of the solicitation or addendum on the Purchasing Division's website. Such protest must be made in writing to the Director of Purchasing. Failure to timely protest solicitation specifications or requirements is a waiver of the ability to protest the specifications or requirements.
2. Any protest concerning a solicitation or proposed award above the award authority of the Director of Purchasing, after the RLI or RFP opening, shall be submitted in writing and received by the Director of Purchasing within five business days from the posting of the recommendation of award for Invitation to Bids or the final recommendation of ranking for Request for Letters of Interest and Request for Proposals on the Purchasing Division's website.
3. Any actual or prospective Vendor who has a substantial interest in and is aggrieved in connection with the proposed award of a contract which does not exceed the amount of the award authority of the Director of Purchasing, may protest to the Director of Purchasing. The protest shall be submitted in writing and received within three (3) business days from the posting of the recommendation of award for Invitation to Bids or the final recommendation of ranking for Request for Letters of Interest and Request for Proposals on the Purchasing Division's website.
4. For purposes of this section, a business day is defined as Monday through Friday between 8:30 a.m. and 5:00 p.m. Failure to timely file a protest within the time prescribed for a proposed contract award shall be a waiver of the Vendor's right to protest.

5. Protests arising from the decisions and votes of a Selection or Evaluation Committee shall be limited to protests based upon the alleged deviations from established committee procedures set forth in the Broward County Procurement Code and existing written guidelines. Any allegations of misconduct or misrepresentation on the part of a competing Vendor shall not be considered a protest.
6. As a condition of initiating any protest, the protestor shall present the Director of Purchasing a nonrefundable filing fee in accordance with the table below.

<u>Estimated Contract Amount</u>	<u>Filing Fee</u>
\$30,000 - \$250,000	\$ 500
\$250,001 - \$500,000	\$1,000
\$500,001 - \$5 million	\$3,000
Over \$5 million	\$5,000

If no contract proposal amount was submitted, the estimated contract amount shall be the County's estimated contract price for the project. The County may accept cash, money order, certified check, or cashier's check, payable to Broward County Board of Commissioners.

T. Right of Appeal

Pursuant to Section 21.83.d of the Broward County Procurement Code, any Vendor that has a substantial interest in the matter and is dissatisfied or aggrieved in connection with the Selection or Evaluation Committee's determination of responsiveness may appeal the determination pursuant to Section 21.120 of the Broward County Procurement Code.

1. The appeal must be in writing and sent to the Director of Purchasing within ten (10) calendar days of the determination by the Selection or Evaluation Committee to be deemed timely.
2. As required by Section 21.120, the appeal must be accompanied by an appeal bond by a Vendor having standing to protest and must comply with all other requirements of this section.
3. The institution and filing of an appeal is an administrative remedy to be employed prior to the institution and filing of any civil action against the County concerning the subject matter of the appeal.

U. Rejection of Responses

The Selection or Evaluation Committee may recommend rejecting all submittals as in the best interests of the County. The rejection shall be made by the Director of Purchasing, except when a solicitation was approved by the Board, in which case the rejection shall be made by the Board.

V. Negotiations

The County intends to conduct the first negotiation meeting no later than two weeks after approval of the final ranking as recommended by the Selection or Evaluation Committee. At least one of the representatives for the Vendor participating in negotiations with the County must be authorized to bind the Vendor. In the event that the negotiations are not successful within a reasonable timeframe (notification will be provided to the Vendor) an impasse will be declared and negotiations with the first-ranked Vendor will cease. Negotiations will begin with the next ranked Vendor, etc. until such time that all requirements of Broward County Procurement Code have been met.

W. Submittal Instructions:

1. Broward County does not require any personal information (as defined under Section 501.171, Florida Statutes), such as social security numbers, driver license numbers, passport, military ID, bank account or credit card numbers, or any personal pin numbers, in order to submit a response for ANY Broward County solicitation. **DO NOT INCLUDE** any personal information data in any document submitted to the County. If any personal information data is part of a submittal, this information must be redacted prior to submitting a response to the County.
2. **Vendor MUST submit its solicitation response electronically and MUST confirm its submittal in order for the County to receive a valid response through BidSync.** It is the Vendor's sole responsibility to assure its response is submitted and received through BidSync by the date and time specified in the solicitation.
3. The County will not consider solicitation responses received by other means. Vendors are encouraged to submit their responses in advance of the due date and time specified in the solicitation document. In the event that the Vendor is having difficulty submitting the solicitation document through Bid Sync, immediately notify the Purchasing Agent and then contact BidSync for technical assistance.
4. Vendor must view, submit, and/or accept each of the documents in BidSync. Web-fillable forms can be filled out and submitted through BidSync.
5. After all documents are viewed, submitted, and/or accepted in BidSync, the Vendor must upload additional information requested by the solicitation (i.e. Evaluation Criteria and Financials Statements) in the Item Response Form in BidSync, under line one (regardless if pricing requested).
6. Vendor should upload responses to Evaluation Criteria in Microsoft Word or Excel format.
7. If the Vendor is declaring any material confidential and exempt from Public Records, refer to Confidential Material/ Public Records and Exemptions for instructions on submitting confidential material.
8. After all files are uploaded, Vendor must submit and **CONFIRM** its offer (by entering password) for offer to be received through BidSync.
9. If a solicitation requires an original Proposal Bond (per Special Instructions to Vendors), Vendor must submit in a sealed envelope, labeled with the solicitation number, title, date and the time of solicitation opening to:

Broward County Purchasing Division
115 South Andrews Avenue, Room 212
Fort Lauderdale, FL 33301

A copy of the Proposal Bond should also be uploaded into Bid Sync; this does not replace the requirement to have an original proposal bond. Vendors must submit the original Proposal Bond, by the solicitation due date and time.

Supplier: Florida Technical Consultants

VENDOR QUESTIONNAIRE AND STANDARD CERTIFICATIONS
Request for Proposals, Request for Qualifications, or Request for Letters of Interest

Vendor should complete questionnaire and complete and acknowledge the standard certifications and submit with the solicitation response. If not submitted with solicitation response, it must be submitted within three business days of County's request. Failure to timely submit may affect Vendor's evaluation.

If a response requires additional information, the Vendor should upload a written detailed response with submittal; each response should be numbered to match the question number. The completed questionnaire and attached responses will become part of the procurement record. It is imperative that the person completing the Vendor Questionnaire be knowledgeable about the proposing Vendor's business and operations.

1. Legal business name: **Florida Technical Consultants**
2. Doing Business As/ Fictitious Name (if applicable):
3. Federal Employer I.D. no. (FEIN): **471886339**
4. Dun and Bradstreet No.:
5. Website address (if applicable): **www.fltechinc.com**
6. Principal place of business address: **533 East Ocean Avenue, Suite 2
Boynton Beach, FL 33435**
7. Office location responsible for this project: **1888 NW 22nd Street, Suite B
Pompano Beach, FL 33069**
8. Telephone no.: **954-914-8488** Fax no.:
9. Type of business (check appropriate box):
 - ☐ Corporation (specify the state of incorporation):
 - ☐ Sole Proprietor
 - ☒ Limited Liability Company (LLC)
 - ☐ Limited Partnership
 - ☐ General Partnership (State and County Filed In)
 - ☐ Other - Specify
10. List Florida Department of State, Division of Corporations document number (or registration number if fictitious name): **L14000011037**
11. List name and title of each principal, owner, officer, and major shareholder:
 - a) **James Barton, P.E, President**
 - b)
 - c)
 - d)
12. AUTHORIZED CONTACT(S) FOR YOUR FIRM:

Name: **James Barton, P.E.**

Title: **President**

E-mail: **jbarton@fltechinc.com**

Telephone No.: **954-914-8488**

Name:

Title:

E-mail:

Telephone No.:

13. Has your firm, its principals, officers or predecessor organization(s) been debarred or suspended by any government entity within the last three years? If yes, specify details in an attached written response. ☐ Yes ☒ No
14. Has your firm, its principals, officers or predecessor organization(s) ever been debarred or suspended by any government entity? If yes, specify details in an attached written response, including the reinstatement date, if granted. ☐ Yes ☒ No
15. Has your firm ever failed to complete any services and/or delivery of products during the last three (3) years? If yes, specify details in an attached written response. ☐ Yes ☒ No
16. Is your firm or any of its principals or officers currently principals or officers of another organization? If yes, specify details in an attached written response. ☐ Yes ☒ No
17. Have any voluntary or involuntary bankruptcy petitions been filed by or against your firm, its parent or subsidiaries or predecessor organizations during the last three years? If yes, specify details in an attached written response. ☐ Yes ☒ No
18. Has your firm's surety ever intervened to assist in the completion of a contract or have Performance and/or Payment Bond claims been made to your firm or its predecessor's sureties during the last three years? If yes, specify details in an attached written response, including contact information for owner and surety. ☐ Yes ☒ No
19. Has your firm ever failed to complete any work awarded to you, services and/or delivery of products during the last three (3) years? If yes, specify details in an attached written response. ☐ Yes ☒ No
20. Has your firm ever been terminated from a contract within the last three years? If yes, specify details in an attached written response. ☐ Yes ☒ No
21. Living Wage solicitations only: In determining what, if any, fiscal impacts(s) are a result of the Ordinance for this solicitation, provide the following for informational purposes only. Response is not considered in determining the award of this contract.
- Living Wage had an effect on the pricing. ☐ Yes ☐ No
☒ N/A
- If yes, Living Wage increased the pricing by% or decreased the pricing by%.

Cone of Silence Requirement Certification:

The Cone of Silence Ordinance, Section 1-266, Broward County Code of Ordinances prohibits certain communications among Vendors, Commissioners, County staff, and Selection or Evaluation Committee members. Identify on a separate sheet any violations of this Ordinance by any members of the responding firm or its joint ventures. After the application of the Cone of Silence, inquiries regarding this solicitation should be directed to the Director of Purchasing or designee. The Cone of Silence terminates when the County Commission or other awarding authority takes action which ends the solicitation.

The Vendor hereby certifies that: (check each box)

- ☒ The Vendor has read Cone of Silence Ordinance, Section 1-266, Broward County Code of Ordinances; and
- ☒ The Vendor understands that the Cone of Silence for this competitive solicitation shall be in effect beginning

upon the appointment of the Selection or Evaluation Committee, for communication regarding this solicitation with the County Administrator, Deputy County Administrator, Assistant County Administrators, and Assistants to the County Administrator and their respective support staff or any person, including Evaluation or Selection Committee members, appointed to evaluate or recommend selection in this RFP/RLI process. For Communication with County Commissioners and Commission staff, the Cone of Silence allows communication until the initial Evaluation or Selection Committee Meeting.

☒ The Vendor agrees to comply with the requirements of the Cone of Silence Ordinance.

Drug-Free Workplace Requirements Certification:

Section 21.31.a. of the Broward County Procurement Code requires awards of all competitive solicitations requiring Board award be made only to firms certifying the establishment of a drug free workplace program. The program must consist of:

1. Publishing a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the offeror's workplace, and specifying the actions that will be taken against employees for violations of such prohibition;
2. Establishing a continuing drug-free awareness program to inform its employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The offeror's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Giving all employees engaged in performance of the contract a copy of the statement required by subparagraph 1;
4. Notifying all employees, in writing, of the statement required by subparagraph 1, that as a condition of employment on a covered contract, the employee shall:
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of the employee's conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or of any state, for a violation occurring in the workplace NO later than five days after such conviction.
5. Notifying Broward County government in writing within 10 calendar days after receiving notice under subdivision 4.b above, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
6. Within 30 calendar days after receiving notice under subparagraph 4 of a conviction, taking one of the following actions with respect to an employee who is convicted of a drug abuse violation occurring in the workplace:
 - a. Taking appropriate personnel action against such employee, up to and including termination; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
7. Making a good faith effort to maintain a drug-free workplace program through implementation of subparagraphs 1 through 6.

The Vendor hereby certifies that: (check box)

☒ The Vendor certifies that it has established a drug free workplace program in accordance with the above requirements.

Non-Collusion Certification:

Vendor shall disclose, to their best knowledge, any Broward County officer or employee, or any relative of any such officer or employee as defined in Section 112.3135 (1) (c), Florida Statutes, who is an officer or director of, or has a material interest in, the Vendor's business, who is in a position to influence this procurement. Any Broward

County officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement. Failure of a Vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the Broward County Procurement Code.

The Vendor hereby certifies that: (select one)

- ☒ The Vendor certifies that this offer is made independently and free from collusion; or
- ☐ The Vendor is disclosing names of officers or employees who have a material interest in this procurement and is in a position to influence this procurement. Vendor must include a list of name(s), and relationship(s) with its submittal.

Public Entities Crimes Certification:

In accordance with Public Entity Crimes, Section 287.133, Florida Statutes, a person or affiliate placed on the convicted vendor list following a conviction for a public entity crime may not submit on a contract: to provide any goods or services; for construction or repair of a public building or public work; for leases of real property to a public entity; and may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for Category Two for a period of 36 months following the date of being placed on the convicted vendor list.

The Vendor hereby certifies that: (check box)

- ☒ The Vendor certifies that no person or affiliates of the Vendor are currently on the convicted vendor list and/or has not been found to commit a public entity crime, as described in the statutes.

Scrutinized Companies List Certification:

Any company, principals, or owners on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List is prohibited from submitting a response to a solicitation for goods or services in an amount equal to or greater than \$1 million.

The Vendor hereby certifies that: (check each box)

- ☐ The Vendor, owners, or principals are aware of the requirements of Sections 287.135, 215.473, and 215.4275, Florida Statutes, regarding Companies on the Scrutinized Companies with Activities in Sudan List the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List; and
- ☒ The Vendor, owners, or principals, are eligible to participate in this solicitation and are not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List; and
- ☐ If awarded the Contract, the Vendor, owners, or principals will immediately notify the County in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List.

I hereby certify the information provided in the Vendor Questionnaire and Standard Certifications:

Password1	President	5/18/2018
*AUTHORIZED SIGNATURE/NAME	TITLE	DATE

Vendor Name: **Florida Technical Consultants**

* I certify that I am authorized to sign this solicitation response on behalf of the Vendor as indicated in Certificate as to Corporate Principal, designation letter by Director/Corporate Officer, or other business authorization to bind on behalf of the Vendor. As the Vendor's authorized representative, I attest that any and all statements, oral, written or otherwise, made in support of the Vendor's response, are accurate, true and correct. I also acknowledge that inaccurate, untruthful, or incorrect statements made in support of the Vendor's response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code. I certify that the Vendor's response is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a response for the same items/services, and is in all respects fair and without collusion or fraud. I also certify that the Vendor agrees to abide by all terms and conditions of this solicitation, acknowledge and accept all of the solicitation pages as well as any special instructions sheet(s).

Supplier: **Florida Technical Consultants**

Office of Economic and Small Business Requirements: CBE Goal Participation

- A. In accordance with Broward County Business Opportunity Act of 2012, Ordinance No. 2012-33, Broward County Code of Ordinances, the County Business Enterprise (CBE) Program is applicable to this contract. All Vendors responding to this solicitation should utilize, or attempt to utilize, CBE firms to perform at least the assigned participation goal for this contract.
- B. CBE Program Requirements: Compliance with CBE participation goal requirements is a matter of responsibility; required forms and information should be submitted with solicitation submittal. If not provided with solicitation submittal, the Vendor must supply information within three business days of the Office of Economic and Small Business Development's (OESBD) request. Vendor may be deemed non-responsible for failure to fully comply within stated timeframes.
 1. Vendor should include in its solicitation submittal a **Letter Of Intent Between Bidder/Offeror and County Business Enterprise (CBE) Subcontractor/Supplier**, for each certified CBE firm the Vendor intends to use to achieve the assigned CBE participation goal.
 2. If a Vendor is unable to attain the CBE participation goal, the Vendor should include in its solicitation submittal **Application for Evaluation of Good Faith Effort** and all of the required supporting information.
- C. The Vendor shall only address the base solicitation amount for CBE goal participation. No alternate/optional item(s) shall be addressed. If the County chooses to exercise the right to award alternate/optional solicitation item(s), the CBE participation goal for this solicitation shall apply to the alternate/optional item(s) recommended to be awarded. The County shall issue a notice to the apparent successful Vendor requiring the Vendor to comply with the CBE participation goal for the alternate/optional item(s); Vendor shall submit all required forms prior to award. Failure to submit the required forms may result in rejection of the solicitation.
- D. The Office of Economic and Small Business Development maintains an on-line directory of CBE firms. The on-line directory is available for use by Vendors at <https://webapps4.broward.org/smallbusiness/sbdirectory.aspx>
- E. For detailed information regarding the County Business Enterprise Program contact the Office of Economic and Small Business Development at (954) 357-6400 or visit the website at: <http://www.broward.org/EconDev/SmallBusiness/>
- F. Requirements for Contracts with CBE Goals: if awarded the contract, the Vendor agrees to and shall comply with all applicable requirements of the CBE Program in the award and administration of the contract.
 1. No party to this contract may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, sexual orientation, pregnancy, or gender identity and expression in the performance of this contract.
 2. Vendor shall comply with all applicable requirements of the Broward County Small Business Development Program in the award and administration of this contract. Failure by Vendor to carry out any of these requirements shall constitute a material breach of this contract, which shall permit County to terminate this contract or to exercise any other remedy provided under this contract, under the Broward County Code of Ordinances, or Administrative Code, or under applicable law, with all of such remedies being cumulative.

3. Vendor shall pay its CBE subcontractors and suppliers, within fifteen (15) days following receipt of payment from County for such subcontracted work and pay all other subcontractors and suppliers within thirty (30) days following receipt of payment from County for such subcontracted work or supplies. If Vendor withholds an amount from CBE subcontractors or suppliers as retainage, such retainage shall be released and paid within fifteen (15) days following receipt of payment of retained amounts from County. For all other subcontractors or suppliers, if Vendor withholds an amount as retainage, such retainage shall be released and paid within thirty (30) days following receipt of payment of retained amounts from County.
4. Vendor understands that the County will monitor compliance with the CBE requirements. Vendor must report monthly on its CBE participation commitment with its pay requests and is required as a condition of payment.

**LETTER OF INTENT BETWEEN BIDDER/OFFEROR AND COUNTY BUSINESS
ENTERPRISE (CBE) SUBCONTRACTOR/SUPPLIER**

This form(s) should be returned with the Vendor's submittal. If not provided with solicitation submittal, the Vendor must supply information within three business days of County's request. This form is to be completed and signed for each CBE firm. Vendor should scan and upload the completed, signed form(s) in BidSync.

Solicitation Number: PNC2115559P1

Project Title: Professional Engineering Services for
Studies and Reports**Bidder/Offeror**
Name: Florida Technical Consultants

Address: 1888 NW 22nd Street City: Pompano Beach State: FL Zip: 33435

Authorized Representative: James Barton, P.E. Phone: 954-914-8488

CBE Subcontractor/Supplier
Name:

Address: City: State: Zip:

Authorized Representative: Phone:

- A. This is a letter of intent between the bidder/offeror on this project and a CBE firm for the CBE to perform subcontracting work on this project.
- B. By signing below, the bidder/offeror is committing to utilize the above-named CBE to perform the work described below.
- C. By signing below, the above-named CBE is committing to perform the work described below.
- D. By signing below, the bidder/offeror and CBE affirm that if the CBE subcontracts any of the work described below, it may only subcontract that work to another CBE.

Work to be performed by CBE Firm			
Description	NAICS*	CBE Contract Amount†	CBE Percentage of Total Project Value

AFFIRMATION: I hereby affirm that the information above is true and correct.**CBE Subcontractor/Supplier Authorized Representative**

(Signature) (Title) (Date)

Bidder/Offeror Authorized RepresentativePassword1 President 5/18/2018
(Signature) (Title) (Date)* Visit <http://www.census.gov/eos/www/naics/> to search. Match type of work with NAICS code as

closely as possible.

† To be provided only when the solicitation requires that bidder/offer include a dollar amount in its bid-offer.

In the event the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void.

**APPLICATION FOR EVALUATION OF GOOD FAITH EFFORT
PURSUANT TO BUSINESS OPPORTUNITY ACT OF 2012, Sec. 1-81.5(e)**

If applicable, this form and supporting documentation should be returned with the Vendor's submittal. If not provided with solicitation submittal, the Vendor must supply information within three business days of County's request. Vendor should scan and upload the supporting documentation in BidSync.

SOLCITATION NO.: PNC2115559P1 PROJECT NAME: Professional Engineering
Services for Studies and
Reports

Florida Technical Consultants
PRIME CONTRACTOR

1888 NW 22nd Street, Pompano Beach, FL 33069
ADDRESS

954-914-8488
TELEPHONE

The undersigned representative of the prime contractor represents that his/her firm has contacted County Business Enterprise (CBE) certified firms in a good faith effort to meet the CBE goal for this solicitation but has not been able to meet the goal. Consistent with the requirements of the Business Opportunity Act of 2012 (the Act), the prime contractor hereby submits documentation (attached to this form) of good faith efforts made and requests to be evaluated under Section 1-81.5(e) of the Act.

The prime contractor understands that a determination of good faith effort to meet the CBE contract participation goal is contingent on both the information provided by the prime contractor as an attachment to this application and the other factors listed in Section 1-81.5(e) of the CBE Act, as those factors are applicable with respect to this solicitation. The prime contractor acknowledges that the determination of good faith effort is made by the Director of the Office of Economic and Small Business Development, and is not subject to appeal.

SIGNATURE: James Barton, P.E.
PRINT NAME / TITLE: James Barton, President
DATE: 5/18/2018

Supplier: Florida Technical Consultants

AFFILIATED ENTITIES OF THE PRINCIPAL(S) CERTIFICATION FORM

The completed form should be submitted with the solicitation response but must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

- a. All Vendors are required to disclose the names and addresses of "affiliated entities" of the Vendor's principal(s) over the last five (5) years (from the solicitation opening deadline) that have acted as a prime Vendor with the County.
- b. The County will review all affiliated entities of the Vendor's principal(s) for contract performance evaluations and the compliance history with the County's Small Business Program, including CBE, DBE and SBE goal attainment requirements. "Affiliated entities" of the principal(s) are those entities related to the Vendor by the sharing of stock or other means of control, including but not limited to a subsidiary, parent or sibling entity.
- c. The County will consider the contract performance evaluations and the compliance history of the affiliated entities of the Vendor's principals in its review and determination of responsibility.

The Vendor hereby certifies that: (select one)

- ☒ No principal of the proposing Vendor has prior affiliations that meet the criteria defined as "Affiliated entities"
- ☐ Principal(s) listed below have prior affiliations that meet the criteria defined as "Affiliated entities"

Principal's Name: **James Barton, P.E.**

Names of Affiliated Entities:

Principal's Name:

Names of Affiliated Entities:

Principal's Name:

Names of Affiliated Entities:

Authorized Signature Name:

Title:

Vendor Name:

Date:

Supplier: Florida Technical Consultants**LITIGATION HISTORY FORM**

The completed form(s) should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

- ☒ There are no material cases for this Vendor; or
☐ Material Case(s) are disclosed below:

Is this for a: (check type) <input type="checkbox"/> Parent, <input type="checkbox"/> Subsidiary, or <input type="checkbox"/> Predecessor Firm?	If Yes, name of Parent/Subsidiary/Predecessor: Or No <input type="checkbox"/>
Party	
Case Number, Name, and Date Filed	
Name of Court or other tribunal	
Type of Case	Bankruptcy <input type="checkbox"/> Civil <input type="checkbox"/> Criminal <input type="checkbox"/> Administrative/Regulatory <input type="checkbox"/>
Claim or Cause of Action and Brief description of each Count	
Brief description of the Subject Matter and Project Involved	
Disposition of Case (Attach copy of any applicable Judgment, Settlement Agreement and Satisfaction of Judgment.)	Pending <input type="checkbox"/> Settled <input type="checkbox"/> Dismissed <input type="checkbox"/> Judgment Vendor's Favor <input type="checkbox"/> Judgment Against Vendor <input type="checkbox"/> If Judgment Against, is Judgment Satisfied? <input type="checkbox"/> Yes <input type="checkbox"/> No
Opposing Counsel	Name: Email: Telephone Number:

Vendor Name: Florida Technical Consultants, LLC

Supplier: Florida Technical Consultants

SUBCONTRACTORS/SUBCONSULTANTS/SUPPLIERS REQUIREMENT FORM
Request for Proposals, Request for Qualifications, or Request for Letters of Interest

The following forms and supporting information (if applicable) should be returned with Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to timely submit may affect Vendor's evaluation.

- A. The Vendor shall submit a listing of all subcontractors, subconsultants and major material suppliers (firms), if any, and the portion of the contract they will perform. A major material supplier is considered any firm that provides construction material for construction contracts, or commodities for service contracts in excess of \$50,000, to the Vendor.
- B. If participation goals apply to the contract, only non-certified firms shall be identified on the form. A non-certified firm is a firm that is not listed as a firm for attainment of participation goals (ex. County Business Enterprise or Disadvantaged Business Enterprise), if applicable to the solicitation.
- C. This list shall be kept up-to-date for the duration of the contract. If subcontractors, subconsultants or suppliers are stated, this does not relieve the Vendor from the prime responsibility of full and complete satisfactory performance under any awarded contract.
- D. After completion of the contract/final payment, the Vendor shall certify the final list of non-certified subcontractors, subconsultants, and suppliers that performed or provided services to the County for the referenced contract.
- E. The Vendor has confirmed that none of the recommended subcontractors, subconsultants, or suppliers' principal(s), officer(s), affiliate(s) or any other related companies have been debarred from doing business with Broward County or any other governmental agency.

If none, state "none" on this form. Use additional sheets as needed. Vendor should scan and upload any additional form(s) in BidSync.

1. Subcontracted Firm's Name:

Subcontracted Firm's Address:

Subcontracted Firm's Telephone Number:

Contact Person's Name and Position:

Contact Person's E-Mail Address:

Estimated Subcontract/Supplies Contract Amount:

Type of Work/Supplies Provided: **None**

2. Subcontracted Firm's Name:

Subcontracted Firm's Address:

Subcontracted Firm's Telephone Number:

Contact Person's Name and Position:

Contact Person's E-Mail Address:

Supplier: Florida Technical Consultants

LOBBYIST REGISTRATION REQUIREMENT CERTIFICATION FORM

The completed form should be submitted with the solicitation response but must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

The Vendor certifies that it understands if it has retained a lobbyist(s) to lobby in connection with a competitive solicitation, it shall be deemed non-responsive unless the firm, in responding to the competitive solicitation, certifies that each lobbyist retained has timely filed the registration or amended registration required under Broward County Lobbyist Registration Act, Section 1-262, Broward County Code of Ordinances; and it understands that if, after awarding a contract in connection with the solicitation, the County learns that the certification was erroneous, and upon investigation determines that the error was willful or intentional on the part of the Vendor, the County may, on that basis, exercise any contractual right to terminate the contract for convenience.

The Vendor hereby certifies that: (select one)

- ☒ It has not retained a lobbyist(s) to lobby in connection with this competitive solicitation; however, if retained after the solicitation, the County will be notified.
- ☐ It has retained a lobbyist(s) to lobby in connection with this competitive solicitation and certified that each lobbyist retained has timely filed the registration or amended registration required under Broward County Lobbyist Registration Act, Section 1-262, Broward County Code of Ordinances.

It is a requirement of this solicitation that the names of any and all lobbyists retained to lobby in connection with this solicitation be listed below:

Name of Lobbyist:

Lobbyist's Firm:

Phone:

E-mail:

Name of Lobbyist:

Lobbyist's Firm:

Phone:

E-mail:

Authorized Signature/Name: Date:

Title:

Vendor Name:

Supplier: Florida Technical Consultants

AGREEMENT EXCEPTION FORM

The completed form(s) should be returned with the Vendor's submittal. If not provided with submittal, it shall be deemed an affirmation by the Vendor that it accepts the terms and conditions of the County's Agreement as disclosed in the solicitation.

The Vendor must either provide specific proposed alternative language on the form below. Additionally, a brief justification specifically addressing each provision to which an exception is taken should be provided.

- ☒ There are no exceptions to the terms and conditions of the County Agreement as referenced in the solicitation; or
- ☐ The following exceptions are disclosed below: (use additional forms as needed; separate each Article/ Section number)

Term or Condition Article / Section	Insert version of exception or specific proposed alternative language	Provide brief justification for change

Vendor Name:

Supplier: Florida Technical Consultants

RFP-RFQ-RLI LOCATION ATTESTATION FORM (EVALUATION CRITERIA)

The completed and signed form and supporting information (if applicable, for Joint Ventures) should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to timely submit this form and supporting information may affect the Vendor's evaluation. Provided information is subject to verification by the County.

A Vendor's principal place of business location (also known as the nerve center) within Broward County is considered in accordance with Evaluation Criteria. The County's definition of a principal place of business is:

1. As defined by the Broward County Local Preference Ordinance, "Principal place of business means the nerve center or center of overall direction, control and coordination of the activities of the bidder [Vendor]. If the bidder has only one (1) business location, such business location shall be considered its principal place of business."
2. A principal place of business refers to the place where a corporation's officers direct, control, and coordinate the corporation's day-to-day activities. It is the corporation's 'nerve center' and in practice it should normally be the place where the corporation maintains its headquarters; provided that the headquarters is the actual center of direction, control, and coordination, i.e., the 'nerve center', and not simply an office where the corporation holds its board meetings (for example, attended by directors and officers who have traveled there for the occasion).

The Vendor's principal place of business in Broward County shall be the Vendor's "Principal Address" as indicated with the Florida Department of State Division of Corporations, for at least six months prior to the solicitation's due date.

Check one of the following:

- ☐ The Vendor certifies that it has a principal place of business location (also known as the nerve center) within Broward County, as documented in Florida Department of State Division of Corporations (Sunbiz), and attests to the following statements:

1. Vendor's address listed in its submittal is its principal place of business as defined by Broward County;
2. Vendor's "Principal Address" listed with the Florida Department of State Division of Corporations is the same as the address listed in its submittal and the address was listed for at least six months prior to the solicitation's opening date. A copy of Florida Department of State Division of Corporations (Sunbiz) is attached as verification.
3. Vendor must be located at the listed "nerve center" address ("Principal Address") for at least six (6) months prior to the solicitation's opening date;
4. Vendor has not merged with another firm within the last six months that is not headquartered in Broward County and is not a wholly owned subsidiary or a holding company of another firm that is not headquartered in Broward County;
5. If awarded a contract, it is the intent of the Vendor to remain at the referenced address for the duration of the contract term, including any renewals, extensions or any approved

interim contracts for the services provided under this contract; and

6. The Vendor understands that if after contract award, the County learns that the attestation was erroneous, and upon investigation determines that the error was willful or intentional on the part of the Vendor, the County may, on that basis exercise any contractual right to terminate the contract. Further any misleading, inaccurate, false information or documentation submitted by any party affiliated with this procurement may lead to suspension and/or debarment from doing business with Broward County as outlined in the Procurement Code, Section 21.119.

If the Vendor is submitting a response as a Joint Venture, the following information is required to be submitted:

- a. Name of the Joint Venture Partnership
- b. Percentage of Equity for all Joint Venture Partners
- c. A copy of the executed Agreement(s) between the Joint Venture Partners

- ☒ Vendor does not have a principal place of business location (also known as the nerve center) within Broward County.

Vendor Information:

Vendor Name: **Florida Technical Consultants**

Vendor's address listed in its submittal is:

Florida Technical Consultants satellite office located in Broward County at:
1888 NW 22nd Street, Suite B
Pompano Beach, FL 33069
Phone: 954-914-8488

The signature below must be by an individual authorized to bind the Vendor. The signature below is an attestation that all information listed above and provided to Broward County is true and accurate.

Password1	President	Florida Technical Consultant	5/18/2018
Authorized Signature/Name	Title	Vendor Name	Date

Supplier: Florida Technical Consultants

RFP-RLI-RFQ LOCAL PREFERENCE AND TIE BREAKER CERTIFICATION FORM

The completed and signed form should be returned with the Vendor's submittal to determine Local Preference eligibility, however it must be returned at time of solicitation submittal to qualify for the Tie Break criteria. If not provided with submittal, the Vendor must submit within three business days of County's request for evaluation of Local Preference. Proof of a local business tax must be returned with solicitation submittal to qualify for the Tie Break Criteria. Failure to timely submit this form or local business tax receipt may render the business ineligible for application of the Local Preference or Tie Break Criteria.

In accordance with Section 21.31.d. of the Broward County Procurement Code, to qualify for the Tie Break Criteria, the undersigned Vendor hereby certifies that (check box if applicable):

- ☒ The Vendor is a local Vendor in Broward County and:
- a. has a valid Broward County local business tax receipt;
 - b. has been in existence for at least six-months prior to the solicitation opening;
 - c. at a business address physically located within Broward County;
 - d. in an area zoned for such business;
 - e. provides services from this location on a day-to-day basis, and
 - f. services provided from this location are a substantial component of the services offered in the Vendor's proposal.

In accordance with Local Preference, Section 1-74, et. seq., Broward County Code of Ordinances, a local business meeting the below requirements is eligible for Local Preference. To qualify for the Local Preference, the undersigned Vendor hereby certifies that (check box if applicable):

- ☒ The Vendor is a local Vendor in Broward and:
- a. has a valid Broward County local business tax receipt issued at least one year prior to solicitation opening;
 - b. has been in existence for at least one-year prior to the solicitation opening;
 - c. provides services on a day-to-day basis, at a business address physically located within the Broward County limits in an area zoned for such business; and
 - d. the services provided from this location are a substantial component of the services offered in the Vendor's proposal.

Local Business Address: **1888 NW 22nd Street, Suite B**
Pompano Beach, FL 33069

Vendor does not qualify for Tie Break Criteria or Local Preference, in accordance with the above requirements. The undersigned Vendor hereby certifies that (check box if applicable):

- ☐ The Vendor is not a local Vendor in Broward County.

James Barton, P.E.	President	Florida Technical Consultants, LLC	5/18/2018
AUTHORIZED SIGNATURE/ NAME	TITLE	COMPANY	DATE

Supplier: Florida Technical Consultants**DOMESTIC PARTNERSHIP ACT CERTIFICATION FORM (REQUIREMENT AND
TIEBREAKER)**

Refer to Special Instructions to identify if Domestic Partnership Act is a requirement of the solicitation or acts only as a tiebreaker. If Domestic Partnership is a requirement of the solicitation, the completed and signed form should be returned with the Vendor's submittal. If the form is not provided with submittal, the Vendor must submit within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes. To qualify for the Domestic Partnership tiebreaker criterion, the Vendor must currently offer the Domestic Partnership benefit and the completed and signed form must be returned at time of solicitation submittal.

The Domestic Partnership Act, Section 16 ½ -157, Broward County Code of Ordinances, requires all Vendors contracting with the County, in an amount over \$100,000 provide benefits to Domestic Partners of its employees, on the same basis as it provides benefits to employees' spouses, with certain exceptions as provided by the Ordinance.

For all submittals over \$100,000.00, the Vendor, by virtue of the signature below, certifies that it is aware of the requirements of Broward County's Domestic Partnership Act, Section 16-½ -157, Broward County Code of Ordinances; and certifies the following: (check only one below).

- ☒ 1. The Vendor currently complies with the requirements of the County's Domestic Partnership Act and provides benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses
- ☒ 2. The Vendor will comply with the requirements of the County's Domestic Partnership Act at time of contract award and provide benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses.
- ☐ 3. The Vendor will not comply with the requirements of the County's Domestic Partnership Act at time of award.
- ☐ 4. The Vendor does not need to comply with the requirements of the County's Domestic Partnership Act at time of award because the following exception(s) applies: (check only one below).
- ☐ The Vendor is a governmental entity, not-for-profit corporation, or charitable organization.
- ☐ The Vendor is a religious organization, association, society, or non-profit charitable or educational institution.
- ☐ The Vendor provides an employee the cash equivalent of benefits. (Attach an affidavit in compliance with the Act stating the efforts taken to provide such benefits and the amount of the cash equivalent).
- ☐ The Vendor cannot comply with the provisions of the Domestic Partnership Act because it would violate the laws, rules or regulations of federal or state law or would violate or be inconsistent with the terms or conditions of a grant or contract with the United States or State of Florida. Indicate the law, statute or regulation (State the law, statute or regulation and attach explanation of its applicability).

Password1	President	Florida Technical Consultants, LLC	05/18/2018
Authorized Signature/Name	Title	Vendor Name	Date

Supplier: Florida Technical Consultants**VOLUME OF PREVIOUS WORK ATTESTATION FORM**

The completed and signed form should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to provide timely may affect the Vendor's evaluation. This completed form must be included with the Vendor's submittal at the time of the opening deadline to be considered for a Tie Breaker criterion (if applicable).

The calculation for Volume of Previous Work is all amounts paid to the prime Vendor by Broward County Board of County Commissioners at the time of the solicitation opening date within a five-year timeframe. The calculation of Volume of Previous Work for a prime Vendor previously awarded a contract as a member of a Joint Venture firm is based on the actual equity ownership of the Joint Venture firm.

In accordance with Section 21.31.d. of the Broward County Procurement Code, the Vendor with the lowest dollar volume of work previously paid by the County over a five-year period from the date of the submittal opening will receive the Tie Breaker.

Vendor must list all projects it received payment from Broward County Board of County Commissioners during the past five years. If the Vendor is submitting as a joint venture, the information provided should encompass the joint venture and each of the entities forming the joint venture. The Vendor attests to the following:

Item No.	Project Title	Solicitation/ Contract Number:	Department or Division	Date Awarded	Paid to Date Dollar Amount
1					
2					
3					
4					
5					
Grand Total					

Has the Vendor been a member/partner of a Joint Venture firm that was awarded a contract by the County? Yes ☒ No ☐

If Yes, Vendor must submit a **Joint Vendor Volume of Work Attestation Form**.

Vendor Name: Florida Technical Consultants, LLC

Password1
Authorized Signature/ Name

President
Title

5/18/2018
Date

VOLUME OF PREVIOUS WORK ATTESTATION JOINT VENTURE FORM

If applicable, this form and additional required documentation should be submitted with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to timely submit this form and supporting documentation may affect the Vendor's evaluation.

The calculation of Volume of Previous Work for a prime Vendor previously awarded a contract as a member of a Joint Venture firm is based on the actual equity ownership of the Joint Venture firm. Volume of Previous Work is not based on the total payments to the Joint Venture firm.

Vendor must list all projects it received payment from Broward County Board of County Commissioners during the past five years as a member of a Joint Venture. The Vendor attests to the following:

Item No.	Project Title	Solicitation/ Contract Number:	Department or Division	Date Awarded	JV Equity %	Paid to Date Dollar Amount
1	R1372004P1	100912/9193	BCWWED	1/4/2018	0	4,000
2	R1372004P1	100981/9257	BCWWED	1/4/2018	0	4,000
3						
4						
5						
Grand Total					8,000.00	

Vendor is required to submit an executed Joint Venture agreement(s) and any amendments for each project listed above. Each agreement must be executed prior to the opening date of this solicitation.

Vendor Name: Florida Technical Consultants

Password1
Authorized Signature/ Name

President
Title

5/18/2018
Date