



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** August 7, 2019

**TO:** Claudja S. Henry, Contract/Grant Administrator Sr.  
Facilities Management Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** CBE Goal for Job Order Contracts (**JOC**)

**CBE Goal:** 30%

**NAICS Codes:** 236210, 238210...

**Scope of Services:** General Construction, Electrical, Mechanical...

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assigned goal for County Business Enterprises is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

**This contract is subject to the Broward County Workforce Investment Program.**

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD  
Oswaldo Casco, Small Business Development Supervisor, OESBD



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**MEMORANDUM**

**DATE:** July 30, 2019

**TO:** Claudja S. Henry, Contract/Grant Administrator Sr.  
Facilities Management Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** CBE Reserve for Job Order Contracts (**JOC**)

**This solicitation is a reserve opportunity for CBE firms.**

**NAICS Codes:** 236210, 238210...

**Scope of Services:** General Construction, Electrical, Mechanical...

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

**This contract is subject to the Broward County Workforce Investment Program.**

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assigned goal for County Business Enterprises is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD  
Oswaldo Casco, Small Business Development Supervisor



# SHELTERED MARKET REVIEW FORM

**Project Title:** Job Order Contract - Sheltered Market **Agency Contact:** Claudja Henry

This form is to review projects estimated within the Sheltered Market Solicitation threshold (≤ \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to [sbcomp@broward.org](mailto:sbcomp@broward.org).

**Type of Contract:** Check the type of contract; include dollar amount and the number of years.

- Fixed Contract Estimate: \_\_\_\_\_ Year(s) of contract
- Initial Contract Term Estimate: 250,000.00 1 Year(s) of contract
- Estimate Including Renewals: 1,250,000.00 4 Year(s) of contract

**Funding Source:**  County  State  Federal  Penny for Transportation

**Type of Purchase:** Check one and include all applicable NAICS code(s).

- Commodity  Commodity and Service (e.g. supply and install)
- Contract Service  Construction Project (e.g. supply and install, with licensing)

**NAICS CODES:** 236210 238210 238220 (OC)

**Sole Brand Solicitation:** Is this a Sole Brand solicitation?  Yes  No

If Yes, is there a limited distribution vendor list?  Yes  No If "Yes", **attach a list of sole brand vendors.**

## Supporting Information for Review:

Scope of Work:

An indefinite quantity contract in which the awarded Contractor(s) will perform individual general construction projects at various locations, including Airport, Port Everglades and Water and Wastewater Services as requested by the County. The contracts may be used for maintenance, renovations, repairs and minor new construction projects. Minor new construction is defined as an improvement to an existing structure or building, or an extension of infrastructure or utilities. A Construction Task Catalog is utilized in the establishment of proposals with preset unit prices and construction tasks. The preset unit prices include costs of mobilization, labor, insurance, bonding, security badging, materials, tools, scaffolding, incidentals and equipment to complete the construction task.

Has this commodity/service been previously provided to the County?  Yes  No

List Vendor Name(s) if previously supplied:

Dubois Construction Services, Inc.  
Sagoma Construction Services, Inc.  
SLM Engineering, Inc.  
Providian Construction Group, Inc.

## The following documents MUST be attached:

- Specifications  Insurance Requirements Document from Risk Management
- Licensing Requirements\*  Additional Applicable Supporting Documentation\*\*

\*If Not Applicable, this must be stated in writing; \*\*e.g. Sole Brand/Source Request, Sole Brand Vendors List

## ➔ THIS SECTION IS FOR OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT USE ONLY ◀

Solicit to **Sheltered Market**\*\*\*  Yes  No (Review for Procurement Preference)

\*\*\*If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

- Solicit to Non-Sheltered Market. No goals will apply to this solicitation.
- REVIEW FOR PROCUREMENT PREFERENCE**
- Solicit to Non-Sheltered Market. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title): Sandy M McDonald / Director Date: 8/1/19

OESBD Approver Signature: [Signature]

*50*