

Alen Construction Group, Inc.

Bid Contact **Ruben Alen**
ruben@alenconstructiongroup.com
Ph 954-252-1372
Fax 754-223-5635

Address **Alen Construction Group, Inc.**
5501 SW 162nd Avenue
Southwest Ranches, FL 33331

Supplier Code VS0000009227

Qualifications CBE DBE MBE SB SBE

Item #	Line Item	Notes	Unit Price		
PNC2119543R1--01-01	Request for Qualifications - Job Order Contract	Supplier Product Code:	First Offer - 1 / n/a	Y	Y
Supplier Total				\$0.00	

Alen Construction Group, Inc.

Item: **Request for Qualifications - Job Order Contract**

Attachments

Completed Submittal Package.pdf

Bid # PNC2119543R1 - Request For Qualifications - Job Order Contract

Broward County Board of County Commissioners, FL

Due Date: December 4th, 2019 - 2:00 PM EST

Attention: Broward County Purchasing Division

115 South Andrews Avenue, Room 212

Fort Lauderdale, FL 33301

Electronic Submission through BidSync



Alen Construction Group Inc.

Address: 5337 Orange Drive, Davie Florida 33314

Contact: Ruben Alen, President

PH: (954) 252-1372

Email: ruben@alenconstructiongroup.com

Professional Licenses

FL General Contractor

FL Mechanical Contractor

Firm Certifications: DBE, SBE, CBE, 8A



Alen Construction Group, Inc - Vendor Submittal

- * Summary Sheet - Vendor Submittal
- * Contractor Assurance Statement
- * Proposal Bond
- * Certificate of Insurance
- * State of Florida GC & Mechanical Contractor
- * Broward County Local Business Tax - Receipt
- * Town of Davie Business Tax - Receipt
- * CBE & SBE Certification Letter by Broward County

Summary Sheet – Vendor's Submittal

Solicitation Name: PNC2119543R1, Job Order Contract

Vendor should complete below form and submit with the solicitation response. If not submitted with solicitation response, it must be submitted within three business days of County's request. Failure to timely submit may affect Vendor's evaluation.

Firm Name: Alen Construction Group, Inc.

In accordance with RFQ No. PNC2119543R1, Job Order Contract, Broward County is seeking to shortlist qualified contractors for a Job Order Contract Program. A Job Order Contract is an indefinite quantity construction contract pursuant to which the Contractor may perform an ongoing series of individual projects at different locations throughout the County.

This is Step One of a Two-Step procurement. In Step One, the County will qualify (shortlist) contractors by group. In Step Two, the County will issue bids to shortlisted contractors; recommended contractors for award will be based on low responsive, responsible bids by group, up to the recommended number of contracts by group. The County anticipates awarding separate contracts for Public Works, Aviation, and Port Everglades Departments.

Refer to solicitation for additional detail by group and any requirements.

Check below what areas your firm is submitting qualifications for Step One: (Vendor may select more than one based on submitted experience and certifications).

Aviation:

SBE CBE CBE Reserve Goals

Port Everglades:

SBE CBE CBE Reserve Goals

Public Works:

SBE CBE CBE Reserve Goals

Note – the Office of Economic and Small Business Development will verify certification status for SBE and CBE contracts (for responsibility requirements).



ALEN CONSTRUCTION
G R O U P

CONTRACTOR ASSURANCE STATEMENT

PROJECT DESCRIPTION: RFQ No. PNC2119543R1 - JOC, BROWARD COUNTY

I, Ruben Alen, (Authorized Official/Agent) on behalf of the
Alen Construction Group, Inc. (Contractor) hereby agree to comply with the County
Business Enterprise (CBE) requirements of the RFP between Broward County and (your
company) for PNC2119543R1 - JOC Project.

1. Affirm that your company will comply with the County's non-discrimination policy by providing a non-discrimination Statement and;
2. Acknowledge the CBE percentage goal established on the project and;
3. Agree to engage in good faith effort solicitation of approved Broward County Small Business Development Program firms to achieve the project goals as indicated in the RFP document.

Authorized Agent of Contractor

Ruben Alen, President

Printed Name & Title

954-252-1372

Telephone Number/Fax Number

Date: 11/18/2019

PROPOSAL BOND

This form must be completed and submitted with the Vendor's submittal. Failure to comply will deem vendor non-responsive.

BY THIS BOND, we Alen Construction Group, Inc., as Principal, hereinafter called VENDOR, and FCCI Insurance Company, as Surety, are bound to the Board of County Commissioners of Broward County, Florida, as Obligee, hereinafter called County, in the Amount of Ten Thousand and 00/100 Dollars (\$ 10,000.00) for the payment whereof VENDOR and surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the County is seeking to contract with a firm (registered with the Florida Department of State, Division of Corporations) for the County agencies; and

WHEREAS, the County is utilizing a request for proposals (RFP) solicitation process for this project and VENDOR in response to Solicitation No. PNC2119543R1 agrees and is bound that: The CONDITION OF THIS BOND is that if:

VENDOR submits a timely proposal in response to the County's solicitation process; THEN THIS BOND WILL REMAIN IN FULL FORCE AND EFFECT UNTIL CONTRACT AWARD. If the VENDOR is awarded the Agreement, but fails to enter into the Agreement, (including providing a Performance and Payment Guaranty, evidence of insurance, and other requirements stated herein) then the VENDOR and surety, jointly and severally, shall be liable to the County for the full sum herein stated which shall be due and payable to the County immediately upon demand of the County, in good and lawful money of the United States of America; as liquidated damages for failure thereof of said VENDOR; OTHERWISE THE BOND SHALL REMAIN IN FULL FORCE AND EFFECT.

No right of action shall accrue on this bond to or for the use of any person or corporation other than County named herein; and

In the event suit is brought upon this bond by the County, surety shall pay reasonable attorneys' fees and costs incurred by the County in such suit.

Signed and sealed this 4th day of December, 2019.

WITNESSES:


Secretary
(CORPORATE SEAL)

Alen Construction Group, Inc.
(Name of Corporation)
By 
(Signature and Title)
Ruben Alen, President
(Type Name and Title Signed Above)

IN THE PRESENCE OF:


Genesis Florian, Witness

SURETY COMPANY:

By 
Agent and Attorney-in-Fact Michael A. Bonet

Address: 6300 University Parkway
(Street)
Sarasota, FL 34240
(City/State/Zip Code)

Telephone No.: 800-226-3224

10-00095452



GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:
Roy V Fabry; Michael A Bonet

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$10,000,000.00): \$10,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate seal to be hereunto affixed, this 31st day of January, 2019.

Attest: Craig Johnson
Craig Johnson, President
FCCI Insurance Company

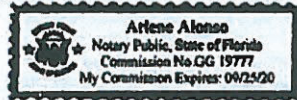


Cina Welch
Cina Welch, EVP, General Counsel,
Chief Audit & Compliance Officer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Craig Johnson, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Cina Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 9/25/2020



Arlene Alonso
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 24, 2011 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 4th day of December, 2019

Cina Welch
Cina Welch, EVP, General Counsel,
Chief Audit & Compliance Officer, Secretary

1-ONA-3592-NA-04, 1/2019

DocuGard #04546 contains a security pantograph, blue background, heat-sensitive ink, coin-reactive watermark, and microtext printing on border.





CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
RSC Insurance Brokerage, Inc.		PHONE (A/C No. Ext): (305) 446-2271	
3350 S Dixie Hwy		FAX (A/C No):	
Miami FL 33133		E-MAIL ADDRESS: certificates@kahn-carlin.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Monroe Guaranty Ins Co	
		INSURER B: FCCI Insurance Co	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED		NAIC #	
Alen Construction Group, Inc.		32506	
5337 Orange Drive		10178	
Davie FL 33314			

COVERAGES

CERTIFICATE NUMBER: CL198826118

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	Y	GL10002770602	8/14/2019	8/14/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	Y	CA10000470204	8/14/2019	8/14/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	Y	UMB10001560103	8/14/2019	8/14/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	001WC19A71064	8/14/2019	8/14/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Equipment Floater			CM10002770702	8/14/2019	8/14/2020	Rent Equipment \$100,000 Deductible \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Job Order Contract

The Certificate Holder is Additional Insured with respects to General Liability and Auto Liability when required by written contract. Waiver of Subrogation is granted in favor of the Additional Insured with respects to General Liability, Auto Liability and Workers Compensation. Umbrella follows form.

CERTIFICATE HOLDER

CANCELLATION

Broward County 115 S. Andrews Avenue Ft. Lauderdale, FL 33301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE M Christian/GENFLO <i>M B Christian</i>



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

ALEN, RUBEN

ALLEN CONSTRUCTION GROUP, INC.
5501 SW 162ND AVENUE
SOUTHWEST RANCHES FL 33331

LICENSE NUMBER: CGC1520506

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE MECHANICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

ALEN, RUBEN

ALEN CONSTRUCTION GROUP INC
5501 SW 162ND AVENUE
SOUTHWEST RANCHES FL 33331

LICENSE NUMBER: CMC1250139

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

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TOWN OF DAVIE BUSINESS TAX RECEIPT

6591 SW 45th St
Davie, FL 33314

First-Class Mail
PRSR
U S Postage Paid
PDS

Name and Location of Business Tax Receipt

ALEN CONSTRUCTION GROUP INC
5337 ORANGE DR

Davie, FL 33314

License Type: **Contractors General, Residential**
Licensed For & Quantity: **Contractors General** 1
Residential

License #: **104** Phone #: **(954) 252-1372**
Effective Date: **10/1/2019** Expiration Date: **9/30/2020**

REFERENCE: MAILING ADDRESS:

TO: ALEN CONSTRUCTION GROUP INC
5337 ORANGE DR
Davie FL, 33314

Restrictions:
****THIS IS FOR OFFICE ONLY,**
NOT FOR PARKING EQUIPMENT



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

March 15, 2019

Mr. Ruben Alen

ALEN CONSTRUCTION GROUP, INC.

5337 Orange Drive

Davie, FL 33314

Dear Mr. Alen:

The Broward County Office of Economic and Small Business Development (OESBD) is pleased to announce that your firm's **County Business Enterprise (CBE)** and **Small Business Enterprise (SBE)** certifications have been renewed.

Your firm's certifications are continuing from your anniversary date but are contingent upon the firm verifying its eligibility annually through this office. You will be notified in advance of your obligation to continue eligibility in a timely fashion. However, the responsibility to ensure continued certification is yours. Failure to document your firm's continued eligibility for the CBE and SBE programs within **thirty (30) days** from your anniversary may result in the expiration of your firm's certifications. Should you continue to be interested in certification after it has expired, you will need to submit a new application, and all required supporting documentation for review.

To review current Broward County Government bid opportunities, visit: www.broward.org/Purchasing and click on "Current Solicitations and Results." Also, from this website, you can log into your firm's profile in BidSync to ensure you have added all appropriate classification codes. Bid opportunities over \$3,500 will be advertised to vendors via e-mail and according to classification codes, so please ensure that both the Purchasing Division and OESBD are apprised of your current e-mail address.

Your primary certification group is: **Construction Services**. This is also how your listing in our directory will read. You may access your firm's listing by visiting the Office of Economic and Small Business Development Directory, located on the internet at: www.broward.org/EconDev and click on "Certified Firm Directories."

Your firm may compete for, and perform work on Broward County projects in the following areas:

NAICS CODE: 236220; 238220

We look forward to working with you to achieve greater opportunities for your business through county procurement.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sandy-Michael McDonald", with a large, stylized flourish at the end.

Sandy-Michael McDonald, Director

Office of Economic and Small Business Development

Cert Agency: BC-CBE SBE

ANNIVERSARY DATE: February 27th



Alen Construction Group, Inc - Evaluation Criteria

1. Ability of Professional Personnel
2. Project Approach
3. Past Performance
4. Workload of the Firm
5. Financial Ability



1. Ability of Professional Personnel

Attachment A - Project Manager

ATTACHMENT A
KEY PERSONNEL
PROJECT MANAGER

1) Firm's Name: Alen Construction Group, Inc.

2) Project Manager's Name : Alicia Simosa

3) Type of Key Personnel: Primary Assigned to the Contract Full Time Additional Staff on As-Needed Basis

4) # of Years with the Firm: 4 Years

5) # of Years Experience with Job Order Contracting: None

6) Client Type Experience & # of Years Experience: Years 4 Years

Public Works Aviation Port Other: Schools & Hospitals

7) Experience: (Check ALL boxes that apply)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

8) **ATTACH RESUME** Yes

9) Licenses, Training, and Industry Recognized Certifications. List any and all State and County Licenses, Specialty Training, and Industry Recognized Certifications

Master's in Civil and Environmental Engineering

Bachelor's Degree in Civil Engineering

Primavera - P6 Training Certification

OSHA 10

Resume

Alicia Simosa

Project Manager

Highly motivated bachelor's in Civil Engineering with 4 years of experience in the construction industry.

Experience

Alen Construction Group, Inc. - February 2017- Present

Project Manager

- *Coordinate project management activities, resources, equipment and information*
- *Break projects into doable actions and set timeframes*
- *Liaise with clients to identify and define requirements, scope and objectives*
- *Assign tasks to internal teams and assist with schedule management*
- *Make sure that clients' needs are met as projects evolve*
- *Help prepare budgets*
- *Analyze risks and opportunities*
- *Oversee project procurement management*
- *Monitor project progress and handle any issues that arise*
- *Act as the point of contact and communicate project status to all participants*
- *Work with the Project Manager to eliminate blockers*
- *Use tools to monitor working hours, plans and expenditures*
- *Issue all appropriate legal paperwork (e.g. contracts and terms of agreement)*
- *Create and maintain comprehensive project documentation, plans and reports*
- *Ensure standards and requirements are met through conducting quality assurance tests*

Graduate Research Assistant – 1+ year

August 2015 – December 2016

University of New Orleans, New Orleans, Louisiana

- *Conduct literature reviews*
- *Collect and analyze data*
- *Prepare materials for submission to granting agencies and foundations*
- *Prepare interview questions*
- *Provide ready access to all experimental data for the faculty researcher and/or supervisor*

5337 Orange Drive, Davie FL 33314. Phone: 954.252.1372.

Resume

- *Request or acquire equipment or supplies necessary for the project*
- *Manage and respond to project related email*
- *Prepare, maintain and update website materials*
- *Attend project meetings*
- *Attend area seminars and other meetings as necessary*
- *Summarize project results*
- *Prepare progress reports*
- *Prepare other articles, reports and presentations*
- *Monitor the project budget*
- *Travel to field sites to collect and record data and/or samples as appropriate to the specific objectives of the study*
- *Review and edit data to ensure completeness and accuracy of information; follow up with subjects to resolve problems or clarify data collected*

Calculus II Tutor- 2 years

September 2012-February 2014

Andres Bello Catholic University, Guayana Center, Puerto Ordaz

- *Tutor/assist students with math concepts.*
- *Encourage students to develop a systematic approach to studying that will serve them throughout their math sequence.*
- *Maintain ongoing communication with and between students, parents and Program Manager.*
- *Assume classroom management duties.*
- *Attend training sessions and meetings, if necessary.*
- *Perform other duties consistent with the position of a Professional Tutor.*

Internship

July 2013 – August 2013

North Carolina State University, North Carolina

Resume

Education

Certificates

- **Master's in civil and Environmental Engineering**
University of New Orleans
New Orleans, Louisiana
August 2015- December 2016
- **Bachelor's Degree in Civil Engineering**
Andres Bello Catholic University –Guayana Center. Puerto Ordaz
Bolivar, Venezuela
October 2009 – October 2014

Proficient in:

- PowerPoint
- MS Office
- SAP200 Calculation Software
- On-Screen Takeoff
- Oracle Primavera Software
- MC Square - ICE Estimating
- OSHA 10
- Microsoft Project



1. Ability of Professional Personnel

Attachment B - Primary General Superintendent

ATTACHMENT B
KEY PERSONNEL
GENERAL SUPERINTENDENT

1) Firm's Name: Alen Construction Group, Inc.

2) General Superintendent's Name : Devin Parry

3) Type of Key Personnel: Primary Assigned to the Contract Full Time Additional Staff on As-Needed Basis

4) # of Years with the Firm: 4 Years

5) # of Years Experience with Job Order Contracting: None

6) Client Type Experience & # of Years Experience: Years 20 Years

Public Works Aviation Port Other: Schools & Hospitals

7) Experience: (Check ALL boxes that apply)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

8) **ATTACH RESUME** Yes

9) Licenses, Training, and Industry Recognized Certifications. List any and all State and County Licenses, Specialty Training, and Industry Recognized Certifications

American Building Co - Contractor Installation Certification

Osha 30

CPR/AED/First Aid

Primavera P6 Training Certification

Resume

Devin Parry ***Superintendent***

More than 20 years of experience in the construction industry

Experience

Alen Construction Group, Inc. - 3 years - February 2016 -Present

Superintendent

- *Supervised all subcontractors on the job site*
- *Monitored all subcontractors to ensure quality workmanship and safety guidelines met*
- *Implemented personnel cost controls and controlled budget*
- *Utilized good time management to ensure timely completion of projects*
- *Kept daily work logs*
- *Supervised work on the job site to ensure quality standards met.*
- *Assist project management in developing and implementing project procedures, working documents, standards, etc.*
- *Applies technical and/or managerial expertise to improve effectiveness and provide guidance to employees in own area*
- *Recommends measures to improve production methods, equipment performance, final product quality and crew performance*
- *Assist Project Manager and Senior Superintendent in the development and updating of the CPM construction schedule*
- *Implement and enforce policy, procedure, and related work rules as established by field construction management*
- *Perform daily inspections of work performed*

City Strong Builders – 16 Years – January 2000 - February 2016

Foreman

- *Ensures compliance with State codes and regulations pertaining to building maintenance and health and safety*
- *Advises and assists the Senior Operations Manager in purchasing, inventory control and budget planning*
- *Requisitions, receives, distributes, stores and controls materials, tools and equipment to support assigned maintenance responsibilities*
- *Selects, trains, supervises and evaluates classified and student employees as assigned*

5337 Orange Drive, Davie FL 33314 Phone: 954.252.1372.

Resume

- *Ensures that routine maintenance and project work is performed in conformance with established Housing and Residence Life standards for materials and procedures*
- *Works cooperatively with Housing and Residence Life, Physical Plant and Environmental Health and Safety personnel and outside vendors in meeting assigned objectives*
- *Understands and is committed to equal opportunity employment and non-discrimination*

Northwood Homes - 3 Years – January 1997 –January 2000

Crew Supervisor

- *Hiring, training and general management of all employees on the project*
- *Monitoring performance of sub-contractors and staff*
- *Monitoring project budget*
- *Accomplishing project by defining the scope and resources required*
- *Allocating resources, materials, sub-contractors and other staff*
- *Maintaining a safe, secure and healthy work environment by adhering to and enforcing safety codes*

Forte Tile - 1Year – January 1996 –January 1997

Tile Mechanic

Education

Certificates

High School Diploma
American Building Co – Contractor Installation Certification
OSHA 30
CPR / AED / FIRST AID

Proficient in:

- Windows
- MS Office
- On Screen Take-Off
- Primavera – Contract Manager
- MC Square – ICE Estimating



1. Ability of Professional Personnel

Additional Staff



ALLEN CONSTRUCTION
GROUP

Project Team and Key Personal

Project Manager:	Alicia Simosa
Construction Superintendent:	Devin Parry
Safety Manger:	Jorge Larrazabal

Additional Team Members:

Project Manager:	Ruben Alen
Construction Project Assistant:	Moises Castillo
Office Manager:	Katia Beltran
Accounting Manager:	Maria Sandstrom
Security & ID Support	Sarah Quevedo
IT Manager	Eric Hodge

Resume

Jorge Larrazabal

Safety Manager /Assistant Superintendent

Highly focused individual with stellar work ethic, always willing to serve.

Experience

Alen Construction Group, Inc. – March 2019 - Present

Assistant Superintendent

- *Monitor daily activities and compile reports on progress, compliance, and obstacles.*
- *Inspect completed and in progress structures and sites for safety, compliance, and conforming to material and structural needs.*
- *Enforce safety and legal regulations to ensure a safe job site.*
- *Communicate with subcontractors and field staff to ensure adherence to schedules, plans, and specifications.*
- *Assist in managing the field and project team successfully and collaboratively.*
- *Establish and maintain positive and effective relationships and communication with client, Construction Manager, project team, consultants/architect/engineers, subcontractors, adjacent community, governmental agencies.*
- *Assist with setting up job site logistics, field coordination, and project schedule.*
- *Participate in the review all project documents for constructability and content, including shop drawings.*
- *Maintain and update project records including RFI's and as-builts.*
- *Coordinate with building inspections, subcontractor inspections, and agencies.*
- *Conduct and/or attend Forman meetings, pre-task meeting, safety meetings and project staff meetings.*
- *Assist with the management of job site manpower production and performance.*
- *Use project management and scheduling software effectively.*

Alizaes A/C – September 2018 – March 2019

Engineering and Project Management Coordinator

- *Conduct project management activities such as communicating with resource managers, project engineers, etc. in order to track project cost and schedule milestones, maintain quality assurance processes, and keep the focus on delivering project commitments.*
- *Facilitate and lead the creation of task/project budgets, work breakdowns, rough order estimates, task prioritization, and integration plans.*

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Resume

- *Coordinate, resolve, or assist in resolution of conflicts and other issues within and between project and program teams and recommend/provide solutions.*
- *Prepare reports and another associated project and/or program documentation.*
- *Recommend, plan, and schedule operational training to prepare for and execute project tasks.*
- *Maintaining and monitoring project plans, project schedules, work hours, budgets and expenditures.*
- *Organizing, attending and participating in stakeholder meetings.*
- *Documenting and following up on important actions and decisions from meetings.*
- *Providing administrative support as needed.*
- *Undertaking project tasks as required.*
- *Ensuring projects adhere to frameworks and all documentation is maintained appropriately for each project.*
- *Permit runner.*
- *AutoCAD drafter.*

Commercialization Coordinator/Project Manager/Quality Control – January 2014 – January 2017 *DP Coningplant, EFA, Venezuela*

- *Create, coordinate, manage and implement sales methods for manufactured products as well as the inspection of products to successfully maintain quality and the construction process.*
- *Product types: metal structures, concrete dosing plants, cement storage silos, cisterns, etc.*
- *Prepare AutoCAD drawings for metal structures, electric installations, floor plans, concrete silos, concrete batching plans, dumpsters, concrete bucket, etc.*
- *Responsible for onsite drawings and full project plans.*
- *Supervision and quality control of the construction process for concrete dosing plants, silos, lowboys, cement tanks and other steel structures, according to their technical specifications.*
- *Quality control during structure welding and assembly process.*

Education

- **Bachelor's Degree in Civil Engineering**
Jose Antonio Paez University, San Diego, Venezuela
October 2012 – October 2017

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Resume

- **Diploma in Construction Management**
CEUJAP, San Diego, Venezuela
October 2016 – December 2017
- **AutoCAD**
Arts Institute, Caracas, Venezuela
January 2015

Proficient in:

- AutoCAD
- PowerPoint
- MS Office
- SAP200 Calculation Software
- On-Screen Takeoff
- OSHA 30
- Solid Works

Resume

Ruben Alen

Sr. Project Manager & President

More than 30 years of experience in the construction industry.

Experience

Alen Construction Group, Inc. - 7 years - January 2012-Present

Sr. Project Manager & President

- *Responsible for securing new business*
- *Coordinate internal resources and third parties/vendors for the flawless execution of projects*
- *Ensure resource availability and allocation*
- *Manage changes to the project scope, project schedule and project costs using appropriate verification*
- *Perform risk management to minimize project risks*
- *Measure project performance*
- *Establish and maintain relationships with third parties/vendors*
- *Create and maintain comprehensive project documentation*
- *Meet with clients to take detailed ordering briefs and clarify specific requirements of each project*
- *Delegate project tasks based on junior staff members 'individual strengths, skillsets and experience levels*
- *Track project performance, specifically to analyze the successful completion of short and long-term goals*
- *Meet budgetary objectives and make adjustments to project constraints based on financial analysis*
- *Use and continually develop leadership skills*
- *Managed the estimating and sales department*
- *Negotiation of all purchases administrative and project related with supplier and subcontractors*
- *Involved with the implementation of all hardware and software applications*

Merkury Development – 13 Years - October 1998-December 2011

Sr. Project Manager & Vice-President

- *Responsible for securing new business in the areas of commercial and institutional building construction*
- *In charge of all day to day operations, human resources, safety, equipment, and office management.*
- *Involved in the implementation of cost management strategies in order to increase revenues and profits and reduce operating costs.*

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Resume

Engineer Controls Systems Corp. - 2 Years - July 1996-September 1998

Project Manager

- *Responsible for evaluating, negotiating and awarding contracts and purchase orders to subcontractors and suppliers*
- *In charge of all phases of document control distribution, contract documents, submittals, change orders, proposal request, requests for information, schedule updates and delay notifications. Engaged in preparing monthly payment requisitions and work schedule updates*
- *Managed over \$6 million in school construction projects including Miami Springs Elementary, additions and Renovations (\$3.2 m) and Greynolds Park Elementary, additions and renovations (\$2.7M)*
- *Responsible for implementation of health & safety program*
- *Involved with all aspects of construction project management*

Danville-Findorff Inc. - 3 Years - May 1993-June 1996

Assistant Project Manager

York International Corp. - 2 Years - February 1991-May 1993

Applied Systems Division

Product Marketing Engineer

Education

- *University of Puerto Rico*
 - ***Bachelor of Science Mechanical Engineering***

Licenses

- ***State of Florida – General Contractor CGC 1512253***
- ***State of Florida – Mechanical Contractor - CMC 1250139***

Proficient in:

- *Project Management. Coaching. Supervision. Planning. Solid organizational skills. Critical thinking. Positive attitude. Multitaskers.*
- *MS Office. Suretrack. Superprolog. Expedition. Quickbooks. On Screen Take-off. MC Square. ICE Estimating.*

Resume

Katia Beltran

Office Manager & Treasurer

Business Administrator Professional with more than 17 years of experience in the finance arena

Experience

Alen Construction Group, Inc. - 7 years - January 2012-Present

Office Manager & Treasurer

- *Manage the accounts payable and accounts receivable departments.*
- *Review the schedule of values and construction draws for accuracy.*
- *Responsible for providing accurate project cost analysis reports to the Owners and Project Managers for each job including subcontract agreements, purchase orders and change orders.*
- *Oversee the accounts payable process including the coding and approval of all invoices and subcontractor payment applications.*
- *Carefully maintain a log of all notice to owners*
- *Schedule and maintain meetings to provide the project coordinators assistance on all administrative duties related to their projects*
- *Collaborated with management on bid package preparation.*
- *Functioned as funds administrator to include billing and invoicing.*
- *Processed contractor invoices for progress and final payment. Managed day to day operations of construction office.*
- *Control hiring for employment practices through efficient use of e-verify for INS verification*
- *Proficiently ensure critical compliance with mandated State and Federal guidelines*

J.P Morgan Chase – 11 Years – February 2001 -January 2012

Sr. Personal Banker & Teller

- *Proficiently supervised daily banking operations of the branch, including the opening and closing of the branch.*
- *Asked appropriate questions to existing and potential clients that helps identify investment needs, makes recommendations on the importance of meeting my partner Financial Adviser.*

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Resume

- *Utilized exceptional financial management skills and excellent customer service skills in the explanation of bank services and assisting of customers with new accounts, loans, bond, and securities.*
- *Consistently ensured that existing and potentially new clients' needs are met by providing assistance with their lending needs, such as a line of credit on their primary residence.*
- *Proficiently handled cash transaction, create a consistent referral business by building a strong rapport with both potential client and existing clients.*
- *Maintained a thorough understanding of financial products and services, and recommend checking /savings accounts, credit cards, and loans based on analysis of client.*
- *Opened all checking, savings certificate of deposits and safety deposit box accounts, and originated first and second mortgage loans, including home installment and equity line*

FPG Wholesale Center Inc. - 2 Years – July 1999 –February 2001

Cashier / Receptionist

- *Receiving payment by cash, check, credit cards, vouchers, or automatic debits.*
- *Assisting customers by providing information and resolving their complaints.*
- *Counting money in cash drawers at the beginning of shifts to ensure that amounts.*
- *Answering customers questions and provide information on procedures or policies.*
- *Calculate total payments received during a time period and reconcile this with total sales.*
- *Operate telephone switchboard to answer, screen, or forward calls, providing.*
- *Greet persons entering the establishment, determine nature and purpose of visit, and direct or escort them to specific destinations.*

Education

- *American InterContinental University*
 - ***Bachelor of Business administration Management.***
- *Miami Dade Community College*
 - ***English, Computer and typing courses, QuickBooks***
- *ISPJAE – University of Cuba*
 - ***Industrial Engineering – 4 years Undergraduate***

Resume

Proficient in:

- Windows
- MS Office
- Quicken
- QuickBooks
- Primavera – Contract Manager

Skills

- Organize, and detail task oriented
- Dependable, reliable and accountable
- Ability to work in the team environment
- Ability to use discretion with confidential information
- Skilled at working with a variety of people at different levels and maintaining a strong customer focus
- Ability to meet deadlines

Resume

Maria Sandstrom

Accounts Receivable /Payables Manager

More than 9 years of experience in the construction industry

Experience

Alen Construction Group, Inc. - 2 + years - October 2016 -Present

Accounts Manager

- Prepares work to be accomplished by gathering and sorting documents and related information.
- Pays invoices by verifying transaction information; scheduling and preparing disbursements; obtaining authorization of payment.
- Obtains revenue by verifying transaction information; computing charges and refunds; preparing and mailing invoices; identifying delinquent accounts and insufficient payments.
- Collects revenue by reminding delinquent accounts; notifying customers of insufficient payments.
- Prepares financial reports by collecting, analyzing, and summarizing account information and trends.
- Maintains accounting ledgers by posting account transactions.
- Verifies accounts by reconciling statements and transactions.
- Resolves account discrepancies by investigating documentation; issuing stop payments, payments, or adjustments.
- Maintains financial security by following internal accounting controls.
- Secures financial information by completing data base backups.
- Maintains financial historical records by filing accounting documents.
- Contributes to team effort by accomplishing related results as needed.
- Obtains revenue and pays invoices by verifying and completing payable and receivable transactions.

Resume

Johnstone Supply – 2 years – October 2001 – July 2003

Accounting Assistant/ Payables and Receivables

- Providing support to the Accounting Department.
- Performing basic office tasks, such as filing, data entry, answering phones, processing the mail, etc.
- Handling communications with clients and vendors via phone, email, and in-person.
- Processing transactions, issuing checks, and updating ledgers, budgets, etc.
- Preparing financial reports.
- Assisting with audits, fact checks, and resolving discrepancies.

Trax Inc. /Shelly Tractor – 6 years – April 1995 – August 2001

Assistant Service Manager/ Acting Service Manager for 18 months/

Accounting Assistant/Payables and Receivables

- Reconcile invoices and identify discrepancies
- Create and update expense reports
- Process reimbursement forms
- Prepare bank deposits
- Enter financial transactions into internal databases
- Check spreadsheets for accuracy
- Maintain digital and physical financial records
- Issue invoices to customers and external partners, as needed
- Review and file payroll documents

Claire's Store – 5 years - January 1990 –April 1997

Account Payable /Credit Card / Loss Prevention/Inventory Control Assistant

Education

Certificates

Broward Community College

Associated in Science Degree – Legal Assistant- 1994

Hialeah Miami Lakes Senior High School

General Studies Diploma - 1989

Proficient in:

- MS Office
- Public Notary
- QuickBooks
- Bi-Lingual (Spanish Fluent)
- Personable, works well with others

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Resume

Professional References:

**Janet Davis - Owner
Davis Electric – 954-275-5981**

**Kelly Williams- Owner
All Temperature Service – 954-214-4139**

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Resume

Sarah Quevedo

Administrative Assistant – Security Badging Coordinator

Highly focused with stellar customer service and work ethic.

Experience

Alen Construction Group, Inc. - 2 year - October 2016 -Present

Office Assistant, Accounts Payable, Account Receivables, Human Resources, Collections

- *Created, managed and organized all file systems and folders; hard copy and on the computer*
- *Scheduled and managed jobsite safety meetings, management and organization of construction office*
- *Answered phones, and directed trades*
- *Supported Project Manager, Superintendent, Project Engineer and Assistant Supers*
- *Assisted in general office duties*
- *Work effectively in collaboration with team members.*
- *Safeguard confidential and sensitive security information.*
- *Guiding and assisting employees, subcontractors and vendor in the badging process*
- *Conducting internal badge audits.*

Education

- **Biology Bachelor's Degree**
FIU, Miami Florida
Bachelor's Degree - 2023
- **Broward Community College**
Associated in Science Degree – 2023
- **Hialeah Miami Lakes Senior High School**
General Studies Diploma - 1989

Proficient in:

- MS Office
- Public Notary
- Excel
- Personable, works well with others

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2. Project Approach

- * General Understanding of the JOC Procurement System
- * Approach to subcontracting vs. performing the work with firm own forces
- * Vendor Approach to assisting the County with review of the Detailed Scope of Work
- * Safety
- *Self Performed Trades



ALLEN CONSTRUCTION
GROUP

2. Project Approach.

1. General Understanding of the JOC Procurement System

JOC is an indefinite Delivery Indefinite Quantity (IDIQ) construction delivery method that allows many projects to be completed through a single, competitively awarded contract. Job Order Contract is a competitively bid, fixed price, multi-year construction contract based on published unit prices. The unit prices are used to price construction tasks associated with the scope of work JOC is most commonly used to clear deferred maintenance backlog, perform rapid response recurring project needs, and construct renovation projects. The JOC serves as an umbrella contract with a potential maximum of work over a specified term such as annual or multi-year term.

- *Estimating & Cost Control*

Alen Construction staff have previous experience with the application of the e-gordian software to manage the Job Order workflow.

The Alen Construction staff will develop and implement an effective system of project cost control satisfactory to the Owner. Detailed estimate of construction costs is created using state of the art MC2 estimating software in the hands of our skilled estimators. Alen Construction's estimating techniques anticipate the variable elements that are unique to each Project and are continually updated to reflect changes in today's marketplace.

Periodic updates to the construction cost model are prepared based on approved changes and anticipated trends, always accounting for design document revisions prepared by the Architect/Engineer.

Additionally, Alen Construction's team will analyze and evaluate the results of the various competitive sub-bids, continually monitoring the abilities of the responsive subcontractors.

2. Approach to subcontracting vs. performing the work with firm own forces

Alen Construction Group, Inc. has spent years developing relationships with its suppliers, vendors and sub-contractors. Alen Construction has categorized and filed its extensive list of subcontractors and suppliers based on abilities and specialization.

- **Subcontractors** – Alen Construction intends to use to achieve the assigned CBE participation goal. The firm is familiar with the CBE online directory. Alen Construction has a group of pre-qualified and preferred subcontractors, many of whom

hold disadvantaged business certifications. This Contractor has developed a strict program for subcontractor pre-qualification that thoroughly examines the subcontractor financial condition, quality of workmanship and availability of personnel & equipment.

Alen Construction maintains a detailed subcontractor database that records past performance, paying particular attention to subcontractor's ability to deliver an on-time product.

Subcontractors are required to attend all pre-construction conferences as well as weekly progress meetings with the Project Manager, Superintendent and Architect/Engineer. Weekly meeting agendas shall include overall job performance, construction progress, scheduling, shop drawings status, job safety & accident prevention as well as other issues that may arise. Meeting minutes of said meetings are available to the Owner's representative on request.

Alen Construction requires all subcontractors to submit ongoing analysis of manpower requirements as it affects the critical construction phases as well as schedule updates.

- **Vendors and Suppliers** – Alen Construction intends to use to achieve the assigned CBE participation goal. The firm is familiar with the CBE online directory. Alen Construction maintains a database of hundreds of vendors and supplier, sorted by various categories and certifications. Preferred suppliers must have demonstrated the ability to provide both on-time estimates and delivery.

Alen Construction Group, Inc. has implemented a rigorous material inspection program. All suppliers and vendors must submit samples of all products and materials requested. The Alen Construction team will thoroughly inspect all materials both in the supplier's yard or factory as well as at the time of delivery.

3. Vendor Approach to assisting the County with review of the Detailed Scope of Work

Alen Construction Group, Inc. relies on an in-house staff of professionals for project management and job superintendence. Alen Construction employs its own construction crews to perform its structural work as well the installation of many finishes. Alen Construction Group, Inc.'s skill lies in its ability to overcome complex obstacles through the expertise of its personnel. Each project is assigned a unique construction team of professional workers intent on maximizing resource efficiency and quickly responding and collaborate in the development and documentation of the scope of work for each Job Order with the County.

The Alen Construction Group, Inc. construction team provides leadership on all projects, assigning its resources to estimating, purchasing & procurement, communications & project meetings, safety, scheduling and quality control.

Alen Construction Group, Inc. prides itself on its implementation of technology in all phases of construction project management. Alen Construction is consistently ahead of the curve in its communications and computer technology. Alen Construction Group, Inc. has

implemented Primavera Expedition Contract Control software for the contract management of all projects.

- ***Communications***

Alen Construction Group, Inc. realizes the importance of successful communication on any project. Alen Construction owns a unique communication style that combines the strength of its personnel with the latest communication technology.

Alen Construction's staff maintains a constant line of open communication between the project Owner, Architect/Engineer, Project Manager, Superintendent, Government Authorities, Subcontractors, Vendors, Suppliers and its Employees.

Full documentation of all communication is provided through written progress reports, meeting minutes and numerous other notices. All communications are recorded in the company's Expedition Contract Management Program

4.Safety

Alen Construction Group, Inc. has designed and implemented a full company injury and illness prevention safety program headed by its safety officer Jorge Larrazabal. Alen Construction Group, Inc. sincerely cares about its employees and personnel and has placed a high priority on job safety.

At all times, Alen Construction maintains a safe and clean workplace and strives to control its environment. Alen Construction's safety program includes, but is not limited, to the following items:

Weekly safety meetings, project safety inspections, safety orientation program for new employees, drug and alcohol screening, safety instruction program for new supervisors, safety work practices, safety supervision, toolbox safety meetings, emergency procedures, first aid procedures, accident investigation, fire protection and a safety incentive plan.

In addition, a project security program is established to protect the project site and materials stored off-site against theft, vandalism, fire and accidents, etc., as required by job and location conditions.



SELF PERFORMED TRADES

<u>DIVISION</u>	<u>CSI CODE</u>	<u>DESCRIPTION</u>
02	02040	<i>Selective Demolition</i>
03	03100	<i>Concrete Formwork & Accessories</i>
	03200	<i>Concrete Reinforcement</i>
	03300	<i>Cast in Place Concrete</i>
	03800	<i>Concrete Repair</i>
	03900	<i>Concrete Restoration & Cleaning</i>
04	04220	<i>Concrete Unit Masonry</i>
05	05100	<i>Structural Steel</i>
	05500	<i>Metal Fabrications</i>
06	06100	<i>Rough Carpentry</i>
	06200	<i>Finish Carpentry</i>
07	07100	<i>Waterproofing</i>
	07150	<i>Damp Proofing</i>
	07200	<i>Insulation</i>
	07800	<i>Firestopping & Smoke Protection</i>
	07900	<i>Joint Sealants</i>
08	08100	<i>Hollow Metal Doors & Frames</i>
	08300	<i>Hydraulic Doors</i>
	08301	<i>Bi-Fold Doors</i>
09	09100	<i>Plaster</i>
	09200	<i>Metal Stud GWB Framing & Furring</i>
	09250	<i>Gypsum Wallboard</i>
	09300	<i>Tile</i>
	09510	<i>Acoustical Ceilings</i>
	09900	<i>Painting</i>
10	10200	<i>Louvers & Vents</i>
13	13340	<i>Pre-Fabricated Metal Buildings</i>

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3. Past Performance

- * Vendor Reference Verification forms
- * Attachment C - Aviation
- * Attachment C - Port Everglades



3. Past Performance

*** Vendor Reference Verification forms**

1. Charlotte County Airport Authority
Ron Ridonour - Project Manager
2. Collier County Board of County Commissioners - Airport Authority
Jutin Lobb - Airport Manager
3. City of Naples Airport Authority
Kerry Keith - Sr. Director of Airport Development & Facilities
4. The Morganti Group / Palm Beach International Airport
Stephen Sines - Sr. Project Manager



Vendor Reference Verification Form

Broward County Solicitation No. and Title:

Bid # PNC2119543R1 - Request For Qualifications - Job Order Contract

Reference for: Alen Construction Group, Inc.

Organization/Firm Name providing reference:

Charlotte County Airport Authority

Contact Name: Ron Ridonour

Title: Project Manager

Reference date:

Contact Email: rridonour@flypgd.com

Contact Phone: 941-639-1101

Name of Referenced Project: T-Hangar Door Replacement Ph I, II, & III

Contract No.

Date Services Provided:

Project Amount:

05/01/2018 to 04/15/2019

\$ 1,680,000.00

Vendor's role in Project: Prime Vendor Subconsultant/Subcontractor

Would you use this vendor again? Yes No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Hangar doors Installations at Punta Gorda Airport.

Please rate your experience with the referenced Vendor:

Needs Improvement Satisfactory Excellent Not Applicable

1. Vendor's Quality of Service

- a. Responsive
- b. Accuracy
- c. Deliverables

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Vendor's Organization:

- a. Staff expertise
- b. Professionalism
- c. Turnover

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Timeliness of:

- a. Project
- b. Deliverables

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Project completed within budget

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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5. Cooperation with:

- a. Your Firm
- b. Subcontractor(s)/Subconsultant(s)
- c. Regulatory Agency(ies)

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments: (provide on additional sheet if needed)

I highly recommend Alen Construction Group, Inc.

THIS SECTION FOR COUNTY USE ONLY

Verified via: EMAIL VERBAL Verified by: _____ Division: _____ Date: _____

All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code.



Vendor Reference Verification Form

Broward County Solicitation No. and Title:

Bid # PNC2119543R1 - Request For Qualifications - Job Order Contract

Reference for: Alen Construction Group, Inc.

Organization/Firm Name providing reference:

Collier County Board of County Commissioners - Airport Authority

Contact Name: Justin Lobb Title: Airport Manager Reference date: 11/14/2019

Contact Email: justin.lobb@colliercountyfl.gov Contact Phone: 239-642-7878

Name of Referenced Project: Marco Island & Everglades Airport Hangar Repairs

Contract No.	Date Services Provided:	Project Amount:
<u>18-7332</u>	<u>09/01/2018</u> to <u>04/01/2019</u>	<u>\$ 541,296.00</u>

Vendor's role in Project: Prime Vendor Subconsultant/Subcontractor

Would you use this vendor again? Yes No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Remove & replace damage sliding hangar doors, cladding system, roofing system, flashing, exterior lighting fixtures, repair & replace bi-fold door locks, drywall framing and finishing & exterior cleaning

Please rate your experience with the referenced Vendor:

Needs Improvement	Satisfactory	Excellent	Not Applicable
--------------------------	---------------------	------------------	-----------------------

1. Vendor's Quality of Service				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Project completed within budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Cooperation with:				
a. Your Firm	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Subcontractor(s)/Subconsultant(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Regulatory Agency(ies)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments: (provide on additional sheet if needed)

Completed the project on time and within budget. All personnel were professional and easy to work with. Coordination was also excellent, which is particularly important in our airport operating environment.

THIS SECTION FOR COUNTY USE ONLY

Verified via: EMAIL VERBAL Verified by: _____ Division: _____ Date: _____

All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code.



Vendor Reference Verification Form

Broward County Solicitation No. and Title:

Bid # PNC2119543R1 - Request For Qualifications - Job Order Contract

Reference for: Alen Construction Group, Inc.

Organization/Firm Name providing reference:

The Morganti Group

Contact Name: Stephen Sines Title: Sr.Project Manager Reference date:

Contact Email: ssines@morganti.com Contact Phone: 561-689-0200

Name of Referenced Project: PBIA M28 3rd Level Ticketing

Contract No.	Date Services Provided:	Project Amount:
	<u>06/01/2018 to 02/01/2019</u>	<u>\$ 932,200.00</u>

Vendor's role in Project: Prime Vendor Subconsultant/Subcontractor

Would you use this vendor again? Yes No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Architectural millwork, acoustical tile, acoustical grid, painting and ceramic tile

Please rate your experience with the referenced Vendor:

	Needs Improvement	Satisfactory	Excellent	Not Applicable
--	--------------------------	---------------------	------------------	-----------------------

1. Vendor's Quality of Service				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:				
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Project completed within budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Cooperation with:				
a. Your Firm	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Subcontractor(s)/Subconsultant(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Regulatory Agency(ies)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments: (provide on additional sheet if needed)

THIS SECTION FOR COUNTY USE ONLY

Verified via: EMAIL VERBAL Verified by: _____ Division: _____ Date: _____

All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code.



Vendor Reference Verification Form

Broward County Solicitation No. and Title:

Bid # PNC2119543R1 - Request For Qualifications - Job Order Contract

Reference for: Alen Construction Group, Inc.

Organization/Firm Name providing reference:

City of Naples Airport Authority

Contact Name: Kerry Keith Title: Sr. Director of Dev Reference date:

Contact Email: kkeith@flynaples.com Contact Phone: 239-643-0733

Name of Referenced Project: Naples Airport Hangar Repairs

Contract No.	Date Services Provided:	Project Amount:
	<u>06/01/2018 to 11/30/2019</u>	<u>\$ 1,316,461.20</u>

Vendor's role in Project: Prime Vendor Subconsultant/Subcontractor

Would you use this vendor again? Yes No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Partition drywall repair, wall sheeting, roofing replacement, painting, repair canopy structure, replace roll-up doors and installation of new t-hangar hydraulic doors

Please rate your experience with the referenced Vendor:	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service				
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:				
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:				
a. Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Project completed within budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Cooperation with:				
a. Your Firm	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Subcontractor(s)/Subconsultant(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Regulatory Agency(ies)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments: (provide on additional sheet if needed)

This was a difficult hurricane repair project with supplier issues, delaying the project, that were out of the control of Alen Construction. They were able to work with the supplier to resolve the issues and successfully complete the project

*****THIS SECTION FOR COUNTY USE ONLY*****

Verified via: EMAIL VERBAL Verified by: _____ Division: _____ Date: _____

All information provided to Broward County is subject to verification. Vendor acknowledges that inaccurate, untruthful, or incorrect statements made in support of this response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code.



3. Comparable Construction Experience

Attachment C - Aviation



ATTACHMENT C
COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: Charlotte County Airport Authority

3) Project Name: T-Hangar Door Replacement Phase I,II,& III Project at Punta Gorda Airport

4) Project Number: FDOT FM No. 43884-1-94-01 5) Project Value: \$1,647,508.00

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 100 %

11) Project Type: (Check ALL boxes that apply to the Scope of Work)

Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor

Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement

Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation

Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement

Duct bank repair / installation Outdoor light installation Fire Suppression System Installation

Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Ron D Ridenour Title: Project Manager

Telephone: 941-639-1101 Email Address: rridenour@flypgd.com

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None.



CONSTRUCTION QUALIFICATIONS
 NAICS: 236220 - COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
Completed Construction Design/Build Projects

<u>Project Title - Owner & Rep. - Scope of Work</u>	<u>Contract Amt.</u>
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<p><u>T-Hangar Door Replacement Phase I, II, & III Project at Punta Gorda Airport</u> <i>Charlotte County Airport Authority</i> <i>Ron D. Ridenour Jr.</i> <i>941-637-1101 rridenour@flypqd.com</i></p>	<p><i>\$1,647,508.00</i></p>
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The project consisted of providing all labor, materials, equipment and design to replace sixty-four (64) existing aircraft T-hangar doors. The existing bi-fold doors were replaced by new hydraulic doors in order to provide doors able to meet the new South Florida Building Code wind requirements of 176mph. The design and construction included the mechanical drive systems, upper guide rollers, ground rail assembly, bumper stops, exterior and interior cladding, weather seals and electrical systems.

Punta Gorda Airport was ranked as one of the North America's Airport Leaders on the 2019 OAG report. PGD is the third-fastest growing airport in the country, according to Florida Department of Transportation.

ATTACHMENT C
COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: The Morganti Group

3) Project Name: PBIA M28 3rd Level Ticketing

4) Project Number: 1820 009 001 5) Project Value: \$932,200.00

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 100 %

11) Project Type: (Check **ALL** boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Stephen Sines Title: Sr. Project Manager

Telephone: 561-689-0200 Email Address: ssines@morganti.com

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None.



CONSTRUCTION QUALIFICATIONS
 NAICS: 236220 - COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
Completed and In Progress Construction Projects - Shelf Design

<u>Project Title - Owner & Rep. - Scope of Work</u>	<u>Contract Amt.</u>
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<p><u>Palm Beach International Airport 3rd Level Ticketing Interior</u> <i>Palm Beach County Department of Airports / The Morganti Group</i> <i>Stephen Sines</i> <i>Ph. 561-689-0200</i></p>	<p><i>\$932,200.00</i></p>
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The scope of work included the installation of a two story high scaffolding system inside the terminals, over 32,000 sqft of new acoustical ceilings, ceramic tile and architectural millwork. All work completed in a live working facility.

Palm Beach International Airport is ranked in the top 5 favorite medium domestic airports, by Travelers' Choice Favorites awards for U.S. Airports.

ATTACHMENT C
COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: City of Naples Airport Authority

3) Project Name: Naples Reginal Airport - Hangar Repair

4) Project Number: _____ 5) Project Value: \$1,316,461.20

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 100 %

11) Project Type: (Check ALL boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Kerry D Keith Title: Project Manager

Telephone: 239-643-0733 Email Address: kkeith@flynaples.com

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None



CONSTRUCTION QUALIFICATIONS
 NAICS: 236220 - COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
Completed Construction Design/Build Projects

<u>Project Title - Owner & Rep. - Scope of Work</u>	<u>Contract Amt.</u>
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<p><u>Naples Regional Airport - Hangar Repairs</u> <i>City of Naples Airport Authority</i> <i>Kerry D Keith - Project Manager</i> <i>239-643-0733 – kkeith@flynaples.com</i></p>	<p><i>\$1,316,461.20</i></p>
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This project includes repairs to multiple hangar and ancillary buildings at Naples Airport. Repairs to the pre-fabricated metal buildings include installation of new hangar doors, repairs to damage doors, replacement of damaged sheet metal components, replacement of damaged steel framing elements, repairs to interior drywall and incidental items. The scope work also included the design and construction of the twenty (20) hydraulic doors including the mechanical drive systems, upper guide rollers, ground rail assembly, bumper stops, exterior and interior cladding, weather seals and electrical systems.

Naples Municipal Airport was named the 15th best fixed-base operator and the 8th best independent FBO in the US, by Professional Pilot Magazine.

5337 Orange Drive, Davie, FL 33314 - Tel: 954.252.1372 Fax: 754.223.5635

ATTACHMENT C
COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: Collier County Airport Authority

3) Project Name: Marco Island & Everglades Airport Hangar Repairs

4) Project Number: 18-7332 5) Project Value: \$541,296.00

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 80 %

11) Project Type: (Check ALL boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Justin Lobb Title: Airport Manager

Telephone: 239-642-7878 Email Address: justin.lobb@colliercountyfl.gov

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None.



CONSTRUCTION QUALIFICATIONS
 NAICS: 236220 - COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
Completed and In Progress Construction Projects - Shelf Design

<u>Project Title - Owner & Rep. - Scope of Work</u>	<u>Contract Amt.</u>
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<u>Marco Island & Everglades Airport Hangar Repairs</u>	<i>\$541,296.00</i>
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*Collier County Airport Authority
 Justin Lobb - Airports Manager
 239-642-7878 – justin.lobb@colliercountyfl.gov*

This project included miscellaneous demolition, miscellaneous metal debris collection and disposal, repair/replace damaged components of all Bi-fold doors, remove/replace damaged building cladding systems, remove/replace all damaged roll-up door at B-6, repair/replace damaged demising partition systems, electrical /lighting and bifold door motors repair, exterior cleaning, remove/replace all exterior lighting fixtures.



3. Comparable Construction Experience

Attachment C - Port Everglades



ATTACHMENT C
COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: Broward County Seaport Engineering and Construction Division

3) Project Name: Port Everglades Drainage Improvement Phase I

4) Project Number: P.O No: DO475 CPD102015-001 5) Project Value: \$443,531.17

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 100 %

11) Project Type: (Check **ALL** boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Patrick W Maglietta Title: Project Manger

Telephone: Broward County JOC Email Address: Broward County JOC

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None



CONSTRUCTION QUALIFICATIONS
 NAICS: 236220 - COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
Completed Construction Design/Build Projects

<u>Project Title - Owner & Rep. - Scope of Work</u>	<u>Contract Amt.</u>
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<p><u>Port Everglades Drainage Improvements</u> Broward County Seaport Engineering and Construction Division Patrick W. Maglietta - Project Manager 954-468-0153 - pmaglietta@broward.org</p>	<p>\$443,531.17</p>
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Design/Build project that included the relocation of an existing stormwater out fall conveyance which serve the 18.5 Acre/Seaport. Installation of new 370 Inft of 48" drainage precast concrete pipe and drainage structures. Resettle of over 2000 cuyd of existing berm and all other removed facilities (stairs, wells, grounding box, fence, etc.). Furthermore, the scope of the work required the design/build of replacing an existing diesel powered pump station complete with new concrete pad, selective demolition, roadway construction, earthwork, painting, mechanical, electrical, auger cast piles, etc. This project required the excavation of existing soils next to existing underground fuel lines.

Port Everglades was ranked the 3rd busiest cruise home port in the world and also the busiest container port in Florida. Port Everglades is currently the deepest port in the United States.

5337 Orange Drive, Davie, FL 33314 - Tel: 954.252.1372 Fax: 754.223.5635

ATTACHMENT C

COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: Broward County Seaport Engineering and Construction Division

3) Project Name: Port Everglades Security Booth

4) Project Number: DO 475 CPD 092115-003 5) Project Value: \$571,717.22

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 85 %

11) Project Type: (Check ALL boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: John A W Horne Title: Project Manager

Telephone: Broward County JOC Email Address: Broward County JOC

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None



CONSTRUCTION QUALIFICATIONS
 NAICS: 236220 - COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION
Completed Construction Design/Build Projects

<u>Project Title - Owner & Rep. - Scope of Work</u>	<u>Contract Amt.</u>
---	----------------------

<u>Port Everglades Security Booth</u>	<i>\$449,301.22</i>
<i>Broward County Seaport Engineering and Construction Division</i>	
<i>John A. W. Horne - Project Manager</i>	
<i>954-468-0152</i>	

This project included the design and construction to replace twelve existing security booth at the entrances of Port Everglades, Ft. Lauderdale, Florida. The work included the removal & disposal of the existing guard booths, off loading and installation of new guardhouses at different sites. Selective demolition, earthwork, cast-in-place concrete, joint sealant, plumbing, HVAC, electrical, fiber optic cabling, etc.

Port Everglades was ranked the 3rd busiest cruise home port in the world and also the busiest container port in Florida. Port Everglades is currently the deepest port in the United States.

ATTACHMENT C
COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: Broward County Seaport Engineering and Construction Division

3) Project Name: Port Everglades Drainage Improvements Phase II

4) Project Number: 2015 J 5181-4 5) Project Value: \$30,174.04

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 100 %

11) Project Type: (Check **ALL** boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Patrick W Maglietta Title: Project Manager

Telephone: Broward County JOC Email Address: Broward County JOC

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

ATTACHMENT C

COMPARABLE CONSTRUCTION EXPERIENCE

1) Firm's Name: Alen Construction Group, Inc.

2) Agency/Client Name: Broward County Seaport Engineering and Construction Division

3) Project Name: Port Everglades Pump Station

4) Project Number: T1144108B1 5) Project Value: \$ 244,313.48

6) **Achieved or Anticipated Final Acceptance after January 1, 2014** Yes No

7) Company Role: Sub Contractor Prime Contractor

8) Agency: County City Private Other: _____

9) Project Type: Public Works Aviation Port Other: _____

10) Percentage of Self Performed Work with the Company's Trades: 85 %

11) Project Type: (Check **ALL** boxes that apply to the Scope of Work)

- Interior Renovation Mechanical Upgrades Electrical Upgrades Concrete Floor
- Medical Center Exterior / Interior painting Roofing Replacement/Repair Boiler Replacement
- Bituminous Paving Concrete Masonry Exterior Facade Security Camera Installation
- Canopy Replacement/Repair Elevator Repair/Replacement Escalator Repair/Replacement
- Duct bank repair / installation Outdoor light installation Fire Suppression System Installation
- Steel Erection Landscaping Fencing Earthwork / Site Work Other (Attach Additional Sheet)

12) Client Reference for Construction: (It is your responsibility to assure that the contact information listed is correct. If your reference can not be contacted, this project may not be considered.)

Reference's contact:

Name: Patrick W Maglietta Title: Project Manager

Telephone: Broward County JOC Email Address: Broward County JOC

13) Description of Any Problems or Major Issues Encountered During the Project (If Any) and What Was Done to Resolve: (Attach Additional Information As Necessary)

None



4. Workload of the Firm

List of Major Construction Projects in Progress



List of Major Construction Projects in Progress

PROJECT NAME	Owner	Prime Contractor	Contact Information	Job Title	Phone #	email	Contract Amount	% Complete	Schedule Completion Date
PBIA - M04 Public Address System Replacement	Palm Beach County Dept of Airports	The Morganti Group	Stephen Sines	Project Manager	561-689-0200	ssines@morganti.com	\$ 680,000.00	99%	Dec-19
Naples Regional Airport - Hangar Repairs	City of Naples Airport Authority	Alen Construction	Kerry D Keith	Project Manager	239-643-0733	kkeith@flynaples.com	\$ 1,031,707.20	99%	Dec-19
PBIA - M06 3rd Level Terrazo Flooring	Palm Beach County Dept of Airports	The Morganti Group	Stephen Sines	Project Manager	561-689-0200	ssines@morganti.com	\$ 85,352.00	95%	Dec-19
PBIA - MC03 concourse C	Palm Beach County Dept of Airports	The Morganti Group	Stephen Sines	Project Manager	561-689-0200	ssines@morganti.com	\$ 475,000.00	95%	Dec-19
FLL T4 - FSI - Facility Expansion Project	Broward County Board of County Commissioners	MCM / Acousti	Bruno Solari	Project Manager	305-887-1007	brunosolari@acousti.com	\$ 1,500,000.00	35%	May-20
Palm Tran	Palm Beach County Dept of Airports	The Morganti Group	Stephen Sines	Project Manager	561-689-0200	ssines@morganti.com	\$ 2,080,014.00	35%	Dec-20
Ft. Lauderdale Airport - T2 Delta Mod	Delta Air Lines, Inc.	Turner Construction	Jack Rossman	Superintendent	786-459-1045	jcrossman@tcco.com	\$ 433,395.00	35%	Apr-20
FTL Airport - Terminal 4	Broward County Board of County Commissioners	MCM / Acousti	Bruno Solari	Project Manager	305-887-1007	brunosolari@acousti.com	\$ 861,195.00	75%	Feb-20
Lantana Airport	Palm Beach County Dept of Airports	West Construction	Cindy Portnoy	Project Manager	561-471-7411	cpornoy@pbia.org	\$ 774,597.05	99%	Dec-19
TOTALS							\$ 7,921,260.25		

BRUNO SOLARI

Broward County Board of County Commissioners



5. Financial Ability

- * Bonding Company Letter
- * Ability to Financially Perform the work



December 2, 2019

**RE: Alen Construction Group- Bondability
Job Order Contract #PNC2119543R1**

To whom it may concern:

Please accept this letter as evidence of Alen Construction Group, Inc. bondability. They are bonded by FCCI Insurance Company and currently have a \$5,000,000.00 single/\$10,000,000.00 aggregate surety program. In our opinion, this organization remains properly financed, well equipped and capably managed.

We have worked with Alen Construction Group, Inc. and have found them to have an excellent reputation in the community. If Alen Construction Group, Inc. is awarded this job and all underwriting requirements are met, we look forward to providing bonds when needed. In regards to this specific project noted above we do not anticipate any issues with the process of this performance and payment bond once requested.

FCCI Insurance Company is listed on the U.S. Treasury Department's Listing of Approved Sureties (Department Circular 570), and is rated A with a Financial Size X (\$500 Million to \$750 Million) by A.M. Best Company.

As this is a letter of recommendation and not a bid bond, Kahn-Carlin & Company, Inc., FCCI Insurance Company, it's agents and owners accept no liability for its contents. The Surety reserves the right to review each submission and base our final decision upon conditions which exit at that time.

Please do not hesitate to contact me directly should you have any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Michael Bonet'.

Michael Bonet, CIC, AAI
Director of Construction & Surety



ALLEN CONSTRUCTION
GROUP

Ability to Financially Perform the Work

Alen Construction Group Inc. (ACG) is a South Florida State General Contractor that actively takes part in the local South Florida construction marketplace. Public sector procurement is the core of our business model as we focus on servicing projects funded by *federal, state, county, or municipal government agencies* located in the urban metropolitan areas of Collier, Lee, Charlotte, Palm Beach, Broward & Miami-Dade Counties including nearby peripheral locations of neighboring counties.

The firm was established by Ruben Alen, on January 06, 2012, a construction industry professional manager with 27 years of experience in the local construction market, qualifying and successfully completing over \$18 million in projects under Alen Construction Group, Inc. At least 98% of these work as a general contractor has been in government funded construction, predominantly in the fields of Aviation, Education, Healthcare, Transportation and Commercial Construction.

Alen Construction Group, Inc. has a bonding capacity of \$5 million per job and \$10 million aggregate. The company maintain an extensive fleet of construction equipment including trucks, Telehandler, Scissor lift, and special tools. ACG self performs 95% of all our contracts. Our organization possesses a qualified and motivated human resource team of 24 full time employees and the capacity of ramp up staff levels to meet project demands by hiring additional personnel locally pursuant to geographical areas and local goodwill exposure.

ACG keeps an updated network of more than 8500 local, regional, and national contacts. All of which he has had direct contact with through years of sales and marketing efforts, and the execution of successful projects. The database ranges from office administration, human resources, architecture and engineering, specialty trade contracting, and industry related vendors; enabling the efficient use of quality products and services at the best spot market prices, complementing our self performed construction trades, all while remaining a competitive performer. We offer our clients the organization, infrastructure and management expertise to perform any construction project on a moment's notice.

The company continues to invest by adding additional equipment, management expertise and securing lines of credit for working capital. ACG is financially strong and have adequate sums of working capital. The company has a three-year average of over \$3 million in annual revenues. Alen Construction has continued to grow annual revenue and technical capabilities since our inception.

Currently we carry the following certifications: **8A FIRM**, (DBE) Disadvantaged Business Enterprise by USDOT, (SBE) Small Business Enterprise and (CBE) Certified Business Enterprise by Broward County, FL. Prequalified Vendor by Broward County.

We invite you to visit our website www.AlenConstructionGroup.com for general information on the services our company offers.

Supplier: Alen Construction Group, Inc.

**Standard Instructions to Vendors
Request for Proposals, Request for Qualifications, or Request for Letters of Interest**

Vendors are instructed to read and follow the instructions carefully, as any misinterpretation or failure to comply with instructions may lead to a Vendor's submittal being rejected.

Vendor MUST submit its solicitation response electronically and MUST confirm its submittal in order for the County to receive a valid response through BidSync. Refer to the [Purchasing Division website](#) or contact BidSync for submittal instructions.

A. Responsiveness Criteria:

In accordance with Broward County Procurement Code Section 21.8.b.65, a Responsive Bidder [Vendor] means a person who has submitted a proposal which conforms in all material respects to a solicitation. The solicitation submittal of a responsive Vendor must be submitted on the required forms, which contain all required information, signatures, notarizations, insurance, bonding, security, or other mandated requirements required by the solicitation documents to be submitted at the time of proposal opening.

Failure to provide the information required below at the time of submittal opening may result in a recommendation Vendor is non-responsive by the Director of Purchasing. The Selection or Evaluation Committee will determine whether the firm is responsive to the requirements specified herein. The County reserves the right to waive minor technicalities or irregularities as is in the best interest of the County in accordance with Section 21.30.f.1(c) of the Broward County Procurement Code.

Below are standard responsiveness criteria; refer to **Special Instructions to Vendors**, for Additional Responsiveness Criteria requirement(s).

1. Lobbyist Registration Requirement Certification

Refer to **Lobbyist Registration Requirement Certification**. The completed form should be submitted with the solicitation response but must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

2. Addenda

The County reserves the right to amend this solicitation prior to the due date. Any change(s) to this solicitation will be conveyed through the written addenda process. Only written addenda will be binding. If a "must" addendum is issued, Vendor must follow instructions and submit required information, forms, or acknowledge addendum, as instructed therein. It is the responsibility of all potential Vendors to monitor the solicitation for any changing information, prior to submitting their response.

B. Responsibility Criteria:

Definition of a Responsible Vendor: In accordance with Section 21.8.b.64 of the Broward County Procurement Code, a Responsible Vendor means a Vendor who has the capability in all respects to perform the contract requirements, and the integrity and reliability which will assure good faith performance.

The Selection or Evaluation Committee will recommend to the awarding authority a determination of

a Vendor's responsibility. At any time prior to award, the awarding authority may find that a Vendor is not responsible to receive a particular award.

Failure to provide any of this required information and in the manner required may result in a recommendation by the Director of Purchasing that the Vendor is non-responsive.

Below are standard responsibility criteria; refer to **Special Instructions to Vendors**, for Additional Responsibility Criteria requirement(s).

1. **Litigation History**

- a. All Vendors are required to disclose to the County all "material" cases filed, pending, or resolved during the last three (3) years prior to the solicitation response due date, whether such cases were brought by or against the Vendor, any parent or subsidiary of the Vendor, or any predecessor organization. Additionally, all Vendors are required to disclose to the County all "material" cases filed, pending, or resolved against any principal of Vendor, regardless of whether the principal was associated with Vendor at the time of the "material" cases against the principal, during the last three (3) years prior to the solicitation response. A case is considered to be "material" if it relates, in whole or in part, to any of the following:
 - i. A similar type of work that the vendor is seeking to perform for the County under the current solicitation;
 - ii. An allegation of fraud, negligence, error or omissions, or malpractice against the vendor or any of its principals or agents who would be performing work under the current solicitation;
 - iii. A vendor's default, termination, suspension, failure to perform, or improper performance in connection with any contract;
 - iv. The financial condition of the vendor, including any bankruptcy petition (voluntary and involuntary) or receivership; or
 - v. A criminal proceeding or hearing concerning business-related offenses in which the vendor or its principals (including officers) were/are defendants.
- b. For each material case, the Vendor is required to provide all information identified in the **Litigation History Form**. Additionally, the Vendor shall provide a copy of any judgment or settlement of any material case during the last three (3) years prior to the solicitation response. Redactions of any confidential portions of the settlement agreement are only permitted upon a certification by Vendor that all redactions are required under the express terms of a pre-existing confidentiality agreement or provision.
- c. The County will consider a Vendor's litigation history information in its review and determination of responsibility.
- d. If the Vendor is a joint venture, the information provided should encompass the joint venture and each of the entities forming the joint venture.
- e. A vendor is required to disclose to the County any and all cases(s) that exist between the County and any of the Vendor's subcontractors/subconsultants proposed to work on this project during the last five (5) years prior to the solicitation response.
- f. Failure to disclose any material case, including all requested information in connection with each such case, as well as failure to disclose the Vendor's subcontractors/subconsultants litigation history against the County, may result in the Vendor being deemed non-responsive.

2. **Financial Information**

- a. All Vendors are required to provide the Vendor's financial statements at the time of submittal

in order to demonstrate the Vendor's financial capabilities.

- b. Each Vendor shall submit its most recent two years of financial statements for review. The financial statements are not required to be audited financial statements. The annual financial statements will be in the form of:
 - i. Balance sheets, income statements and annual reports; or
 - ii. Tax returns; or
 - iii. SEC filings.

If tax returns are submitted, ensure it does not include any personal information (as defined under Florida Statutes Section 501.171, Florida Statutes), such as social security numbers, bank account or credit card numbers, or any personal pin numbers. If any personal information data is part of financial statements, redact information prior to submitting a response the County.

- c. If a Vendor has been in business for less than the number of years of required financial statements, then the Vendor must disclose all years that the Vendor has been in business, including any partial year-to-date financial statements.
- d. The County may consider the unavailability of the most recent year's financial statements and whether the Vendor acted in good faith in disclosing the financial documents in its evaluation.
- e. Any claim of confidentiality on financial statements should be asserted at the time of submittal. Refer to **Standard Instructions to Vendors**, Confidential Material/ Public Records and Exemptions for instructions on submitting confidential financial statements. The Vendor's failure to provide the information as instructed may lead to the information becoming public.
- f. Although the review of a Vendor's financial information is an issue of responsibility, the failure to either provide the financial documentation or correctly assert a confidentiality claim pursuant the Florida Public Records Law and the solicitation requirements (Confidential Material/ Public Records and Exemptions section) may result in a recommendation of non-responsiveness by the Director of Purchasing.

3. Authority to Conduct Business in Florida

- a. A Vendor must have the authority to transact business in the State of Florida and be in good standing with the Florida Secretary of State. For further information, contact the Florida Department of State, Division of Corporations.
- b. The County will review the Vendor's business status based on the information provided in response to this solicitation.
- c. It is the Vendor's responsibility to comply with all state and local business requirements.
- d. Vendor should list its active Florida Department of State Division of Corporations Document Number (or Registration No. for fictitious names) in the **Vendor Questionnaire**, Question No. 10.
- e. If a Vendor is an out-of-state or foreign corporation or partnership, the Vendor must obtain the authority to transact business in the State of Florida or show evidence of application for the authority to transact business in the State of Florida, upon request of the County.
- f. A Vendor that is not in good standing with the Florida Secretary of State at the time of a

submission to this solicitation may be deemed non-responsible.

- g. If successful in obtaining a contract award under this solicitation, the Vendor must remain in good standing throughout the contractual period of performance.

4. **Affiliated Entities of the Principal(s)**

- a. All Vendors are required to disclose the names and addresses of “affiliated entities” of the Vendor’s principal(s) over the last five (5) years (from the solicitation opening deadline) that have acted as a prime Vendor with the County. The Vendor is required to provide all information required on the **Affiliated Entities of the Principal(s) Certification Form**.
- b. The County will review all affiliated entities of the Vendor’s principal(s) for contract performance evaluations and the compliance history with the County’s Small Business Program, including CBE, DBE and SBE goal attainment requirements. “Affiliated entities” of the principal(s) are those entities related to the Vendor by the sharing of stock or other means of control, including but not limited to a subsidiary, parent or sibling entity.
- c. The County will consider the contract performance evaluations and the compliance history of the affiliated entities of the Vendor’s principals in its review and determination of responsibility.

5. **Insurance Requirements**

The **Insurance Requirement Form** reflects the insurance requirements deemed necessary for this project. It is not necessary to have this level of insurance in effect at the time of submittal, but it is necessary to submit certificates indicating that the Vendor currently carries the insurance or to submit a letter from the carrier indicating it can provide insurance coverages.

C. **Additional Information and Certifications**

The following forms and supporting information (if applicable) should be returned with Vendor’s submittal. If not provided with submittal, the Vendor must submit within three business days of County’s request. Failure to timely submit may affect Vendor’s evaluation.

1. **Vendor Questionnaire**

Vendor is required to submit detailed information on their firm. Refer to the **Vendor Questionnaire** and submit as instructed.

2. **Standard Certifications**

Vendor is required to certify to the below requirements. Refer to the **Standard Certifications** and submit as instructed.

- a. **Cone of Silence Requirement Certification**
- b. **Drug-Free Workplace Certification**
- c. **Non-Collusion Certification**
- d. **Public Entities Crimes Certification**
- e. **Scrutinized Companies List Certification**

3. **Subcontractors/Subconsultants/Suppliers Requirement**

The Vendor shall submit a listing of all subcontractors, subconsultants, and major material suppliers, if any, and the portion of the contract they will perform. Vendors must follow the instructions included on the **Subcontractors/Subconsultants/Suppliers Information Form** and submit as instructed.

D. Standard Agreement Language Requirements

1. The acceptance of or any exceptions taken to the terms and conditions of the County's Agreement shall be considered a part of a Vendor's submittal and will be considered by the Selection or Evaluation Committee.
2. The applicable Agreement terms and conditions for this solicitation are indicated in the **Special Instructions to Vendors**.
3. Vendors are required to review the applicable terms and conditions and submit the **Agreement Exception Form**. If the **Agreement Exception Form** is not provided with the submittal, it shall be deemed an affirmation by the Vendor that it accepts the Agreement terms and conditions as disclosed in the solicitation.
4. If exceptions are taken, the Vendor must specifically identify each term and condition with which it is taking an exception. Any exception not specifically listed is deemed waived. Simply identifying a section or article number is not sufficient to state an exception. Provide either a redlined version of the specific change(s) or specific proposed alternative language. Additionally, a brief justification specifically addressing each provision to which an exception is taken should be provided.
5. Submission of any exceptions to the Agreement does not denote acceptance by the County. Furthermore, taking exceptions to the County's terms and conditions may be viewed unfavorably by the Selection or Evaluation Committee and ultimately may impact the overall evaluation of a Vendor's submittal.

E. Evaluation Criteria

1. The Selection or Evaluation Committee will evaluate Vendors as per the **Evaluation Criteria**. The County reserves the right to obtain additional information from a Vendor.
2. Vendor has a continuing obligation to inform the County in writing of any material changes to the information it has previously submitted. The County reserves the right to request additional information from Vendor at any time.
3. For Request for Proposals, the following shall apply:
 - a. The Director of Purchasing may recommend to the Evaluation Committee to short list the most qualified firms prior to the Final Evaluation.
 - b. The Evaluation Criteria identifies points available; a total of 100 points is available.
 - c. If the Evaluation Criteria includes a request for pricing, the total points awarded for price is determined by applying the following formula:
$$\frac{\text{(Lowest Proposed Price/Vendor's Price)}}{\text{Maximum Number of Points for Price}} = \text{Price Score}$$
 - d. After completion of scoring, the County may negotiate pricing as in its best interest.
4. For Requests for Letters of Interest or Request for Qualifications, the following shall apply:
 - a. The Selection or Evaluation Committee will create a short list of the most qualified firms.
 - b. The Selection or Evaluation Committee will either:

- i. Rank shortlisted firms; or
- ii. If the solicitation is part of a two-step procurement, shortlisted firms will be requested to submit a response to the Step Two procurement.

F. Demonstrations

If applicable, as indicated in Special Instructions to Vendors, Vendors will be required to demonstrate the nature of their offered solution. After receipt of submittals, all Vendors will receive a description of, and arrangements for, the desired demonstration. In accordance with Section 286.0113 of the Florida Statutes and pursuant to the direction of the Broward County Board of Commissioners, demonstrations are closed to only the vendor team and County staff.

G. Presentations

Vendors that are found to be both responsive and responsible to the requirements of the solicitation and/or shortlisted (if applicable) will have an opportunity to make an oral presentation to the Selection or Evaluation Committee on the Vendor's approach to this project and the Vendor's ability to perform. The committee may provide a list of subject matter for the discussion. All Vendor's will have equal time to present but the question-and-answer time may vary. In accordance with Section 286.0113 of the Florida Statutes and the direction of the Broward County Board of Commissioners, presentations during Selection or Evaluation Committee Meetings are closed. Only the Selection or Evaluation Committee members, County staff and the vendor and their team scheduled for that presentation will be present in the Meeting Room during the presentation and subsequent question and answer period.

H. Public Art and Design Program

If indicated in **Special Instructions to Vendors**, Public Art and Design Program, Section 1-88, Broward County Code of Ordinances, applies to this project. It is the intent of the County to functionally integrate art, when applicable, into capital projects and integrate artists' design concepts into this improvement project. The Vendor may be required to collaborate with the artist(s) on design development within the scope of this request. Artist(s) shall be selected by Broward County through an independent process. For additional information, contact the Broward County Cultural Division.

I. Committee Appointment

The Cone of Silence shall be in effect for County staff at the time of the Selection or Evaluation Committee appointment and for County Commissioners and Commission staff at the time of the Shortlist Meeting of the Selection Committee or the Initial Evaluation Meeting of the Evaluation Committee. The committee members appointed for this solicitation are available on the Purchasing Division's website under [Committee Appointment](#).

J. Committee Questions, Request for Clarifications, Additional Information

At any committee meeting, the Selection or Evaluation Committee members may ask questions, request clarification, or require additional information of any Vendor's submittal or proposal. It is highly recommended Vendors attend to answer any committee questions (if requested), including a Vendor representative that has the authority to bind.

Vendor's answers may impact evaluation (and scoring, if applicable). Upon written request to the Purchasing Agent prior to the meeting, a conference call number will be made available for Vendor participation via teleconference. Only Vendors that are found to be both responsive and responsible to the requirements of the solicitation and/or shortlisted (if applicable) are requested to participate in a final (or presentation) Selection or Evaluation committee meeting.

K. Vendor Questions

The County provides a specified time for Vendors to ask questions and seek clarification regarding solicitation requirements. All questions or clarification inquiries must be submitted through BidSync by the date and time referenced in the solicitation document (including any addenda). The County will respond to questions via Bid Sync.

L. Confidential Material/ Public Records and Exemptions

1. Broward County is a public agency subject to Chapter 119, Florida Statutes. Upon receipt, all submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Submittals may be posted on the County's public website or included in a public records request response, unless there is a declaration of "confidentiality" pursuant to the public records law and in accordance with the procedures in this section.
2. Any confidential material(s) the Vendor asserts is exempt from public disclosure under Florida Statutes must be labeled as "Confidential", and marked with the specific statute and subsection asserting exemption from Public Records.
3. To submit confidential material, three hardcopies must be submitted in a sealed envelope, labeled with the solicitation number, title, date and the time of solicitation opening to:

Broward County Purchasing Division
115 South Andrews Avenue, Room 212
Fort Lauderdale, FL 33301

4. Material will not be treated as confidential if the Vendor does not cite the applicable Florida Statute (s) allowing the document to be treated as confidential.
5. Any materials that the Vendor claims to be confidential and exempt from public records must be marked and separated from the submittal. If the Vendor does not comply with these instructions, the Vendor's claim for confidentiality will be deemed as waived.
6. Submitting confidential material may impact full discussion of your submittal by the Selection or Evaluation Committee because the Committee will be unable to discuss the details contained in the documents cloaked as confidential at the publicly noticed Committee meeting.

M. Copyrighted Materials

Copyrighted material is not exempt from the Public Records Law, Chapter 119, Florida Statutes. Submission of copyrighted material in response to any solicitation will constitute a license and permission for the County to make copies (including electronic copies) as reasonably necessary for the use by County staff and agents, as well as to make the materials available for inspection or production pursuant to Public Records Law, Chapter 119, Florida Statutes.

N. State and Local Preferences

If the solicitation involves a federally funded project where the fund requirements prohibit the use of state and/or local preferences, such preferences contained in the Local Preference Ordinance and Broward County Procurement Code will not be applied in the procurement process.

O. Local Preference

Except where otherwise prohibited by federal or state law or other funding source restrictions, a local Vendor whose submittal is within 5% of the highest total ranked Vendor outside of the preference area will become the Vendor with whom the County will proceed with negotiations for a

final contract. Refer to **Local Vendor Certification Form (Preference and Tiebreaker)** for further information.

P. Tiebreaker Criteria

In accordance with Section 21.31.d of the Broward County Procurement Code, the tiebreaker criteria shall be applied based upon the information provided in the Vendor's response to the solicitation. In order to receive credit for any tiebreaker criterion, complete and accurate information must be contained in the Vendor's submittal.

1. **Local Vendor Certification Form (Preference and Tiebreaker);**
2. **Domestic Partnership Act Certification (Requirement and Tiebreaker);**
3. **Tiebreaker Criteria Form: Volume of Work Over Five Years**

Q. Posting of Solicitation Results and Recommendations

The Broward County Purchasing Division's [website](#) is the location for the County's posting of all solicitations and contract award results. It is the obligation of each Vendor to monitor the website in order to obtain complete and timely information.

R. Review and Evaluation of Responses

A Selection or Evaluation Committee is responsible for recommending the most qualified Vendor(s). The process for this procurement may proceed in the following manner:

1. The Purchasing Division delivers the solicitation submittals to agency staff for summarization for the committee members. Agency staff prepares a report, including a matrix of responses submitted by the Vendors. This may include a technical review, if applicable.
2. Staff identifies any incomplete responses. The Director of Purchasing reviews the information and makes a recommendation to the Selection or Evaluation Committee as to each Vendor's responsiveness to the requirements of the solicitation. The final determination of responsiveness rests solely on the decision of the committee.
3. At any time prior to award, the awarding authority may find that a Vendor is not responsible to receive a particular award. The awarding authority may consider the following factors, without limitation: debarment or removal from the authorized Vendors list or a final decree, declaration or order by a court or administrative hearing officer or tribunal of competent jurisdiction that the Vendor has breached or failed to perform a contract, claims history of the Vendor, performance history on a County contract(s), an unresolved concern, or any other cause under this code and Florida law for evaluating the responsibility of a Vendor.

S. Vendor Protest

Sections 21.118 and 21.120 of the Broward County Procurement Code set forth procedural requirements that apply if a Vendor intends to protest a solicitation or proposed award of a contract and state in part the following:

1. Any protest concerning the solicitation or other solicitation specifications or requirements must be made and received by the County within seven business days from the posting of the solicitation or addendum on the Purchasing Division's website. Such protest must be made in writing to the Director of Purchasing. Failure to timely protest solicitation specifications or requirements is a waiver of the ability to protest the specifications or requirements.

2. Any protest concerning a solicitation or proposed award above the award authority of the Director of Purchasing, after the RLI or RFP opening, shall be submitted in writing and received by the Director of Purchasing within five business days from the posting of the recommendation of award for Invitation to Bids or the final recommendation of ranking for Request for Letters of Interest and Request for Proposals on the Purchasing Division's website.
3. Any actual or prospective Vendor who has a substantial interest in and is aggrieved in connection with the proposed award of a contract that does not exceed the amount of the award authority of the Director of Purchasing, may protest to the Director of Purchasing. The protest shall be submitted in writing and received within three (3) business days from the posting of the recommendation of award for Invitation to Bids or the final recommendation of ranking for Request for Letters of Interest and Request for Proposals on the Purchasing Division's website.
4. For purposes of this section, a business day is defined as Monday through Friday between 8:30 a.m. and 5:00 p.m. Failure to timely file a protest within the time prescribed for a proposed contract award shall be a waiver of the Vendor's right to protest.
5. As a condition of initiating any protest, the protestor shall present the Director of Purchasing a nonrefundable filing fee in accordance with the table below.

<u>Estimated Contract Amount</u>	<u>Filing Fee</u>
\$30,000 - \$250,000	\$ 500
\$250,001 - \$500,000	\$1,000
\$500,001 - \$5 million	\$3,000
Over \$5 million	5,000

If no contract proposal amount was submitted, the estimated contract amount shall be the County's estimated contract price for the project. The County may accept cash, money order, certified check, or cashier's check, payable to Broward County Board of Commissioners.

T. Right of Appeal

Pursuant to Section 21.83.d of the Broward County Procurement Code, any Vendor that has a substantial interest in the matter and is dissatisfied or aggrieved in connection with the Selection or Evaluation Committee's determination of responsiveness may appeal the determination pursuant to Section 21.120 of the Broward County Procurement Code.

1. The appeal must be in writing and sent to the Director of Purchasing within ten (10) calendar days of the determination by the Selection or Evaluation Committee to be deemed timely.
2. As required by Section 21.120, the appeal must be accompanied by an appeal bond by a Vendor having standing to protest and must comply with all other requirements of this section.
3. The institution and filing of an appeal is an administrative remedy to be employed prior to the institution and filing of any civil action against the County concerning the subject matter of the appeal.

U. Rejection of Responses

The Selection or Evaluation Committee may recommend rejecting all submittals as in the best interests of the County. The rejection shall be made by the Director of Purchasing, except when a solicitation was approved by the Board, in which case the rejection shall be made by the Board.

V. Negotiations

The County intends to conduct the first negotiation meeting no later than two weeks after approval of the final ranking as recommended by the Selection or Evaluation Committee. At least one of the representatives for the Vendor participating in negotiations with the County must be authorized to bind the Vendor. In the event that the negotiations are not successful within a reasonable timeframe (notification will be provided to the Vendor) an impasse will be declared and negotiations with the first-ranked Vendor will cease. Negotiations will begin with the next ranked Vendor, etc. until such time that all requirements of Broward County Procurement Code have been met. In accordance with Section 286.0113 of the Florida Statutes and the direction of the Broward County Board of Commissioners, negotiations resulting from Selection or Evaluation Committee Meetings are closed. Only County staff and the selected vendor and their team will be present during negotiations.

W. Submittal Instructions:

1. Broward County does not require any personal information (as defined under Section 501.171, Florida Statutes), such as social security numbers, driver license numbers, passport, military ID, bank account or credit card numbers, or any personal pin numbers, in order to submit a response for ANY Broward County solicitation. **DO NOT INCLUDE** any personal information data in any document submitted to the County. If any personal information data is part of a submittal, this information must be redacted prior to submitting a response to the County.
2. **Vendor MUST submit its solicitation response electronically and MUST confirm its submittal in order for the County to receive a valid response through BidSync.** It is the Vendor's sole responsibility to assure its response is submitted and received through BidSync by the date and time specified in the solicitation.
3. The County will not consider solicitation responses received by other means. Vendors are encouraged to submit their responses in advance of the due date and time specified in the solicitation document. In the event that the Vendor is having difficulty submitting the solicitation document through Bid Sync, immediately notify the Purchasing Agent and then contact BidSync for technical assistance.
4. Vendor must view, submit, and/or accept each of the documents in BidSync. Web-fillable forms can be filled out and submitted through BidSync.
5. After all documents are viewed, submitted, and/or accepted in BidSync, the Vendor must upload additional information requested by the solicitation (i.e. Evaluation Criteria and Financials Statements) in the Item Response Form in BidSync, under line one (regardless if pricing requested).
6. Vendor should upload responses to Evaluation Criteria in Microsoft Word or Excel format.
7. If the Vendor is declaring any material confidential and exempt from Public Records, refer to Confidential Material/ Public Records and Exemptions for instructions on submitting confidential material.
8. After all files are uploaded, Vendor must submit and **CONFIRM** its offer (by entering password) for offer to be received through BidSync.

9. If a solicitation requires an original Proposal Bond (per Special Instructions to Vendors), Vendor must submit in a sealed envelope, labeled with the solicitation number, title, date and the time of solicitation opening to:

Broward County Purchasing Division
115 South Andrews Avenue, Room 212
Fort Lauderdale, FL 33301

A copy of the Proposal Bond should also be uploaded into Bid Sync; this does not replace the requirement to have an original proposal bond. Vendors must submit the original Proposal Bond, by the solicitation due date and time.

Supplier: Alen Construction Group, Inc.

VENDOR QUESTIONNAIRE AND STANDARD CERTIFICATIONS
Request for Proposals, Request for Qualifications, or Request for Letters of Interest

Vendor should complete questionnaire and complete and acknowledge the standard certifications and submit with the solicitation response. If not submitted with solicitation response, it must be submitted within three business days of County's request. Failure to timely submit may affect Vendor's evaluation.

If a response requires additional information, the Vendor should upload a written detailed response with submittal; each response should be numbered to match the question number. The completed questionnaire and attached responses will become part of the procurement record. It is imperative that the person completing the Vendor Questionnaire be knowledgeable about the proposing Vendor's business and operations.

1. Legal business name:**ALEN CONSTRUCTION GROUP, INC.**
2. Doing Business As/ Fictitious Name (if applicable):**N/A**
3. Federal Employer I.D. no. (FEIN):**80-0775262**
4. Dun and Bradstreet No.:**078441260**
5. Website address (if applicable): **www.alenconstructiongroup.com**
6. Principal place of business address: **5337 Orange Drive
Davie, FL 33314**
7. Office location responsible for this project: **5337 Orange Drive
Davie, FL 33314**
8. Telephone no.:**954-252-1372** Fax no.:**N/A**
9. Type of business (check appropriate box):
 - Corporation (specify the state of incorporation):**Florida**
 - Sole Proprietor
 - Limited Liability Company (LLC)
 - Limited Partnership
 - General Partnership (State and County Filed In) **Florida**
 - Other - Specify
10. List Florida Department of State, Division of Corporations document number (or registration number if fictitious name):
11. List name and title of each principal, owner, officer, and major shareholder:
 - a) **Ruben Alen, President**
 - b) **Katia Beltran, Secretary & Treasurer**
 - c)
 - d)
12. AUTHORIZED CONTACT(S) FOR YOUR FIRM:

Name: **Ruben Alen**

Title: **President**

E-mail: **ruben@alenconstructiongroup.com**

Telephone No.: **954-252-1372**

Name: **Katia Beltran**

Title: **Secretary, Treasuer**

E-mail: **katia@alenconstructiongroup.com**

Telephone No.: **954-252-1372**

- 13. Has your firm, its principals, officers or predecessor organization(s) been debarred or suspended by any government entity within the last three years? If yes, specify details in an attached written response. Yes No
- 14. Has your firm, its principals, officers or predecessor organization(s) ever been debarred or suspended by any government entity? If yes, specify details in an attached written response, including the reinstatement date, if granted. Yes No
- 15. Has your firm ever failed to complete any services and/or delivery of products during the last three (3) years? If yes, specify details in an attached written response. Yes No
- 16. Is your firm or any of its principals or officers currently principals or officers of another organization? If yes, specify details in an attached written response. Yes No
- 17. Have any voluntary or involuntary bankruptcy petitions been filed by or against your firm, its parent or subsidiaries or predecessor organizations during the last three years? If yes, specify details in an attached written response. Yes No
- 18. Has your firm's surety ever intervened to assist in the completion of a contract or have Performance and/or Payment Bond claims been made to your firm or its predecessor's sureties during the last three years? If yes, specify details in an attached written response, including contact information for owner and surety. Yes No
- 19. Has your firm ever failed to complete any work awarded to you, services and/or delivery of products during the last three (3) years? If yes, specify details in an attached written response. Yes No
- 20. Has your firm ever been terminated from a contract within the last three years? If yes, specify details in an attached written response. Yes No
- 21. Living Wage solicitations only: In determining what, if any, fiscal impacts(s) are a result of the Ordinance for this solicitation, provide the following for informational purposes only. Response is not considered in determining the award of this contract.
Living Wage had an effect on the pricing. Yes No
 N/A
If yes, Living Wage increased the pricing by% or decreased the pricing by%.

Cone of Silence Requirement Certification:

The Cone of Silence Ordinance, Section 1-266, Broward County Code of Ordinances prohibits certain communications among Vendors, Commissioners, County staff, and Selection or Evaluation Committee members. Identify on a separate sheet any violations of this Ordinance by any members of the responding firm or its joint ventures. After the application of the Cone of Silence, inquiries regarding this solicitation should be directed to the Director of Purchasing or designee. The Cone of Silence terminates when the County Commission or other awarding authority takes action which ends the solicitation.

The Vendor hereby certifies that: (check each box)

- The Vendor has read Cone of Silence Ordinance, Section 1-266, Broward County Code of Ordinances; and
- The Vendor understands that the Cone of Silence for this competitive solicitation shall be in effect beginning

upon the appointment of the Selection or Evaluation Committee, for communication regarding this solicitation with the County Administrator, Deputy County Administrator, Assistant County Administrators, and Assistants to the County Administrator and their respective support staff or any person, including Evaluation or Selection Committee members, appointed to evaluate or recommend selection in this RFP/RLI process. For Communication with County Commissioners and Commission staff, the Cone of Silence allows communication until the initial Evaluation or Selection Committee Meeting.

- The Vendor agrees to comply with the requirements of the Cone of Silence Ordinance.

Drug-Free Workplace Requirements Certification:

Section 21.31.a. of the Broward County Procurement Code requires awards of all competitive solicitations requiring Board award be made only to firms certifying the establishment of a drug free workplace program. The program must consist of:

1. Publishing a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the offeror's workplace, and specifying the actions that will be taken against employees for violations of such prohibition;
2. Establishing a continuing drug-free awareness program to inform its employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The offeror's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Giving all employees engaged in performance of the contract a copy of the statement required by subparagraph 1;
4. Notifying all employees, in writing, of the statement required by subparagraph 1, that as a condition of employment on a covered contract, the employee shall:
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of the employee's conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or of any state, for a violation occurring in the workplace NO later than five days after such conviction.
5. Notifying Broward County government in writing within 10 calendar days after receiving notice under subdivision 4.b above, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
6. Within 30 calendar days after receiving notice under subparagraph 4 of a conviction, taking one of the following actions with respect to an employee who is convicted of a drug abuse violation occurring in the workplace:
 - a. Taking appropriate personnel action against such employee, up to and including termination; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
7. Making a good faith effort to maintain a drug-free workplace program through implementation of subparagraphs 1 through 6.

The Vendor hereby certifies that: (check box)

- The Vendor certifies that it has established a drug free workplace program in accordance with the above requirements.

Non-Collusion Certification:

Vendor shall disclose, to their best knowledge, any Broward County officer or employee, or any relative of any such officer or employee as defined in Section 112.3135 (1) (c), Florida Statutes, who is an officer or director of, or has a material interest in, the Vendor's business, who is in a position to influence this procurement. Any Broward

County officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement. Failure of a Vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the Broward County Procurement Code.

The Vendor hereby certifies that: (select one)

- The Vendor certifies that this offer is made independently and free from collusion; or
- The Vendor is disclosing names of officers or employees who have a material interest in this procurement and is in a position to influence this procurement. Vendor must include a list of name(s), and relationship(s) with its submittal.

Public Entities Crimes Certification:

In accordance with Public Entity Crimes, Section 287.133, Florida Statutes, a person or affiliate placed on the convicted vendor list following a conviction for a public entity crime may not submit on a contract: to provide any goods or services; for construction or repair of a public building or public work; for leases of real property to a public entity; and may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for Category Two for a period of 36 months following the date of being placed on the convicted vendor list.

The Vendor hereby certifies that: (check box)

- The Vendor certifies that no person or affiliates of the Vendor are currently on the convicted vendor list and/or has not been found to commit a public entity crime, as described in the statutes.

Scrutinized Companies List Certification:

Any company, principals, or owners on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List is prohibited from submitting a response to a solicitation for goods or services in an amount equal to or greater than \$1 million.

The Vendor hereby certifies that: (check each box)

- The Vendor, owners, or principals are aware of the requirements of Sections 287.135, 215.473, and 215.4275, Florida Statutes, regarding Companies on the Scrutinized Companies with Activities in Sudan List the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List; and
- The Vendor, owners, or principals, are eligible to participate in this solicitation and are not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List; and
- If awarded the Contract, the Vendor, owners, or principals will immediately notify the County in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List.

I hereby certify the information provided in the Vendor Questionnaire and Standard Certifications:

Ruben Alen	President	11/15/2019
<hr/>	<hr/>	<hr/>
*AUTHORIZED SIGNATURE/NAME	TITLE	DATE

Vendor Name: **Alen Construction Group, Inc.**

* I certify that I am authorized to sign this solicitation response on behalf of the Vendor as indicated in Certificate as to Corporate Principal, designation letter by Director/Corporate Officer, or other business authorization to bind on behalf of the Vendor. As the Vendor's authorized representative, I attest that any and all statements, oral, written or otherwise, made in support of the Vendor's response, are accurate, true and correct. I also acknowledge that inaccurate, untruthful, or incorrect statements made in support of the Vendor's response may be used by the County as a basis for rejection, rescission of the award, or termination of the contract and may also serve as the basis for debarment of Vendor pursuant to Section 21.119 of the Broward County Procurement Code. I certify that the Vendor's response is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a response for the same items/services, and is in all respects fair and without collusion or fraud. I also certify that the Vendor agrees to abide by all terms and conditions of this solicitation, acknowledge and accept all of the solicitation pages as well as any special instructions sheet(s).

Supplier: Alen Construction Group, Inc.

LOBBYIST REGISTRATION REQUIREMENT CERTIFICATION FORM

The completed form should be submitted with the solicitation response but must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

The Vendor certifies that it understands if it has retained a lobbyist(s) to lobby in connection with a competitive solicitation, it shall be deemed non-responsive unless the firm, in responding to the competitive solicitation, certifies that each lobbyist retained has timely filed the registration or amended registration required under Broward County Lobbyist Registration Act, Section 1-262, Broward County Code of Ordinances; and it understands that if, after awarding a contract in connection with the solicitation, the County learns that the certification was erroneous, and upon investigation determines that the error was willful or intentional on the part of the Vendor, the County may, on that basis, exercise any contractual right to terminate the contract for convenience.

The Vendor hereby certifies that: (select one)

- It has not retained a lobbyist(s) to lobby in connection with this competitive solicitation; however, if retained after the solicitation, the County will be notified.
- It has retained a lobbyist(s) to lobby in connection with this competitive solicitation and certified that each lobbyist retained has timely filed the registration or amended registration required under Broward County Lobbyist Registration Act, Section 1-262, Broward County Code of Ordinances.

It is a requirement of this solicitation that the names of any and all lobbyists retained to lobby in connection with this solicitation be listed below:

Name of Lobbyist:

Lobbyist's Firm:

Phone:

E-mail: **ruben@alenconstructiongroup.com**

Name of Lobbyist:

Lobbyist's Firm:

Phone:

E-mail:

Authorized Signature/Name: Ruben Alen Date: 11/19/2019

Title: President

Vendor Name: Alen Construction Group, Inc.

Supplier: Alen Construction Group, Inc.

Office of Economic and Small Business Requirements: Small Business Enterprises

- A. In accordance with the Broward County Business Opportunity Act of 2012, codified in Section 1-81 of the Broward County Code of Ordinances, as amended (the "Business Opportunity Act"), this solicitation is reserved for Small Business Enterprises (SBE).
- B. Only Vendors that are currently certified as SBEs or obtain SBE certification prior to the solicitation due date will be eligible for award of this contract award. Vendors are SBE-certified to provide goods and/or services to the County based on the Vendors' demonstration to the Office of Economic and Small Business Development (OESBD) that they provide such goods and/or services during the normal course of their respective businesses. Brokers are not eligible for certification.
- C. An SBE-certified Vendor must provide a commercially useful function for a project. A SBE-certified Vendor that seeks to act as a broker or does not provide a commercially useful function on a project shall be subject to decertification by OESBD.
- D. It is the Vendor's responsibility to ensure it is compliant with the Business Opportunity Act related requirements and solicitation deadlines by contacting OESBD to verify the Vendor's current SBE status or to obtain the applicable SBE certification.
- E. For detailed information regarding SBEs or to find the application for certification, contact OESBD at (954) 357-6400 or visit the website at: www.broward.org/EconDev/SmallBusiness.

Supplier: Alen Construction Group, Inc.

Office of Economic and Small Business Requirements: CBE Reserve

- A. In accordance with the Broward County Business Opportunity Act of 2012, Section 1-81, Code of Ordinances, as amended (the "Business Opportunity Act"), this solicitation is reserved for County Business Enterprise (CBE) firms (CBE Reserve).
- B. CBEs and nonCBEs may respond to the solicitation.
- C. The low, responsive and responsible, or the highest-ranked, responsive and responsible CBE, with capacity to perform, will be recommended for award, consistent with all applicable terms and conditions of Broward County's Procurement Code and subject to entering into an agreement acceptable to the County, as applicable. If no CBE is determined responsive and responsible, a non-CBE may be awarded the contract, with the establishment of at least a twenty-five percent (25%) CBE participation goal (unless the CBE goal is waived or otherwise modified by Board action), or the County may reject all responses submitted.
- D. It is the Vendor's responsibility to ensure compliance with the CBE requirements and adhere to solicitation deadlines. The Vendor must contact OESBD to verify current CBE status or to obtain CBE certification.
- E. The Work may only be performed by CBEs. The Vendor must perform one hundred percent (100%) of the Work as the prime Vendor or the prime Vendor may subcontract portions of Work to other CBEs. If the prime Vendor intends subcontract any portion of the Work, the Vendor must complete a Letter of Intent (refer to Section F below).
- F. CBE Program Requirements: Vendor should submit all required forms and information with its solicitation submittal as matter of responsibility. If the required forms and information are not provided with the Vendor's solicitation submittal, then Vendor must supply the required forms and information no later than three (3) business days after request by OESBD. Vendor may be deemed non-responsible for failure to fully comply with this solicitation and CBE Program Requirements within these stated timeframes.
 - 1. Vendor should include in its solicitation submittal a **Letter of Intent Between Bidder/Offeror and County Business Enterprise (CBE) Subcontractor/Supplier (LOI)** for each CBE the Vendor intends to use to achieve the assigned reserve or CBE participation goal. If the Vendor is a CBE performing 100% of the work, an LOI should be submitted stating that 100% of the work will be completed by the CBE.

The form is available at the following link:

<http://www.broward.org/EconDev/Documents/CBELetterOfIntent.pdf>

- 2. If Vendor is unable to attain the CBE participation goal or reserve, Vendor should include in its solicitation submittal an **Application for Evaluation of Good Faith Efforts** and all of the required supporting information.

The form is available at the following link:

<http://www.broward.org/EconDev/WhatWeDo/Documents/GoodFaithEffortEval.pdf>

- G. A certified firm must provide a commercially useful function for the Project and may not act as a broker. A certified firm that seeks to act as a broker, or that does not provide a commercially useful function for the Project shall be subject to decertification by OESBD.
- H. Vendors are encouraged to purchase materials from certified CBE firms whenever possible.

- I. A joint venture is only eligible for award if all members of the joint venture are certified CBE firms.
- J. OESBD maintains an online directory of CBE firms. The online directory is available for use by Vendors at <https://webapps4.broward.org/smallbusiness/sbdirectory.aspx>.
- K. For detailed information regarding the CBE Program contact the OESBD at (954) 357-6400 or visit the office's website at: <http://www.broward.org/EconDev/SmallBusiness/>
- F. If awarded the contract, Vendor agrees to and shall comply with all applicable requirements of this solicitation, the Business Opportunity Act, and the CBE Program in the award and administration of the contract, including the following:
 1. No party to this contract may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, sexual orientation, pregnancy, or gender identity and expression in the performance of this contract.
 2. All entities that seek to conduct business with the County, including Vendor or any Prime Contractors, Subcontractors, and Bidders, shall conduct such business activities in a fair and reasonable manner, free from fraud, coercion, collusion, intimidation, or bad faith. Failure to do so may result in the cancellation of this solicitation, cessation of contract negotiations, revocation of CBE certification, and suspension or debarment from future contracts.
 3. If Vendor fails to meet or make Good Faith Efforts (as defined in the Business Opportunity Act) to meet the CBE participation commitment (the "Commitment"), including CBE reserve, then Vendor shall pay the County liquidated damages in an amount equal to fifty percent (50%) of the actual dollar amount by which Vendor failed to achieve the Commitment, up to a maximum amount of ten percent (10%) of the total contract amount, excluding costs and reimbursable expenses. An example of this calculation is stated in Section 1-81.7, Broward County Code of Ordinances.
 4. Vendor shall comply with all applicable requirements of the Business Opportunity Act in the award of this contract. Failure by Vendor to carry out any of these requirements shall constitute a material breach of the contract, which shall permit the County to terminate this contract or to exercise any other remedy provided under this contract, the Broward County Code of Ordinances, the Broward County Administrative Code, or other applicable laws, with all such remedies being cumulative.
 5. Vendor shall pay its CBE subcontractors and suppliers, within fifteen (15) days following receipt of payment from the County, for all completed subcontracted work and supplies. If Vendor withholds an amount from CBE subcontractors or suppliers as retainage, such retainage shall be released and paid within fifteen (15) days following receipt of payment of retained amounts from the County.
 6. Vendor understands that the County will monitor Vendor's compliance with the CBE Program requirements. All Vendors must provide OESBD with a Monthly Utilization Report (MUR) to confirm its compliance with the Commitment agreed to in the contract; timely submission of the MUR every month throughout the term of the contract, including amendment and extension terms, is a condition of the County's payment of Vendor under the contract.

This form is also available online at:

www.broward.org/econdev/SmallBusiness/Pages/compliance.aspx

Supplier: Alen Construction Group, Inc.

LITIGATION HISTORY FORM

The completed form(s) should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

- There are no material cases for this Vendor; or
- Material Case(s) are disclosed below:

Is this for a: (check type) <input type="checkbox"/> Parent, <input type="checkbox"/> Subsidiary, or <input type="checkbox"/> Predecessor Firm?	If Yes, name of Parent/Subsidiary/Predecessor: Or No <input type="checkbox"/>
Party	
Case Number, Name, and Date Filed	
Name of Court or other tribunal	
Type of Case	Bankruptcy <input type="checkbox"/> Civil <input type="checkbox"/> Criminal <input type="checkbox"/> Administrative/Regulatory <input type="checkbox"/>
Claim or Cause of Action and Brief description of each Count	
Brief description of the Subject Matter and Project Involved	
Disposition of Case (Attach copy of any applicable Judgment, Settlement Agreement and Satisfaction of Judgment.)	Pending <input type="checkbox"/> Settled <input type="checkbox"/> Dismissed <input type="checkbox"/> Judgment Vendor's Favor <input type="checkbox"/> Judgment Against Vendor <input type="checkbox"/> If Judgment Against, is Judgment Satisfied? <input type="checkbox"/> Yes <input type="checkbox"/> No
Opposing Counsel	Name: Email: Telephone Number:

Vendor Name: Alen Construction Group, Inc.

Supplier: Alen Construction Group, Inc.

AFFILIATED ENTITIES OF THE PRINCIPAL(S) CERTIFICATION FORM

The completed form should be submitted with the solicitation response but must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes.

- a. All Vendors are required to disclose the names and addresses of "affiliated entities" of the Vendor's principal(s) over the last five (5) years (from the solicitation opening deadline) that have acted as a prime Vendor with the County.
- b. The County will review all affiliated entities of the Vendor's principal(s) for contract performance evaluations and the compliance history with the County's Small Business Program, including CBE, DBE and SBE goal attainment requirements. "Affiliated entities" of the principal(s) are those entities related to the Vendor by the sharing of stock or other means of control, including but not limited to a subsidiary, parent or sibling entity.
- c. The County will consider the contract performance evaluations and the compliance history of the affiliated entities of the Vendor's principals in its review and determination of responsibility.

The Vendor hereby certifies that: (select one)

- No principal of the proposing Vendor has prior affiliations that meet the criteria defined as "Affiliated entities"
- Principal(s) listed below have prior affiliations that meet the criteria defined as "Affiliated entities"

Principal's Name:

Names of Affiliated Entities:

Principal's Name:

Names of Affiliated Entities:

Principal's Name:

Names of Affiliated Entities:

Authorized Signature Name:

Title: **President**

Vendor Name: **Alen Construction Group, Inc**

Date: **11/18/2019**

Supplier: Alen Construction Group, Inc.

**DOMESTIC PARTNERSHIP ACT CERTIFICATION FORM (REQUIREMENT AND
TIEBREAKER)**

Refer to Special Instructions to identify if Domestic Partnership Act is a requirement of the solicitation or acts only as a tiebreaker. If Domestic Partnership is a requirement of the solicitation, the completed and signed form should be returned with the Vendor's submittal. If the form is not provided with submittal, the Vendor must submit within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes. To qualify for the Domestic Partnership tiebreaker criterion, the Vendor must currently offer the Domestic Partnership benefit and the completed and signed form must be returned at time of solicitation submittal.

The Domestic Partnership Act, Section 16 ½ -157, Broward County Code of Ordinances, requires all Vendors contracting with the County, in an amount over \$100,000 provide benefits to Domestic Partners of its employees, on the same basis as it provides benefits to employees' spouses, with certain exceptions as provided by the Ordinance.

For all submittals over \$100,000.00, the Vendor, by virtue of the signature below, certifies that it is aware of the requirements of Broward County's Domestic Partnership Act, Section 16-½ -157, Broward County Code of Ordinances; and certifies the following: (check only one below).

- 1. The Vendor currently complies with the requirements of the County's Domestic Partnership Act and provides benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses
- 2. The Vendor will comply with the requirements of the County's Domestic Partnership Act at time of contract award and provide benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses.
- 3. The Vendor will not comply with the requirements of the County's Domestic Partnership Act at time of award.
- 4. The Vendor does not need to comply with the requirements of the County's Domestic Partnership Act at time of award because the following exception(s) applies: **(check only one below)**.
 - The Vendor is a governmental entity, not-for-profit corporation, or charitable organization.
 - The Vendor is a religious organization, association, society, or non-profit charitable or educational institution.
 - The Vendor provides an employee the cash equivalent of benefits. (Attach an affidavit in compliance with the Act stating the efforts taken to provide such benefits and the amount of the cash equivalent).
 - The Vendor cannot comply with the provisions of the Domestic Partnership Act because it would violate the laws, rules or regulations of federal or state law or would violate or be inconsistent with the terms or conditions of a grant or contract with the United States or State of Florida. Indicate the law, statute or regulation (State the law, statute or regulation and attach explanation of its applicability).

Ruben Alen	President	Alen Construction Group, Inc.	11/18/2019
Authorized Signature/Name	Title	Vendor Name	Date

Supplier: Alen Construction Group, Inc.

AGREEMENT EXCEPTION FORM

The completed form(s) should be returned with the Vendor's submittal. If not provided with submittal, it shall be deemed an affirmation by the Vendor that it accepts the terms and conditions of the County's Agreement as disclosed in the solicitation.

The Vendor must either provide specific proposed alternative language on the form below. Additionally, a brief justification specifically addressing each provision to which an exception is taken should be provided.

- There are no exceptions to the terms and conditions of the County Agreement as referenced in the solicitation; or
- The following exceptions are disclosed below: (use additional forms as needed; separate each Article/ Section number)

Term or Condition Article / Section	Insert version of exception or specific proposed alternative language	Provide brief justification for change

Vendor Name: Alen Construction Group, Inc.

Supplier: Alen Construction Group, Inc.

RFP-RFQ-RLI LOCATION ATTESTATION FORM (EVALUATION CRITERIA)

The completed and signed form and supporting information (if applicable, for Joint Ventures) should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to timely submit this form and supporting information may affect the Vendor's evaluation. Provided information is subject to verification by the County.

A Vendor's principal place of business location (also known as the nerve center) within Broward County is considered in accordance with Evaluation Criteria. The County's definition of a principal place of business is:

1. As defined by the Broward County Local Preference Ordinance, "Principal place of business means the nerve center or center of overall direction, control and coordination of the activities of the bidder [Vendor]. If the bidder has only one (1) business location, such business location shall be considered its principal place of business."
2. A principal place of business refers to the place where a corporation's officers direct, control, and coordinate the corporation's day-to-day activities. It is the corporation's 'nerve center' and in practice it should normally be the place where the corporation maintains its headquarters; provided that the headquarters is the actual center of direction, control, and coordination, i.e., the 'nerve center', and not simply an office where the corporation holds its board meetings (for example, attended by directors and officers who have traveled there for the occasion).

The Vendor's principal place of business in Broward County shall be the Vendor's "Principal Address" as indicated with the Florida Department of State Division of Corporations, for at least six months prior to the solicitation's due date.

Check one of the following:

- The Vendor certifies that it has a principal place of business location (also known as the nerve center) within Broward County, as documented in Florida Department of State Division of Corporations (Sunbiz), and attests to the following statements:

1. Vendor's address listed in its submittal is its principal place of business as defined by Broward County;
2. Vendor's "Principal Address" listed with the Florida Department of State Division of Corporations is the same as the address listed in its submittal and the address was listed for at least six months prior to the solicitation's opening date. A copy of Florida Department of State Division of Corporations (Sunbiz) is attached as verification.
3. Vendor must be located at the listed "nerve center" address ("Principal Address") for at least six (6) months prior to the solicitation's opening date;
4. Vendor has not merged with another firm within the last six months that is not headquartered in Broward County and is not a wholly owned subsidiary or a holding company of another firm that is not headquartered in Broward County;
5. If awarded a contract, it is the intent of the Vendor to remain at the referenced address for the duration of the contract term, including any renewals, extensions or any approved

interim contracts for the services provided under this contract; and

- 6. The Vendor understands that if after contract award, the County learns that the attestation was erroneous, and upon investigation determines that the error was willful or intentional on the part of the Vendor, the County may, on that basis exercise any contractual right to terminate the contract. Further any misleading, inaccurate, false information or documentation submitted by any party affiliated with this procurement may lead to suspension and/or debarment from doing business with Broward County as outlined in the Procurement Code, Section 21.119.

If the Vendor is submitting a response as a Joint Venture, the following information is required to be submitted:

- a. Name of the Joint Venture Partnership
- b. Percentage of Equity for all Joint Venture Partners
- c. A copy of the executed Agreement(s) between the Joint Venture Partners

Vendor does not have a principal place of business location (also known as the nerve center) within Broward County.

Vendor Information:

Vendor Name: **Alen Construction Group, Inc.**

Vendor's address listed in its submittal is:

**5337 Orange Drive
Davie, FL 33314**

The signature below must be by an individual authorized to bind the Vendor. The signature below is an attestation that all information listed above and provided to Broward County is true and accurate.

Ruben Alen	President	Alen Construction Group, Inc.	11/18/2019
Authorized Signature/Name	Title	Vendor Name	Date

Supplier: Alen Construction Group, Inc.

RFP-RLI-RFQ LOCAL PREFERENCE AND TIE BREAKER CERTIFICATION FORM

The completed and signed form should be returned with the Vendor's submittal to determine Local Preference eligibility, however it must be returned at time of solicitation submittal to qualify for the Tie Break criteria. If not provided with submittal, the Vendor must submit within three business days of County's request for evaluation of Local Preference. Proof of a local business tax should be submitted with this form. Failure to timely submit this form or local business tax receipt may render the business ineligible for application of the Local Preference or Tie Break Criteria.

In accordance with Section 21.31.d. of the Broward County Procurement Code, to qualify for the Tie Break Criteria, the undersigned Vendor hereby certifies that (check box if applicable):

- The Vendor is a local Vendor in Broward County and:
 - a. has a valid Broward County local business tax receipt;
 - b. has been in existence for at least six-months prior to the solicitation opening;
 - c. at a business address physically located within Broward County;
 - d. in an area zoned for such business;
 - e. provides services from this location on a day-to-day basis, and
 - f. services provided from this location are a substantial component of the services offered in the Vendor's proposal.

In accordance with Local Preference, Section 1-74, et. seq., Broward County Code of Ordinances, a local business meeting the below requirements is eligible for Local Preference. To qualify for the Local Preference, the undersigned Vendor hereby certifies that (check box if applicable):

- The Vendor is a local Vendor in Broward and:
 - a. has a valid Broward County local business tax receipt issued at least one year prior to solicitation opening;
 - b. has been in existence for at least one-year prior to the solicitation opening;
 - c. provides services on a day-to-day basis, at a business address physically located within the Broward County limits in an area zoned for such business; and
 - d. the services provided from this location are a substantial component of the services offered in the Vendor's proposal.

Local Business Address: **5337 Orange Drive
Davie, FL 33314**

Vendor does not qualify for Tie Break Criteria or Local Preference, in accordance with the above requirements. The undersigned Vendor hereby certifies that (check box if applicable): The Vendor is not a local Vendor in Broward County.

Ruben Alen	President	Alen Construction Group, Inc.	11/18/2019
AUTHORIZED SIGNATURE/NAME	TITLE	COMPANY	DATE

Supplier: Alen Construction Group, Inc.

VOLUME OF PREVIOUS WORK ATTESTATION FORM

The completed and signed form should be returned with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to provide timely may affect the Vendor's evaluation.

This completed form MUST be included with the Vendor's submittal at the time of the opening deadline to be considered for a Tie Breaker criterion (if applicable).

Points assigned for Volume of Previous Work will be based on the amount paid-to-date by the County to a prime Vendor **MINUS** the Vendor's confirmed payments paid-to-date to approved certified County Business Enterprise (CBE) firms performing services as Vendor's subcontractor/subconsultant to obtain the CBE goal commitment as confirmed by County's Office of Economic and Small Business Development. Reporting must be within five (5) years of the current solicitation's opening date.

Vendor must list all received payments paid-to-date by contract as a prime vendor from Broward County Board of County Commissioners. Reporting must be within five (5) years of the current solicitation's opening date.

Vendor must also list all total confirmed payments paid-to-date by contract, to approved certified CBE firms utilized to obtain the contract's CBE goal commitment. Reporting must be within five (5) years of the current solicitation's opening date.

In accordance with Section 21.31.d. of the Broward County Procurement Code, the Vendor with the lowest dollar volume of work previously paid by the County over a five-year period from the date of the submittal opening will receive the Tie Breaker.

The Vendor attests to the following:

Item No.	Project Title	Contract No.	Department/ Division	Date Awarded	Prime: Paid to Date	CBE: Paid to Date
1.	Port Everglades drainage I	T1144108B1 DO 475 CPD102015-001	Port Everglades Seaport Engineering	12/03/2015	443,531.17	221,923.58
2.	Port Everglades drainage II	T1144108B1	Port Everglades Seaport Engineering	03/11/2016	30,174.04	
3.	Port Everglades Pump Station II	T1144108B1_2 SEA0000086 & 87	Port Everglades Seaport Engineering	4/10/2017	244,313.48	
4.	Young at Art Retention Area and Curb	T1144108B1 DO 124 CM09185-034	Construction Management	09/18/2015	70,001.79	
5.	Port Everglades Security Booths	T1144108B1 DO 475 CPD092115-033	Port Everglades Seaport Engineering	11/19/2015	571,717.22	305,200.00

6.	Quiet Water Park	T1144108B1 DO 025 PA050815-494	Quiet Waters Park	06/30/2015	120,093.62	
7.	Medical Examiner's Replace RTU	T1144108B1 DO 125 FMC030415-178	Facilities Management	04/20/2015	106,639.65	37,545.00

Grand Total **1,586,470.97** **564,668.58**

Has the Vendor been a member/partner of a Joint Venture firm that was awarded a contract by the County?

Yes No

If Yes, Vendor must submit a **Joint Vendor Volume of Work Attestation Form**.

Vendor Name: Alen Construction Group, Inc.

Ruben Alen
Authorized Signature/Name

President
Title

11/19/2019
Date

VOLUME OF PREVIOUS WORK ATTESTATION JOINT VENTURE FORM

If applicable, this form and additional required documentation should be submitted with the Vendor's submittal. If not provided with submittal, the Vendor must submit within three business days of County's request. Failure to timely submit this form and supporting documentation may affect the Vendor's evaluation.

If a Joint Venture, the payments paid-to-date by contract provided must encompass the Joint Venture and each of the entities forming the Joint Venture. Points assigned for Volume of Previous Work will be based on the amount paid-to-date by contract to the Joint Venture firm **MINUS** all confirmed payments paid-to-date to approved certified CBE firms utilized to obtain the CBE goal commitment. Reporting must be within five (5) years of the current solicitation's opening date. Amount will then be multiplied by the member firm's equity percentage.

In accordance with Section 21.31.d. of the Broward County Procurement Code, the Vendor with the lowest dollar volume of work previously paid by the County over a five-year period from the date of the submittal opening will receive the Tie Breaker.

The Vendor attests to the following:

Item No.	Project Title	Contract No.	Department/ Division	Date Awarded	JV Equity Percent	Prime: Paid to Date	CBE: Paid to Date
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							

Grand
Total

Vendor is required to submit an executed Joint Venture agreement(s) and any amendments for each project listed above. Each agreement must be executed prior to the opening date of this solicitation.

Vendor Name:

Authorized Signature/Name

Title

Date

Supplier: Alen Construction Group, Inc.

Insurance Requirements: (Refer to the Insurance Requirement Form)

- A. The insurance requirement designated in the **Insurance Requirement Form** indicates the minimum coverage required for the scope of work, as determined by the Risk Management Division. Vendor shall provide verification of compliance such as a Certificate of Insurance, or a letter of verification from the Vendor's insurance agent/broker, which states the ability of the Vendor to meet the requirements upon award. The verification must be submitted within three business days of County's request. Vendor may be deemed non-responsive for failure to fully comply within stated timeframes. Final award shall be subject to receipt and acceptance by the County of proof of meeting all insurance requirements of the bid.
- B. Without limiting any of the other obligations or liabilities of Vendor, Vendor shall provide, pay for, and maintain on a primary basis in force until all of its work to be performed under this Contract has been completed and accepted by County (or for such duration specified), at least the minimum insurance coverage and limits set forth in the Insurance Requirement Form under the following conditions listed below. If a limit or policy is not indicated on Insurance Requirement certificate by a checked box, it is not required as a condition of this contract.
1. Commercial General Liability with minimum limits per occurrence, combined single limit for bodily injury and property damage, and when indicated a minimum limit per aggregate. County is to be expressly included as an Additional Insured in the name of Broward County arising out of operations performed for the County, by or on behalf of Vendor, or acts or omissions of Vendor in connection with general supervision of such operation. If Vendor uses a subcontractor, then Vendor shall require that subcontractor names County as an Additional Insured.
 2. Business Automobile Liability with minimum limits per occurrence, combined single limit for bodily injury and property damage. Scheduled autos shall be listed on Vendor's certificate of insurance. County is to be named as an additional insured in the name of Broward County.

Note: Insurance requirements for Automobile Liability are not applicable where delivery will be made by a third party carrier. All vendors that will be making deliveries in their own vehicles are required to provide proof of insurance for Automobile Liability and other pertinent coverages as indicated on the Insurance Requirement certificate, prior to award. If deliveries are being made by a third party carrier, other pertinent coverages listed on the Insurance Requirement certificate are still required.

Vendor should indicate how product is being delivered:

Vendor Name: **ALEN CONSTRUCTION GROUP, INC.**

Company Vehicle: Yes or No

If Common Carrier (indicate carrier):

Other:

3. Workers' Compensation insurance to apply for all employees in compliance with Chapter 440, the "Workers' Compensation Law" of the State of Florida and all applicable federal

laws. The policy must include Employers' Liability with minimum limits each accident. If any operations are to be undertaken on or about navigable waters, coverage must be included for the U.S. Longshoremen & Harbor Workers Act and Jones Act.

4. Excess Liability/Umbrella Insurance may be used to satisfy the minimum liability limits required; however, the annual aggregate limit shall not be less than the highest "each occurrence" limit for the underlying liability policy. Vendor shall endorse County as an Additional Insured unless the policy provides coverage on a pure/true "Follow-form" basis.
5. Builder's Risk or equivalent coverage (such as Property Insurance or Installation Floater) is required as a condition precedent to the issuance of the Second Notice to Proceed for projects involving but not limited to: changes to a building's structural elements, work compromising the exterior of the building for any extended period of time, installation of a large single component, or remodeling where the cost of remodeling is 20% or more the value of the property. Coverage shall be, "All Risks" Completed Value form with a deductible not to exceed Ten Thousand Dollars (\$10,000.00) each claim for all perils except for wind and flood.
6. For the peril of wind, the Vendor shall maintain a deductible that is commercially feasible which does not exceed five percent (5%) of the value of the Contract price. Such Policy shall reflect Broward County as an additional loss payee.
7. For the peril of flood, coverage must be afforded for the lesser of the total insurable value of such buildings or structures, and the maximum amount of flood insurance coverage available under the National Flood Program. Vendor shall maintain a deductible that is commercially feasible and does not exceed five percent (5%) of the value of the Contract price. Such Policy shall reflect Broward County as an additional loss payee.
8. The County reserves the right to provide Property Insurance covering the Project, materials, equipment and supplies intended for specific installation in the Project while such materials, equipment and supplies are located at the Project site, in transit, or while temporarily located away from the Project site. This coverage will not cover any of the Vendor's or subcontractors' tools, equipment, machinery or provide any business interruption or time element coverage to the Vendor(s).
9. If the County decides to purchase Property Insurance or provide for coverage under its existing insurance policy for this Project, then the insurance required to be carried by the Vendor may be modified to account for the insurance being provided by the County. Such modification may also include execution of Waiver of Subrogation documentation.
10. In the event that a claim occurs for this Project and is made upon the County's insurance policy, for other than a windstorm, Vendor will pay at least Ten Thousand Dollars (\$10,000.00) of the deductible amount for such claim.
11. Waiver of Occupancy Clause or Warranty: Policy must be specifically endorsed to eliminate any "Occupancy Clause" or similar warranty or representation that the building (s), addition(s) or structure(s) in the course of construction shall not be occupied without specific endorsement of the policy. The Policy must be endorsed to provide that the Builder's Risk coverage will continue to apply until final acceptance by County.
12. Pollution Liability or Environmental Impairment Liability: including clean-up costs, with minimum limits per claim, subject to a maximum deductible per claim. Such policy shall remain in force for the minimum length of time indicated, include an annual policy aggregate and name Broward County as an Additional Insured. Vendor shall be responsible for all deductibles in the event of a claim.

13. Professional Liability Insurance with minimum limits for each claim, subject to a maximum deductible per claim. Such policy shall remain in force for the minimum length of time indicated. Vendor shall notify County in writing within thirty (30) days of any claim filed or made against its Professional Liability Insurance policy. Vendor shall be responsible for all deductibles in the event of a claim. The deductible shall be indicated on the Vendor's Certificate of Insurance.
- C. Coverage must be afforded on a form no more restrictive than the latest edition of the respective policy form as filed by the Insurance Services Office. If the initial insurance expires prior to the completion and acceptance of the Work, renewal certificates shall be furnished upon expiration. County reserves the right to obtain a certified copy of any insurance policy required by this Section within fifteen (15) calendar days of a written request by County.
 - D. Notice of Cancellation and/or Restriction: the policy(ies) must be endorsed to provide Broward County with at least thirty (30) days' notice of cancellation and/or restriction.
 - E. The official title of the Certificate Holder is Broward County. This official title shall be used in all insurance documentation.
 - F. Broward County's Risk Management Division reserves the right, but not the obligation, to review and revise any insurance requirements at the time of contract renewal and/or any amendments, not limited to deductibles, limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work/specifications affecting the applicability of coverage.

Supplier: Alen Construction Group, Inc.

Workforce Investment Program Requirements:

- A. In accordance with Broward County Workforce Investment Program, Administrative Code, Section 19.211, the Workforce Investment Program (Program) this solicitation is a covered contract if the open-end contract award value exceeds \$500,000 per year or if the individual project value exceeds \$500,000 under a fixed-term contract. The Program encourages Vendors to utilize CareerSource Broward (CareerSource) and their contract partners as a first source for employment candidates for work on County-funded projects, and encourages investment in Broward County economic development through the hiring of economically disadvantaged or hard-to-hire individuals.
- B. Compliance with the Program, including compliance with First Source Referral and the Qualifying New Hires goals, is a matter of responsibility. Vendor should submit the **Workforce Investment Program Certification Form** with its response. If not provided with solicitation submittal, the Vendor must supply within three business days of County's request. Vendor may be deemed non-responsible for failure to comply within stated timeframes.
- C. The following is a summary of requirements contained in the Program. This summary is not all-inclusive of the requirements of the Program. If there is any conflict between the following summary and the language in the Program, the language in the Program shall prevail. In compliance with the Program, Vendor (and/or its subcontractors) shall agree to:
1. be bound to contractual obligations under the contract;
 2. use good faith efforts to meet First Source Referral goal for vacancies that result from award of this contract;
 3. publicly advertise any vacancies that are the direct result of this contract, exclusively with CareerSource for at least five (5) business days;
 4. review qualifications of CareerSource's Qualified Referrals and use good faith efforts to interview Qualified Referrals that appear to meet the required qualifications;
 5. use good faith efforts to hire Qualifying New Hires (as defined by the Program) for at least fifty percent (50%) of the vacancies (rounded up) that are the direct result of this contract;
 6. obtain a hired worker's written certification, attesting to a status as a Qualifying New Hire, Economically Disadvantaged Worker, or Hard-to-Hire worker (if applicable);
 7. retain records relating to Program requirements, including: records of all applicable vacancies; job order requests to CareerSource; qualified referral lists; and records of candidates interviewed and the outcome of the interviews.
 8. provide to the County any documents and records demonstrating Vendor's compliance and good faith efforts to comply with the Program;
 9. submit to the County an annual report by January 31st and within 30 days of contract completion or expiration; and

10. ensure that all of its subcontractors comply with the requirements of the Program.

- D. Further information about the Program, Vendor's obligations, and the Qualifying New Hire's certification form may be obtained on the Office of Economic and Small Business Development website:

broward.org/econdev/Pages/WorkforceInvestmentProgram.aspx. Vendor is responsible for reading and understanding requirements of the Program.

- E. Subcontractors: Vendor's subcontractors shall use good faith efforts to meet the First Source Referral and the Qualifying New Hires goals, in accordance with the Program. The Vendor shall include in any subcontracts a requirement that the all subcontractors comply with the Program requirements. The Vendor shall be responsible for compliance by any subcontractor with the Program as it applies to their subcontract.
- F. Reporting: Vendor shall maintain and make available to County upon request all records documenting Vendor's compliance and its subcontractors' compliance with the requirements of the Program, and shall submit the required reports to the Contract Administrator annually by January 31 and within thirty (30) days after the conclusion of this contract. Failure to timely comply with reporting requirements shall constitute a material breach of this contract.
- G. Evaluation: The Contract Administrator will document the Vendor's compliance and good faith efforts as part of the Vendor's Performance Evaluation.
- H. Failure to demonstrate good faith efforts to meet the First Source Referral and the Qualifying New Hires goal shall constitute a material breach of this contract.

WORKFORCE INVESTMENT PROGRAM CERTIFICATION FORM

This form(s) should be returned with the Vendor's submittal. If not provided with solicitation submittal, the Vendor must supply information within three business days of County's request. Vendor may be deemed non-responsible for failure to comply within stated timeframes.

In accordance with the Workforce Investment Program:

ALEN CONSTRUCTION GROUP, INC. (Vendor) agrees to be bound to the contractual obligations of the Workforce Investment Program, Broward County Administrative Code Section 19.211, requiring our firm to use good faith efforts to meet the First Source Referral Goal and the Qualifying New Hires Goal.

The statement must be signed by an authorized signatory of the firm. Receipt of the signed statement from the Vendor is a matter of responsibility. A firm not offering an affirmative response in this regard will be found "non-responsible" to the solicitation and not eligible for further evaluation or award.

Ruben Alen
AUTHORIZED SIGNATURE/NAME

President
TITLE

11/19/2019
DATE