

Summary Meeting Minutes

PNC2126443P1

Design-Build: Sheridan St. Bridge over the FL Turnpike (Step Two)

Date: July 23, 2024

Time: 9:00 A.M.

Virtual and In Person Meeting (MS Teams and Room 430) INITIAL EVALUATION MEETING

The Initial Evaluation Committee Meeting was called to order for Request for Proposals (RFP) PNC2126443P1 Design-Build: Sheridan St. Bridge over the FL Turnpike (Step Two) at 9:01 A.M. on Tuesday, July 23, 2024.

The Purchasing Division representative, Melissa Cuevas, introduced County Staff.

In attendance were:

- Adriana Toro, Highway and Bridge Maintenance Division (Project Manager)
- Sarah Cohen - County Attorney's Office
- Harmoni Clealand – Purchasing Division

The Purchasing Division representative stated that at the time of the RFP advertising deadline 2:00 P.M., on May 20, 2024, there were three (3) submittals.

Project Staff have produced an Information Package including an Evaluation Matrix of the three (3) Submittals, and the Information Package has been distributed to Evaluation Committee members for their review.

The chair stated that a quorum was present with the following Evaluation Committee members:

- Lenny Vialpando, Director, Resilient Environment Department
- Anh Ton, Director, Highway and Bridge Maintenance Division, Public Works Department
- Michael Hammond, Engineering Capital Program Administrator, Highway Construction and Engineering Division, Public Works Department
- Gasser Douge, Engineering Unit Supervisor, Capital Improvement Projects Division, Aviation Department
- Claude Gentil, Supervisor Construction Project Management, Seaport Engineering and Construction Division, Port Everglades Department

The chair stated the responsibility of the Evaluation Committee.

The chair stated that the purpose of the meeting was to determine responsiveness, and responsibility of the firms that submitted a proposal. Only those firms that have been determined by the Evaluation Committee to be both responsive and responsible to the RFP requirements will proceed to the Final Evaluation scoring and ranking.

The chair stated how virtual and physical attendance was recorded.

The chair stated that the Cone of Silence for this project has been in effect since the advertisement of the Step-One RFQ on July 21, 2023, which prohibits potential vendors from discussing this RFP with County Staff and Commissioner Offices (as defined by the Cone of Silence Ordinance), and any other person authorized to evaluate or recommend selection in this RFP process.

The chair stated that after the application of the Cone of Silence, all inquiries regarding this RFP should be directed to the Project Manager, Adriana Toro, the Director of Purchasing, or their designee. The Cone of Silence terminates when the County Commission or other awarding authority takes action which ends the solicitation.

The chair stated that The Summary of Vendor Rights Regarding Broward County Competitive Solicitations has been provided to all proposing firms in the RFP.

The Chair stated that each of the Evaluation Committee Members submitted their required Disclosure forms and responded that they can be fair and impartial to all vendors.

The Purchasing Agent stated the responsiveness requirements. Two (2) vendors, GLF Construction Corporation, and Structural Technologies, LLC were recommended to be evaluated as responsive to the solicitation's responsiveness requirements. Cone & Graham, Inc. was recommended as non-responsive to the bid bond requirement.

The Purchasing Agent stated the responsibility requirements. All three (3) firms were recommended to be evaluated as responsible to all responsibility requirements.

The Chair gave the definition of a responsive vendor and asked if there was any discussion from the Evaluation Committee regarding determination of responsiveness of the firms.

EC Member Ahn Ton asked that only three (3) firms submitted a proposal and one of the firms did not provide the Bid Bond required by the RFP. The Purchasing Agent confirmed that one of the firms that submitted a proposal is being recommended as non-responsive to the bid bond requirement. EC Member Ahn Ton also asked if this was a clerical error or if the vendor could not provide the Bid Bond.

The Purchasing Agent clarified by saying that when consulted with the County Attorney it was determined that this is not considered a clerical error and cannot be waived. The Step-Two RFP required all vendors to submit an original Bid Bond, Cone & Graham, Inc. did not submit an original Bid Bond, instead, they submitted a Submittal Bond which was the requirement for Step-One RFQ procurement. The Purchasing Agent stated the difference between these two bonds.

The EC Member Ahn Ton asked if the Vendor was provided a chance to correct this issue.

The Purchasing Agent clarified by stating that the Bid Bond is not a requirement that we allow vendors to submit after bid opening date. The County attorney confirmed by saying that the submission of the Bid Bond was an element of responsiveness, this is a substantive issue. The bond submitted at the time of submittal is invalid and this is a material element of the solicitation requirement, and it is important that all Vendors comply with the requirements to ensure all fair evaluation process.

There was no further discussion.

The Chair asked for a motion with respect to non-responsiveness of the firm's submittals. Motion was made by EC member Lenny Vialpando to find Cone & Graham, Inc. non-responsive to all responsiveness requirements. EC member Anh Ton seconded the motion. Motion passed unanimously.

The Chair asked for a motion with respect to responsiveness of the firm's submittals. Motion was made by EC member Mike Hammond to find GLF Construction Corporation and Structural Technologies, LLC as responsive to all responsiveness requirements. EC member Claude Gentil seconded the motion. Motion passed unanimously.

The Chair gave the definition of a responsible vendor and asked if there was any discussion from the Evaluation Committee regarding determination of responsibility of the firm.

Motion was made by EC Member Lenny Vialpando to find Cone & Graham, Inc., GLF Construction Corporation, and Structural Technologies, LLC as responsible to all responsibility requirements. EC Member Claude Gentil seconded the motion. Motion passed unanimously.

The Chair asked for a motion to accept the firms that have been determined to be both responsive and responsible and who will be proceeding to final evaluation, scoring, and ranking. Motion was made by EC member Ahn Ton to accept GLF Construction Corporation, and Structural Technologies, LLC to proceed to final evaluation, scoring and ranking. EC member Claude Gentil seconded the motion. Motion passed unanimously.

The Chair announced that the Final Evaluation Committee Meeting would be held on Monday, July 29, 2024.

The Chair announced that the length of vendor presentations is established by the Evaluation Committee. The Chair asked if there was any discussion on length of Presentations. There was a discussion.

The Chair requested a motion to set the length of vendor presentations. EC member Ahn Ton made a motion to set presentation length of 20 minutes. EC member Lenny Vialpando seconded that motion. Motion passed unanimously.

The Chair asked the Purchasing Division to select the order of Vendor's Presentations by using a Random List generator which was viewed on shared screen. The order of vendor presentations is as follows:

List Randomizer

There were 2 items in your list. Here they are in random order:

1. GLF Construction Corporation
2. Structural Technologies, LLC

IP: 205.166.161.51

Timestamp: 2024-07-23 13:20:05 UTC

The Chair asked the EC members if there were any questions or specific topics to have included or addressed in the vendor's presentations:

EC Member Gasser Douge requested to hear the following topics:

- Explain your experience with similar projects, elaborating on challenges and resolutions to issues encountered.

EC Member Mike Hammond requested to hear the following topics:

- Detail the steps your Firm will take or has taken to ensure the integrity of the existing structure in support of the jacking operations.
- Fully explain your proposed traffic control plan, including any required full or partial closures of the FL Turnpike or Sheridan St., and any proposed detours.

No additional topics provided by the EC members.

The Chair asked if there was any other business to be discussed. There was none.

The Chair thanked the Committee and all firms for their proposals and adjourned the meeting at 9:22 p.m.