



Finance and Administrative Services Department  
**RISK MANAGEMENT DIVISION**  
115 S Andrews Avenue, Room 210 • Fort Lauderdale, Florida 33301 • 954-357-7200 • FAX 954-357-7180

**INSURANCE COMPLIANCE MEMORANDUM**

July 29, 2025

TO: Maureen Lewis, Purchasing Agent Senior  
FROM: Colleen Pounall, Project/Program Coordinator, Senior  
RE: PNC2127421P1 - Concession for Holiday Fantasy of Lights at Tradewinds Park

*Colleen Pounall*  
Digitally signed by COLLEEN POUNALL  
Date: 2025.07.29 15:51:39 -04'00'

We have reviewed the proof of insurance from the proposers.

This solicitation requires proposers to either provide proof of insurance (even if the minimum limits are not met), or a letter stating that the proposer will comply with the minimum insurance requirements if awarded.

The requirements in this solicitation were:

- General Liability
- Automobile Liability
- Workers Compensation

Below is a summary of the compliance of the proposers:

Alice Entertainment LLC	Compliant
Brandano Displays, Inc.	Compliant

Please advise Risk Management of any exceptions taken to the standard terms and conditions of the insurance article.