INSURANCE COMPLIANCE MEMORANDUM

May 10, 2017

TO: Michael Mullen, Purchasing Agent, Purchasing Division
FROM: Tim Crowley, Risk Analyst
RE: RFP # R2113749P1 Design Services for Wiles Road from University Drive to Riverside Drive

We have reviewed the proof of insurance from the proposers.

This solicitation requires proposers to either provide proof of insurance (even if the minimum limits are not met), or a letter stating that the proposer will comply with the minimum insurance requirements if awarded.

The requirements in this solicitation were:

- General Liability
- Automobile Liability
- Workers Compensation
- Professional Liability

Below is a summary of the compliance of the proposers:

- R.J Behar and Company Inc. Compliant
- Parsons Brinckerhoff (WSP USA, Inc.) Compliant
- Kimberly-Horn and Associates Inc Compliant
- Calvin, Giordano and Associates Inc Compliant
- Keith and Schnars P.A Compliant
- ASA Consultants, Inc Compliant
- H.W Lochner, Inc Compliant

Please advise immediately of any exceptions taken to the standard terms and conditions of the insurance article.