



Finance and Administration Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301 | 954-357-6066 | FAX 954-357-8535 | broward.org/Purchasing
Hours of Operation: Monday through Friday 8:30 a.m. to 5:00 p.m.

Vendor Registration and Solicitation Notification

In order to receive notifications regarding new or updated solicitations, a vendor must be registered with BidSync. Notifications for solicitations or addenda are issued via e-mail to vendors on the bidders list for each solicitation. The bidders list is generated by matching the products or services being solicited to the product/service commodity codes specified in each vendor's registration with BidSync.

Any vendors who did not receive e-mail notification of a solicitation or addenda listed on this site can be added to the bidders list by visiting BidSync and updating the commodity codes selected. In order to receive e-mail notifications, it is the responsibility of each registered vendor to provide a current, valid e-mail address.