



**Office of the County Administrator
PROFESSIONAL STANDARDS SECTION**

115 S. Andrews Avenue, Room 427 • Fort Lauderdale, Florida 33301 • 954-357-6500 • FAX 954-357-7889

Meeting Record

Commission on the Status of Women (CSW) Advisory Board Meeting	Date: May 10, 2023 Call to Order: 6:10 PM
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Attendees

Susan Buzzi	Julie Carson	Caroline Collette	Emma Collum
Cathleen Dean	Toby Feuer	Nancy Fry	Linda Thompson Gonzalez
Karleen Maxwell-Williams	Jasmen Rogers	Udaya Thomas	Chad Zurko (Board Coord.)
Carol Powell (Prof. Stds.)	Kristen McIntosh (CAO)		

Members Absent

Elaine Blattner	Gail Grahn	Jeanne Kacprzak	Christiane Paulhus
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Key Decisions

1.

Action Items

	Description	Resource	Status
1.			
2.			
3.			

1. CALL TO ORDER/ROLL CALL (5 minutes)

The meeting was called to order at 6:10 pm and quorum was established with the arrival of Chair Rogers. As Mr. Zurko was unable to be physically present at the meeting, Ms. Powell-Phillips from the Professional Standards office was in attendance to conduct roll call and facilitate other actions. New Member Ms. Maxwell-Williams was introduced and provided some background info. It was also announced that regrettably Allie Hershorn has resigned from the Board. Since she was serving as 2nd Vice Chair this position is now vacant and can be voted on ASAP per Naomie the Boards Liaison.

2. ADOPTION OF AGENDA

A motion to accept the Agenda as presented was made by Ms. Feuer, second by Ms. Carson; unanimously carried.

3. APPROVAL OF MEETING MINUTES

A motion to accept the minutes from January 11 and April 19 as presented was made by Ms. Carson, second by Ms. Feuer; unanimously carried.

4. CHAIR'S REPORT

Chair Rogers said she did not have one.

5. COMMITTEE REPORTS (30 minutes)

CEDAW

Chair Carson said she guessed she didn't realize she "was still on that" and had nothing to report at this time. She did have a question about whether we acknowledge a Board Member's resignation. Mr. Zurko explained that this was handled through the Intergovernmental Affairs & Boards office- once written notice has been received from the Member, IA sends a letter thanking them for their service. Chair Rogers noted she had also spoken with Ms. Hershorn prior to the meeting.

Communications

Chair Kacprzak was out of town and unable to attend, however she did e-mail her report and committee member Ms. Buzzi was present to speak about the updated draft of the palm card which she had created and e-mailed to the Board for review. Dr. Thomas suggested not including the number of members as well as having the meeting room number listed instead of "TBA." Mr. Zurko noted some other things that could be changed so Ms. Buzzi asked everyone to submit their edits to her in writing.

Women's Issues

Chair Rogers said the only update she had was that the Legislative Session was over and "lots of bad things happened" including the 6-week abortion ban. However, partners across the state are working on a ballot amendment for autonomy in 2024.

Women: VOTE!

Ms. Rogers said she didn't know if anyone from this committee was present; Mr. Zurko referenced the current committee list and will resend to everyone.

Mindfulness

Chair Thomas reported they had met yesterday but would be moving their meetings back to the first Tuesday of the month at 4pm. There was not much new to report, however an offer was made from the Mind Body Resiliency Coalition co-chair (also a member of the UN's CSW) to present at one of our meetings. Ms. Buzzi had previously stated that she was interested in being involved with the Committee but would not be able to attend the meetings at 4pm, therefore it was decided to move them to 5:00. Mr. Zurko noted he still needed a description to include on the list with the other subcommittees. Ms. Feuer added that she had reached out to BSO to get contact information for someone involved with the gun buyback program for Weston and was referred to Captain Audrey Jones, with whom she left a message. Chair Thomas also mentioned doing some Facebook posts to create awareness about this and other items including the electronic signs she has seen along the railroad tracks in Hollywood.

Ms. Maxwell-Williams said she thought the gun buyback was a good idea and that they were working on a program for the City of Lauderdale Lakes and believed Miramar had one as well (Ms. Feuer gave her Capt.

Jones' number). She then asked if Members could create their own Committees as she was interested in doing something around Literacy. Mr. Zurko explained the current policy for creating committees and scheduling/sunshining meetings. Dr. Thomas questioned whether a new committee would need to be created as this may fall under Women's Issues. There was further discussion and Ms. Carson noted that the CSW's goals and focus areas had already been planned for the year, so perhaps this could be revisited when planning for next year. Ms. Fry added that there were openings on the Events Calendar so perhaps something involving Literacy could be included there. Further to Dr. Thomas' note about social media, Ms. Thompson-Gonzalez noted that many Cities will be issuing upcoming proclamations for gun violence awareness, so she agreed we should post about this.

6. MEMBER REPORTS

At 6:46pm it was noted that Chair Rogers had left the meeting. Ms. Powell reported she had left a note saying the previously discussed letter to the Commissioners was being drafted and would also include the CEDAW and CSW Annual Reports. Since there were only 2 other Members present in the room, there was no longer a quorum.

7. UNFINISHED BUSINESS (9 minutes)

Time Limits/Timekeeper for Agenda Items

Mr. Zurko noted that since this had been discussed at the previous meeting, he noted the length of time spent on each section in the previous minutes so this could be used as a guideline going forward to determine time allotment for agenda items.

New Business Cards/Palm Cards

Ms. Buzzi had already mentioned the palm card and it was agreed that members would e-mail her their suggested edits. She noted 2 items so far- making the logo bigger and changing the e-mail address to csw@broward.org. Mr. Zurko asked if there was still an interest in having business cards as well.

Letter to Commissioners

As previously mentioned, Chair Rogers left a note saying that this was being drafted and would be sent this week.

Discussion of ideas brought up at Facilitation in February

For the benefit of the new members, Mr. Zurko shared the information about the Facilitation that was done by County facilitators and will forward the recording of the meeting and the resulting final report. Ms. Thompson-Gonzalez noted that at that meeting she and Ms. Fry came up with a rough draft of a schedule for speakers related to the priority topic areas that were decided upon. Ms. Dean also reminded everyone that she had offered the Black Box Theater as a venue for speakers and events, however she is currently on FMLA so may have difficulty coordinating anything right now. She can assist with a list of speakers though, including a Publicist which may be beneficial. She then shared that her family recently suffered a tragedy due to gun violence, so she was happy to help with any work in that area.

8. NEW BUSINESS

Election of 2nd Vice Chair

Tabled due to loss of quorum.

9. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS (5 minutes)

Ms. Thompson-Gonzalez, along with other members shared their condolences with Ms. Dean and asked if there was anything the Board could do to support her with her loss. She said she was grateful for the sentiment and that was enough at this time.

Dr. Thomas asked if everyone was interested in having the speaker she had mentioned present at a future meeting; there were no objections. Ms. Feuer also mentioned making space for the Deputy to come speak about the gun buyback. Ms. Buzzi questioned whether there was already a list of scheduled speakers for the year: Mr. Zurko said the only one he was aware of was the MAP Broward presentation but he had not heard anything from the parties involved since they cancelled the presentation that was scheduled for last fall and there did not seem to be much interest from the Board about this.

10. ADJOURNMENT

A motion to adjourn was made by Ms. Feuer, second by Ms. Buzzi; unanimously carried. Meeting adjourned at 7:11 pm.

The next scheduled Board meeting will convene:

Wednesday, June 14, 2023, 6 PM

If a Board member or other party would like more detailed information about the contents of these summarized minutes, an audio/video recording of the meeting is available by contacting the Human Rights Section, 954-357-7800.