



BOARD OF COUNTY COMMISSIONERS  
**WATER AND WASTEWATER SERVICES (WWS)**  
**BUSINESS OPERATIONS DIVISION**  
 2555 WEST COPANS ROAD, BLDG. 1  
 POMPANO BEACH, FL 33069  
 (954) 831-3250 • [water@broward.org](mailto:water@broward.org)

ATTACHED:  
 ① PHOTO ID (S)  
 ② SUPP DOCS  
 By \_\_\_\_\_  
 Date \_\_\_\_\_

**LEAK ADJUSTMENT CREDIT**

**(1) CUSTOMER INFORMATION** CUSTOMER NUMBER: \_\_\_\_\_

ACCOUNT HOLDER: \_\_\_\_\_

CONTACT NAME (if applicable): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

STREET	CITY	STATE	ZIP + 4
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MAILING ADDRESS: \_\_\_\_\_

**SAME AS ABOVE**      STREET      CITY      STATE      ZIP + 4

PHONE: HOME: (\_\_\_\_) \_\_\_\_\_ WORK: (\_\_\_\_) \_\_\_\_\_ MOBILE: (\_\_\_\_) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**(2) REPAIR INFORMATION**

DATE OF REPAIR: \_\_\_\_\_ REPAIR COMPLETED BY: \_\_\_\_\_

PLUMBER'S LICENSE NUMBER: \_\_\_\_\_

TYPE OF LICENSE (if applicable):      STATE OF FLORIDA      BROWARD COUNTY      OTHER \_\_\_\_\_

DESCRIPTION OF REPAIR(S): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I UNDERSTAND THAT I MAY BE CONSIDERED FOR A LEAK ADJUSTMENT CREDIT ONLY IF ALL REPAIRS CAUSING THE LEAK(S) HAVE BEEN REPAIRED AND CONSUMPTION HAS DECREASED BACK TO NORMAL.

**X** \_\_\_\_\_ **DATE** \_\_\_\_\_

**FOR INTERNAL USE ONLY:**

_____	_____	_____	_____
CUSTOMER NO.	UAZ	PREMISE NO.	CS REP

**\*\*WATER AND WASTEWATER SERVICES ALLOWS A LEAK CREDIT ONCE PER CALENDAR YEAR\*\***

**REQUIREMENTS**

1. The above form must be completed and signed within 10 business days after notification by the Department to the customer that a possible plumbing problem may exist.
2. Attach copies of repair bill(s) and/or a letter from the company or person(s) completing the repairs.
3. All past due balances must be paid.

**WAYS TO SUBMIT**

**MAIL:** Water and Wastewater Services  
Customer Service  
2555 West Copans Road  
Pompano Beach, FL 33069

**EMAIL:** [water@broward.org](mailto:water@broward.org)

**IMPORTANT INFORMATION**

- Possible access to your property may be needed.
- No credits are issued due to leaks caused by a third party.
- If repairs have not been completed, you will not receive an adjustment to your account.
- A leak adjustment credit request may take up to 90 days for completion. The Department will notify you regarding any discrepancies with this adjustment request.
- Any future invoices, in addition to the agreed upon payment arrangement, must be paid in full while leak adjustment credit approval is pending.

**WATER AND WASTEWATER SERVICES POLICY REGARDING A LEAK ADJUSTMENT**

- Leak adjustment credits are applied to the two invoices with the highest, consecutive consumption above the average and rates are adjusted to the lowest allowable tier.
- Leak adjustments are considered once per calendar year.