

## REGULAR MEETING

# SUMMARY MINUTES

Historic Preservation Board (HPB)  
Regular Meeting  
Thursday, August 28, 2025 6:00 pm

### Board Members Present

Derek Davis, Chair

Jeff Schwartz, Vice Chair

Cynthia Strachan-Saunders

Anthony Abbate

Kimberly Weismantle

Ken Cutler

### County Staff Present

Rick Ferrer, HPO, Urban Planning Division

Maria A. Viloria Garcia, HP Intern, Urban Planning Division

Matt DeFelice, Archaeological Consultant, Urban Planning Division

#### I. Call to Order/Roll Call

Meeting was called to order by the Chair at 6:14 PM; roll call taken by Mr. Ferrer with quorum established.

#### II. Pledge of Allegiance

Pledge of allegiance lead by the Chair.

#### III. Approval of Minutes

Motion to approve minutes of prior meeting offered by Member Cutler, seconded by Member Abbate. All in favor, motion passes.

#### IV. Public Comments

No additional public comments.

#### V. New Business

##### A. Deerfield Beach Historical Society – Welcome and Introduction

The Board meeting was hosted by the Deerfield Beach Historical Society at their Cultural Center. Kim Cardone, the President, welcomed the board and gave a brief introduction of the historical board and the different events they host, including a Beatles photography showcase on November 7<sup>th</sup> and 8<sup>th</sup>. She also announced that this year the City of Deerfield Beach is turning 100 years old. The Board requested staff to please share the Deerfield Beach Historical Society's website and email with them.

##### B. Pioneer Day 2025

###### a) Pioneers

The HPO goes over this year's 21 Pioneer nominations with the Board. The Board reviewed and approved the list as provided. Motion to approve the list of 21 Pioneers for 2025 made by Vice Chair Schwartz, seconded by Member Cutler. All in favor, motion passes.

**b) Award Recipients**

The Board deliberates nominations made by municipalities and historical groups along with its own considerations for most appropriate candidates. The Board approves the following:

- a) Michael Zaidman for the Judge Clayton Nance Memorial Award. Motion to approve by Vice Chair Schwartz, seconded by Member Abbate. All in favor, motion passes.
- b) Jen Shaver for the Stuart P. McIver Historian's Award. Motion to approve by Member Cutler, seconded by Member Strachan-Saunders. All in favor, motion passes.
- c) J. Kent Planck for the Dr. Cooper C. Kirk Award. Motion to approve by Member Abbate, seconded by Vice Chair Scharzt. All in favor, motion passes.
- d) Connie Frank Gowan and Richard Vest for Historic Preservation Board Special Award. Each nominee will receive their own award. Motion to approve Connie Frank Gowan by Vice Chair Scharzt, seconded by Member Weismantle. Motion to approve Richard Vest by Member Abbate, seconded by Member Cutler. All in favor, motion passes.
- e) City of Hollywood for the Historic Preservation Appreciation Award. No vote necessary; the host(s) customarily receive the award.

**VI. Old Business**

**A. Broward County Historic Sites Survey (BMSD & City of West Park) Matt DeFelice, County Archaeological Consultant (Re-presentation; Follow up Item)**

Matt DeFelice, County Archaeological Consultant, did a summary presentation of the Broward County Historic Sites Survey from 2019. He explained that the goal for the survey was to add new properties to the Florida Master File, and they were able to add 35 new properties. The Board is interested in reviewing the survey more in-depth. They asked the staff to please share the report on two flash drives to two members they appoint to review the report on their own and come back with their own recommendations for the staff. Motion to appoint Member Cutler and Member Abbate to review the survey and make recommendations by Vice Chair Schwartz, seconded by Member Strachan-Saunders.

**B. List of Broward Municipalities based on Age of Incorporation (Follow up Item)**

HPO provided the Board with the requested list of Broward Municipalities based on Age of Incorporation.

**C. Historical Marker Inauguration/Unveiling – Bowles-Strachan House (Follow up Item)**

Member Cynthia announced the inauguration for the Bowles-Strachan House for Thursday, October 23<sup>rd</sup> at 11 am, and invites the Board and staff to attend.

**D. Guidelines for Historical Markers (Follow up Item)**

The Board reviewed the updated Guidelines for the Broward Historical Markers from the previous meeting. They requested the staff do a revision of the Design category to include language stating that the Board had final approval on the images and verbiage used for the marker.

**VII. Comments by the Historic Preservation Officer**

**A. Request date for next HPB Meeting**

The Board selected Thursday, October 16<sup>th</sup> for the next Board meeting. Staff will attempt to have all the final details for Pioneer Day 2025 ready for review for the next Board meeting.

**B. Historic Preservation Intern – Maria Viloría**

HPO announced that Maria Viloría, HP Intern, would be leaving at the end of September. The Board was very thankful for all her work thus far and provided her with a Certificate of Appreciation.

**VIII. Comments by the Chair**

The Chair will be doing a workshop on November 15<sup>th</sup> at the African American Research Library. There is also an event on September 14<sup>th</sup> by the African Heritage Cultural Arts Center in Miami celebrating its 50<sup>th</sup> anniversary. The Chair's brother has been the director for 40 years, and they will be commemorating him at this event and showcasing the documentary they made on his 40 years working there.

**IX. Announcements by Board Members**

Member Cynthia announced that there is work being done for the butterfly garden at the Bowles-Strachan House, and she hopes it will be ready to go for the historic marker inauguration. Member Weismantle announced that on November 8<sup>th</sup> at 5pm the City of Davie will be hosting an event for their 100-year celebration

**X. Adjournment**

Motion to adjourn is offered by the Chair. The Chair makes a motion; seconded by Vice Chair Schwartz. All in favor, motion passes. Meeting adjourned at 8:05 PM.