

**2022 First There First Care Gathering of Eagles
Committee Meeting
January 12, 2022 @ 1000
Minutes**

Randi Alfonzo, Bruce Caruso, Tony Chin, Johana Cinque, Vince Cinque, Todd Draizin, Julie Downey, Joel Gordon, Paola Goyeneche, Jaime Greene, Marc Hubschman, Lori Justynski, Jeff Levy, Bill McGrath, Jeff/Colleen McMahon, Dan Moran, Wayland Morrison, Candace Pineda, Vanessa Quiles, Cheryl Rashkin, Steven Shaw, Rachele Solomon, Rick Sluman, Rodney Turpel, Luis Villar, Charlie Wohlitka, Alison Zerbe

I. **CALL TO ORDER**

Minutes approval from 11/15/2021 and 12/9/2021 E-Board
11/17/2021 Committee Meeting

MOTION: Todd Draizin
SECOND: Jeff Levy
Pass Unanimously

Candace Pineda is hosting for Johana Cinque

II. **OLD BUSINESS**

- Chair's Report – Chief Caruso
 - EMS World Proposed Agreement – at end of this meeting Chief Caruso met with Chiefs Gordon, Draizin, Cinque and Chief Downey was present.
 - Received it back from Fire Chiefs Association with a couple of comments; finishing up on language and then return to EMS World to be signed.
 - FFCA Proposed Agreement – back to FTFC from Broward Fire Chief's Association; had some comments; Chief Cinque working on those changes and in contact with Ngoc and Ray from Florida Fire Chief's Association. Should be able to get this agreement signed.
 - Eagles MOU – waiting to get this back from Broward Fire Chief's Association.

- Vice Chair's Report – Chief Draizin
 - Website Update – got together with the web designer to revamp the website; will be about \$1,500 and must be ADA compliant.
 - Will make changes with the current website (side by side). New image to how website will look; approve and go live. Potential for live date; waiting on proposal from vendor at end of February beginning of March.
 - Chief Caruso wants to know if that would impact start of registration and Chief Draizin said no interruption just a change in look and feel.

- Finance/Budget Report- Chief Cinque
 - Approximately \$42,000 in seed money and Chief Turpel in process

of bank account for FTFC.

- Health and Safety Report – Captain McMahon
 - Last week in Broward 33% positive. She heard a lot of departments not covering COVID as worker's comp for cases going forward.

- Event Coordinator Report – Candace Pineda for Lieutenant Johana Cinque
 - State Meetings – will be meeting next week at Fire Rescue East and Johana in contact with coordinator and getting spaces needed at FTFC Conference.
 - Conference Update – they met with Hard Rock to look at rooms/space. Meeting next few weeks with La Meridien to confirm space.

- Registration Report – Chief Levy
 - FTFC SharePoint Update –
 - Waiting on the revised contract from Ngoc; hoping to have a Proof of Concept by end of January/beginning February.
 - Hope to have registration live by mid-February.
 - Chief Caruso sent the email to Sarah from Suwannee and explained that FTFC was using Fire Chief's platform for registration.
 - Chief Levy will get Rocio, Fire Chief's Association, to set up SharePoint for FTFC (general consensus).

- Speaker's Report – Candace Pineda for Chief Carter
 - Monday/possibly Sunday ALS pre-con which will be offsite of the Hard Rock.
 - Monday – Nursing/ALS Competition; Recess Academy rounds of capnography course; setup of vendor space.
 - Tuesday – Opening ceremony/keynote speaker; ALS finals and possibly nursing finals; all individual courses will start; nursing track of lectures during day and other classes; 2-day leadership symposium; end of day happy hour and awards for ALS competition
 - Wednesday – additional sessions of airway; mini-sessions hosted by Eagles; trauma session and continuing leadership symposium and nursing tracks.
 - Conference will end with a panel on the event in Miami that happened last year.
 - Vendor floor will be open (Tuesday, Wednesday, Thursday) (set up will be Monday); CEN course; cadaver lab off site possibly Tuesday and Wednesday; state meetings with DOH will be hosted, and handtevy course.
 - Conference will end with awards ceremony and dinner; gala; welcoming for Eagles participants.

- Thursday – Eagles conference; State EMS meetings; and CEN day two course.
- Friday – end of Eagles session; possible CEN testing; continuation of State EMS meeting; and advanced life support course.
- Chief Gordon said on Tuesday morning can't get the pipes and honor guard there until 8:30 a.m.
- All speakers have been verbally confirmed; main sessions have been confirmed; finalizing opening ceremony and keynote speaker.
- PIO Report – Chief Gordon
 - Advertising Update – have ad scheduled to run in Fire Chief's magazine to start this month for six months; will link directly to FTFC website.
 - Run banner ad with *First Responder* – online only; will run for six months; will link to FTFC website; will run an email blast.
 - Waiting on *EMS World* and other advertising.
 - Social media – started with *Save the Date*; once they start getting speakers confirmed they will start advertising on social media.
 - About 100 *Save the Date* cards going to Fire Rescue East.

MOTION made by to print another 500 *Save the Date* cards, if needed.

MOTION made to print: Chief Draizin

SECOND: Chief Villar

Passed unanimously

- Vendor/Sponsorship Report – Candace Pineda
 - Prospectus for the sponsor almost finalized; going out by next week.
 - Have a waiting list for new sponsors to join; waiting on additional space, additional sponsorships this year.
 - Vendor/Sponsorship committee meeting after Fire Rescue East.
 - New sponsor, Hotel Keycards sponsoring all the tracks.
 - Chief Caruso said to get with Rick Sluman for AV and IT.
 - Look at levels for sponsors to cover costs.
- Eagles Update – Dr. Pepe (not present)
 - No one from Eagles present; at an EMS Medical Director's meeting.
 - Anything for Eagles contact Johana.

III. **NEW BUSINESS**

- Sub-committee new discussions
 - Chief Levy needs help for onsite registration; also help for meetings at La Meridien.
 - Chief McGrath committed to Sunday for Preliminaries.
 - Solidifying a couple of locations.
 - Sunday evening remote and need a way to announce finalists;

either live stream or Facebook live to log in and watch announcements.

- Setting up Monday for the Finals on Tuesday; work with logistics.
- On Tuesday live stream or put up TVs in Vendor area to watch the Finals for those not in attendance.
- Chief Gordon said live streaming, etc., able to be done but start early; Chief McGrath will meet with Chief Gordon and Rick Sluman.
- Check with Zoll to provide bright t-shirts instead of vests for judges.
- Coordinate with Johana about additional onsite registration needed for competition, tracks, and possibly Eagles.
- Need help with logistics; Chief Hubschman is trying to get offsite/portable location for trucks and vendors.
- Committees need help for all check-ins; volunteer coordinator Rachele.

IV. Next E-Board Meeting: TBD

Next Conference Meeting: Wednesday, February 16, 2022 @ 1000