

2023 First There First Care Gathering of Eagles

Full Board Meeting MINUTES

June 7, 2023

Attendance: Randi Alfonzo, Chad Brocato, Steven Carter, Bruce Caruso, Tony Chin, Johana Cinque, Vince Cinque, Todd Draizin, Karen Dominguez, Jessica Fischer, Joel Gordon, Jaime Greene, Marc Hubschman, Kelly Keys, Jeff Levy, JA McFarlane, Bill McGrath, Colleen McMahon, Jeff McMahon, Wayland Morrison, Tammy Nugent, Candace Pineda, Vanessa Quiles, Cliff Ricketts, Tim Roche, Kristin Sands, Kristin Schmalz, Stephen Shaw, Rachele Solomon, Rodney Turpel, Marc Vermont, Alison Zerbe

E-Board Meeting Minutes from May 12, 2023, May 22, 2023, and
Committee Meeting Minutes April 12, 2023

MOTION to Approve these minutes

Motion made by Jaime Greene

Seconded by Chief Bruce Caruso

I. OLD BUSINESS

- **Chair's Report – Chief Draizin**

- Committee registration Link - https://ffca.swoogo.com/ftfc-eagles2023/begin?reg_type_id=285023
 - Or by link [Begin Registration: First There First Care and Gathering of Eagles Conference 2023 \(swoogo.com\)](#)
 - Committee needs to register to account for food.
- Website has been updated including logos. Any correction contact Chief Draizin this week.

- **Vice Chair's Report – Chief Caruso**

- ALS Shirts are ready for teams and volunteers.
- Commemorative Pins – Wear the pins during the conference to generate revenue. See Chief Caruso for last year's pins.
- Insurance – They have insurance riders for all events. Cost about \$1,600.

- **Eagles Update – Dr. Pepe/Dr. Antevy/Dr. Gillmore – not present**

- No updates.

- **Finance/Budget Report – Chief Cinque**

- Finance report – Oversold the exhibitor hall. The outstanding A/R is currently \$103,500.
- Open Items – Portfolio sample shown. *Broward Health has close of business Friday for portfolio entry.*

- **Exhibitor/Sponsorship Report – Chief Cinque**

- Exhibitor Report – Randi Alfonzo working with Chief Cinque on Exhibitor Hall.

- **Event Coordinator Report – Lieutenant Johana Cinque**

- Conference Update – Walk through today. She gave everyone a map M-F. She has the speakers’ agenda. Vendor cards for last minute vendors.
- Two baskets and suggested an iPad. If attendee gets 40 signatures on a bingo card from exhibitors and they are entered into a drawing for the baskets.

MOTION to purchase an iPad or two for door prizes for the bingo.

Motion made by Chief Draizin

Seconded by Jeff McMahan

Motion passed unanimously

- **Registration Report – Chief Levy**

- Summary:
 - Total Registrations of attendees and vendors: 1,253
 - FTFC: 545 (Includes full registrations)
 - GOE: 370 (full registrations FTFC+GOE)
- Equipment for registration being delivered to Chief Levy on Friday.
- Discount Codes Used: There are discount tickets left for agencies and specifically hospitals. BHN – used 0, FL Medical Center – used 0, Holy Cross -used 0, Broward Health Springs – used 1, Memorial South – used 1, and Memorial West – used 2. Each hospital is allotted five discount tickets. *Please reach out to these entities. Chief Levy has the discount code.*
- Using Google Pixel for session scanning. Google is a partner of the conference and have given 12 devices with scanning apps. *Training session on Sunday and Monday they will train Rachele Solomon on training the volunteers.*
- *Committee members when registering do not register for the interactive classes for paying members.*
- *They may have many walk ups and Chief Caruso wants to make sure we have enough staff.*
- *Ngoc is finalizing the onsite app. Should be able to publish the speaker’s information that he sent Candace today. Johana said there would be a QR code to download the app. Will email download information to registrants.*

- **EMS Speakers Report – Chief Carter/Chief Ricketts**

- Speakers confirmed. Collaborated with Chief Gordon to get word out. Everything is programmed on the agenda.
- Chief Ricketts working on the closing on Wednesday after the MTI panel and transition to the Eagles.
- QR code generated for next year’s speakers. Chief Draizin wants this QR code at this year’s conference. *Johana will place information near registration and training sessions. Chief Levy said they could do a call for speakers directly through Swoogo’s platform.*

- **Nursing Trac – Kelly Keys**

- She has communicated with their speakers to let them know the conference is six days away.
- Candace Pineda has completed baskets for given aways to the speakers.
- Lavaliers are available for speakers.
- *Chief Cinque needs an invoice/quote for speakers gifts.*

- *She will have a sign in sheet in the room for attendees' signature for the Healthcare Coalition.*
- Only the ABLS class is registered by the Healthcare Coalition. *Kelly will provide Chief Cinque with the list.*
- **Education CME/CE/CEU – Vanessa Quiles**
 - Florida EMS Credits Approved
 - Nursing is based on 60 minutes of nursing and 50 minutes of EMS.
 - All the paperwork submitted to her is good to go. She made a copy of the certificates.
 - The State requires an evaluation and summary from attendees which is kept on record. QR code will be available for each evaluation per session. There is a drop down for each specific session. Chief Draizin wanted the speaker to remind the attendees that they will not receive credit unless they complete evaluation and the evaluation can't be done two days later.
 - CE Broker is based on the license which is the first three letters and then the numbers. When registering it asks attendees for a license number.
 - Community Paramedic – 8hrs
 - Health & Wellness – 8hrs
 - FTFC day 1 – 7hrs
 - FTFC day 2 – 8hrs
 - Nursing day 1 – 7hrs
 - Nursing day 2 – 6hrs
 - Leadership Symposium (2) 8-hr. days
 - Eagles day 1 – 8hrs
 - Eagles day 2 – 8hrs
- **PIO Report – Chief Gordon**
 - Ongoing Twitter posts which includes speakers program.
 - Chief Gordon and Chief Ricketts have condensed the Opening remarks.
 - They are going to do a walk through this morning.
 - Provide Chief Gordon the CE Credential and they will provide that in the Opening.
 - Johana will put QR codes out in the hallway, also.
 - *Chief Carter will supply a list of sessions that will get extra credits.*
 - *They will send CE credits information to Prodigy who will get the credits within 72 hours.*
 - Chief Caruso had mentioned having a tribute/memorial to Virginia 'Ginny' Haygood. She had been a founder of the ALS Competition at the First There First Care Conference.
 - Chief Mike Haygood, her husband, is going to be at the Opening Ceremonies along with other family. Captain Colleen McMahon is in communication with Mike Haygood.

MOTION to Tribute this year's conference to the memory of Ginny Haygood and name the citizen award The Ginny Haygood Citizen Award.

Motion made by Chief Draizin

Seconded by Chief Caruso
Motion passed unanimously

- Chief Brocato will announce that moving forward the citizen award will be named The Ginny Haygood Citizen Award.
- A PowerPoint loop presentation will be moving throughout the conference for Ginny Haygood.
- Doing the Lifetime Achievement awards first so they can get back to the competition. Coordinating with Chief Ricketts.
- Chief Caruso will bring Step and Repeat on Sunday for First There First Care.
- *Make sure the awardees understand that once the award is done they are on their own.*
- The drum and band will start from the right side of the stage and march out.
- Chief Gordon said that the photographer and Memorial videographer is in the works.
- **ALS Competition Report: Chief Bill McGrath**
 - Update – Zoom team meeting tonight at 6:30 p.m. for all teams.
 - *Need a couple of judges for Sunday. Chief Draizin has a couple of people.*
 - Coordinated with Chief Gordon with PIO stuff for Sunday.
 - *Coming to Hard Rock Sunday at 7:00 p.m. for repeat live on line. Setting up Monday.*
 - *Going to bring teams in on Tuesday 8:30 a.m. and sequester (3-hour hold). Walk through at 9:45 a.m. and doing awards and starting at 11:30 a.m.*
 - *Working with Chief Cinque the next couple of day on equipment.*
 - *Chief McGrath is meeting with Zol tomorrow.*
 - *Chief Turpel suggested giving prizes to winners.*

MOTION to award the first place winner \$2,500, second place winner \$1,500, and third place winner \$1,000 worth of competition equipment.

Motion made by Chief Draizin

Seconded by Chief Caruso

Motion passed unanimously (following discussion)

Discussion: Chief Draizin will have bullet points to give on Tuesday. This year FTFC will fund these prizes and next year the vendor will fund them.

- **Nursing Competition: Kelly Keys and Kristin Schmalz**
 - Kelly mentioned prizes for the nursing competition. Chief Caruso asked if they had hospital vendors that would provide that type of equipment? Chief Cinque said that ALS Competition has 24-30 teams a year and it makes sense to award the top three. If the nursing increases the number of teams competing, then it makes sense to award the top three. It was decided to look at this for next year.

MOTION to consider awarding prizes for the first, second, and third winners for the 2024 nursing competition.

Motion made by Kelly Keys

Seconded by Chief Caruso

Motion passed unanimously

- They are sequestering team at 7:30 a.m.; past 8:00 a.m. they are disqualified. Trying to start at 9:00 a.m. in morning for all teams to be completed by lunch. Total of five team for lunch. Anticipate being completed by 1:30-2:00 p.m.
- Kelly emailed Stryker to start dropping off on Sunday.
- Johana said they have two separate rooms for the two competitions.
- Seven confirmed registrations.
- **Honor Guard Competition – Liutenant Cinque**
 - Everything is completed.
- **Awards – Chief Turpel**
 - All award are in Chief Turpel’s office.
- **26th Anniversary EMS Gala: Lieutenant Cinque**
 - Diamonds and Denim – James Cecil and Johana have been coordinating.
 - The entertainment is Dueling Pianos, they will have hors d’oeuvres, and cash bar.
 - Chief Draizin said it is very important that the committee be at the Gala to represent and celebrate their hard work and do not leave early because others will follow.

II. NEW BUSINESS

- After Action – It was decided that Chief Shaw do the after action report. Jot down ideas on your small portfolios and give ideas to Chief Shaw for the follow-up meeting.
- See Rachele Solomon if you have availability and you’re not on her list.
- Committee members that participate in the conference will have wrist bands to get food.

Next Meeting is July 19, 2023 at 9:00 a.m. at Medical Examiner and Trauma Services training room.

Next year’s conference is June 10-15, 2024

Adjourn 10:45 Chief Draizin, Chief Caruso