

D R A F T
Broward Regional EMS Council
Thursday, September 6, 2018
1:30 p.m.
MINUTES

Call to Order

Ralph Marrinson, Chair, called meeting to order at 1:30 pm.

Announcements

No Announcements

Roll Call

Alison Zerbe called roll.

Approval of Minutes from June 14, 2018

MOTION TO Accept the minutes made by Zeff Ross and seconded by Dr. Craig Mallak.

MOTION passed unanimously

Presentation by Broward College

Broward College Dean John Murphy spoke about their Associates Degree in Emergency Management and they were looking forward to a Bachelors Degree. (brochures were made available).

Presentation – Ethics Review

Adam Katzman spoke about Broward County's ethics review procedures:

- Every advisory board get ethics training
- If they have questions can contact A. Katzman directly.
- Broward County has an ethics policy and EMS Council included because it is an county agency or board. Broward County Ordinances 26-67.
- There are two different ethics codes: Florida Code of Ethics and the County Code of Ethics. For the EMS Council, the County Code of Ethics applies to all board members.

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There were four ethics topics covered:

1. State and the financial interest – because EMS Council is an advisory board only don't have to file a form-1. Example would be an enforcement board.
2. Gifts – received directly or indirectly of value. Must give equal or greater consideration within 90 days. Exception is an honorarium which is a token of appreciation or condolence. Other state exceptions use of public facilities, transportation for EMS Council business. County code exceptions include items for condolence or sympathy, training and training-related expenses, non-alcoholic beverages such as water, charitable events available to the public must be disclosed and reimburse donor for any food consumed at event within 30 days. Who the donor is matters. County code can't accept any gift from vendors or lobbyists no matter the value. Can't except gifts from other sources in your official capacity if over \$50. No limitation for gifts in your personal capacity.
3. Conflicting employment or contractual relationships or conflicts of interest.
4. Voting Conflicts – if voting conflicts the EMS member should abstain from voting on that issue. If you have a voting conflict you need to announce the nature of that conflict, abstain from voting and you have to file a disclosure within 15 days with Alison Zerbe. Under Florida law you have to vote unless there is an apparent or actual conflict. On the topic of voting on grants, if you are a officer or director you should abstain.

Conflicts include from financial interest, conflict of employment and voting conflict.

If voting and you have “No” votes take names of those who voted “No”.

Sunshine Law applies to any board or commission of any state agency or municipal or political subdivision of the county. It is applies to elected and appointed boards. Section 286.11 FS. Defines as gathering of two or more members of the same board to discuss some matter that could foreseeably come before the board for action.

3 requirements of the Sunshine Law

1. Meetings have to be open to the public.
2. Reasonable notice of the meeting. Written notice posted so public can see it.
3. Minutes of the meeting must be taken.

You cannot discuss through any electronic communications. Private telephone conversations between board members violates the sunshine law. Transparency is the reason behind the sunshine law. Florida has one of the broadest sunshine laws in the country. A report given as long as no discussion takes places is not a violation of the sunshine law.

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Recommendations for Appointments/Reappointments

Reappointments:

Dr. John Cunha, Hospitals: Nonprofit (10-24-2018)

Dr. Frederick Keroff, Physicians: Emergency Department Director from Memorial Healthcare Systems (10-24-2018)

MOTION TO recommend by Zeff Ross, and seconded by Dr. Antonio Gandia.

MOTION passed unanimously.

Committee Reports

Executive Committee

A.Zerbe reported on the Sunset Report. The Executive Committee got together last month and made recommendations on position that can be sunset. Some positions were sunset, others merged into one position, and several renamed positions. County Administration agreed to the decisions and it will go to commission.

MOTION TO accept the recommendations and refer onto the County Administration.
MOTION by Zeff Ross and seconded by Chief Bruce Caruso

EMS Grant

Zeff Ross reported the timeframe for grants applications was September 24, at 2:00 pm.

Application for A. Zerbe to submit is December 14. Have a meeting schedule to review it in October 9, at 1:30 pm.

Public Information, Education

Chief Joel Gordon reported that Stop the Bleed program is going very well and reaching out to all the schools.

EMS Conference

Chief Bruce Caruso reported the 23rd annual First There First Care dates are June 4-6. The location will be Bonaventure Spa and Resort. The first committee meeting will be September 18, at 1:00 p.m.

Legislative Issues

A.Zerbe didn't have an update, but, will be sending things out to the group. Also she will be asking an EMS member to start reporting on the legislative issues.

Medical Issues/Infectious Exposure

Dr. Fred Keroff had nothing to report.

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[EMS Review](#)

Chief B. Caruso reported that the EMS Review Committee was meeting today. They will be reviewing five class 5 applications. The members include Chief B, Caruso, Chris Delcampo, Merlin Underwood, Dr. Antonio Gandia, Joanne Richter, Tor Skroder, and David Starnes.

[Nominating Committee](#)

Dr. David Kimpel reported that they met on August 23, to discuss officer to continue to serve the EMS Council. They recommended Ralph Marrinson for Chair, Dr. Frederick Keroff for Vice-Chair, and Dr. Antonio Gandia for Secretary/Treasurer. A MOTION to accept was made by Joanne Richter and seconded by Merlin Underwood. MOTION passes unanimously.

[Old Business](#)

A.Zerbe reported that the group should have received a copy of the CARES Support letter written on behalf of the EMS Council. This letter is going out to all the hospital administrations and EMS providers.

[New Business](#)

Nothing to report.

[Next Meeting Dates](#)

December 2018 (To Be Determined), March 7, 2019, and June 6, 2019

[Adjourned](#)

2:25 pm