



Resilient Environment Department

**BUILDING CODE DIVISION | BUILDING PERMITTING**

2307 West Broward Boulevard, Suite 300, Fort Lauderdale, Florida 33312 • 954-765-4400 • [Broward.org/building](http://Broward.org/building)

## APPLICATION INFORMATION FOR PLUMBING PERMITS

1. Two (2) complete sets of building plans for new construction, additions, remodeling, lawn sprinklers, irrigation wells, and relocation of fixtures are required. Commercial irrigation plans will require three (3) sets of plans. (No plans will be required for replacement of water heaters, water service, septic tank conversion, sewers or fixture replacement when retaining the same location.)
2. Plans are to be submitted to **Development and Environmental Review** Please contact [DERPlans@broward.org](mailto:DERPlans@broward.org) or submit online application at <https://webapps.broward.org/EPermits/>

After your plans have been approved by all the appropriate agencies bring them to **Building Code Division's Building Permitting office** and submit them for plan review. You will be required to have the following:

- A **complete version of the Broward County Uniform Permit Application** which must show the total job value for plumbing construction for the entire job including labor and materials.
  - If you are a contractor applying for a permit, you will be required to submit proof of **Worker's Compensation Insurance**. Such proof of compensation must be evidenced by a certificate of coverage issued by the carrier, a valid exemption certificate approved by the department, or a copy of the employer's authority to self-insure and shall be presented each time the employer applies for a building permit.
  - If you are a homeowner applying for a permit, you will be required to complete an **Owner-Builder Affidavit**, in the presence of permitting staff.
3. After your plans have been reviewed, which can take up to 15 business days, you will be contacted to either, pick up your plans and address the corrections/changes that are required, or you will be informed that your permit is ready to be issued.
  4. If the job value is \$5,000.00 or more, you are required to file a Notice of Commencement. The Notice of Commencement must be filed with **Records, Taxes and Treasury (RTT) Division located at 115 S. Andrews Avenue, Room #114, Fort Lauderdale, FL**. A certified copy of the Notice of Commencement containing the filing stamp from RTT must be submitted to Building Code Building Permitting office prior to scheduling the first inspection. For more information, please call (954) 831-4000 or send an email to [records@broward.org](mailto:records@broward.org).

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine  
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### **Sewer Installation Tips:**

- Dig a trench from your house to the sewer connection. At the high point (near your house) you need to have a minimum of one foot of cover over the pipe.
- If the building drain does not have the minimum of one foot of cover over the pipe when it comes out of the building, you should roll it down at this point by using two 45-degree fittings.
- If the existing building drain is cast iron, purchase a transition fitting to go from cast iron to PVC. This is usually a 3" or 4" Fernco increaser.
- Slope the pipe from the house to the sewer connection at a minimum of 1/8<sup>th</sup> of an inch per foot. Do not bend the pipe around any obstruction, use appropriate fittings.
- Purchase only approved PVC drainage pipes and drainage fittings.
- Use purple primer to clean PVC pipe and fittings before applying the PVC cement.