

**MINUTES**  
**7<sup>th</sup> CONVENTION CENTER HOTEL TASK FORCE MEETING**

Thursday, June 20, 2013  
Teleconference Suite, 2<sup>nd</sup> Floor, BCCC  
Noon-2:00pm

In attendance were:

Bertha Henry, County Administrator  
Monica Cepero, Assistant to the County Administrator  
Scott Miller, Director, CFO/Director Finance & Administrative Services  
Carlos Molinet, Senior Vice-President GFLCVB  
Steven Cernak, Port Director  
Thomas Hutka, Public Works Director  
Noel Pfeffer, Deputy County Attorney  
Carlos Puentes, Deputy Director, BCCC  
Mike Kerr, Trial Counsel, County Attorney's Office  
Carlos Rodriguez-Cabarrocas, County Attorney's Office  
Elizabeth Liddell, Minutes Secretary, BCCC Administrative Assistant  
Absent:  
Nicki Grossman, President GFLCVB

The Task Force meeting was opened by Dr. Scott Miller at 12:15pm.

The minutes from the 6<sup>th</sup> Convention Center Hotel Task Force held on Tuesday, May 28, 2013, were approved as presented.

The Pre-bid Conference for the Master Planner will be held on Thursday, July 11<sup>th</sup> from 9:30-Noon at the Broward County Convention Center in Rooms 220 and 221.

The Evaluation Committee was set by the County Administrator, for the Convention Center Master Plan RFP R1142625P1, the committee will consist of: **Steve Hammond**, Assistant Director, Public Works Department (Chair), **Nicki Grossman**, President, GFLCVB, **Glenn Wiltshire**, Deputy Director, Port Everglades Department, **Richard C. Tornese**, Director, Highway Construction and Engineering Division, Public Works Department, and **Jenni Morejon**, Deputy Director, Department of Sustainable Development, City of Fort Lauderdale.

The Fiscal Impact Analysis (was: Economic Impact Study) is being completed and will be forwarded for final processing to the Purchasing Division.

A DRAFT Scope of Services for a Traffic Assessment Study for a Portion of Total Traffic on SE 17<sup>th</sup> Street was distributed to the committee for review and comment by Wednesday, June 26<sup>th</sup> and all comments are to be forwarded to Richard Tornese with a copy to Tom Hutka for finalization prior to engaging the City of Fort Lauderdale on the same.

### **ACTION ITEMS FOR NEXT MEETING**

Copies of the Miami Beach, FL, Dallas, TX, and other solicitation documents will be given to the task force committee before the next meeting.

Begin drafting of the Convention Center Expansion and the Convention Center Hotel Development solicitation document.

Discussion meeting with PRAG (Financial Advisors).

The next meeting of the Convention Center Hotel Task Force will be held on Tuesday, July 9, 2013, at 3:00pm in the Broward County Governmental Center, Conference Room #430.

Dr. Miller adjourned the meeting at 2pm.