

**MINUTES**  
**8<sup>th</sup> CONVENTION CENTER HOTEL TASK FORCE MEETING**

Wednesday, July 24, 2013

Broward County Convention Center, Teleconference Suite

Noon – 2pm

In attendance:

Rob Hernandez, Deputy County Administrator  
Monica Cepero, Assistant to the County Administrator  
Nicki Grossman, President, GFLCVB  
Dr. Scott Miller, CFO, Director Finance & Administrative Services Dept. (Chair)  
Noel Pfeffer, Deputy County Attorney  
Carlos Molinet, Senior Vice-President, GFLCVB  
Steven Cernak, Port Director  
Thomas Hutka, Public Works Director  
Carlos Puentes, Deputy Director, BCCC  
Mike Kerr, Trial Counsel, County Attorney's Office  
Carlos Rodriguez-Cabarrocas, County Attorney's Office  
Elizabeth Liddell, staff, Minutes Secretary

The Task Force meeting was opened by Dr. Scott Miller at 12:10pm.

The minutes from the 8<sup>th</sup> Convention Center Hotel Task Force held on Tuesday, July 9, 2013, were approved as written.

A discussion took place on the Master Plan Scope of Services including suggestions from the City of Fort Lauderdale. Additionally, a discussion took place about the traffic assessment study.

Discussion ensued on the Pre-Development Costs for the Convention Center Hotel and the Convention Center Expansion.

Status reports were made on the Environmental Study, the Master Plan Procurement Plan, the Traffic Study (Phase I), the Bulkhead Replacement Project and the Economic Impact RFP development process.

**ACTION ITEMS FOR NEXT MEETING**

Members of the task force will meet in regards to Permitting Bulkhead and the Design Criteria Pre-Development Consultant.

Members of the task force will work with the Task Force Chair and Deputy Director, BCCC and take a look at the previous (original) specifications list from the last convention center hotel project.

Next Commission Workshop & Dates were moved to be discussed at the next meeting.

An itemized total project cost estimate identifying a per key cost estimate for the headquarters hotel part of the project will be drafted for review.

Economic Impact Analysis RFP update.

The next meeting of the Convention Center Hotel Task Force will be held, Thursday, August 22, 2013 at Noon in the Teleconference Suite of the Broward County Convention Center.

Dr. Miller adjourned the meeting at 2:05pm.