

MINUTES
10th CONVENTION CENTER HOTEL TASK FORCE MEETING

Thursday, August 22, 2013

Broward County Convention Center, Teleconference Suite

Noon – 2:45pm

In attendance:

Rob Hernandez, Deputy County Administrator
Monica Cepero, Assistant to the County Administrator
Dr. Scott Miller, CFO, Director Finance & Administrative Services Dept. (Chair)
Noel Pfeffer, Deputy County Attorney
Carlos Molinet, Senior Vice-President, GFLCVB
Steven Cernak, Port Director
Thomas Hutka, Public Works Director
Carlos Puentes, Deputy Director, BCCC
Carlos Rodriguez-Cabarrocas, County Attorney's Office
Elizabeth Liddell, staff, Minutes Secretary

The Hotel Task Force meeting was opened by Dr. Scott Miller at 12:15pm.

The minutes from the 9th Convention Center Hotel Task Force held on Wednesday, July 24, 2013, were approved as written.

The Economic Impact Analysis for the BCCC Hotel and Expansion Project is proposed to go out on Friday, August 23rd. The Notice to Proceed is anticipated to be scheduled in November.

Discussion ensued on the RFP for the Developer. An outline for the RFP document for the developer portion of the project was also discussed. Qualifications for a Developer for the Convention Center Hotel and Expansion Project were discussed.

An update on the Environmental Study was given to the committee.

The Masterplan for the Convention Center Hotel and Expansion Project has gone out to bid and two (2) national firms responded and the presentations for the Masterplanner will be held on Thursday, September 12, 2013 for both these qualified firms.

Discussion ensued regarding the Phase I Traffic Study and more discussion on this study is needed by Public Works and the Purchasing Division.

Discussion ensued on the Bulkhead Replacement Project.

ACTION ITEMS FOR NEXT MEETING

Draft total project schedule.

Update on the Phase I Traffic Study.

Discussion on Development Process and approach for Convention Center Expansion and Headquarters Hotel.

Review of Bulkhead Replacement Options.

The next meeting of the Convention Center Hotel Task Force will be held on Wednesday, September 11, 2013, at 8:30am in the Broward County Governmental Center, County Administration Conference Room 409G.

Dr. Miller adjourned the meeting at 2:45pm.