



Human Services Department

COMMUNITY PARTNERSHIPS DIVISION / Children's Services Administration

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Broward County Board of County Commissioners
Children's Services Board
Regular Meeting Minutes – November 17, 2023
9:00 am – 11:00 A.M.

1. Call to Order

Evan Goldman called the meeting to order at 9:02 A.M. and welcomed all Board Members.

2. Roll Call

Monica King called the roll.

A quorum was established with, Evan Goldman, Robert Mayersohn, Monica King, Cara Malave Daniel Schevis, Elida Segrera, Jarvis Brunson, Joel Smith, Malena Mendez, Sarah Gillespie Cummings, Teves Bush, Traci Schweitzer, and Veda Hudge present. Brenda Fam, Burton Miller, Maria Juarez Stouffer, and Commissioner Michael Udine attended via TEAMS.

Members absent: Ally Walford, Marilyn Moskowitz, and Dr. Thomas L. Walker,

Staff Members in attendance: Efrem Crenshaw, Community Partnerships Division (CPD) Director, Cassandra Evans Assistant Director of CPD, and Dr. Tiffany Hill-Howard, Children's Services Administrator (CSA), Sterling Parrish (CSA), and Keith Bostick, Deputy Director of Human Services Department (HSD) present. Ronald Honick, Assistant County Attorney via TEAMS.

3. Approval of CSB October 20, 2023, Minutes

Motion: To approve the meetings minutes as presented by staff.

First: Daniel Schevis

Second: Cara Malave

Declaration of Conflict: None

Discussion: None

Result: Passed

4. Chair Report

Chair Goldman shared that he had participated in meetings related to Anti-Semitism, where he met very courageous people. Commissioner Udine participated as well in one of them.

Vote for 2024 Meeting Calendar

Evan explained that the calendar in the package shows that rooms are held for the month of July, in case the board decides to meet during the summer break.

Motion: To approve the 2024 CSB and NAC meetings calendars presented by staff.
First: Robert Mayersohn
Second: Malena Mendez
Declaration of Conflict: None
Discussion: None
Result: Passed

Vote for CSA Strategic Plan

Members of the Board thanked and congratulate Staff for this wonderful and hard job. This plan, with the board's recommendations, will be processed internally within the County for its final approval. Staff answered questions from members.

Motion: To approve the 5-year CSA Strategic Plan and Guiding Principles for Funding.
First: Joel Smith
Second: Robert Mayersohn
Declaration of Conflict: None
Discussion: None
Result: Passed

5. Section Report

Provider Needs Assessment Forum

Dr. Tiffany Hill-Howard informed that over 30 providers, with a variety of service areas, attended the CSA Needs Assessment Forum held on November 7th, which was facilitated by Q&Q Consulting Group. She presented the consensus report where providers were looking at 3 different categories (Special Needs, At-Risk Youth, Child Care) and determined the top five priorities within each group.

Malena Mendez, who was happy she had participated in the Forum, shared that she was able to express the challenges and discussed opportunities.

Dr. Hill-Howard mentioned that all the information and data will be considered to determine some of the services CSA is looking to provide. She answered questions from members.

Members of the Board discussed this update.

Board members suggested that CSB should meet with the other arms of the Community Partnerships and have the experts educate them on how to navigate with what different sections do.

CSA FY 23 End of the Year Utilization and Performance Report

Dr. Tiffany presented the utilization report as of end of the year. The utilization is 87.68% (\$14,058,000.00) of the expected 100.00% (\$16,033,000). The report was by service categories. She presented a report, comparing this FY to last year's, clients served, outcomes and utilization showing in all of the three of them an increase for this year.

Members suggested that the Utilization report should consider the scale of the graphics and have a comment box with specific information that can tell the story behind the scenes for why the difference between actual utilization and the one expected.

Dr. Hill-Howard acknowledged the hard work and dedication of the CSA team, being responsive to all needs providers may had had.

Monica King requested Staff to create a report on how providers accomplished their contracted performance measures and not just utilization. .

CPD Director Crenshaw shared the internal steps and approvals of the RFP's and agenda item's process within the County. It was shared that some but not al that was outlined in the Strategic Plan would be rolled out in the upcoming RFP.

The Board again discussed potential strategies to ensure underutilized funds go towards children's services. Staff answered question from members.

Members and Staff discussed this update.

Dr. Tiffany mentioned that outcomes are important and shared that Staff, as a team, are looking at each of the service delivery models for the upcoming RFP to define what outcomes will be for each of those categories, this way Staff will be prepared and aligned with the request to providers. Ms. King requested those specific changes be shared with the Board prior the release of the RFP.

6. Committee Chair Reports

Needs Assessment - Provider Presentations

Robert Mayersohn informed that NAC did not meet last month and there is nothing new to add to the list of stuff that was already said.

7. Liaison Reports

Advocacy

No report.

Juvenile Justice

Chief Teves Bush mentioned nothing new to report. He is following up on the intake cases which they are trying to help reduce numbers and come up with a better strategy.

SNAC

Maria Juarez Stouffer mentioned there is no additional update of brining the Help Me Grow program back into Broward County.

System of Care

No report

8. New Business

Members of the Board and Staffed discussed what the process and due dates would be to implement the new categories in the strategic plan.

Maria Juarez shared that the Children Services Council-CSC have 3 procurements in process, one is right now available Positive Youth Development, she asked if anyone on the board is interested in serving as a rater, to let her know. CSC uses 100% community raters to develop recommendations to their council. The other two processes that will be released early next year are Healthy Youth Transitions and Youth employment. Chair Goldman requested Maria to send the information to the board so it can be shared with the community.

9. Old Business

Sarah Gillespie Cummings asked if there was any update on the letter requesting to keep the funding that was not spent down. Members and Staff discussed about this matter with the understanding that this is a policy issue.

Motion: To send a letter signed by the Chair of the Board to request County Commission a process on how to allocate underutilized funds and use the money by the end of this FY.

First: Robert Mayersohn

Second: Monica King

Declaration of Conflict: None

Discussion: None

Result: Passed

10. Public Comment

None

11. Good of the Order

Chair Goldman invited members to a celebration of the holidays, Hanukkah, Kwanzaa, Christmas on the Jewish Community Campus, Friday December 8th at 1:30pm.

Dr. Hill-Howard reminded members there is no meeting in December and the next meeting will be January 19th, 2024.

12. Adjournment

Motion: To adjourn CSB meeting at 10:56 A.M.

First: Evan Goldman

Second: Joel Smith

Declaration of Conflict: None

Discussion: None

Result: Passed

The next Children's Services Board Meeting is January 19, 2024.

These minutes were approved at the Children's Services Board Meeting dated January 19, 2024, as certified by:

A handwritten signature in blue ink that reads "Monica King". The signature is written in a cursive style with a large, stylized 'M' and 'K'.

Monica King
Children's Services Board Secretary