

Broward County Board of Rules and Appeals Meeting Agenda

July 14, 2022
Time: 7:00 PM

Zoom Information:

<https://broward-org.zoomgov.com/j/1603264108>

Meeting ID: 160 326 4108

Call Meeting to Order

Roll Call

Approval of Agenda

Approval of Minutes – June 9, 2022 Regular Meeting
June 14, 2022 Special Meeting

CONSENT AGENDA

Certifications – Staff Recommended

CITY OF POMPANO BEACH

NEMETH, ATTILA I., STRUCTURAL INSPECTOR (TEMPORARY 120-DAY)

CITY OF PLANTATION

ZINGALE, FRANK, FIRE PLANS EXAMINER

CITY OF WESTON

FRANKLIN, ROBERT, CHIEF STRUCTURAL INSPECTOR

COUNTYWIDE

BAIR, TRAVIS, PLUMBING INSPECTOR

MARTINEZ, JORGE, STRUCTURAL PLANS EXAMINER

MCCARTY, MICHAEL A., STRUCTURAL PLANS EXAMINER

SARAGUSTI, JOSE, STRUCTURAL PLANS EXAMINER

SERA, RALPH, STRUCTURAL INSPECTOR

REGULAR AGENDA

1. **Request of Mr. Tresselar Young, Sr. for an extension to close out open and ongoing permit through October 13, 2022.**
 - a. Staff Report
 - b. Request of Mr. Young
 - c. Board Questions
 - d. Board Action

2. **First Reading of Amendment to Section 104.1.1, Appointment of Building Official, Chapter 1, 2020 Florida Building Code, 7th Edition, requiring physical presence during regular business hours at least one (1) day per week for municipalities greater than 1,000 persons but less than 10,000 persons and two (2) days per week during regular business hours for municipalities of 10,000 persons or greater effective April 1, 2023, that an application for permanent certification in more than two jurisdictions be reviewed on a case by case basis by the Board of Rules and Appeals and require that if the Board approves a certification, a notice will be sent to the appointing authority of each jurisdiction by the Board staff. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official/Chief Inspector is approved by the Board to serve more than one jurisdiction.**
 - a. Staff Report
 - b. Board Questions

c. Board Action

3. **First Reading of Amendment to Section 104.3, Appointment of Chief Electrical, Mechanical, Plumbing and Structural Inspectors, Chapter 1, 2020 Florida Building Code, 7th Edition, requiring physical presence during regular business hours at least one (1) day per week for municipalities greater than 1,000 persons but less than 10,000 persons and two (2) days per week during regular business hours for municipalities of 10,000 persons or greater effective April 1, 2023, that an application for permanent certification in more than two (2) jurisdictions be reviewed on a case-by-case basis by the Board of Rules and Appeals and require that if the Board approves a certification, a notice will be sent to the appointing authority of each jurisdiction by the Board staff. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official/Chief Inspector is approved by the Board to serve more than one jurisdiction.**

- a. Staff Report
- b. Board Questions
- c. Board Action

4. **First Reading of Amendment to Board Policy #16-01, Reduction of Paperwork for Building Officials and Chief Inspectors seeking to serve in multiple jurisdictions or moving from one jurisdiction to another within a biennial certification period - The amendment discloses the requirement that any application for permanent certification in more than two jurisdictions will be reviewed on a case by case basis by the Board of Rules and Appeals. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official/Chief Inspector is approved by the Board to serve more than one jurisdiction.**

- a. Staff Report
- b. Board Questions
- c. Board Action

5. **First Reading of Modification of Certification Application for the position of Building Official or Chief Inspector to add a disclosure for the jurisdiction where he or she is currently employed.**

- a. Staff Report
- b. Board Questions
- c. Board Action

6. **Second Reading of Amendment to Section 104.18, Recertification of Building Departments and Building Code Inspection Enforcement Personnel, Chapter 1, 2020 Florida Building Code, 7th Edition, removing limits to number of online classes acceptable to comply with 28-hour required contact hours.**

- a. Staff Report
- b. Board Questions
- c. Public Hearing
- d. Board Action

7. **Approval of Contract for Employment of New Administrative Director for the Board of Rules and Appeals.**

- a. Report of Administrative Director
- b. Board Questions
- c. Board Action

8. **Fiscal Year 2023 Budget (October 1, 2022 – September 30, 2023).**

- a. Recommendation of the Administrative Director
- b. Board Discussion
- c. Public Comment
- d. Board Action

9. Update Concerning the Building Safety Inspection Program (BSIP) Audits for 2019, 2020 and 2021 and the status of the BSIP for Program Year 2022.

- a. Report of Administrative Director
- b. Board Questions
- c. Board Action

10. Director's Report

11. Attorney's Report

12. Committee Reports

13. General Board Member Discussion

14. Public Comment (3-minute limit per person) and written communications

15. Adjournment

If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings and, for this reason, such person may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based (FS Sec.286.0105)

Members: If you cannot attend the meeting, please contact Mr. DiPietro at 954-931-2393 between 6:00 p.m. and 7:00 p.m.

June 9, 2022
Board Minutes

Broward County Board of Rules and Appeals Meeting Minutes

June 9, 2022

Broward County Governmental Center
115 S. Andrews Avenue, Room 422, Fort Lauderdale, FL
Time: 7:00 PM

Call Meeting to Order

Roll Call

Daniel Lavrich, Chair
Gregg D'Attile
Jeff Falkanger
Robert A. Kamm
Sergio Pellecer
Daniel Rourke
Dennis Ulmer
Derek A. Wassink
Abbas Zackria

A quorum was present.

Approval of Agenda

Mr. D-Attile made a motion and Mr. Zackria seconded the motion to approve the agenda as posted. The motion carried by unanimous vote of 9-0.

Approval of Minutes – May 12, 2022

Mr. Kamm made a motion and Mr. Falkanger seconded the motion to approve the minutes as submitted. The motion carried by unanimous vote of 9-0.

CONSENT AGENDA

Certifications – Staff Recommended

TOWN OF DAVIE

DEARMES, ARTTIE, STRUCTURAL INSPECTOR (TEMPORARY 120-DAY)

CITY OF HALLANDALE BEACH

BOSTWICK, ALBERT, JR., ASSISTANT BUILDING OFFICIAL
SAUER, PHILIP, CHIEF STRUCTURAL INSPECTOR

TOWN OF HILLSBORO BEACH

PERDUE, K-MARON, ASSISTANT BUILDING OFFICIAL

CITY OF HOLLYWOOD

CATES, DUSTIN, FIRE INSPECTOR

CITY OF LIGHTHOUSE POINT

PERDUE, K-MARON, ASSISTANT BUILDING OFFICIAL

CITY OF MIRAMAR

BRITTON, BRUCE, FIRE CODE OFFICIAL

CITY OF PLANTATION

HURLBUT, CARMEN B., ASSISTANT BUILDING OFFICIAL

CITY OF POMPANO BEACH

BIALECKI, DAVID, FIRE INSPECTOR

CITY OF TAMARAC

STEGMAN, BENJAMIN J., MECHANICAL INSPECTOR (TEMPORARY 120-DAY)

CITY OF WILTON MANORS

GRANDE, CLAUDIO, BUILDING OFFICIAL

GRANDE, CLAUDIO, CHIEF STRUCTURAL INSPECTOR

SANCHEZ, ROMAN, ASSISTANT BUILDING OFFICIAL

COUNTYWIDE

CORREA, DONALD, ELECTRICAL INSPECTOR

CRUZ, JOHNNY, MECHANICAL INSPECTOR

CRUZ, JOHNNY, MECHANICAL PLANS EXAMINER

DENIS, IDERIS W., STRUCTURAL PLANS EXAMINER

FARDELMANN, DONALD C., STRUCTURAL INSPECTOR

FARDELMANN, DONALD C., STRUCTURAL PLANS EXAMINER

GHOLAMI, FARSHAD, STRUCTURAL PLANS EXAMINER

MENDOZA, PAMELA, STRUCTURAL PLANS EXAMINER – LIMITED

PENEVOLPE, ANTHONY, MECHANICAL PLANS EXAMINER

Mr. Zackria made a motion and Mr. Pellecer seconded the motion to approve the certifications as recommended. The motion carried by unanimous vote of 9-0.

REGULAR AGENDA

1. First Reading of Amendment to Section 104.18, Recertification of Building Departments and Building Code Inspection Enforcement Personnel, Chapter 1, 2020 Florida Building Code, 7th Edition, removing limits to number of online classes acceptable to comply with 28-hour required contact hours

- a. Staff Report

Mr. James DiPietro, Administrative Director, advised that this would all individuals to take virtual classes for the entire 28-hour requirement. This topic was discussed at a recent Board of Rules and Appeals Open Discussion.

- b. Board Questions – none
- c. Board Action

A motion was made by Mr. Kamm and seconded by Mr. D’Attile to approve the amendment on first reading. The motion carried by unanimous vote of 9-0.

2. Second Reading of Amendment to Florida Fire Prevention Code – Section F-103.5.3.2 – Limiting the Number of Times Fire Inspector Exam can be taken by an individual

- a. Staff Report

Mr. James DiPietro, Administrative Director, noted this is a second reading. A candidate may take the exam three times and if not successful the individual would be required to take a remedial class before being permitted to take the exam again.

- b. Board Questions – none
- c. Public Hearing

Chairman Lavrich opened the public hearing but there was no one wishing to speak.

- d. Board Action

A motion was made by Mr. Pellecer and seconded by Mr. Falkanger to approve the amendment on second and final reading. The motion carried by unanimous vote of 9-0.

3. Second Reading of Amendment to Florida Fire Prevention Code – Section F-124.1, Uniform Generator Code – clarifying the types of facilities required to comply with the Uniform Generator Code

a. Staff Report

Mr. James DiPietro, Administrative Director, noted this is a second reading.

b. Board Questions

Mr. D'Attile questioned the purpose of removing board and care occupancy. Mr. Ken Castronovo, Chief Electrical Code Compliance Officer, advised that this category was added in error. It is defined in NFPA 101 as a group home. The board and care occupancy definition is not included in any statute that requires generator emergency power. Section 3.3.196.12 is in the appendix of NFPA 101 for other places in the country whereas here there is a generator law.

c. Public Hearing

Chairman Lavrich opened the public hearing but there was no one wishing to speak.

d. Board Action

A motion was made by Mr. Kamm and seconded by Mr. Zackria to approve the amendment on second and final reading. The motion carried by unanimous vote of 9-0.

4. Second Reading of Changes to Section 101.2 Definitions, Chapter 1, 2020 Florida Building Code, 7th Edition Adding Definitions for "accredited school" and "practice".

a. Staff Report

Mr. James DiPietro, Administrative Director, noted that the definitions will now be alphabetized in addition to these two definitions being added.

a. Board Questions – none

b. Public Hearing

Chairman Lavrich opened the public hearing but there was no one wishing to speak.

c. Board Action

A motion was made by Mr. Wassink and seconded by Mr. Falkanger to approve the amendment (Version 2) on second and final reading. The motion carried by unanimous vote of 9-0.

5. Second Reading of amendment to Board of Rules and Appeals Policy 95-02, Rules and Regulations, Article 5, Section 1, by adding language to allow for meetings to be held on a virtual basis via Zoom or other electronic media.

a. Staff Report

Mr. James DiPietro, Administrative Director, indicated **

b. Board Questions - none

c. Public Hearing

Chairman Lavrich opened the public hearing but there was no one wishing to speak.

d. Board Action

A motion was made by Mr. D'Attile and seconded by Mr. Zackria to approve the amendment on second and final reading. The motion carried by unanimous vote of 9-0.

6. Board Determination as to whether all meetings will be held in-person or virtually

a. Staff Report

Mr. James DiPietro, Administrative Director, confirmed this action would solidify which way meetings would be typically held. In order to make a change, it would be put on the agenda for a vote.

b. Board Questions

In response to Mr. Zackria, Mr. Charles Kramer, Board Attorney, also confirmed that any change in format would have to be determined by a Board vote for public notice purposes. Mr. Zackria felt it should be at the Chairman's discretion. Mr. Burr agreed. Some discussion ensued wherein Mr. Zackria commented that if there is a problem going forward, it could be addressed at that time. Mr. Kramer indicated that the public notice language in the Sunshine Law simply indicates there should be due notice. There is no defined period of time.

c. Board Action

A motion was made by Mr. Zackria and seconded by Mr. Falkanger determining that Board meetings will be held virtually with the chairman being given the authority to modify and schedule a meeting in person at his discretion. The motion carried by unanimous vote of 9-0.

7. Update concerning the Building Safety Inspection Program audits for 2019, 2020 and 2021

a. Report of Administrative Director

Mr. James DiPietro, Administrative Director, reviewed information provided in the agenda backup, noting that every building is now in process.

b. Board Questions - none

c. Board Action – not necessary

8. Director's Report

Mr. James DiPietro, Administrative Director, advised that the list of properties for the 2022 Building Safety Inspection Program was sent to the cities ahead of schedule. Roughly thirteen jurisdictions and Broward County have already sent out notices to the properties.

9. Attorney's Report

Mr. Charles Kramer reported on an issue with Mr. Peter Shramko who was petitioning through the judicial system to be approved as a plans examiner has now been approved by the Board.

10. Committee Reports - none

11. General Board Member Discussion

Administrative Director Search

Chairman Lavrich advised that 120 applications were received. The Screening Committee met on May 24th and selected four finalists. A special Board meeting has been set for June 14th to interview and select a new director.

Statewide Building Safety Inspection Program – Senate Bill 4-D

Chairman Lavrich advised that this statewide program has some requirements are different and some are more restrictive than the Broward County program. As a result the Board will be reviewing this new law and revising the Broward County provisions to incorporate the State's more restrictive requirements. Miami-Dade County has been reviewing its program for some time and just recently adopted requirements in the State's program. The Board will be reviewing the Miami-Dade County newly adopted requirements. The objectives of the review will be: 1) to implement changes that comply with the new State law; 2) try to parallel Miami-Dade's new requirements as much as possible in order for there to be consistency between the two counties; 3) revise the current program formatting which is contained in the Board's Policy 05-05 and referenced in Chapter 1 of the Florida Building Code; 4) revise language in Chapter 1 so that it is clear that the inspection program is contained in Policy

05-05. All changes will be presented for a Board vote. None of the changes are related to the collapse of Chaplain Towers because the cause of the collapse is not yet known.

Collapse of Chaplain Towers – Meeting of Committee Established by National Institute of Standards and Technology (NIST)

Chairman Lavrich reported that the Committee has not yet determined the cause.

12. Public Comment (3-minute limit per person) and written communications - none

13. Adjournment

There being no further business, the meeting adjourned at 7:55 p.m.

If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need a record of the proceedings and, for this reason, such person may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based (FS Sec.286.0105)

Members: If you cannot attend the meeting, please contact Mr. DiPietro at 954-931-2393 between 6:00 p.m. and 7:00 p.m.

June 14, 2022
Board Minutes

Broward County Board of Rules and Appeals

Special Meeting Minutes

June 14, 2022
Broward County Governmental Center
115 S. Andrews Avenue, Room 302, Fort Lauderdale, FL
Time: 6:00 PM

Call Meeting to Order

Chairman Lavrich called the meeting to order at 6 p.m.

Roll Call

Daniel Lavrich, Chair
Ron Burr
Gregg D'Attile
Jeff Falkanger
Shalanda Giles-Nelson
R. Art Kamm
David Rice
Daniel Rourke
David Tringo
Dennis Ulmer
Derek A. Wassink
Lynn E. Wolfson
Abbas Zackria

A quorum was present.

Mr. Tringo made a motion and Ms. Giles-Nelson seconded the motion to approve the agenda as posted. The motion carried by unanimous vote of 13-0.

Chairman Lavrich advised that the Screening Committee selected four finalists from the 120 applications. Two finalists have withdrawn. The Board has the option of selecting an individual this evening or discard the two finalists and readvertise for the position. He noted that one question will be asked by each Board member.

With respect to the option of readvertising and going through the process again, it was noted that this process has taken about four months.

1. Interview of Finalists for Position of Board Administrative Director

Each member of the Board introduced themselves and their profession. A copy of the questions is attached. The Board recessed between 6:45 pm and 7:52 pm. after Dr. Barbosa's interview. Ms. Wolfson left the meeting at 6:45 pm due to medical reasons.

1. Ana Barbosa
2. Colin Donnelly

2. Board Discussion and Action

There was general consensus that the Board had sufficient information to make a decision this evening.

Individual ballots were completed and are attached to these minutes. There were nine members in favor of Dr. Barbosa and three for Mr. Donnelly (Mr. Tringo, Mr. Ulmer and Mr. Wassink).

3. Adjournment

There being no further business, the meeting adjourned at 8:55 p.m.

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Certifications

Broward County Board of Rules and Appeals

CITY OF POMPANO BEACH

NEMETH, ATTILA I., STRUCTURAL INSPECTOR (TEMPORARY 120-DAY)

CITY OF PLANTATION

ZINGALE, FRANK, FIRE PLANS EXAMINER

CITY OF WESTON

FRANKLIN, ROBERT, CHIEF STRUCTURAL INSPECTOR

COUNTYWIDE

BAIR, TRAVIS, PLUMBING INSPECTOR

MARTINEZ, JORGE, STRUCTURAL PLANS EXAMINER

MCCARTY, MICHAEL A., STRUCTURAL PLANS EXAMINER

SARAGUSTI, JOSE, STRUCTURAL PLANS EXAMINER

SERA, RALPH, STRUCTURAL INSPECTOR

Section 1



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

Date: July 14, 2022
To: Members of the Broward County Board of Rules and Appeals
From: Chief Plumbing Code Compliance Officer
RE: Request of Mr. Tresselar Young for an extension to close out open and ongoing permit through the October 13th, 2022 meeting.

Recommendation:

The board approve by vote to grant Mr. Tresselar Young's request of an extension to close out one open and ongoing permit by the October 13th, 2022 meeting caused by unforeseen delays.

Reason:

Mr. Young is requesting an extension to complete the one outstanding permits which have been delayed due to covid. He anticipates it will be closed out within the requested three month period. He has already closed out 2 of the original 3 previously noted.

Additional Information:

See attached letter of request and open permit information.

Respectfully Submitted,
Jose Cruz-Vellon

From: [Tresselar Young](#)
To: [De Carion, Timothy](#)
Subject: Open permit status
Date: Saturday, June 18, 2022 11:58:25 AM

External Email Warning:

This email originated from outside the Broward County email system. Do not reply, click links, or open attachments unless you recognize the sender's email address (not just the name) as legitimate and know the content is safe. Report any suspicious emails to ETSSecurity@broward.org <<mailto:ETSSecurity@broward.org>>.

June 18, 2022

Tresselar Young
1871 NW 58th Terr
Sunrise, Fla 33313

To: Broward County (BORA)
1 University Dr Suite 3500B
Plantation, Fl 33324

Subject: Open Permit Status

Hello Board Members,

On January 21, 2022 I provided a list totaling (3) open permits. I have (1) open permit remaining to be closed which is a shower pan replacement in North Lauderdale Building Department. There were issues that happened on this project with the owner in concerns of covit, and in the middle of the project the job was put on hold.

Permits for all subs are being renewed and I am anticipating project being completed by August 2022.

Thank You
Tresselar Young
Lic# PP1803

Sent from my iPad

Section 2



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

To: Members of the Board of Rules and Appeals

From: Administrative Director

Date: 7/14/2022

RE: First Reading of Amendment to Section 104.1.1, Appointment of Building Official, Chapter 1, 2020 Florida Building Code, 7th Edition, requiring physical presence during regular business hours at least one (1) day per week for municipalities greater than 1,000 persons but less than 10,000 persons and two (2) days per week during regular business hours for municipalities of 10,000 persons or greater effective April 1, 2023, that an application for permanent certification in more than two jurisdictions be reviewed on a case by case basis by the Board of Rules and Appeals and require that if the Board approves a certification, a notice will be sent to the appointing authority of each jurisdiction by the Board staff. Individuals currently qualifying in more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official/Chief Inspector is approved by the Board to serve more than one jurisdiction.

RECOMMENDATION

It is recommended That the Board approve amendments to building code section 104.1.1. The changes will require that the building official be physically present at the office for a defined period, depending on the size of the jurisdiction, during regular business hours, effective April 1, 2023. Hybrid work at home and at the office would still be permitted. The proposed law also requires that Building Officials are restricted to qualifying a maximum of two jurisdictions unless specifically authorized by a board vote. The staff will no longer process multiple jurisdictions' approvals between meeting dates until the board has decided. Current people are not required to obtain board approval to maintain their current multiple jurisdiction status until April 1, 2023.

REASONS

Weaknesses in the enforcement of the building safety inspection program are evident by comparing the attached five inspection reports dated March through June 2022, for building safety inspection program years 2019, 2020, and 2021, as follows:

14,441 reports were due. Inspection reports received to the building departments are as follows:

March 16 – 10,543

March 24 – 12,690

April 22-14,133

May 24, 14,396

June 23, 14,441

By BORA staff requesting updates from the jurisdictions monthly we helped achieve greater code compliance. Plans examiners and permit support staff should not be making the decision of building officials. The bosses should directly manage the system and make sure that all code requirements are being followed. Government officials such as town/city/county managers, finance directors, public works

directors, etc. are available during regular business hours, on a reasonable basis, to serve the public and are not managing multiple jurisdictions remotely. In addition, government officials do not serve the public after regular hours by serving in a second jurisdiction. Building officials need to be present during regular business hours on a reasonable basis. Employees should be encouraged to work with their building code supervisors and serve the public in person and meet with the BORA staff on-site in person. The charter requires that we monitor and oversee the building construction practices throughout the county. We have an obligation to fix problems when we believe they are occurring.

ADDITIONAL INFORMATION

Exemptions to the above code requirements are provided for jurisdictions of under 1000 in population.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "James DiPietro". The signature is fluid and cursive, with a prominent loop at the end.

James DiPietro

Section 104 Powers and Duties of the Building Official, Assistant Building Official, Fire Code Official, Chief Inspector, Plan Examiner, and Inspector

104.1 Building Official. As set forth herein:

104.1.1 Appointment of a Building Official. The appointing authority shall appoint a Building Official, and such person shall meet the following minimum qualifications and be certified by BORA, as specified in Section 104.1.3. ~~The Building Official does not have to be personally present at the governmental department as long as he or she is available and can perform his or her duties.~~ For any municipality with a population of greater than 1,000 but less than 10,000 persons the Building Official shall be physically present during the regular business hours of the building department at least one (1) day per week to perform his or her duties, and similarly, two (2) days per week for municipalities with a population of 10,000 persons or greater. Physical presence of the Building Official is required during the regular business hours of the building department effective April 1, 2023. If the Building Official cannot be physically present as previously set forth herein, an interim Building Official shall be appointed as further set forth in Section 104.1.1.1 of this Code. Individuals holding multiple certifications issued by BORA for permanent position of Building Official are restricted to qualifying a maximum of two (2) jurisdictions unless specifically approved by the Board. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official is approved by the Board to serve more than one jurisdiction.

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Original Version of Section 104.1

104.1 Building Official. As set forth herein:

104.1.1 Appointment of a Building Official. There shall be appointed by each governmental AHJ a person qualified as set forth in Section 104.1.3 to serve as a Building Official. To be eligible for appointment as a Building Official, such person shall be certified by BORA. The Building Official shall be the principal enforcing officer of this Code. Based on current technology, the Building Official does not have to be personally present at the governmental department as long as he or she is available by telephone/computer etc. and can perform his or her duties.

Proposed Amended Version of Section 104.1

104.1 Building Official. As set forth herein:

104.1.1 Appointment of a Building Official. The appointing authority shall appoint a Building Official, and such person shall meet the following minimum qualifications and be certified by BORA, as specified in Section 104.1.3. For any municipality with a population of greater than 1,000 but less than 10,000 persons the Building Official shall be physically present at least one (1) day per week to perform his or her duties, and similarly, two (2) days per week for municipalities with a population of 10,000 persons or greater. Physical presence of the Building Official is required during the regular business hours of the building department effective April 1, 2023. If the Building Official cannot be physically present as previously set forth herein, an interim Building Official shall be appointed as further set forth in Section 104.1.1.1 of this Code. Individuals holding multiple certifications issued by BORA for permanent position of Building Official are restricted to qualifying a maximum of two (2) jurisdictions unless specifically approved by the Board. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status, until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official is approved by the Board to serve more than one jurisdiction.

ical equipment located on or above the surface of a roof be installed in compliance with the requirements of the FBC except during reroofing when the equipment is being replaced or moved during reroofing and is not in compliance with the provisions of the FBC relating to roof mounted mechanical units.

Section 103 Department of Building Safety

Reserved.

Section 104 Powers and Duties of the Building Official, Assistant Building Official, Fire Code Official, Chief Inspector, Plan Examiner, and Inspector

104.1 Building Official. As set forth herein:

104.1.1 Appointment of a Building Official. The appointing authority shall appoint a Building Official, and such person shall meet the following minimum qualifications and be certified by BORA, as specified in Section 104.1.3. The Building Official does not have to be personally present at the governmental department as long as he or she is available and can perform his or her duties.

104.1.1.1 Appointment of an Interim Building Official.

- a) In the event that the Building Official is not available to perform his or her duties, each appointing authority shall appoint an Interim Building Official provided such person is qualified as set forth in Section 104.1.3 of this Code, BORA shall be timely notified in writing by the Building Official or appointing authority of the starting date and period of time that the Interim Building Official or Assistant Building Official will assume the Building Official's duties. The name of the Interim Building Official will be recorded by BORA, but he or she will not be issued a certification card as a Building Official. If there is one Inspector hired by an appointing authority in Broward County, that Inspector shall be a Building Official. The Building Official shall have the authority to

delegate powers, duties and assignments to subordinate regular employees working under his or her authority, but only to those employees certified by BORA as qualified to perform such powers, duties and assignments. It shall be his or her duty and responsibility to supervise and coordinate the work of all subordinate Assistant Building Officials, Chief Inspectors, Plans Examiners and Inspectors.

- b) In the event that the Building Official's employment with the jurisdiction is terminated, an Interim Building Official may be appointed while the Building Official is being replaced with a permanent appointee. The Interim Building Official shall be qualified as a Building Official as specified in Section 104.1.3. An Interim Building Official's appointment will be limited to ninety (90) calendar days. At the written request of the chief executive officer (City Manager, Acting City Manager, or Mayor) for demonstrated cause, a one-time ninety (90) calendar days extension may be granted by BORA's Administrative Director. Any additional extensions beyond this point must be requested in writing to BORA's Administrative Director a minimum of forty-five (45) calendar days prior to the second period expiration date. This request must be reviewed and approved by the Board of Rules and Appeals at its next regularly scheduled meeting. The name of the Interim Building Official will be recorded by BORA, but he/she will not be issued a certification card as a Building Official.

104.1.2 Powers and Duties of the Building Official. The Building Official shall be vested with the powers and subject to regulations, as provided by Chapter 468 Florida Statutes and BORA, as set forth in Sec-

Broward County - Municipality Population

1	Fort Lauderdale	177,175
2	Pembroke Pines	166,530
3	Hollywood	149,750
4	Miramar	136,415
5	Coral Springs	130,110
6	Pompano Beach	107,542
7	Davie	101,543
8	Sunrise	92,272
9	Plantation	92,126
10	Deerfield Beach	79,468
11	Lauderhill	70,963
12	Weston	69,802
13	Tamarac	64,262
14	Coconut Creek	59,154
15	Margate	57,045
16	Oakland Park	44,085
17	North Lauderdale	43,574
18	Hallandale Beach	39,285
19	Cooper City	35,081
20	Lauderdale Lakes	34,744
21	Dania Beach	31,526
22	Parkland	28,901
23	West Park	14,960
24	Wilton Manors	12,407
25	Lighthouse Point	11,042
26	Southwest Ranches	7,820
27	Pembroke Park	6,491
28	Lauderdale-By-The-Sea	6,441
29	Hillsboro Beach	1,465
30	Sea Ranch Lakes	572
31	Lazy Lake	30

Source: Broward County
 Planning and Development
 Management Division (2018)
<https://bcgis.maps.arcgis.com/apps/MapSeries/index.html?appid=948a41100ff84e25a8d49d564814075d>



Section 3



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

To: Members of the Board of Rules and Appeals

From: Administrative Director

Date: 7/14/2022

RE: First Reading of Amendment to Section 104.3, Appointment of Chief Electrical, Mechanical, Plumbing, and Structural Inspectors, Chapter 1, 2020 Florida Building Code, 7th Edition, requiring physical presence during regular business hours at least one (1) day per week for municipalities greater than 1,000 persons but less than 10,000 persons and two (2) days per week during regular business hours for municipalities of 10,000 persons or greater effective April 1, 2023, that an application for permanent certification in more than two (2) jurisdictions be reviewed on a case-by-case basis by the Board of Rules and Appeals and require that if the Board approves a certification, a notice will be sent to the appointing authority of each jurisdiction by the Board staff. Individuals currently qualifying in more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official/Chief Inspector is approved by the Board to serve more than one jurisdiction

RECOMMENDATION

It is recommended That the Board approve amendments to building code section 104.3. The changes will require that the Chief Electrical, Mechanical, Plumbing, and Structural Inspectors be physically present at the office for a defined period, depending on the size of the jurisdiction, during regular business hours, effective April 1, 2023. Hybrid work at home and at the office would still be permitted. The proposed law also requires that Chief Electrical, Mechanical, Plumbing, and Structural Inspectors are restricted to qualifying a maximum of two jurisdictions unless specifically authorized by a board vote. The staff will no longer process multiple jurisdictions' approvals between meeting dates until the board has decided. Current people are not required to obtain board approval to maintain their current multiple jurisdiction status until April 1, 2023.

REASONS

Weaknesses in the enforcement of the building safety inspection program are evident by comparing the attached five inspection reports dated March through June 2022, for building safety inspection program years 2019, 2020, and 2021, as follows:

14,441 reports were due. Inspection reports received to the building departments are as follows:

March 16 – 10,543

March 24 – 12,690

April 22-14,133

May 24, 14,396

June 23, 14,441

By BORA staff requesting updates from the jurisdictions monthly we helped achieve greater code compliance. Plans examiners and permit support staff should not be making the decision of building officials. The bosses should directly manage the system and make sure that all code requirements are being followed. Government officials such as town/city/county managers, finance directors, public works directors, etc. are available during regular business hours, on a reasonable basis, to serve the public and are not managing multiple jurisdictions remotely. In addition, government officials do not serve the public after regular hours by serving in a second jurisdiction. Chief Electrical, Mechanical, Plumbing and Structural Inspectors need to be present during regular business hours on a reasonable basis. Employees should be encouraged to work with their building code supervisors and serve the public in person and meet with the BORA staff on-site in person. The charter requires that we monitor and oversee the building construction practices throughout the county. We have an obligation to fix problems when we believe they are occurring.

ADDITIONAL INFORMATION

Exemptions to the above code requirements are provided for jurisdictions of under 1000 in population.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "James DiPietro". The signature is fluid and cursive, with a prominent loop at the end.

James DiPietro

104.3 Appointment of the Chief Electrical, Mechanical, Plumbing and Structural Inspector. As set forth herein:

Each appointing authority shall appoint a person qualified as set forth in the below Sections to serve as Chief Inspector in each discipline stated above. If there is one (1) Inspector (each discipline stated above) hired by an appointing authority in Broward County, that Inspector shall be a Chief Inspector (Chief or Head of the Division). ~~The Chief Inspector (Chief or Head of the Division) does not have to be personally present at the governmental department as long as he or she is available and can perform their duties.)~~ For any municipality with a population of greater than 1,000 but less than 10,000 persons the Building Official shall be physically present during the regular business hours of the building department at least one (1) day per week to perform his or her duties, and similarly, two (2) days per week for municipalities with a population of 10,000 persons or greater. Physical presence of the Chief Inspector is required during the regular business hours of the building department effective April 1, 2023. ~~If the Chief Inspector cannot be physically present as previously set forth herein, an interim Chief Inspector shall be appointed as otherwise set forth in this Section 104.3 of the Code. Individuals holding multiple certifications issued by BORA for permanent position of Chief Inspector are restricted to qualifying a maximum of two (2) jurisdictions unless specifically approved by the Board. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Chief Inspector is approved by the Board to serve more than one jurisdiction.~~

Original version of Section 104.3

104.3 Appointment of the Chief Electrical, Mechanical, Plumbing and Structural Inspector: As set forth herein. There shall be appointed by each governmental AHJ a person qualified as set forth in the below Sections to serve as Chief Inspector in each discipline stated above. If there is one Inspector (each discipline stated above) hired by a governmental AHJ in Broward County, that Inspector shall be a Chief Inspector (Chief or Head of the Division). Based on current technology that the Chief Inspector (Chief or Head of the Division) does not have to be personally present at the governmental department as long as he or she is available by telephone/computer etc. and can perform their duties. To be eligible for appointment as a Chief Inspector (each discipline stated above), such person shall be certified by BORA.

Proposed Amended version of Section 104.3

104.3 Appointment of the Chief Electrical, Mechanical, Plumbing and Structural Inspector. As set forth herein:

Each appointing authority shall appoint a person qualified as set forth in the below Sections to serve as Chief Inspector in each discipline stated above. If there is one (1) Inspector (each discipline stated above) hired by an appointing authority in Broward County, that Inspector shall be a Chief Inspector (Chief or Head of the Division). For any municipality with a population of greater than 1,000 but less than 10,000 persons the Chief Inspector shall be physically present at least one (1) day per week to perform his or her duties or as directed by the Appointing Authority, and similarly, two (2) days per week for municipalities with a population of 10,000 persons or greater. Physical presence of the Chief Inspector is required during the regular business hours of the building department effective April 1, 2023. If the Chief Inspector cannot be physically present as previously set forth herein, an interim Chief Inspector shall be appointed as otherwise set forth in this Section 104.3 of the Code. Individuals holding multiple certifications issued by BORA for permanent position of Chief Inspector are restricted to qualifying a maximum of two (2) jurisdictions unless specifically approved by the Board. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status, until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Chief Inspector is approved by the Board to serve more than one jurisdiction.

cial under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction from an accredited school may be credited for a maximum of two (2) years for Bachelor's Degree or a maximum of one (1) year for an Associate Degree towards the combined experience requirements. This credit is not applicable towards the requirements under Section 104.1.3.1.1.

104.1.3.6 The application for Certification of the Building Official or Assistant Building Official shall be signed by the jurisdiction's chief executive officer (city manager, acting city manager or mayor).

104.2 Assistant Building Official. As set forth herein:

104.2.1 Appointment of an Assistant Building Official. Each appointing authority may appoint a person qualified as set forth in Section 104.1.3 to serve as an Assistant Building Official. To be eligible for appointment as an Assistant Building Official, such person shall be certified by BORA and shall meet the qualifications equal to the requirements for Building Official. No other title is recognized for certification by BORA.

104.2.2 Powers and Duties of the Assistant Building Official. The Assistant Building Official shall be vested with the powers and subject to regulations, as provided by Chapter 468 Florida Statutes and BORA, as set forth in Section 113 of this Code. The Assistant Building Official shall be responsible for duties as assigned by the Building Official. The Assistant Building Official shall fulfill the duties of the Building Official during the absence of the Building Official with full responsibilities of the position.

104.3 Appointment of the Chief Electrical, Mechanical, Plumbing and Structural Inspector. As set forth herein:

Each appointing authority shall appoint a person qualified as set forth in the below Sections to serve as Chief Inspector in each discipline stated above. If there is one (1) Inspector (each discipline stated above) hired by an appointing authority in Broward County, that Inspector shall be a Chief Inspector (Chief or Head of the Division). The Chief Inspector (Chief or Head of the Division) does not have to be personally present at the governmental department as long as he or she is avail-

able and can perform their duties. To be eligible for appointment as a Chief Inspector (each discipline stated above), such person shall be certified by BORA.

104.3.1 Interim Chief Inspector. In the event that a Chief Inspector's employment is terminated with a jurisdiction, or is otherwise unavailable, an Interim Chief Inspector may be appointed for up to ninety (90) days while the Chief Inspector is being replaced with a permanent appointee. An approved application for a Chief Inspector must be submitted to BORA prior to the expiration of the ninety (90) days. The Interim Chief Inspector shall be qualified as a Chief Inspector as specified in Section 104.5, 104.6, 104.7 or 104.8 of this Code. BORA shall be notified in writing by the Building Official of the name and starting date of the Interim Chief Inspector. The name of the Interim Chief Inspector will be recorded by BORA but he or she will not be issued a certification card as the Chief Inspector.

104.4 Powers and Duties of the Chief Electrical, Mechanical, Plumbing and Structural Inspector. The Chief Inspector (each discipline stated above) shall be vested with the powers and subject to regulations by BORA as set forth in Section 113 of this Code. The Chief Inspector shall have the power to delegate powers, duties and assignments to subordinate regular employees working under his or her authority, but only to those employees certified by BORA as qualified to perform such powers, duties and assignments within his or her particular discipline. It shall be his or her duty and responsibility to supervise and coordinate the work of all subordinate Plans Examiners and Inspectors within his or her particular discipline. The Chief Inspector shall have the sole authority to render interpretations of this Code and to adopt policies and procedures in order to clarify the application of its provisions within his or her particular discipline. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of this Code. Such policies and procedures shall not have the effect of waving requirements specifically provided for in this Code.

104.5 Certification of the Chief Electrical Inspector. To be eligible for appointment as a Chief Electrical Inspector, such person shall be certified as required by BCAIB

Broward County - Municipality Population

1	Fort Lauderdale	177,175
2	Pembroke Pines	166,530
3	Hollywood	149,750
4	Miramar	136,415
5	Coral Springs	130,110
6	Pompano Beach	107,542
7	Davie	101,543
8	Sunrise	92,272
9	Plantation	92,126
10	Deerfield Beach	79,468
11	Lauderhill	70,963
12	Weston	69,802
13	Tamarac	64,262
14	Coconut Creek	59,154
15	Margate	57,045
16	Oakland Park	44,085
17	North Lauderdale	43,574
18	Hallandale Beach	39,285
19	Cooper City	35,081
20	Lauderdale Lakes	34,744
21	Dania Beach	31,526
22	Parkland	28,901
23	West Park	14,960
24	Wilton Manors	12,407
25	Lighthouse Point	11,042
26	Southwest Ranches	7,820
27	Pembroke Park	6,491
28	Lauderdale-By-The-Sea	6,441
29	Hillsboro Beach	1,465
30	Sea Ranch Lakes	572
31	Lazy Lake	30

Source: Broward County
 Planning and Development
 Management Division (2018)
<https://bcgis.maps.arcgis.com/apps/MapSeries/index.html?appid=948a41100ff84e25a8d49d564814075d>



Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total number of buildings for 2019, 2020 and 2021?	BORA BUILDING AUDIT REVIEW	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	Sent to Magistrate or Code Enforcement/ Extensions	NO ACTION TAKEN	AUDITED BY CITY (AFTER 03-25-22)	NOTES
Broward County	47	OK	July 2019 - August 2021	34	13			• 100% Complete
Coconut Creek	68		June 2019 - June 2021	68				• 100% Complete
Cooper City	14		12/04/2020 - 11/29/2021	13	1		YES	• 100% Complete
Coral Springs	318	OK	June - August	273	45		YES	• 100% Complete
Dania Beach	68		June 2019 - June 2021	65	3		YES	• 100% Complete
Davie	115	OK	07/26/2019 - 07/12/2021	94	21		YES	• 1 property was sold after 1st letter sent. Sent request to new owner; 1 in contact with engineer, reports are done, waiting on submittal. 100% Complete
Deerfield Beach	249	OK	06/20/19 - 06/11/2021	198	51			• 100% Complete
Fort Lauderdale	7,969		08/20/2019 - 10/31/2021	6,253	1,716		YES	• 100% Complete
Hallandale Beach	126		06/30/2021 - 07/22/2021	80		46		
Hillsboro Beach	6		Summer	5	1		YES	• 100% Complete
Hollywood	2,027		June 2019 - December 2021	1,915	112		YES	• Remaining 112; (5) Properties were written up for non-compliant; (107) staff is working on NOV for remainder. 100% Complete
Lauderdale-by-the-Sea	54		07/02/2021 - 08/16/2021	49	4		YES	• 1 removed administratively. 100% Complete
Lauderdale Lakes	155		08/26/2019 - 06/28/2021	118	37		YES	• 100% Complete
Lauderhill	108		July - August 2021	95	13		YES	• 100% Complete
Lazy Lake	NO INSPECTIONS REQUIRED							
Lighthouse Point	32		07/16/2019 - 08/13/2021	25	5	2	YES	
Margate	128		09/11/2019 - 08/19/2021	119	10		YES	• 1 Additional Voluntary Report Received. 100% Complete
Miramar	67		08/05/2019 - 07/13/2021	56		11		
North Lauderdale	111		September 2019 - August 2021	85	26		YES	• 1 Extension; 25 Code Cases; 100% Complete
Oakland Park	390		08/29/2019 - 07/14/2021	256	134		YES	• 100% Complete
Parkland	NO INSPECTIONS REQUIRED							
Pembroke Park	27		07/10/2019 - 06/15/2021	23	4			• 100% Complete
Pembroke Pines	89		June 2019 - June 2022	37		52		
Plantation	983		08/12/2019 - 11/19/2021	815	168		YES	• 129 Special Magistrate; 39 extensions. 100% Complete
Pompano Beach	757		04/20/2021 - 08/10-2021	415	342		YES	• 100% Complete
Sea Ranch Lakes	NO INSPECTIONS REQUIRED							
Southwest Ranches	NO INSPECTIONS REQUIRED							
Sunrise	159		August 2019 - September 2021	147	12		YES	• 100% Complete
Tamarac	81		May 2020 - November 2021	65		16		
West Park	50		June-21	25		25		
Weston	164		02/06/2020 - 06/28/2021	110	54		YES	• 100% Complete
Wilton Manors	79		07/14/2021 - 08/26/2021	57	22			• 100% Complete
TOTAL	14,441				14,441			

Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total number of buildings for 2019, 2020 and 2021?	BORA BUILDING AUDIT REVIEW	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	Sent to Magistrate or Code Enforcement/ Extensions	NO ACTION TAKEN	AUDITED BY CITY (AFTER 03-25-22)	NOTES
Broward County	47	OK	July 2019 - August 2021	34	13			• 100% Complete
Coconut Creek	68		June 2019 - June 2021	68				• 100% Complete
Cooper City	14		12/04/2020 - 11/29/2021	13	1		YES	• 100% Complete
Coral Springs	318	OK	June - August	273	45		YES	• 100% Complete
Dania Beach	68		June 2019 - June 2021	65	3		YES	• 100% Complete
Davie	115	OK	07/26/2019 - 07/12/2021	94	21		YES	• 1 property was sold after 1st letter sent. Sent request to new owner; 1 in contact with engineer, reports are done, waiting on submittal. 100% Complete
Deerfield Beach	249	OK	06/20/19 - 06/11/2021	198	51			• 100% Complete
Fort Lauderdale	7,969		08/20/2019 - 10/31/2021	6,253	1,716		YES	• 100% Complete
Hallandale Beach	126		06/30/2021 - 07/22/2021	80		46		
Hillsboro Beach	6		Summer	5	1		YES	• 100% Complete
Hollywood	2,027		June 2019 - December 2021	1,915	112		YES	• Remaining 112; (5) Properties were written up for non-compliant; (107) staff is working on NOV for remainder. 100% Complete
Lauderdale-by-the-Sea	54		07/02/2021 - 08/16/2021	49	4		YES	• 1 removed administratively. 100% Complete
Lauderdale Lakes	110		08/26/2019 - 06/28/2021	56		54		
Lauderhill	108		July - August 2021	95	13		YES	• 100% Complete
Lazy Lake	NO INSPECTIONS REQUIRED							
Lighthouse Point	32		07/16/2019 - 08/13/2021	25	5	2	YES	
Margate	128		09/11/2019 - 08/19/2021	119	10		YES	• 1 Additional Voluntary Report Received. 100% Complete
Miramar	67		08/05/2019 - 07/13/2021	56		11		
North Lauderdale	111		September 2019 - August 2021	85	26		YES	• 1 Extension; 25 Code Cases; 100% Complete
Oakland Park	390		08/29/2019 - 07/14/2021	256	134		YES	• 100% Complete
Parkland	NO INSPECTIONS REQUIRED							
Pembroke Park	27		07/10/2019 - 06/15/2021	23	4			• 100% Complete
Pembroke Pines	89		June 2019 - June 2022	37		52		
Plantation	983		08/12/2019 - 11/19/2021	815	168		YES	• 129 Special Magistrate; 39 extensions. 100% Complete
Pompano Beach	757		04/20/2021 - 08/10-2021	415	342		YES	• 100% Complete
Sea Ranch Lakes	NO INSPECTIONS REQUIRED							
Southwest Ranches	NO INSPECTIONS REQUIRED							
Sunrise	159		August 2019 - September 2021	147	12		YES	• 100% Complete
Tamarac	81		May 2020 - November 2021	65		16		
West Park	50		June-21	25		25		
Weston	164		02/06/2020 - 06/28/2021	110	54		YES	• 100% Complete
Wilton Manors	79		07/14/2021 - 08/26/2021	57	22			• 100% Complete
TOTAL	14,396				14,396			

Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total number of buildings for 2019, 2020 and 2021?	BORA BUILDING AUDIT REVIEW	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	Sent to Magistrate or Code Enforcement/Extensions	AUDITED BY CITY (AFTER 03-25-22)	NOTES
Broward County	47	OK	July 2019 - August 2021	34	13		• 100% Complete
Coconut Creek	68		June 2019 - June 2021	68			• 100% Complete
Cooper City	14		12/04/2020 - 11/29/2021	13	1	YES	• 100% Complete
Coral Springs	318	OK	June - August	273	45	YES	• 100% Complete
Dania Beach	68		June 2019 - June 2021	60			
Davie	115	OK	07/26/2019 - 07/12/2021	94	19	YES	• 1 property was sold after 1st letter sent. Sent request to new owner; 1 in contact with engineer, reports are done, waiting on submittal. 100% Complete
Deerfield Beach	249	OK	06/20/19 - 06/11/2021	198	51		• 100% Complete
Fort Lauderdale	7,969		08/20/2019 - 10/31/2021	6,253	1,716	YES	• 100% Complete
Hallandale Beach	126		06/30/2021 - 07/22/2021	80			
Hillsboro Beach	6		Summer	5			• 1 complete; 4 repairs/reports in progress.
Hollywood	2,027		June 2019 - December 2021	1,915	112	YES	• Remaining 112: (5) Properties were written up for non-compliant; (107) staff is working on NOV for remainder. 100% Complete
Lauderdale-by-the-Sea	54		07/02/2021 - 08/16/2021	49	4	YES	• 1 removed administratively. 100% Complete
Lauderdale Lakes	110		08/26/2019 - 06/28/2021	56			
Lauderhill	108		July - August 2021	95	13	YES	• 100% Complete
Lazy Lake	NO INSPECTIONS REQUIRED						
Lighthouse Point	32		07/16/2019 - 08/13/2021	25			
Margate	128		09/11/2019 - 08/19/2021	119	10	YES	• 1 Additional Voluntary Report Received. 100% Complete
Miramar	67		08/05/2019 - 07/13/2021	56			
North Lauderdale	87		September 2019 - August 2021	70			
Oakland Park	390		08/29/2019 - 07/14/2021	256	134	YES	• 100% Complete
Parkland	NO INSPECTIONS REQUIRED						
Pembroke Park	27		07/10/2019 - 06/15/2021	23	4		• 100% Complete
Pembroke Pines	89		June 2019 - June 2022	37			
Plantation	983		08/12/2019 - 11/19/2021	815	168	YES	• 129 Special Magistrate; 39 extensions. 100% Complete
Pompano Beach	757		04/20/2021 - 08/10-2021	415	342	YES	• 100% Complete
Sea Ranch Lakes	NO INSPECTIONS REQUIRED						
Southwest Ranches	NO INSPECTIONS REQUIRED						
Sunrise	159		August 2019 - September 2021	147	12	YES	• 100% Complete
Tamarac	81		May 2020 - November 2021	65			
West Park	50		June 2021	25			
Weston	164		02/06/2020 - 06/28/2021	110	54	YES	• 100% Complete
Wilton Manors	79		07/14/2021 - 08/26/2021	57	22		• 100% Complete

TOTAL 14,372

14,133

Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total notices sent by your department for 2019, 2020 and 2021?	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	Sent to Magistrate or Code Enforcement/Extensions	NOTES
Broward County	47	July 2019 - August 2021	34	13	100% Complete
Coconut Creek	68	June 2019 - June 2021	68		100% Complete
Cooper City	14	12/04/2020 - 11/29/2021	13		NO CHANGE
Coral Springs	318	June - August	273	45	NO CHANGE
Dania Beach	68	June 2019 - June 2021	55		NO CHANGE
Davie	115	07/26/2019 - 07/12/2021	94	19	• 1 property was sold after 1st letter sent. Sent request to new owner; 1 in contact with engineer, reports are done, waiting on submittal. 100% Complete
Deerfield Beach	249	06/20/19 - 06/11/2021	198	51	100% Complete
Fort Lauderdale	7,969	08/20/2019 - 10/31/2021	6,253	1,716	100% Complete
Hallandale Beach	126	06/30/2021 - 07/22/2021	80		NO CHANGE
Hillsboro Beach	6	Summer	5		• 1 complete; 4 repairs/reports in progress. NO CHANGES
Hollywood	2,027	June 2019 - December 2021	1,309		
Lauderdale-by-the-Sea	61	07/02/2021 - 08/16/2021	26		
Lauderdale Lakes	110	08/26/2019 - 06/28/2021	56		
Lauderhill	108	July - August 2021	83	25	100% Complete
Lazy Lake	NO INSPECTIONS REQUIRED				
Lighthouse Point	32	07/16/2019 - 08/13/2021	25		NO CHANGE
Margate	127	09/11/2019 - 08/19/2021	102		
Miramar	67	08/05/2019 - 07/13/2021	56	6	
North Lauderdale	87	September 2019 - August 2021	70		
Oakland Park	390	08/29/2019 - 07/14/2021	263		
Parkland	NO INSPECTIONS REQUIRED				
Pembroke Park	27	07/10/2019 - 06/15/2021	23	4	100% Complete
Pembroke Pines	89	June 2019 - June 2022	37		
Plantation	983	08/12/2019 - 11/19/2021	815	168	• 129 Special Magistrate; 39 extensions. 100% Complete
Pompano Beach	344	04/20/2021 - 08/10-2021	301		
Sea Ranch Lakes	NO INSPECTIONS REQUIRED				
Southwest Ranches	NO INSPECTIONS REQUIRED				
Sunrise	159	August 2019 - September 2021	147		
Tamarac	81	May 2020 - November 2021	65		
West Park	50	June-21	25		DID NOT RESPOND
Weston	165	02/06/2020 - 06/28/2021	88		NO CHANGE
Wilton Manors	79	07/14/2021 - 08/26/2021	57	22	100% Complete
TOTAL	13,966		12,690		

Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total notices sent by your department for 2019, 2020 and 2021?	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	SUBMITTED BY	NOTES
Broward County	47	July 2019 - August 2021	34	Ronald Puentes	• 13 Sent to Magistrate
Coconut Creek	68	June 2019 - June 2021	68	Jack Boone	NO CHANGE
Cooper City	14	12/04/2020 - 11/29/2021	13	Victor Blanco	NO CHANGE
Coral Springs	318	June - August	273	Alex Hernandez	• 45 Sent to Magistrate
Dania Beach	68	June 2019 - June 2021	55	Eleanor Norena	NO CHANGE
Davie	118	07/26/2019 - 07/12/2021	97	Nicholas Todaro	
Deerfield Beach	249	06/20/19 - 06/11/2021	182	Sheila Oliver	• 67 Sent to Magistrate
Fort Lauderdale	7,969	08/20/2019 - 10/31/2021	6,253	Tasha Williams	• 2,905 Sent to Magistrate • 1,045 Cases Accruing Fines
Hallandale Beach	126	06/30/2021 - 07/22/2021	80	Shellie Ransom-Jackson	NO CHANGE
Hillsboro Beach	6	Summer	5	Steve Mitchell	• 1 complete; 4 repairs/reports in progress. NO CHANGES
Hollywood	2,027	June 2019 - December 2021	1,309	Russell Long	
Lauderdale-by-the-Sea	61	07/02/2021 - 08/16/2021	26	Simo Mansor	
Lauderdale Lakes	110	08/26/2019 - 06/28/2021	56	Roman Sanchez	
Lauderhill	108	July - August 2021	83	Randy Youse	25 to Special Magistrate
Lazy Lake	NO INSPECTIONS REQUIRED				
Lighthouse Point	32	07/16/2019 - 08/13/2021	25	Peter Beaudoin	NO CHANGE
Margate	127	09/11/2019 - 08/19/2021	102	Linda McNamara	
Miramar	67	08/05/2019 - 07/13/2021	56	Julio Briceno	
North Lauderdale	87	September 2019 - August 2021	70	Judith M. Kull	
Oakland Park	390	08/29/2019 - 07/14/2021	263	Thomas Schubert	
Parkland	NO INSPECTIONS REQUIRED				
Pembroke Park	27	07/10/2019 - 06/15/2021	23	Miguel Núñez	• 4 Sent to Special Magistrate
Pembroke Pines	89	June 2019 - June 2022	37	Steve Pizzillo, CBO	
Plantation	989	08/12/2019 - 11/19/2021	768	Melissa Hurt	
Pompano Beach	344	04/20/2021 - 08/10-2021	301	Chris Feltgen	
Sea Ranch Lakes	NO INSPECTIONS REQUIRED				
Southwest Ranches	NO INSPECTIONS REQUIRED				
Sunrise	159	August 2019 - September 2021	147	Aaron Silverman	
Tamarac	81	May 2020 - November 2021	65	Rosemary Fisher	
West Park	50	June-21	25	Maritza Prebal	DID NOT RESPOND
Weston	165	02/06/2020 - 06/28/2021	88	Reginald Cox	NO CHANGE
Wilton Manors	79	07/14/2021 - 08/26/2021	39	Roberta Moore	• 11 Sent to Magistrate

TOTAL	13,975
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10,543

Section 4



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

To: Members of the Board of Rules and Appeals

From: Administrative Director

Date: 7/14/2022

RE: First Reading of Amendment to Board Policy #16-01, Reduction of Paperwork for Building Officials and Chief Inspectors seeking to serve in multiple jurisdictions or moving from one jurisdiction to another within a biennial certification period - The amendment discloses the requirement that any application for permanent certification in more than two jurisdictions will be reviewed on a case-by-case basis by the Board of Rules and Appeals. Individuals currently qualifying in more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official/Chief Inspector is approved by the Board to serve more than one jurisdiction

RECOMMENDATION

It is recommended that the Board adopt amendment updates to Board policy 16-01 entitled "*Reduction of paperwork of Building Officials and Chief Inspectors seeking to serve in multiple jurisdictions, or moving from one jurisdiction to another, within a biennial certification period*" to effect two changes:

- A) The officials are restricted to qualifying to a maximum of 2 jurisdictions unless specifically approved by the Board effective April 1, 2023, and
- B) that the city manager of each jurisdiction is to be notified by the BORA staff at any time that the board approves a building official or chief inspectors to serve in more than one jurisdiction.

REASONS

The changes referenced above are consistence with code amendments being considered by the Board of Rules and Appeals this evening. The rule improvements will assist the jurisdictions by letting town/city/county management better know when employees are working in multiple jurisdictions.

Respectfully Submitted,

James DiPietro

FROM: James DiPietro, Administrator Director

SUBJECT: Reduction of paperwork for Building Officials and Chief Inspectors seeking to serve in multiple jurisdictions, or moving from one jurisdiction to another, within a biennial certification period.

PROCEDURE:

When a jurisdiction, wishes to hire anyone, currently certified by the Board of Rules and Appeals, in the position of Building Official, Assistant Building Official or Chief Inspector, in another jurisdiction, into that same titled position in their jurisdiction, a letter of intent signed by the Building Official, Chief Executive Officer, Human Resources Director or other duly authorized representative shall be submitted to the Board of Rules and Appeals. (For the position of Building Official, the letter must be signed by the City Manager, the Acting City Manager or the Mayor).

Said letter of intent shall identify the jurisdiction doing the hiring, the name of the appointee, the positions for which they are being hired and the effective date of the hire.

Individuals holding multiple certifications issued by BORA for permanent position of Building Official or Chief Inspector are restricted to qualifying a maximum of two (2) jurisdictions unless specifically approved by the Board. Individuals currently qualifying more than two (2) jurisdictions are not required to obtain Board approval to maintain their current status until April 1, 2023. The City Manager of each jurisdiction shall be notified by BORA staff at any time that a Building Official or Chief Inspector is approved by the Board to serve more than one jurisdiction.

No further paperwork shall be required, unless the existing file is found to be deficient in any way.

FROM: James DiPietro, Administrator Director

SUBJECT: Reduction of paperwork for Building Officials and Chief Inspectors seeking to serve in multiple jurisdictions, or moving from one jurisdiction to another, within a biennial certification period.

PROCEDURE:

When a jurisdiction, wishes to hire anyone, currently certified by the Board of Rules and Appeals, in the position of Building Official, Assistant Building Official or Chief Inspector, in another jurisdiction, into that same titled position in their jurisdiction, a letter of intent signed by the Building Official, Chief Executive Officer, Human Resources Director or other duly authorized representative shall be submitted to the Board of Rules and Appeals. (For the position of Building Official, the letter must be signed by the City Manager, the Acting City Manager or the Mayor).

Said letter of intent shall identify the jurisdiction doing the hiring, the name of the appointee, the positions for which they are being hired and the effective date of the hire.

No further paperwork shall be required, unless the existing file is found to be deficient in any way.

Section 5



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

To: Members of the Board of Rules and Appeals

From: Administrative Director

Date: July 14, 2022

RE: **First Reading - Modification of Certification Application for the position of Building Official or Chief Inspector to add a disclosure for the jurisdiction where he or she is currently employed**

Recommendation:

It is recommended that the Board adopt modified application forms for building official and chief inspectors.

Reasons:

The disclosure by the applicant of what jurisdictions he or she is serving in the above titles will assist the BORA staff with following up on the implementation of two proposed code provisions. These amendments relate to the individual being restricted to qualifying in a maximum of two jurisdictions, unless specifically approved by the Board, and the city manager of each jurisdiction is to be notified by the BORA staff any time that a building official or chief inspector is approved by the Board to serve in more than one jurisdiction

A handwritten signature in black ink, appearing to read "James DiPietro".

James DiPietro

**Broward BORA Certification Forms:
Building Official/Assistant Building Official**

Broward County Board of Rules and Appeals

Certification Form for the Position of

Building Official

Assistant Building Official

For the Building Department of: _____

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Effective date of hire/promotion/contracted staff: _____

- All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida. (BORA Policy #14-02, Effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

104.1.3 Certification of Building Official and the Assistant Building Official. To be eligible for appointment as a Building Official or Assistant Building Official, such person shall be certified as required by BCAIB as a Building Code Administrator.

104.1.3.1 Such person shall be certified by BORA and shall meet at least one of the following qualifications.

104.1.3.1.1 A Florida Registered Architect or Florida licensed Professional Engineer having practiced for at least seven (7) years, a minimum of five (5) years shall have been within the jurisdiction of the HVHZ.

104.1.3.1.2 Ten (10) years combined experience as a Master Electrician, Electrical Contractor, General Contractor, Master Mechanical, Mechanical Contractor, Class A Air Conditioning Contractor, Master Plumber, Plumbing Contractor, Chief Inspector, Standard Plans Examiner or Standard Inspector appointed by an AHJ or school board within the State of Florida. A minimum of five (5) years shall have been within the jurisdiction of the HVHZ.

104.1.3.2 As part of the experience requirements above, the applicant shall have been appointed as Chief Inspector, Standard Plans Examiner or Standard Inspector by an AHJ or school board within the State of Florida for a minimum of two (2) years.

104.1.3.3 Each of the applicants shall possess a current Certificate of Competency or a Professional Engineer license or Architect registration issued by at least one (1) of the following entities:

- A.** Florida Construction Industry Licensing Board as a General Contractor, Mechanical Contractor or Plumbing Contractor.
- B.** Florida Electrical Contractors Licensing Board as an Electrical Contractor.
- C.** Broward County Central Examining Board of Building Construction Trades. (As Class "A" Unlimited General Contractor).
- D.** Broward County Central Examining Board of Electricians as a Master Electrician and/ or Electrical Contractor.
- E.** Broward County Central Examining Board of Mechanical Contractors and Specialty Mechanical Contractors as a Mechanical Contractor or Class A Air Conditioning Contractor.
- F.** Broward County Central Examining Board of Plumbers as a Master Plumber.
- G.** Miami-Dade County Construction Trades Qualifying Board, for any of the above-referenced disciplines.
- H.** Florida Board of Architecture and Interior Design.
- I.** Florida Board of Professional Engineers.

104.1.3.4 An applicant for Certification as Building Official or Assistant Building Official under the provisions of this section may only substitute two (2) years HVHZ experience with two (2) years of statewide experience by passing the BORA HVHZ exam.

104.1.3.5 An applicant for Certification as a Building Official or Assistant Building Official under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction from an accredited school may be credited for a maximum of two (2) years for Bachelor's Degree or a maximum of one (1) year for an Associate Degree towards the combined experience requirements. This credit is not applicable towards the requirements under section 104.1.3.1.1.

Broward County Board of Rules and Appeals

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120-day temporary staff approval of bora certification application form will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

Please list below all jurisdictions and positions of Building Official, Assistant Building Official and/or Chiefs for which you are currently serving.

Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of Applicant _____ Signature of Applicant _____

State of Florida
County of Broward SS

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of the City Manager, Acting City Manager or Mayor. _____

Signature of the City Manager, Acting City Manager or Mayor. _____

State of Florida
County of Broward SS

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

Approved: _____ Date: _____
Chief Code Compliance Officer

Disapproved: _____ Date: _____
Chief Code Compliance Officer

Approved by BORA on the _____ day of _____, 20____.

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Printed Name

Signature of Applicant

State of Florida

SS |

County of Broward

On the _____ day of _____, 20____, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: _____
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

**Broward BORA Certification Forms:
Electrical, Mechanical, Plumbing and Structural Chief Inspectors**

Broward County Board of Rules and Appeals

Certification Form for the Position of Chief Electrical Inspector

For the Building Department of: _____

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Effective date of hire/promotion/contracted staff: _____

- All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida. (BORA Policy #14-02, Effective May 9, 2014.)

104.5 Certification of the Chief Electrical Inspector. To be eligible for appointment as a Chief Electrical Inspector, such person shall be certified as required by BCAIB as an Electrical Plans Examiner and as an Electrical Inspector. Engineers are exempt from BCAIB certification.

104.5.1 Such person shall be certified by BORA and shall meet the following qualification:

104.5.1.1 An Electrical Plans Examiner serving for a minimum of one (1) year for an AHJ or school board within the State of Florida and who complies with at least one (1) of the qualifications of Section 104.10.2.1.

104.5.2 Each of the applicants shall possess a current Certificate of Competency or a Professional License in the discipline requested as a Master Electrician or Electrical Contractor or Engineer issued by at least one of the following entities:

- A. Florida Construction Industry Licensing Board
- B. Broward County Central Examining Board of Electricians
- C. Miami-Dade County Construction Trades Qualifying Board
- D. Florida Board of Professional Engineers

Broward County Board of Rules and Appeals

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120-day temporary staff approval of bora certification application form will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

Please list below all jurisdictions and positions of Building Official, Assistant Building Official and/or Chiefs for which you are currently serving.

Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of Applicant Signature of Applicant

State of Florida SS
County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of Building Official, Chief Executive Officer, Human Resources Director,
or other duly authorized representative.

Signature of Building Official, Chief Executive Officer, Human Resources Director,
or other duly authorized representative.

State of Florida SS
County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

Approved: _____ Date: _____
Chief Code Compliance Officer

Disapproved: _____ Date: _____
Chief Code Compliance Officer

Approved by BORA on the _____ day of _____, 20____.

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Printed Name

Signature of Applicant

State of Florida

SS |

County of Broward

On the _____ day of _____, 20____, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: _____
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

Broward County Board of Rules and Appeals

Certification Form for the Position of Chief Mechanical Inspector

For the Building Department of: _____

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Effective date of hire/promotion/contracted staff: _____

- All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida. (BORA Policy #14-02, Effective May 9, 2014.)

104.6 Certification of the Chief Mechanical. To be eligible for appointment as a Chief Mechanical Inspector, such person shall be certified as required by BCAIB as a Mechanical Plans Examiner and as a Mechanical Inspector. Engineers are exempt from BCAIB certification.

104.6.1 Such person shall be certified by BORA and shall meet the following qualification:

104.6.1.1 A Mechanical Plans Examiner serving for a minimum of one (1) year for an AHJ or school board within the State of Florida and who complies with at least one (1) of the qualifications of Section 104.10.3.1.

104.6.2 Each of the applicants shall possess a current Certificate of Competency or a Professional License in the discipline requested as a Master Mechanical or Mechanical Contractor or Class "A" Air Conditioning Contractor or Engineer issued by at least one of the following entities:

- A. Florida Construction Industry Licensing Board
- B. Broward County Central Examining Board of Mechanical Contractors and Specialty Mechanical Contractors
- C. Miami-Dade County Construction Trades Qualifying Board
- D. Florida Board of Professional Engineers

Broward County Board of Rules and Appeals

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120-day temporary staff approval of bora certification application form will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

Please list below all jurisdictions and positions of Building Official, Assistant Building Official and/or Chiefs for which you are currently serving.

Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline)	_____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline)	_____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline)	_____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

 Printed Name of Applicant Signature of Applicant

State of Florida SS
 County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

 Printed Name of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

 Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida SS
 County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

Approved: _____ Date: _____
Chief Code Compliance Officer

Disapproved: _____ Date: _____
Chief Code Compliance Officer

Approved by BORA on the _____ day of _____, 20____.

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Printed Name

Signature of Applicant

State of Florida

SS |

County of Broward

On the _____ day of _____, 20____, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: _____
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

Broward County Board of Rules and Appeals

Certification Form for the Position of Chief Plumbing Inspector

For the Building Department of: _____

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Effective date of hire/promotion/contracted staff: _____

- All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida. (BORA Policy #14-02, Effective May 9, 2014.)

104.7 Certification of the Chief Plumbing Inspector. To be eligible for appointment as a Chief Plumbing Inspector, such person shall be certified as required by BCAIB as a Plumbing Plans Examiner and as a Plumbing Inspector. Engineers are exempt from BCAIB certification only.

104.7.1 Such person shall be certified by BORA and shall meet the following qualification:

104.7.1.1 A Plumbing Plans Examiner serving for a minimum of one (1) year for an AHJ or school board within the State of Florida and who complies with at least one (1) of the qualifications of Section 104.10.4.1.

104.7.2 Each of the applicants shall possess a current Certificate of Competency or a Professional License in the discipline requested as a Master Plumber or Plumbing Contractor or Engineer issued by at least one of the following entities:

- A. Florida Construction Industry Licensing Board
- B. Broward County Central Examining Board of Plumbers
- C. Miami-Dade County Construction Trades Qualifying Board
- D. Florida Board of Professional Engineers

Broward County Board of Rules and Appeals

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120-day temporary staff approval of bora certification application form will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

Please list below all jurisdictions and positions of Building Official, Assistant Building Official and/or Chiefs for which you are currently serving.

Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline) _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of Applicant _____ Signature of Applicant _____

State of Florida
 SS
 County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

 Printed Name of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

 Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida
 SS
 County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

Approved: _____ Date: _____
 Chief Code Compliance Officer

Disapproved: _____ Date: _____
 Chief Code Compliance Officer

Approved by BORA on the _____ day of _____, 20____.

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Printed Name

Signature of Applicant

State of Florida

SS |

County of Broward

On the _____ day of _____, 20____, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: _____
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

Broward County Board of Rules and Appeals

Certification Form for the Position of Chief Structural Inspector

For the Building Department of: _____

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Effective date of hire/promotion/contracted staff: _____

- All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida. (BORA Policy #14-02, Effective May 9, 2014.)

104.8 Certification of Chief Structural Inspector. To be eligible for appointment as a Chief Structural Inspector, such person shall be certified as required by BCAIB as a Standard Plans Examiner and Standard Inspector or be a Florida Registered Architect or Florida Licensed Professional Engineer in the discipline requested.

104.8.1 Such person shall be certified by BORA and shall meet the following qualification:

104.8.1.1 Be a Standard Plans Examiner appointed as such, for a minimum of one (1) year by an AHJ or school board within the State of Florida and who complies with at least one (1) of the qualifications of Section 104.10.1.1.

104.8.2 Each of the applicants shall possess a current Certificate of Competency as a G.C. or a Professional Engineer license or Architect registration issued by at least one of the following entities:

- A. Florida Construction Industry Licensing Board
- B. Broward County Central Examining Board of Building Construction Trades
- C. Miami-Dade County Construction Trades Qualifying Board
- D. Florida Board of Professional Engineers
- E. Department of Business and Professional Regulation as an Architect

Broward County Board of Rules and Appeals

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120-day temporary staff approval of bora certification application form will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

Please list below all jurisdictions and positions of Building Official, Assistant Building Official and/or Chiefs for which you are currently serving.

Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline)	_____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline)	_____
Jurisdiction _____	<input type="checkbox"/>	B.O.	<input type="checkbox"/>	A.B.O.	<input type="checkbox"/>	Chief (Discipline)	_____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of Applicant Signature of Applicant

State of Florida SS
County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Printed Name of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida SS
County of Broward

On the _____ day of _____, 20____, personally appeared before me the above-named individual who signed the foregoing declaring same to be true to his/her knowledge and belief.

Notary-Public: _____

My Commission Expires: _____

Approved: _____ Date: _____
Chief Code Compliance Officer

Disapproved: _____ Date: _____
Chief Code Compliance Officer

Approved by BORA on the _____ day of _____, 20____.

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Printed Name

Signature of Applicant

State of Florida

SS |

County of Broward

On the _____ day of _____, 20____, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: _____
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

Section 6



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

To: Members of the Board of Rules and Appeals

From: Administrative Director

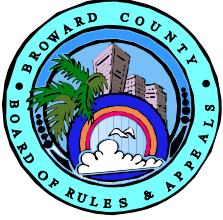
Date: July 14, 2022

RE: **Amendment for 2nd Reading - Chapter 1, Florida Building Code, 7th Edition 2020
Amendment to Section 104.18, Recertification of Building Departments and Building
Code Inspection Enforcement Personnel, removing limits to number of online classes
acceptable to comply with 28-hour required contact hours**

This code amendment was approved on 1st reading on June 9th, 2022. It is now scheduled for 2nd reading and public hearing.

A handwritten signature in black ink, appearing to read "James DiPietro".

James DiPietro



BROWARD COUNTY

Board of Rules & Appeals

ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324

PHONE (954) 765-4500 FAX: (954) 765-4504

<http://www.broward.org/codeappeals>

To: Members of the Broward County Board of Rules and Appeals.
From: James DiPietro, Administrative Director.
Date: July 14, 2022.
Subject: Revisions to section **104.18 Recertification of Building Departments and Building Code Inspection Enforcement Personnel** of Broward County Amendments (Chapter 1) to the Florida Building Code (FBC) 7th Edition (2020), removing limits to the number of online classes acceptable to comply with the twenty-eight (28) required contact hours.

Recommendation

It is recommended that the Board adopt on first reading, the proposed revisions to section **104.18 Recertification of Building Departments and Building Code Inspection Enforcement Personnel** of Broward County Amendments (Chapter 1) to the Florida Building Code (FBC) 7th Edition (2020), removing limits to the number of online classes acceptable to comply with the twenty-eight (28) contact hours required in a two year recertification cycle.

Reasons

The quality and available verification methods for online classes have improved allowing their effectiveness to be comparable with classroom (in person) classes. Classroom classes are still acceptable. The board discussed this matter informally in May 12, 2022, with a show of hands.

Additional information

1. Revised section **104.18 Recertification of Building Departments and Building Code Inspection Enforcement Personnel** of Broward County Amendments (Chapter 1) to the Florida Building Code (FBC) 7th Edition (2020), with stricken and underlined text to show changes.
2. Clean section **104.18 Recertification of Building Departments and Building Code Inspection Enforcement Personnel** of Broward County Amendments (Chapter 1) to the Florida Building Code (FBC) 7th Edition (2020).
3. Expired language related to the COVID 19 emergency was deleted also.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "James DiPietro".

James DiPietro

6.9.2022 EDITED DRAFT

104.18 Recertification of Building Departments and Building Code Inspection Enforcement Personnel.

104.18.1 All Building Departments shall be recertified biennially by BORA. To be recertified, all Building Officials, Assistant Building Officials, Chief Inspectors, Plans Examiners, and Inspectors who are presently certified by BORA, shall meet the following criteria and comply with the current requirements for initial certification:

104.18.1.1 Be currently certified by BORA.

104.18.1.2 Be presently employed by a governmental AHJ (Building Department) within Broward County. See Section 104.17.

104.18.1.3 All Building Officials, Assistant Building Officials, Chief Inspectors, Plans Examiners, and Inspectors, to be recertified shall obtain twenty-eight (28) contact hours within a two (2) consecutive calendar year biennial renewal period (starting January 1, on an even year, through December 31, of the next odd year) by attending classroom or online education courses, workshops, and seminars, any of which shall be approved by BORA, the Miami-Dade County Code Compliance Office, or the Florida Department of Business and Professional Regulation. Continuing education contact hours shall include courses approved as discipline specific category (courses which are specific to the code chapters enforced by the specific discipline) and non-discipline specific category. Specific courses mandated for license holders by the State of Florida Boards shall be classified as non-discipline specific, unless clearly indicated as discipline specific by a State agency. A minimum of one-half ($\frac{1}{2}$) of the twenty-eight (28) contact hours within a two (2) consecutive calendar year biennial renewal period shall be discipline specific category. Meetings of BORA Committees shall be counted as one (1) hour in the non-discipline specific category and professional association meetings shall be counted as not to exceed one (1) hour in the discipline specific category for a maximum of fourteen (14) contact hours within a two (2) consecutive calendar year biennial renewal period. ~~Only a maximum of half of the twenty-eight (28) required contact hours can be attended online.~~

~~Exception: Due to the COVID-19 health emergency, for the 2020—2021 recertification cycle online courses approved by FL DBPR are acceptable for the twenty-eight (28) required contact hours. This exception expires on December 31, 2021.~~

6.9.2022 CLEAN DRAFT

104.18 Recertification of Building Departments and Building Code Inspection Enforcement Personnel.

104.18.1 All Building Departments shall be recertified biennially by BORA. To be recertified, all Building Officials, Assistant Building Officials, Chief Inspectors, Plans Examiners, and Inspectors who are presently certified by BORA, shall meet the following criteria and comply with the current requirements for initial certification:

104.18.1.1 Be currently certified by BORA.

104.18.1.2 Be presently employed by a governmental AHJ (Building Department) within Broward County. See Section 104.17.

104.18.1.3 All Building Officials, Assistant Building Officials, Chief Inspectors, Plans Examiners, and Inspectors, to be recertified shall obtain twenty-eight (28) contact hours within a two (2) consecutive calendar year biennial renewal period (starting January 1, on an even year, through December 31, of the next odd year) by attending classroom or online education courses, workshops, and seminars, any of which shall be approved by BORA, the Miami-Dade County Code Compliance Office, or the Florida Department of Business and Professional Regulation. Continuing education contact hours shall include courses approved as discipline specific category (courses which are specific to the code chapters enforced by the specific discipline) and non-discipline specific category. Specific courses mandated for license holders by the State of Florida Boards shall be classified as non-discipline specific, unless clearly indicated as discipline specific by a State agency. A minimum of one-half ($\frac{1}{2}$) of the twenty-eight (28) contact hours within a two (2) consecutive calendar year biennial renewal period shall be discipline specific category. Meetings of BORA Committees shall be counted as one (1) hour in the non-discipline specific category and professional association meetings shall be counted as not to exceed one (1) hour in the discipline specific category for a maximum of fourteen (14) contact hours within a two (2) consecutive calendar year biennial renewal period.

Section 7



BROWARD COUNTY

Board of Rules and Appeals

1 North University Drive, Suite 3500B, Plantation, Florida 33324

To: Board of Rules and Appeals
From: Administrative Director
Date: July 14, 2022
Re: Approval of Contract for Employment of New Administrative Director for the Board of Rules and Appeals

RECOMMENDATION

It is recommended that the Board approve of the attached employment agreement for the new administrative director

REASONS

The proposed contract has been reviewed by the current director, the new director, the Board Chair, and was updated and approved as to form by the Board attorney. Dr. Ana Barbosa was chosen by Board vote at a special meeting on June 14, 2022.

ADDITIONAL INFORMATION

The approximate 37-month contract will terminate on September 30, 2025. Dr. Ana Barbosa's first day on the job will be August 22, 2022. An annual salary of \$145,000 is proposed plus a car allowance of \$5,400 (\$450 monthly). The present director's final day will occur at close of business on September 30, 2022. The county is performing independent background checks that are proceeding satisfactorily and will be completed before your final vote.

Respectfully Submitted,

James DiPietro

EMPLOYMENT CONTRACT

THIS CONTRACT is being entered into between the BROWARD COUNTY BOARD OF RULES AND APPEALS, (the "Employer") a Board authorized under the Broward County, Florida Charter, and ANA BARBOSA, (the "Employee").

The Employer employs the Employee and the Employee accepts the employment subject to the following terms and conditions.

I. DEFINITIONS.

- A. Contract. Contract means this employment contract.
- B. Employer. Employer means the BROWARD COUNTY BOARD OF RULES AND APPEALS.
- C. Employee. Employee means ANA BARBOSA.
- D. Employment Period. Employment Period means the period commencing on August 22, 2022, and ending on September 30, 2025.
- E. Personnel Policy. Personnel Policy means the Broward County Administrative Code.
- F. Aggregate Salary. Aggregate Salary means contract salary amount and any deferred compensatory benefits.
- G. Just Cause. Violation of this contract or conviction of any illegal activity, (even though adjudication may be withheld), dishonesty or disloyal conduct.

2. DUTIES. The Employee shall perform the duties of the Administrative Director of the Broward County Board of Rules and Appeals as outlined in the job description adopted by the Employer and those additional duties and functions assigned to the Employee by the Employer.

3. TERM.

A. Employer employs Employee and Employee agrees to the exclusive employ of Employer for a term of employment of three (3) years beginning with the first day of the employment period in ~~2022~~, expressly subject to the provisions for termination and resignation, respectively. Employee agrees neither to accept other employment nor to become employed by other employer until such expiration date unless such expiration date is altered or affected as provided in this contract.

B. Nothing in this contract shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of the Employee at any time, subject only to the provisions set forth in Paragraph 5 of this contract.

C. Nothing in this contract shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from employment with Employer, subject only to the provisions set forth in Paragraph 5, subparagraph C, of this contract.

D. Employee shall give Employer written notice at least twelve (12) weeks in advance of the expiration date of this contract of his intent to leave employment with the Broward County Board of Rules and Appeals upon such expiration date. Employer shall give Employee written notice at least twelve (12) weeks in advance of the expiration date of this contract, of its intent to permit the contract to expire or of its intent to renew the contract for an additional period of time, not to exceed a period of three (3) years, subject, however, to the execution between the parties of a new Employment Contract.

4. SUSPENSION. Employer may suspend the Employee for just cause with or without full pay and benefits at any time during the terms of this Contract.

5. TERMINATION AND SEVERANCE PAY.

A. In the event the employment of Employee is terminated by Employer without just cause, Employer shall pay to the Employee a lump sum cash severance payment as follows:

- (i) First Employment Year - Four (4) months aggregate salary;
- (ii) Second Employment Year -Three (3) months aggregate salary;
- (iii) Third Employment Year - Three (3) months aggregate salary.

B. If the Employee is terminated by the Employer as a result of a violation of this contract or for other just cause, the Employee will not be compensated in accordance with Paragraph A.

C. In the event the Employee intends to voluntarily resign his employment before the expiration of the term set forth in Paragraph 3, subparagraph A, the Employee shall give Employer twelve (12) weeks notice in advance. In the event of such resignation, the Employee will not receive any compensation after the effective date of his resignation.

D. In the event the Employee is willing to renew the term of the Contract upon the expiration of the Term, but the Employer is unwilling to renew the Term, the Employee shall receive a cash severance amount equal to two months aggregate salary.

6. DISABILITY. If the Employee is permanently and totally disabled or is otherwise unable to perform his employment duties because of sickness, accident, injury, or mental incapacity, the rights of the employee and any benefits to which he is entitled shall be in accordance with the applicable provision of the Personnel Policy for similarly situated county management employees and the Employee shall comply with the rules and regulations provided therein.

7. SALARY. The Employer shall pay to the Employee an annual salary of One-Hundred, Forty-Five Thousand and 00/100 (\$145,000) Dollars payable in bi-weekly (26) installments as other employees of the Employer are paid. This salary is subject to any increases or decreases which Employer may determine are appropriate based upon an annual performance review of the Employee.

8. PERFORMANCE EVALUATION.

A. Employer shall review and evaluate the performance of Employee in October of each employment period. Employer shall provide Employee with a summary written statement of the findings of Employer and provide an adequate opportunity for Employee to discuss the evaluation with Employer.

B. Periodically, Employer and Employee shall discuss such goals and performance objectives which Employer determines necessary for the proper operation of the Broward County Board of Rules and Appeals and for the attainment of the Employer's policy objectives and shall further establish a relative priority among those goals and objectives, such goals and objectives to be reduced to writing. Such goals and objectives shall generally be attainable within the time limitation as specified within the applicable existing operating and capital budgets and appropriations

9. HOURS OF WORK. The defined work week for the Employee shall be in accordance with the policies adopted by Employer.

10. OUTSIDE ACTIVITIES. Employee shall not become involved in any form of employment or other non-Employer connected business without the prior approval of Employer.

11. AUTOMOBILE OR CAR ALLOWANCE. The Employer shall arrange for the Employee to have the use of an automobile for the exclusive purpose of performing his duties and functions and for transportation to and from his residence. The assignment and use of the automobile will be subject to and be governed by the policies and regulations of Broward County since the automobile will be a vehicle owned by Broward County; or the Employee, at his sole option, may select the standard County automobile allowance in effect at the time of the election of the option subject to any revisions thereto, but at a rate of not less than Four Hundred and Fifty (\$450.00) Dollars per month.

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12. EMPLOYMENT BENEFITS. The Employee shall be entitled to those rights and benefits as provided in the Personnel Policy for similarly situated county management employees and the Employee shall comply with the rules and regulations provided therein. The employee shall be entitled to twenty (20) vacation days during each calendar year. The Employee shall not take more than ten (10) consecutive vacation days at any time.

13. RETIREMENT. The Employee shall be entitled to those rights and benefits as provided in the Personnel Policy for similarly situated county management employees and the Employee shall comply with the rules and regulations provided therein

14. INDEMNIFICATION. Employer shall to the extent provided by law of the State of Florida and of Broward County, defend, save harmless and indemnify Employee against any tort, professional liability claims or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties. Employer shall not be obligated to defend or be liable for the acts or omissions of Employee which are illegal or in bad faith or outside the scope of his employment or with malicious purpose or which are grossly negligent.

15. NOTICES. Notice pursuant to this contract may be given by mail, by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

Employer

PROVISIONS

Chairman of the Board of Rules and Appeals
One North University Drive, Suite 3500B
Plantation, Florida 33324

Employee

Ana Barbosa
3220 NW 94th Way
Sunrise, Fl 33351

16. GENERAL

A. The provisions of this contract constitute the entire agreement between the parties. No representation or understanding, whether communicated orally or in writing, is or shall be effective unless contained in this contract.

B. This Contract shall be binding upon and inure to the benefit of the heirs at law, executor, or personal representative of Employee, pursuant to Florida Law.

C. If any provision, or any portion of a provision contained in this Contract is held unconstitutional, invalid or unenforceable, by a court of competent jurisdiction, the remainder of this contract, or such portion of it, shall be deemed severable, shall not be affected and shall remain in full force and effect.

D. No alteration, modification or amendment of this Contract shall be effective unless contained in a writing, executed between the parties in a document of equal dignity with this Contract.

E. In the event any dispute or disagreement arise from this contract or the employment of the Employee, the parties agree to arbitrate the dispute or disagreement in accordance with the Florida Arbitration Code, Florida Statutes, which arbitration shall take place in Broward County, Florida. In the event the parties are unable to agree as to the arbitrator(s) they shall apply to the Circuit Court in Broward County, Florida for the appointment of the arbitrator(s).

F. The effective date of this Contract shall be the date Employer signs this Contract

The Employer and Employee have signed this Contract on the date hereinafter provided.

EMPLOYER

Broward County Board of Rules and Appeals

By _____
DANIEL LAVRICH

Date: _____

EMPLOYEE

By  _____
ANA BARBOSA

Dated: 6/22/2022

Broward County Board of Rules and Appeals

Special Meeting Minutes

June 14, 2022
Broward County Governmental Center
115 S. Andrews Avenue, Room 302, Fort Lauderdale, FL
Time: 6:00 PM

Call Meeting to Order

Chairman Lavrich called the meeting to order at 6 p.m.

Roll Call

Daniel Lavrich, Chair
Ron Burr
Gregg D'Attila
Jeff Falkanger
Shalanda Giles-Nelson
R. Art Kamm
David Rice
Daniel Rourke
David Tringo
Dennis Ulmer
Derek A. Wassink
Lynn E. Wolfson
Abbas Zackria

A quorum was present.

Mr. Tringo made a motion and Ms. Giles-Nelson seconded the motion to approve the agenda as posted. The motion carried by unanimous vote of 13-0.

Chairman Lavrich advised that the Screening Committee selected four finalists from the 120 applications. Two finalists have withdrawn. The Board has the option of selecting an individual this evening or discard the two finalists and readvertise for the position. He noted that one question will be asked by each Board member.

With respect to the option of readvertising and going through the process again, it was noted that this process has taken about four months.

1. Interview of Finalists for Position of Board Administrative Director

Each member of the Board introduced themselves and their profession. A copy of the questions is attached. The Board recessed between 6:45 pm and 7:52 pm. after Dr. Barbosa's interview. Ms. Wolfson left the meeting at 6:45 pm due to medical reasons.

1. Ana Barbosa
2. Colin Donnelly

2. Board Discussion and Action

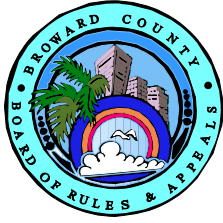
There was general consensus that the Board had sufficient information to make a decision this evening.

Individual ballots were completed. There were nine members in favor of Dr. Barbosa (Daniel Lavrich, Ron Burr, Gregg D'Attile, Jeff Falkanger, Shalanda Giles-Nelson, R. Art Kamm, David Rice, Daniel Rourke, Abbas Zackria) and three for Mr. Donnelly (Mr. Tringo, Mr. Ulmer and Mr. Wassink).

3. Adjournment

There being no further business, the meeting adjourned at 8:55 p.m.

Section 8



BROWARD COUNTY

Board of Rules & Appeals

1 North University Drive, Suite 3500B, Plantation, Florida 33324

To: Members of the Broward County Board of Rules and Appeals

Date: July 14, 2022

Re: FY 2023 Budget (October 1, 2022– September 30, 2023)

RECOMMENDATION

It is recommended that the Board of Rules and Appeals authorize, by motion, an operating budget for Fiscal Year (FY) 2023 in the amount of \$2,514,830. This is the amount provided by Broward County in the “core budget” allocation for personnel services, operating expenses, and capital outlay. In comparing the FY22 adopted budget of \$2,409,470 with the FY23 requested budget of \$2,514,830 there is an increase of \$105,360 or 4.37 %.

REASONS

As of June 2022, the Board of Rules and Appeals fund balance is officially, per the Budget Office, \$9,223,300 and it is anticipated to increase this year by \$1,041,659 for a total of \$ 10,264,959 or about 11.3% by September 30th, 2022. In addition, we expect to earn \$80,000 in Interest Earnings for the Fiscal Year 2022, which would increase the fund balance to \$10,344,959.

We agree with the County's Budget Office that the monies provided in the core budget are sufficient for operating purposes for the Board of Rules and Appeals for FY23.

ADDITIONAL INFORMATION

A. Revenue in General

Revenues continue to be sufficient to cover the expenses associated with each fiscal year. No rate increases are anticipated for the near future.

This belief results from our substantial financial reserves which are a result of the rate recommendation decisions that the Board of Rules and Appeals decided by a series of votes over the last 13 years.

A recent history of municipal fees received and projected is listed below:

FY 2020	Actual	\$ 2,268,944
FY 2021	Actual	\$ 2,721,841
FY 2022	Estimated	\$ 3,057,570
FY 2023	Projected	\$ 2,446,000

The FY 2023 projected revenues are reduced by 20% as compared to FY 2022 based upon our beliefs of where the economy may be heading. If the economy remains strong, well into the calendar year 2023, with revenues at an annual rate in the range of \$3,000,000, then the Broward County Board of Rules and Appeals should consider a rate reduction to become effective October 1, 2023, or thereafter.

B. Expenses in General

Personnel Services, including salaries and employee benefits, will be \$1,713,410 in FY23 compared to \$1,682,210 in the FY22 adopted budget. This represents an increase of \$31,200, or 1.85 %.

Operating Expenses, in FY23, will be \$682,620 as compared to \$647,280 in the FY22 adopted budget, an increase of \$35,340 or 5.46 %, primarily reflecting charges paid for services provided by Broward County and a \$17,500 increase in Legal service charges.

The requested Capital Expense Outlay in FY23 is \$118,800 as compared to \$79,980 in FY22 an increase of \$38,820, or 48.5 %. This increase is mainly the result of planned purchases of the three-year cycle of the Florida Building Code books and a replacement vehicle budgeted at \$25,000. Our two-year program grant to assist small cities in electronic permitting is now concluded.

C. Forms and the Budgeting Process

Attached you will find standard forms requested by Broward County's Budget Office as part of their annual budget development process.

D. Conclusion

The recommended budget includes adequate funding for operating expenses and substantial reserves. Accordingly, the FY23 budget is submitted for your consideration and requested approval.

Respectfully Submitted,



James DiPietro

PROGRAM PROPOSAL	SEC_201020_01
	BegBalance
Contact Name	James DiPietro
Contact Phone	954-765-4500 x 9889 Cell 954-931-2393
Program Description	<p>The responsibilities of the agency include reviewing inspections and plan reviews conducted by jurisdictional employees for compliance with both the County and State Building and Fire Codes as well as conducting random, requested, and investigative inspections to provide uniformity to the interpretation of the codes throughout Broward County. The agency conducts educational seminars to aid in the uniform enforcement of the building codes, fire codes, national electrical code, floodplain codes and many other referenced standards. Staff makes recommendations to the Board of Rules and Appeals on interpretations, appeals and also on amendments pertaining to the Florida Building Code and Fire Code and maintains certifications for approximately 900 building and fire inspectors, plans examiners and building officials.</p>
If Program Mandated	20907
Describe Essential Elements	Florida Statutes 71-575 and Section 9.02 of the Broward County Charter
Cite the Federal or State Law	
Cite Level of Service	
Program Outcomes	Uniformity of the application of the Florida Building Code in all Building Departments, including all life safety requirements. To have a well trained pool of certified inspectors.
Customers Served	NA
Utilization Data Spreadsheet	NA

BegBalance

General Fund Questions	15411
Potential Additional Revenue	N/A
Actions to Implement Fee	N/A
Revenue Estimate and Assumptions	Current revenues exceed recurrent expenses. Reserves are adequate.
Provide the Service	N/A
Impact if Program Removed	Reduction in the uniform application of the Florida Building Code and Fire Codes, throughout Broward County, including life safety requirements.
Self Supporting Fund Questions	0
Rate Increase to Support Program	0
Year 1 Rate Change	0
Year 2 Rate Change	0
Year 3 Rate Change	0
Year 4 Rate Change	-0.044
Year 5 Rate Change	-0.2

FEES

	Name of Fee	Broward County Fee Data	Fee Data Comparison 1	Year Fee updated
Fee Data	Municipal Fee per \$1000 of construction cost	0.52		2019, fee was lowered.
Fee 1				
Fee 2	Miami Dade		0.6	

Core

			FY20	FY21	FY22	FY23	FY23	FY23
			Actuals	Actuals	Budget	Budget	Budget	Budget
			Final	Final	Final	OMB Core	Working	Working
			YearTotal	YearTotal	YearTotal	Ongoing	Ongoing	Comments
Total Non Personnel			552502.45	448697.62	9684400	533210	756941	
F_10035	A_511010	D_20102000	24983.67	27561.97	25540	32210	32210	
F_10035	A_511040	D_20102000	405	582	1100	1100	1100	
F_10035	A_512140	D_20102000			4500	4500	4500	
F_10035	A_512660	D_20102000	4442.29	4197	4500	4500	4500	
F_10035	A_512730	D_20102000	4185	4185				
F_10035	A_512770	D_20102000	8285.94	1375	36600	36600	30000	historical usage less than budget
F_10035	A_519010	D_20102000	-77					
F_10035	A_519020	D_20102000	60.5					
F_10035	A_519030	D_20102000	3543.32	102				
F_10035	A_519040	D_20102000	1438.65	133.84				
F_10035	A_519050	D_20102000	1144	68				
F_10035	A_519060	D_20102000	1127.14	10				
F_10035	A_519070	D_20102000	2020	1182.65				
F_10035	A_519080	D_20102000	49					
F_10035	A_519TRV	D_20102000			28800	28800	28800	
F_10035	A_520010	D_20102000	216.17	213.29	220	220	220	
F_10035	A_520040	D_20102000			300	300	300	
F_10035	A_520080	D_20102000	4691.19	7474.33	4700	7480	7480	
F_10035	A_522010	D_20102000	1666.83	1638.7	2800	2800	2000	Based upon prior years' averages, we reduced the account.
F_10035	A_526010	D_20102000	81900	81900	63400	68160	68160	
F_10035	A_526020	D_20102000	5168.52	3247.05	7000	7000	7000	
F_10035	A_530701	D_20102000	580	740	850	870	870	
F_10035	A_540050	D_20102000			100	100	100	
F_10035	A_545010	D_20102000	584.55	21.82	2000	2000	2000	
F_10035	A_546010	D_20102000	5212.16	3027.42	2500	2500	3500	Based upon prior years' averages, we increased the account.
F_10035	A_547020	D_20102000	91323.79	100066.31	82500	82500	100000	Based upon prior years' averages, the account is been increased. Attorney has a 3 years contract, which increases each year, after considering the cost of living information.
F_10035	A_547030	D_20102000	12.18		200	200	100	
F_10035	A_552020	D_20102000	78320	59460	128300		128300	
F_10035	A_552310	D_20102000	13159.52	10842.2	12240	12240	12240	
F_10035	A_556110	D_20102000	3466.49	4795	4730	4730	6550	Based on the increase of previous years.
F_10035	A_556120	D_20102000	418.27	612.37	1150	1150	850	
F_10035	A_556310	D_20102000	62163.85	37204.5	233250	233250	233250	
F_10035	A_560320	D_20102000	57624.22	6359.06				
F_10035	A_560340	D_20102000	25172				25500	
F_10035	A_560370	D_20102000	11094.54	50523.29	62000		13800	
F_10035	A_565010	D_20102000	56428.89	38260.79	17980		43611	
F_10035	A_567010	D_20102000	1691.77	2914.03				
F_10035	A_597430	D_20102000			8957140			

REVENUES

Core

			FY20	FY21	FY22	FY22	FY23
			Actuals	Actuals	Budget	Forecasted Revenues	Budget
			Final	Final	Final	Working	Working
			YearTotal	YearTotal	YearTotal	Ongoing	Ongoing
Total Revenue			11381177.07	2721848.38	11320490	2766580	2351600
F_10030	A_405820	No_BudRef	22.72	-3.12			
F_10035	A_405820	No_BudRef	2626614.35	2721841.1	2210000	2766580	2351600
F_10035	A_405880	No_BudRef		10.4	0		
F_10035	A_465515	No_BudRef			0		
F_10035	A_467010	No_BudRef			0		
F_10035	A_473025	No_BudRef			0		
F_10035	A_421120	No_BudRef			0		
F_10035	A_499005	No_BudRef			-112810		
F_10035	A_499010	No_BudRef	8754540		9223300		

Budget	Working	Core
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POSITION INFORMATION

	No_BL	No_BL	No_BL	No_BL	No_BL	No_BL	No_BL	-	No_BL
	No_PE	No_PE	No_PE	No_PE	No_PE	No_PE	No_PE	-	Total Pay Element
	BegBalance	BegBalance	BegBalance	BegBalance	BegBalance	BegBalance	BegBalance	-	YearTotal
	Position_Status	Job_Class	Emp_Status	Days_Vacant	Vacancy_Date	Incumbent	Emp_Number	Budgeted Salary	Total Compensation
PN_10012	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT	151	8/28/21	**VACANT**		87988	119434.4528
PN_10382	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT			Castronovo, Kenneth	1000239028	117785	155059.746
PN_10418	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT			Morell, John A	1000336414	114047	150590.5932
PN_10695	Active	ADMINISTRATIVE SPECIALIST - NA146	1-FT			Joseph, Jonda K	1000281776	57372	82829.9632
PN_12694	Active	R&A ADMIN DIRECTOR - Z9767	1-FT			Dipietro, James	1000036372	174455	226590.488
PN_12695	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT			Soto, Rolando	1000179785	130328	170056.1568
PN_12855	Active	ADMINISTRATIVE SPECIALIST - NA146	1-FT			Boselli, Ruth A	1000161959	78740	108377.544
PN_13074	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT			Parks, Charles B	1000209897	140430	182134.108
PN_13672	Active	ADMINISTRATIVE SPECIALIST - NA146	1-FT			Kong, Maria P	1000282179	55328	80386.1568
PN_14467	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT			Guerasio, Michael R	1000290481	120452	158248.4112
PN_15755	Active	ADMINISTRATIVE SPECIALIST - NA146	1-FT			Curry, Brianna V	1000296587	53516	78219.7296
PN_17734	Active	R&A CHIEF CODE COMP OFF - Z9760	1-FT			De Carion, Timothy G	1000334616	112797	149096.0932
Total Core Positions	Active		698	12	151	8/28/21		1243238	1661023.443

SUMMARY

		FY21 Actuals Final Core YearTotal	FY22 Budget Final Core YearTotal	FY23 Budget Working Core Total Rounded	FY23 Budget Request List Total Supplement Requests Total Rounded	Total Budget Request	NY Budget Minus CY Budget \$ Increase	\$ Increase Divide by CY Budget % Increase
F_10030	Permits-Fees-Special Assessmnt	-3.12						
F_10030	Total Revenue	-3.12						
F_10035	Permits-Fees-Special Assessmnt	2721851.5	2210000	2351600		2351600	141600	6.407239819
F_10035	Budgetary Only		9110490				-9110490	-100
F_10035	Total Revenue	2721851.5	11320490	2351600		2351600	-8968890	-79.22704759
F_10035	Salaries	1245961.17	1256950	1272740		1272740	15790	1.256215442
F_10035	Fringe	355702.81	425260	440670		440670	15410	3.623665522
F_10035	Total Personnel Service	1601663.98	1682210	1713410		1713410	31200	1.854703039
F_10035	Operating Expenses	350640.45	647280	674030		674030	26750	4.132678285
F_10035	Capital Outlay	98057.17	79980	82910		82910	2930	3.663415854
F_10035	Other Budgetary Reserves		8957140				-8957140	-100
F_10035	Total Non Personnel	448697.62	9684400	756940		756940	-8927460	-92.18392466
F_10035	Total Expense	2050361.6	11366610	2470350		2470350	-8896260	-78.26660719
Operating	Permits-Fees-Special Assessmnt	2721848.38	2210000	2351600		2351600	141600	6.407239819
Operating	Budgetary Only		9110490				-9110490	-100
Operating	Total Revenue	2721848.38	11320490	2351600		2351600	-8968890	-79.22704759
Operating	Salaries	1245961.17	1256950	1272740		1272740	15790	1.256215442
Operating	Fringe	355702.81	425260	440670		440670	15410	3.623665522
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Operating	Operating Expenses	350640.45	647280	674030		674030	26750	4.132678285
Operating	Capital Outlay	98057.17	79980	82910		82910	2930	3.663415854
Operating	Other Budgetary Reserves		8957140				-8957140	-100
Operating	Total Non Personnel	448697.62	9684400	756940		756940	-8927460	-92.18392466
Operating	Total Expense	2050361.6	11366610	2470350		2470350	-8896260	-78.26660719

SUMMARY FY23		DIV_2010_01	All BudRefs	All Projects	All Programs			
		FY21	FY22	FY23	FY23			
		Actuals	Budget	Budget	Budget			
		Final	Final	Working	Request List		NY Budget Minus CY Budget	\$ Increase Divide by CY Budget
		Core	Core	Core	Total Supplement Requests			
		YearTotal	YearTotal	Total Rounded	Total Rounded	Total Budget Request	\$ Increase	% Increase
F_10030	Permits-Fees-Special Assessmnt	-3.12						
F_10030	Total Revenue	-3.12						
F_10035	Permits-Fees-Special Assessmnt	2721851.5	2210000	2351600		2351600	141600	6.407239819
F_10035	Budgetary Only		9110490				-9110490	-100
F_10035	Total Revenue	2721851.5	11320490	2351600		2351600	-8968890	-79.22704759
F_10035	Salaries	1245961.17	1256950	1272740		1272740	15790	1.256215442
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F_10035	Capital Outlay	98057.17	79980	82910		82910	2930	3.663415854
F_10035	Other Budgetary Reserves		8957140				-8957140	-100
F_10035	Total Non Personnel	448697.62	9684400	756940		756940	-8927460	-92.18392466
F_10035	Total Expense	2050361.6	11366610	2470350		2470350	-8896260	-78.26660719
Operating	Permits-Fees-Special Assessmnt	2721848.38	2210000	2351600		2351600	141600	6.407239819
Operating	Budgetary Only		9110490				-9110490	-100
Operating	Total Revenue	2721848.38	11320490	2351600		2351600	-8968890	-79.22704759
Operating	Salaries	1245961.17	1256950	1272740		1272740	15790	1.256215442
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Operating	Operating Expenses	350640.45	647280	674030		674030	26750	4.132678285
Operating	Capital Outlay	98057.17	79980	82910		82910	2930	3.663415854
Operating	Other Budgetary Reserves		8957140				-8957140	-100
Operating	Total Non Personnel	448697.62	9684400	756940		756940	-8927460	-92.18392466
Operating	Total Expense	2050361.6	11366610	2470350		2470350	-8896260	-78.26660719

BORA prepared summary

Account	Account Description	Budget Period	Budget 2022	Budget 2022 Year to date (5/27/2022)	Budget 2022 Estimated 9/30/2022	Core Budget 2023
510030	Sal-Regular Salary and Wages	2022	1,227,920.00	739,221.68	1,230,000	1,713,410
510070	Sal-Adjustment	2022	29,030.00	0	0	
510100	Sal-Overtime- Straight Time	2022	0	677.65	800	
510110	Sal-Overtime- Premium Dist	2022	0	51.52	100	
510510	Frn-Medicare	2022	17,880.00	10,703.45	17,767	
510520	Frn-Retirement Contributions	2022	132,860.00	76,105.38	126,334	
510540	Frn-Group Insurance	2022	170,040.00	68,389.14	113,526	
510550	Frn-Basic Life Insurance	2022	790	449.26	790	
510570	Frn-Workers Compensation	2022	11,530.00	5,765.00	11,530	
510580	Frn-Unemployment Compensation	2022	12,280.00	0	0	
510600	Frn-Auto Allowance	2022	5,400.00	3,600.00	5,400	
510640	Frn-Social Security Taxes	2022	74,480.00	42,266.44	70,162	
511010	Fleet Svcs-Motor Pool Chrgbk	2022	25,540.00	15,779.81	26,200	
511040	Cty Svcs-Print Shop	2022	2,005.00	2,080.00	2,080	3,000
512140	Prof Svcs-Lobbyist	2022	4,500.00	2,250.00	4,500	4,500
512660	Prof Svcs-Hosting Services	2022	4,500.00	1,588.80	3,000	4,500
512770	Prof Svcs-Temp Personnel	2022	32,336.00	1,600.00	3,200	30,000
519010	Tvl-Airfare	2022	1,800.00	192	192	28,800
519020	Tvl-Car Rentals	2022	500	0	0	
519030	Tvl-Hotels	2022	8,500.00	2,618.81	8,500	
519040	Tvl-Mileage	2022	3,000.00	688.8	1,300	
519050	Tvl-Meals	2022	4,000.00	1,002.00	2,800	
519060	Tvl-Oth Allowbl Incidntl Csts	2022	3,000.00	726.48	1,400	
519070	Tvl-Conference Registration	2022	8,000.00	2,045.00	3,000	
519TRV	Travel	2022	0	0	0	
520010	Comm Svcs-Landline Svcs	2022	220	116.67	220	220
520040	Comm Svcs-E911 Dispatch	2022	300	0	300	300
520080	Comm Svcs-Wireless-Cellular	2022	4,700.00	4,027.39	6,000	7,480
522010	Frt-Postage Cost	2022	2,800.00	1,374.43	2,800	2,000
526010	Rntl-Lsg- Rental Office-Bldgs	2022	63,400.00	47,550.00	63,400	68,160
526020	Rntl-Lsg- Other Equipment	2022	7,000.00	2,854.26	6,000	7,000
530701	Oth Ins-Self Insurance	2022	850	425	850	870
540050	RM-Equipment Maint	2022	100	0	100	100
545010	Printing Services	2022	1,095.00	0	700	2,800
546010	Prmtl Act-Advertising	2022	14,500.00	14,079.85	1,500	3,500
547020	Chrg-Commissions and Fees	2022	82,500.00	50,836.61	100,000	100,000
547030	Chrg-Credit Card fees	2022	200	0	0	100
552020	Cost Allocation Chargeback	2022	128,300.00	64,150.00	128,300	149,410
552310	Office Supplies	2022	12,240.00	5,198.30	8,000	12,240
556110	Professional Dues-Memberships	2022	4,730.00	6,818.09	6,900	6,550
556120	Subscriptions	2022	1,150.00	373.39	900	850
556310	Training	2022	218,500.00	8,539.85	45,000	218,030
560320	Replacement Equipment	2022	0	0	0	0
560340	Vehicle	n/a	n/a	n/a	n/a	25,000
560370	Computer Hardware	2022	62,000.00	3,081.99	1,860	13,800
565010	Books and Lib Mat	2022	17,980.00	0	3,000	80,000
567010	Purchased Software	2022	7,014.00	4,661.00	7,500	
597430	Reserve-Revenue Stabilization	2022	10,001,669.00	0	0	
				1,191,888	2,015,911	2,514,830

D_02770_01	No_BudRef	No_Project	No_Fund	No_Program	10-1-22 thru 9-30-23
FY22	FY22	FY21	FY22	FY22	FY23
PM Reporting Final BegBalance	PM Reporting Final BegBalance	PM Reporting Working PM_Q1	PM Reporting Working PM_Q1	PM Reporting Working PM_Q1	PM Reporting Final BegBalance
PM_Measure Name	PM_Final Target	PM_Measure Value	PM_Measure Value	PM_Measure Value YTD	PM_Obsolete

---	SUM MEASURES :					
M_971	Number of appeals filed	4	1		3	5
M_972	Number of code changes approved by the Broward County Board of Rules and Appeals	15	13		6	12
M_973	Number of code interpretations approved by the Broward County Board of Rules and Appeals and staff	7336	6468		3003	6483
M_974	Number of training seminars and training sessions presented	114	76		55	114
M_975	Number of certifications	950	924		462	924
M_1305	Number of technical advisory committee and subcommittee/workgroup sessions of the Florida Building Commission attended as a voting member	35	18		6	18
M_1306	Number of regularly scheduled certification visits by full Broward County Board of Rules and Appeals staff to building departments	21	21		11	21
M_1307	Number of call outs for building code compliance review requested by either building officials or chiefs for Broward County Board of Rules and Appeals code compliance staff	425	425		213	425
M_1866	Number of training sessions attended by Board of Rules and Appeals staff	378	265		140	300
M_2001	Number of complaints received leading to investigations	5	2		1	3

AVERAGE MEASURES :

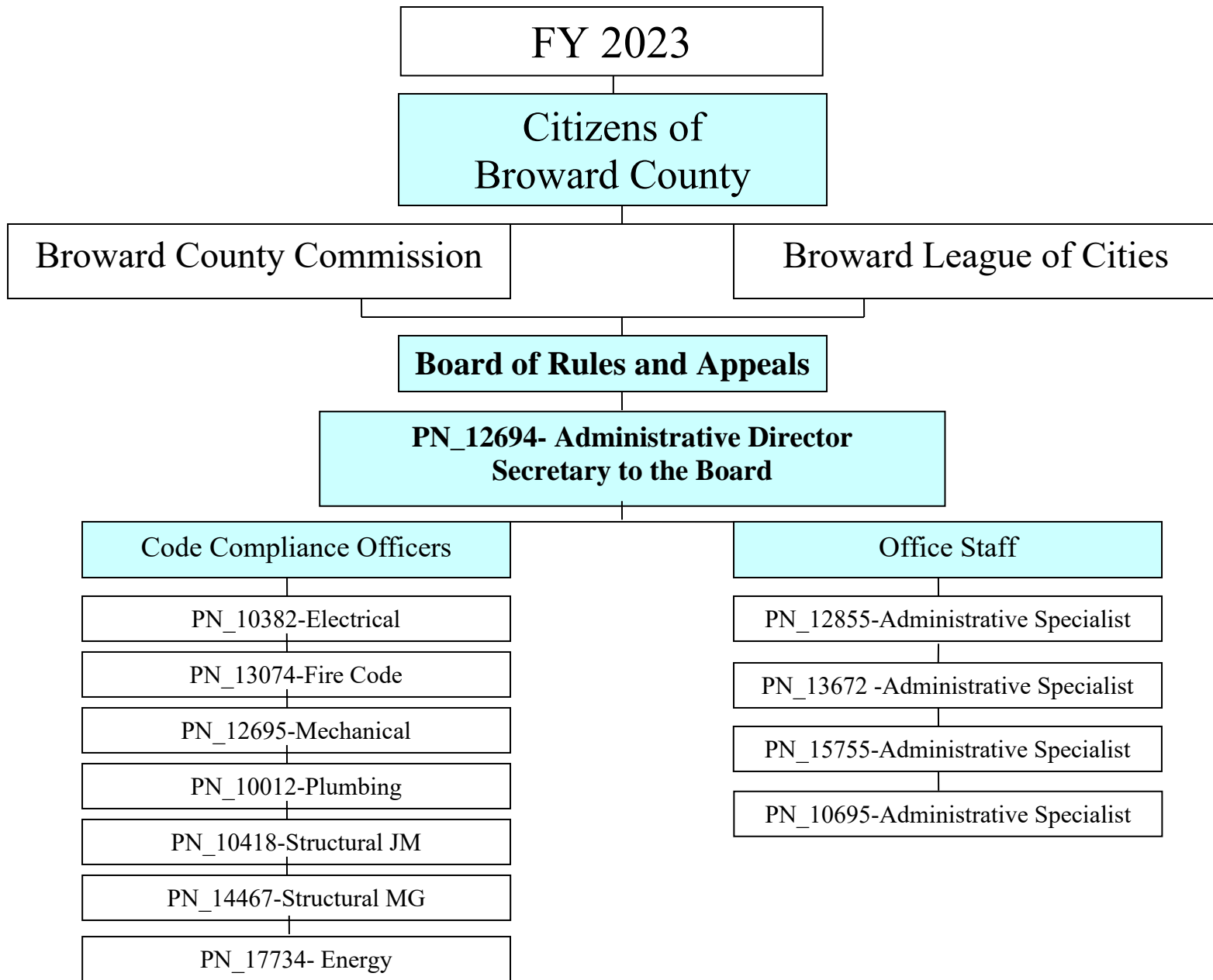
WEIGHTED AVG. MEASURES :

SNAPSHOT MEASURES :

YES / NO MEASURES :

**Broeard County Board of Rules and Appeals
Capital Budget Request FY 23**

Capital Budget Request				
Account	Quantity	FY 2023 - Request Justification	Unit	
560370 Computer Hardware				
Laptops	6	DELL laptops - all out of warranty between 3/2023 and 9/2023	1,500	9,000
Desktops	4	DELL Desktops - - all out of warranty on 2/2023	1,200	4,800
			Subtotal	13,800
565010 Books				
	40	Florida Building Codes 8th edition, (2023) for Board members, County attorney and staff	580	23,200
	33	Florida Building Codes 8th edition, (2023) for building departments	580	19,140
	88	Florida Fire Prevention Codes 8th edition, (2023) for Board members, Broward County attorney, BORA attorney, and fire jurisdictions, including 12 for BORA certification testing program, and BORA staff .	250	22,000
	10	Loaner program for inspectors and plans examiners	350	3,500
	2	Loaner program for Building Officials	1,800	3,600
	34	National Electric Code Handbooks for jurisdictions and staff	80	2,720
	34	ASHRAE Standards - Legionella for jurisdictions and staff	140	4,760
		Miscellaneous publications for staff, NEC, ICC Code references, and Standards.		1,080
			Subtotal	80,000
560340 - Vehicle				
		Replacement of Vehicle # 2319 - Year 2012 -Mileage 68,064	25,000	25,000
			Subtotal	25,000
			GRAND TOTAL	118,800



Board of Rules and Appeals – Organizational Chart - Fiscal Year 2023

Section 9

2022 Building Safety Inspection Program: Early Notices Sent

MUNICIPALITY	RESPONSE	
	YES	NO
Broward County	YES	
Coconut Creek	YES	
Cooper City	YES	
Coral Springs	YES	
Dania Beach	YES	
Davie	YES	
Deerfield Beach		NO
Fort Lauderdale	YES	
Hallandale Beach		
Hillsboro Beach		NO
Hollywood		NO
Lauderdale-by-the-Sea	YES	
Lauderdale Lakes		
Lauderhill		NO
Lazy Lake	NO INSPECTIONS REQUIRED	NO INSPECTIONS REQUIRED
Lighthouse Point	YES	
Margate	YES	
Miramar	YES	
North Lauderdale	YES	
Oakland Park		
Parkland	NO INSPECTIONS REQUIRED	NO INSPECTIONS REQUIRED
Pembroke Park	YES	
Pembroke Pines		
Plantation	YES	
Pompano Beach		NO
Sea Ranch Lakes	NO INSPECTIONS REQUIRED	NO INSPECTIONS REQUIRED
Southwest Ranches		
Sunrise		NO
Tamarac		NO
West Park		
Weston	YES	
Wilton Manors		
TOTAL	15	7

Building Safety Inspection Program: Summary of Notices Sent and Inspection Reports Received for 2019, 2020 and 2021

MUNICIPALITY	Total number of buildings for 2019, 2020 and 2021?	BORA BUILDING AUDIT REVIEW	Date range that the notices were sent?	How many inspection reports were returned to your department for 2019, 2020 and 2021?	Sent to Magistrate or Code Enforcement/ Extensions	NO ACTION TAKEN	AUDITED BY CITY (AFTER 03-25-22)	NOTES
Broward County	47	OK	July 2019 - August 2021	34	13			• 100% Complete
Coconut Creek	68		June 2019 - June 2021	68				• 100% Complete
Cooper City	14		12/04/2020 - 11/29/2021	13	1		YES	• 100% Complete
Coral Springs	318	OK	June - August	273	45		YES	• 100% Complete
Dania Beach	68		June 2019 - June 2021	65	3		YES	• 100% Complete
Davie	115	OK	07/26/2019 - 07/12/2021	94	21		YES	• 1 property was sold after 1st letter sent. Sent request to new owner; 1 in contact with engineer, reports are done, waiting on submittal. 100% Complete
Deerfield Beach	249	OK	06/20/19 - 06/11/2021	198	51			• 100% Complete
Fort Lauderdale	7,969		08/20/2019 - 10/31/2021	6,253	1,716		YES	• 100% Complete
Hallandale Beach	126		06/30/2021 - 07/22/2021	80		46		
Hillsboro Beach	6		Summer	5	1		YES	• 100% Complete
Hollywood	2,027		June 2019 - December 2021	1,915	112		YES	• Remaining 112; (5) Properties were written up for non-compliant; (107) staff is working on NOV for remainder. 100% Complete
Lauderdale-by-the-Sea	54		07/02/2021 - 08/16/2021	49	4		YES	• 1 removed administratively. 100% Complete
Lauderdale Lakes	155		08/26/2019 - 06/28/2021	118	37		YES	• 100% Complete
Lauderhill	108		July - August 2021	95	13		YES	• 100% Complete
Lazy Lake	NO INSPECTIONS REQUIRED							
Lighthouse Point	32		07/16/2019 - 08/13/2021	25	5	2	YES	
Margate	128		09/11/2019 - 08/19/2021	119	10		YES	• 1 Additional Voluntary Report Received. 100% Complete
Miramar	67		08/05/2019 - 07/13/2021	56		11		
North Lauderdale	111		September 2019 - August 2021	85	26		YES	• 1 Extension; 25 Code Cases; 100% Complete
Oakland Park	390		08/29/2019 - 07/14/2021	256	134		YES	• 100% Complete
Parkland	NO INSPECTIONS REQUIRED							
Pembroke Park	27		07/10/2019 - 06/15/2021	23	4			• 100% Complete
Pembroke Pines	89		June 2019 - June 2022	37		52		
Plantation	983		08/12/2019 - 11/19/2021	815	168		YES	• 129 Special Magistrate; 39 extensions. 100% Complete
Pompano Beach	757		04/20/2021 - 08/10-2021	415	342		YES	• 100% Complete
Sea Ranch Lakes	NO INSPECTIONS REQUIRED							
Southwest Ranches	NO INSPECTIONS REQUIRED							
Sunrise	159		August 2019 - September 2021	147	12		YES	• 100% Complete
Tamarac	81		May 2020 - November 2021	65		16		
West Park	50		June-21	25		25		
Weston	164		02/06/2020 - 06/28/2021	110	54		YES	• 100% Complete
Wilton Manors	79		07/14/2021 - 08/26/2021	57	22			• 100% Complete
TOTAL	14,441				14,441			