

**BROWARD COUNTY
BOARD OF COUNTY COMMISSIONERS
HOMELESS INITIATIVE PARTNERSHIP (HIP)
PERFORMANCE, OUTCOMES, NEEDS, AND GAPS (PONG) COMMITTEE
April 11, 2019
FINAL MINUTES**

Time Called to Order: 2:41 pm
Location: Governmental Center East, A-337

Time Adjourned: 4:02 pm
Minutes by: Ebony Dorcelus, HIP

Members Present: **Melida Akiti** – South Hospital District Rep; **Robin Martin**, Chair, Advocate for the Homeless CoC Board Rep.; **Steve Hudson**, Broward Workshop CoC Board Rep; **Silvia Quintana**, Broward Behavioral Health CoC Board Rep.; **Mason Jackson**, CareerSource Broward CoC Board Rep (*via phone*)

Members Absent: **Sandra Einhorn**, Advocate for the Homeless CoC Board Rep.; **J. David Armstrong**, Greater Fort Lauderdale Alliance Continuum of Care (CoC) Rep.; **Howard Bakalar**, Advocate for the Homeless CoC Board Rep.; **J. Luke Harrigan**, Faith Based, CoC Board Rep; **Maria Hernandez** – United Way Rep; **Scott Russell** – Broward Sheriff's Office (BSO) Rep

Guests Present: **Marc Esko**, Consumer Advocacy Council; **Ricard Campillo**, Guest; **Lisa Vecchi**, Broward Housing Solutions; **Shira Fowlkes**, Broward Regional Health Planning Council; **Tom Campbell**; Broward Partnership; **Lilly Gallardo**, The Salvation Army; **Matt Anthony**, Broward Regional Health Planning Council; **Patrick Harrigan**, Nova Southeastern University; **Michael Cochran**, Consultant.

Staff Present: **Rebecca McGuire** HIP; **Ricardo Moore**; Human Services; **Odilando Brito**, HIP; **Ebony Dorcelus**, HIP; **Kenisha Anthony**, HIP; **Lorraine Gary**, HIP; **Lina Silva**, HIP; **Susan Batchelder**, HIP; **Andrea Webster**, HIP

Welcome & Introductions: Robin Martin, Chair, called meeting to order, attendees introduced themselves, and quorum was confirmed.

Approval of Minutes: *To approve March 14, 2019 Minutes.*

Motion: Mason Jackson

Second: Silvia Quintana

Declaration of Conflict: None.

Discussion: None.

Result: Passed with corrections. Correct the duplicate attendance regarding present and absent members at the last meeting held on March 14, 2019. Clarify the one line regarding the PIT Count under the HMIS section.

New Business: **Presentations:**

- a. **Housing and Urban Development 2019 Notice of Funding Availability (NOFA) Priority Ranking discussion and timeline by Michael Cochran (Consultant)**

HIP Administrator introduced guest consultant Michael Cochran, who will be providing a presentation today on the scoring for new and renewals ranking tools for the HUD NoFA. Michael Cochran came highly recommended as a consultant to HIP, and he is someone who has great insight on how to utilize the ranking tools and establishing priority of projects. He has worked with HIP staff to create two different ranking tools that he will discuss in today's meeting.

Mr. Cochran provided a brief introduction of himself:

- He has worked in the field of homelessness for close to 20 years.
- He has served as the Project Manager for 8 separate CoC programs and 3 separate HUD HOPWA programs.
- Currently he serves on the scoring and ranking committees for a CoC and serves on the Governance Board for a CoC.

Mr. Cochran starts his presentation with the following:

1. Renewal Project Scoring Overview (A-D);
 - Threshold Review
 - Financial Utilization
 - Project Performance
 - HMIS Project Data Quality
 - Agency Improvement Plans
 - CoC Participation
 - Priority Populations
 - Coordinated Access Referrals
 - Bonus Points – Participation of Population Served/ Coordinated Access

(All Projects must use Coordinated Assessment Entry)

2. New Project Scoring Overview (A-D);

The eligibility criteria will be the same as the Renewal Project Scoring Overview with additional items, as new projects will not have data or evidence to score on, as they are "new projects".

 - Criteria – (Project applicant and subrecipient)
 - Project Financial – Leveraging of Other Resources
 - Program Design and Experience
 - Commitment to CoC Priorities

Open discussion questions, and suggestions regarding the New Project and Renewal projects presentation:

Sub -Committee Member;

Consider creating a plan that will add hearing the customers' voice. Add a plan to regularly survey the landlords to make sure that we are reaching out to find any problems before they escalate. This should be part of the quality improvement plan.

HIP Administrator;

The Housing Action Committee will be coming up with a baseline for both tenants and landlords on expectations as a CoC. This is the bare minimum to ensure that people are housed, stay housed, and understand their rights being housed and that landlords understand what to expect from the CoC.

Sub -Committee Member;

Consider adding points for the providers who have given thought as to how to hear the voice of the customer and have a defined process that is pieced back into their planning to fit the criteria. Add points for the overall quality plan. Additionally, add a targeted sub population for Rapid Rehousing to ensure equal points for the population served.

Sub -Committee Member;

The landlord recruitment and overall quality assurance should also be in this plan not just data quality. Additionally, information regarding participation with Community Stakeholders (i.e. timeframes).

Sub-Committee suggested that project ranking calculations are revised and adjusted to ensure everyone has an equal scoring opportunity.

Example: Specify that the possible score you can achieve will be 240 points, for both ranking tools.

Motion: To approve the draft of Renewal Project Scoring Overview and New Project Scoring Overview as presented, including the amendment of adjusting the total points and adding the 3 questions mentioned about landlord recruitment, hearing the customers' voice and targeted sub population for Rapid Rehousing.

Motion: Steve Hudson

Second: Silvia Quintana

Result: Passed

b. HMIS/PIT Presentation by Ricardo Moore

The HMIS team presented a breakdown of the PIT Count survey report, which resulted in an increase of unsheltered individuals.

The 7- Day bus pass incentive could have been reason for the increased number of client surveys and participation. There was also a high number of duplicate surveys, that were counted and had to be deduplicated.

Motion: To approve the PIT Count update as reported by staff.

Motion: Steve Hudson

Second: Silvia Quintana

Result: Passed

Section Report:

a. Reallocation Discussion by R. McGuire, HIP

The Reallocation has not yet been approved to submit back to the PONG and then to the CoC Board. This item will be discussed at the next PONG meeting.

b. Street Outreach Issues

No update

Old Business:

a. By-Name List Dashboard

Families:

No Update

Adjournment & Next Meeting:

The Meeting was adjourned at 4:02 p.m.

The Next meeting will be held on May 9, 2019, @ 2:30 p.m.