



Broward County Small Business Development Advisory Board (SBDAB)

Meeting Minutes

Address: Governmental Center, 115 S. Andrews Avenue, Room A680, Fort Lauderdale, FL 33301

Meeting Date: Wednesday, August 10, 2016

Time: 3:00 p.m.

SDDAB Members	Attendance
Bob Behar	Present
Brian Johnson	Present
Sarah Chappell	Present (via telephone)
Shaun Davis	Present
Sheryl Dickey	Present
Rafael Gonzalez	Not Present
Victor Green	Present
Gerald Heller	Present
A Dodie Keith-Lazowick	Present
Stavros Moforis	Not Present
Dana Pollitt	Present

Staff:

Sandy-Michael McDonald
Carl Kitchner
Daphnee Sainvil
Dawn Marshall

I. Housekeeping

- A. Introduction of Meeting
- B. Roll Call
- C. Approval of July 6, 2016 Meeting Minutes
- D. Adoption of August 10, 2016 Agenda (As Amended)



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- II. Comments: Members of the Public
- III. OESBD Staff Updates
- IV. Purchasing Staff Updates (Quarterly):
 - A. N/A
- V. New Business:
 - A. Elections
 - B. Daphnee Sainvil, Intergovernmental Affairs & Professional Standards
- VI. Old Business:
 - A. N/A

Discussion Points: Chair, Brian Johnson called the meeting to order at 3:00 p.m. with a quorum present.

Comments from the Public: None.

Staff Updates: Sandy-Michael McDonald reported that he and Purchasing staff met with FAU staff regarding the data consultancy to determine if we have enough data to conduct a disparity study, and FAU expressed interest in providing that service. Staff expects an answer from FAU next week. Mr. McDonald also reported that the list of recommendations are still with Legal but staff has agreed to provide OESBD with a copy of the document before it goes before the Board of County Commissioners for an approval (BOCC).

Purchasing Updates: N/A

New Business: Mr. Johnson explained that SBDAB elections are usually conducted in September each year. However, since the board decided to take a summer break and cancel the September meeting, elections will be conducted at the August meeting. However, the result of the election will not be effective until September 30, 2016. The election results are as follows:

- A. Board member Heller moved to re-elect Brian Johnson as Chair; motion was seconded by Board member Behar, and passed unanimously.
- B. Board member Heller moved to re-elect Dodie Keith as Vice Chair; motion was seconded by Board Member Behar, and passed unanimously.

Daphnee Sainvil, Office of Intergovernmental Affairs & Professional Standards, reviewed her recommendations of changes to the Small Business Development Advisory Board for the next four (4) years, which will be presented to the Board of County Commissioners (BOCC) in September. Ms. Sainvil encouraged board members to provide feedback/comments on the items she presented. The items included clarifying language in terms of categorical representations on the advisory board, requiring the



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Board to meet no less than six (6) times per calendar year, adding a provision requiring the furnishing of a final report of the SBDAB goals, objectives, recommendations, and accomplishments from the advisory board to the BOCC. Most of the discussions centered on the list of categories for board appointments, and language clarification on the list. Ms. Sainvil then agreed to attend the October 5th SBDAB meeting to provide a face-to-face member training with the advisory board.

Greater Fort Lauderdale Alliance Update: N/A

Old Business: NA

Key Decisions:

A motion was approved by the SBDAD with a vote 7 - 0, to approve the July 6, 2016 meeting minutes.

Note: Sheryl Dickey and Victor Green entered the meeting after the vote.

A motion was approved by the SBDAB, with a vote 7 – 0, to approve the August 10, 2016 agenda (as amended).

Note: Same as above.

A motion was approved by the SBDAD with a vote 9 - 0, to recommend that the term “at-large”, as stated in the Sunset Review Recommendations, be changed to mean a 4-year fixed term.

The meeting was adjourned at 4:40 p.m.

Note: The next SBDAB meeting is scheduled for Wednesday, October 5, 2016 at 3 p.m.