



## Partner Information Request User Data

(for questions regarding this form, please contact Andrea Bousquet at [abousquet@broward.org](mailto:abousquet@broward.org) or call 954-519-1260)

The information outlined below is required for **each person** who will log on to the GoSolar system as an agency representative, for purposes like these:

- **Update agency** information, including the logo image file (see Agency Data form, below).
- **Acknowledge** that a **permit** issuance notification was received by the agency.
- **Acknowledge** that an **inspection** request was received by the agency.
- Enter **inspection results** for a GoSolar permit.
- Update a **permit status** (e.g. revoke, extend, etc.)
- Use the GoSolar system to generate a permit or financial **report**.

Please fill out this form for each person who requires this type of system access and return the completed form(s) to the GoSOLAR project team (email to [gosolar@broward.org](mailto:gosolar@broward.org)) for inclusion in the system.

|                                      |                                           |
|--------------------------------------|-------------------------------------------|
| Preferred User Name:                 | <input type="text"/>                      |
| Person's first and last name:        | <input type="text"/>                      |
| Agency Name:                         | <input type="text"/>                      |
| Mailing Address,<br>with City & Zip: | <input type="text"/>                      |
| Contact Phone Numbers:               | <input type="text"/> <input type="text"/> |
| Email Address :                      | <input type="text"/>                      |



## Partner Information Request Agency Data

(for questions regarding this form, please contact Andrea Bousquet at [abousquet@broward.org](mailto:abousquet@broward.org) or call 954-519-1260)

The information outlined below is required for **each agency** that will issue permits through the GoSolar system. A table showing the preliminary information that was gathered for partner agencies appears on the following pages.

Please fill out this form for your agency and return it to the GoSOLAR project team (email to [gosolar@broward.org](mailto:gosolar@broward.org)) for inclusion in the system.

Agency Name:

Mailing Address,  
with City & Zip:

Phone Number for Customers:

Email Address:

*NOTE: The system will send IMPORTANT, automated GoSolar notifications to this email address when a **permit is issued** or an **inspection is requested**. The email address should be for a group of people and not just one individual. If possible, a specific mailbox should be set up by each agency for this purpose (Ex. [gosolar@broward.org](mailto:gosolar@broward.org)).*

Agency website URL:

Building Official Name:

*The name provided will appear on the permit documents.*

Inspection Statement:

*The inspection statement provided will appear on permit documents. Ex: Monday through Friday (except holidays) between 8:00 AM and 3:00 PM*

Logo image:

*Examples of the preliminary logo images are below. These will appear on the permits. To use a different logo, please send the image in .jpg format by email to [gosolar@broward.org](mailto:gosolar@broward.org). Logo image files must have a size of 155 x 155 pixels.*

Examples of current agency logos:



doc\_00000004.jpg



doc\_00000008.jpg



doc\_00000011.jpg



doc\_00000012.jpg



doc\_00000013.jpg



doc\_00000033.JPG



doc\_00000034.JPG



doc\_00000035.JPG



doc\_00000036.JPG



doc\_00000037.JPG



doc\_00000038.JPG



doc\_00000039.JPG



doc\_00000040.JPG



doc\_00000041.JPG



doc\_00000042.JPG

Examples of agency logos and inspection statements on Permits:

**Town of Davie, Florida**  
Broward Rooftop Solar Online Permitting

## BUILDING PERMIT

|                                                 |                      |             |
|-------------------------------------------------|----------------------|-------------|
| <b>PERMIT NO.</b>                               | <b>PURPOSE</b>       | <b>DATE</b> |
| GoSOLAR 12-00038                                | Solar Panel          | 05/18/2012  |
| <b>OWNER</b>                                    | <b>ADDRESS</b>       |             |
| Tester, T.T.                                    | 123 anylane, apt 234 |             |
| <b>CONTRACTOR</b>                               | <b>LICENSE NO.</b>   |             |
| T.T. Tester                                     |                      |             |
| <b>LEGAL DESCRIPTION</b>                        |                      |             |
| PLANTATION HARBOR FIRST ADD 94-9 B LOT 25 BLK 7 |                      |             |

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

| INSPECTION RECORD             |      |           |          |
|-------------------------------|------|-----------|----------|
| Inspection                    | Date | Inspector | Comments |
| 1. Structural—progress        |      |           |          |
| 2. Structural—final           |      |           |          |
| 3. Electrical—rackgrounding   |      |           |          |
| 4. Electrical—rough           |      |           |          |
| 5. Electrical—interface rough |      |           |          |
| 6. Electrical—final           |      |           |          |

DO NOT REMOVE THIS CARD BEFORE COMPLETION.

FOR INSPECTION, VISIT [WWW.BROWARD.ORG/GOSOLAR](http://WWW.BROWARD.ORG/GOSOLAR) OR CALL 954-797-1041  
Monday through Friday (except holidays) between 8:00 AM and 3:00 PM

**City of Dania Beach, Florida**  
Broward Rooftop Solar Online Permitting

Visit [www.broward.org/GoSOLAR](http://www.broward.org/GoSOLAR) to schedule inspections.

|                                                                                |                                     |
|--------------------------------------------------------------------------------|-------------------------------------|
| <b>Property Address:</b> 123 GOLF COURSE FRONT, HOLE 18<br>LAS VEGAS, FL 12345 | <b>Permit No.:</b> GOSOLAR 12-00011 |
| <b>Folio Number:</b> 234                                                       | <b>Issue Date:</b> 03/22/2012       |
| <b>Legal Description:</b> 234324                                               | <b>Total Fee:</b> \$539.00          |

|                                      |                                |
|--------------------------------------|--------------------------------|
| <b>Application Description:</b> ASDF | <b>Contractor:</b>             |
| <b>Valuation:</b> \$234.00           | OWNER A. A                     |
| <b>Owner:</b>                        | 123 GOLF COURSE FRONT, HOLE 18 |
| A, OWNER A.                          | LAS VEGAS, FL 12345            |
| 123 GOLF COURSE FRONT, HOLE 18       | 123-456-7890                   |
| LAS VEGAS, FL 12345                  | <b>License:</b>                |

**Permit Issued by:** Jack Fisher  
Authorized Permit Officer

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

A copy of the NOC must be provided prior to any inspection.  
 TIME LIMITATION (FBC 104.9.3.1): Permit shall expire and become null and void if work is not commenced within 180 days from the date of issuance of this permit, or if such work when commenced is suspended or abandoned for a period of 90 days.  
**INSPECTIONS: Monday through Friday (except holidays) between 8:00 AM and 3:00 PM**  
 All Plans and documentation must be on the job before inspections will be made. Note: If the volume of inspections is large, your inspection may roll over to the next day.



| Agency Name                   | Address                      | City                  | Zip   | Phone        | Building Official Name |
|-------------------------------|------------------------------|-----------------------|-------|--------------|------------------------|
| City of Coconut Creek         | 4800 West Copans Road        | Coconut Creek         | 33063 | 954-973-6770 | Jack Boone             |
| City of Dania Beach           | 100 West Dania Beach Blvd    | Dania Beach           | 33004 | 954-924-6800 | Jack Fisher            |
| Town of Davie                 | 6591 Orange Drive            | Davie                 | 33314 | 954-797-1041 | Brian Dillon           |
| City of Deerfield Beach       | 150 NE 2nd Avenue            | Deerfield Beach       | 33441 | 954-480-4200 | John Donahue           |
| City of Fort Lauderdale       | 100 North Andrews Avenue     | Fort Lauderdale       | 33301 | 954-828-5003 | Chris Augustin         |
| City of Hallandale Beach      | 400 South Federal Highway    | Hallandale Beach      | 33009 | 954-458-3251 | Tony Gonzalez          |
| Town of Hillsboro Beach       | 1210 Hillsboro Mile          | Hillsboro Beach       | 33062 | 954-427-4011 | Julio Briceno          |
| Town of Lauderdale-by-the-Sea | 4501 Ocean Drive             | Lauderdale-By-The-Sea | 33308 | 954-776-0576 | Dan O'Linn             |
| City of Miramar               | 2300 Civic Center Pl         | Miramar               | 33025 | 954-602-4357 | Bob Odell              |
| City of North Lauderdale      | 701 SW 71st Avenue           | North Lauderdale      | 33068 | 954-722-0900 | Dan O'Linn             |
| City of Oakland Park          | 3650 NE 12 Avenue            | Oakland Park          | 33334 | 954-630-4200 | Harvey Rambarath Dir   |
| City of Pompano Beach         | 100 West Atlantic Blvd       | Pompano Beach         | 33060 | 954-786-4600 | William Bender         |
| City of Sunrise               | 10770 West Oakland Park Blvd | Sunrise               | 33351 | 954-746-3230 | Mary Langley           |
| City of Tamarac               | 7525 NW 88th Avenue          | Tamarac               | 33321 | 954-597-3500 | Claudio Grande         |
| Unincorporated Broward County | 1 n university dr<br>bldb b  | plantation            | 33324 | 954-765-4400 | Jack Fisher            |

| Agency Name                   | URL                                                                                       | Inspection Statement                                                | Email |
|-------------------------------|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------|
| City of Coconut Creek         | <a href="http://www.coconutcreek.net">http://www.coconutcreek.net</a>                     |                                                                     |       |
| City of Dania Beach           | <a href="http://www.daniabeachfl.gov">http://www.daniabeachfl.gov</a>                     |                                                                     |       |
| Town of Davie                 | <a href="http://www.davie-fl.org">http://www.davie-fl.org</a>                             |                                                                     |       |
| City of Deerfield Beach       | <a href="http://www.deerfield-beach.com">http://www.deerfield-beach.com</a>               |                                                                     |       |
| City of Fort Lauderdale       | <a href="http://www.fortlauderdale.gov">http://www.fortlauderdale.gov</a>                 |                                                                     |       |
| City of Hallandale Beach      | <a href="http://www.hallandalebeachfl.gov">http://www.hallandalebeachfl.gov</a>           |                                                                     |       |
| Town of Hillsboro Beach       | <a href="http://www.townofhillsborobeach.com">http://www.townofhillsborobeach.com</a>     |                                                                     |       |
| Town of Lauderdale-by-the-Sea | <a href="http://www.lauderdalebythesea-fl.gov/">http://www.lauderdalebythesea-fl.gov/</a> |                                                                     |       |
| City of Miramar               | <a href="http://ci.miramar.fl.us">http://ci.miramar.fl.us</a>                             |                                                                     |       |
| City of North Lauderdale      | <a href="http://www.nlauderdale.org">http://www.nlauderdale.org</a>                       |                                                                     |       |
| City of Oakland Park          | <a href="http://www.oaklandparkfl.org">http://www.oaklandparkfl.org</a>                   |                                                                     |       |
| City of Pompano Beach         | <a href="http://www.mypompanobeach.org">http://www.mypompanobeach.org</a>                 |                                                                     |       |
| City of Sunrise               | <a href="http://www.sunrisefl.gov">http://www.sunrisefl.gov</a>                           |                                                                     |       |
| City of Tamarac               | <a href="http://www.tamarac.org">http://www.tamarac.org</a>                               |                                                                     |       |
| Unincorporated Broward County | <a href="http://www.broward.org">http://www.broward.org</a>                               | Monday through Friday (except holidays) between 8:00 AM and 3:00 PM |       |